

**CITY OF HUDSON
RECREATION ADVISORY BOARD
REGULAR MEETING
121 N. Church Street
Hudson, MI 49247
March 30, 2026 at 5:00 P.M.**

A G E N D A

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ORDERS OF THE DAY:

- A. Excuse Absent Member(s)
- B. Setting the Agenda
- C. Approval of Minutes dated October 13, 2025

NEW BUSINESS:

- A. Park Improvements for 2026

OLD BUSINESS:

- A. Discussion of the City Parks with the sports teams
- B. Ball Field Use Agreements

VISITORS BEFORE THE BOARD:

BOARD COMMENTS:

ADJOURNMENT:

Jeaniene McClellan, City Clerk

**Minutes for this meeting will be available for public review at the
Hudson City Office – 121 N. Church Street, Hudson, Michigan**

PLEASE CALL CITY OFFICE IF YOU CANNOT ATTEND

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

RECREATION ADVISORY BOARD

121 N. Church Street, Hudson, MI 49247

REGULAR MEETING

Minutes of October 13, 2025

The Recreation Advisory Board meeting was called to order by Nicole Chase at 6:00 p.m.

Roll Call: Present: Nicole Chase, Sara Schudel, Richie Wheaton and Bruce VanWieren

Absent: Roger Clark and George Race

Others Present: Devin & Sierra Sandahl, Sue Wright, Cheryl Koester, Heather Smith, Tori Andrews, Erika Borck, Alyssa Hartley, Esaw Randle, Tammy Murphy, Justin & Danica Cooper, City Receptionist Samantha Gerig, City Manager Charles Weir, and City Clerk Jeaniene McClellan and others.

ORDERS OF THE DAY:

Excuse Absent Members:

Motion by Richie Wheaton, seconded by Bruce VanWieren to **approve to excuse absent members from the meeting**, CARRIED by voice vote.

Minutes:

Motion by Bruce VanWieren, seconded by Richie Wheaton to **approve the minutes of August 11, 2025, and place on file**, CARRIED by voice vote.

NEW BUSINESS:

Discussion of the City Parks with the Sports teams:

The City Staff asked for the different sport coaches and representatives to come to the meeting so everyone could work together to help maintain the parks.

However, it appears that soccer parents and/or coaches thought the other organizations were pushing them off the fields and stated that the football would destroy their fields. The football organization stated that if there was any damage they would fix the fields. The fields were used only for the flag football with the 1st and 2nd graders. There would not be any cleats used on the fields. Also at this time there has been only spring soccer but if at any time they would decide to have a fall soccer then soccer would take precedence.

As far as the volunteers to help with maintenance of buildings and equipment, the audience suggested that the city should put a notice on facebook and have a sign up sheet. There was also statement made, if any teams would be renting the fields but no sports teams pay to use the City's park fields at this time.

This is a City owned park. When not being used by soccer, and not being used by football, it is open for public use. Meaning any family or children can use/play in the grassy area.

Ball Field Use Agreement with Hudson Schools:

City Manger has drafted the ball field use agreement with the Hudson Schools and the schools asked if they could have the agreement for 3 years instead of 1 year.

The board members agreed to keep the agreement for 1 year only to make sure that everyone understands what the city to looking for and if there needs to be any changes made. If in a couple of years without any problems, they would consider having the agreements for 3 years at a time.

VISITORS BEFORE THE BOARD:

Comments were heard by the board.

BOARD COMMENTS:

The next meeting will not be until early spring of 2026.

ADJOURNMENT:

Adjourn the meeting at 6:28 p.m.

ATTEST:

Jeaniene McClellan, City Clerk

BALL FIELD USE
AGREEMENT

This Ball Field Use Agreement, between the City of Hudson, in Lenawee County, Michigan, by and through the Recreation Advisory Board, and the signatory sports league named on the signature page of this Agreement (the "Organization"), is effective for the period of

_____ 20 ____.

Background Information

- A. The City owns or has the right to use public park land with improved ball fields, located in various areas of the City.
- B. Throughout the years, many different sports organizations have utilized these ball fields, and some have had first priority in the use of the fields for their organizations, in exchange for an agreement to provide maintenance and care of those fields, including appurtenant structures (e.g., concession building, restrooms, and/or storage buildings).
- C. The City's increased population has resulted in a surge of youth and adult sporting organizations and teams and a corresponding increase in the cost to repair and maintain the ball fields and the amenities for the fields, such as lighting and routine maintenance and care.
- D. The Organization operates a sport team that utilizes one or more of the City's ball fields.
- E. In an effort to better coordinate and schedule the use of the fields in an equitable manner, each Organization or Team that is interested in use of the City's ball fields is required to enter into this Agreement so that the parties' respective rights and responsibilities may be more specifically set forth and agreed to.

Statement of Agreement

- A. Use of the Ball Fields. The Organization or Team contributes to the community's needs for athletic type programs as a complement to the services that are provided by the City. The Organization or Team shall provide the City with its request for ball field use, and the City then shall determine field availability for the Organization or Team as requested. All requests for ball field use shall be coordinated by and through the City.
- B. Scheduling. To the extent that the Organization or Team wishes to use specific ball fields, then the City may grant priority status to the Organization or Team in the scheduling of the ball field use consistent with the level of care and maintenance agreed to by the Organization or Team. The Organization or Team and the City shall enter into a Field Maintenance Agreement for the routine care and maintenance of the ball fields that are requested by the Organization or Team, substantially in the form as the Ball Field Use Agreement attached hereto as Attachment A or Attachment B. This Agreement shall not apply to the

Organization's use of the City's ball fields for tournaments or other special uses. Should the Organization or Team receive any requests by other groups to use the ball fields that have been assigned to the Organization or Team by the City, the Organization or Team shall refer those requests to the City. The Organization or Team shall not have the right to remove other users from the designated ball fields except during those times when the Organization or Team has been granted the use by the City.

- C. Permits. Following receipt of all requests for ball field use and the determination of field availability, the Organization or Team shall be granted a permit for its use of the ball fields. The City shall have the right to make all final decisions on the grant of permits to organizations. If the City determines that the Organization or Team is not following all rules of park facility, use, their permit will be revoke.
- D. Structures/Alterations. The Organization or Team is not permitted to install any structures or make any changes to the ball fields without the prior written approval of the City, which approval may be withheld at the City's sole discretion. Failure to comply with this provision may result in the revocation of the permit. Approval of the City may be evidenced by the Organization or Team's execution of a Field Maintenance Agreement, so long as only those responsibilities set forth in that Agreement are met. If the Organization or Team discovers items at the ball fields that are in need of maintenance and/or repair that are outside of the Organization or Team's responsibilities pursuant to the Field Maintenance Agreement, the Organization or Team should notify the City.
- E. Responsibilities of the Organization or Team. The Organization or Team shall ensure that its use of the ball fields meets the standards expected of it by the City, and shall:
- a) Report any injuries, accidents, facility damage, dangerous or unsafe conditions and any unusual or suspicious situations to the City as soon as possible after the occurrence or discovery of the problem.
 - b) Require all of its participants to sign a release that releases the City from liability in the event of an injury.
 - c) Comply with all federal, state and local codes, including the City's parks rules and regulations.
 - d) Carry public liability insurance for bodily injuries, including those resulting in the death of any one person and on account of any one accident or occurrence. The insurance policy shall name the City of Hudson as an additional insured and may be cancelled only upon 30 days prior written notice to the City.
 - e) Assign one coach or other representative to monitor the conduct of the participants, spectators, coaches and parents at all events.
 - f) Comply with all industry guidelines in the care, maintenance, and placement of its equipment used on the fields and facilities such as concession building and restrooms that is associated with the fields. All facilities needs to be cleaned after each event.
 - g) Indemnify, defend and save the City of Hudson free and harmless from and against any and all damages, costs and expenses, including reasonable attorneys' fees, to any person or property arising from the Organization's use of the ball fields, including but not

limited to its maintenance of the fields or program participation.

- h) Comply with park rules and regulations concerning the parking of vehicles while using the ball fields and encourage compliance by participants and spectators.
- i) Meet any other standard reasonably requested by the City.

F. Indemnity. User(s) shall defend and indemnify the City, its officers, agents and employees, while acting within the scope of its duties, from and against any and all actions suits, proceedings, claims and demands, including attorney fees and court costs, expense(s) and liabilities of any kind or nature whatsoever (hereinafter referred to as "Claims") for injury to or death of person(s) or damage to property which may be brought and/or filed against, imposed upon or sustained by the City, its officers, agents or employees, based upon or arising out of:

- a) Any act or omission by User(s), defined as Organization/User(s)' participants, players, officers, agents, employees, guests, contractors, patrons, licensees, invitees, or any other person(s) entering upon the Ballfield ", with express or implied invitation of User(s);
- b) Any violation of this agreement by User(s), defined as Organization/User(s)' participants, players, officers, agents, employees, guests, contractors, patrons, licensees, invitees, or any other person(s) entering upon the Ballfield ", with express or implied invitation of User(s);
- c) The use or occupancy of the Ballfield by User(s), defined as Organization/User(s)' participants, players, officers, agents, employees, guests, contractors, patrons, licensees, invitees, or any other person(s) entering upon the Ballfield with express or implied invitation of User(s);
- d) This indemnity shall not include claims based upon, or arising out of, the sole negligence, gross negligence, or willful misconduct of the City, its officers, agents and/or employees. Furthermore, this indemnity shall not require payment of claim(s) by the City, its officers, agents and/or employees, as a condition precedent to City's recovery under the same.

G. Insurance. As a condition precedent to the effectiveness of this agreement, User(s) at its sole cost and expense, shall obtain and maintain in force, general liability insurance against all claims or injuries to person(s) or damage(s) to property occurring during an event or upon the premises. User(s) shall provide to the City evidence of such insurance that includes the City of Hudson named as an additional insured as their interests may appear for use of City property.

THE CITY OF HUDSON

THE ORGANIZATION OR TEAM

By: _____

By: _____

Date: _____

Date: _____

FIELD MAINTENANCE/USAGE AGREEMENT

[To be completed by the Organization/Team and approved by the City]

The _____ (name of Organization / Team) shall perform the maintenance at the ball field(s) located at _____ during the time that the Organization/Team has been granted use of the ball field(s) by the City of Hudson as follows:

- A. The organization / team shall be responsible for maintaining the infield including bases and liming the infield lines. Also storing the soccer nets after each season.
- B. General Cleaning of the Restrooms
- C. Clean the Concession Building
- D. The Storage Rooms need to be neat and organized.

The _____ (organization/team) agrees to the above as outlined.

Name of Organization / Team: _____

By: _____

Print Name: _____

Date: _____

APPROVED:

City of _____

By: _____

Date: _____

PARTICIPANT - WAIVER OF LIABILITY

Name of Participant: _____

Name of Parent or Guardian: _____

Address: _____

Phone Number: _____

Organization or Sport Event: _____

Ballfield Location: _____

INDEMNIFICATION AGREEMENT

The "Participant" hereby agrees to defend, indemnify, and hold harmless the ***City of Hudson*** against any and all claims, demands, suits, losses, including all costs connected therewith, for any damages which may be asserted, claimed, or recovered against or from the "Participant" by reason of any personal injury, including bodily injury and death; and/or any property damage, including loss of use thereof, which arises out of the alleged negligence of the "Participant" and/or in any way connected or associated with the performance of this contract; regardless if caused in whole or part by the "Participant", or by third parties, or by the agents, servants, volunteers, employees or any factors thereof.

I have read and understand the above.

Participant Signature: _____ **Date:** _____

Parent or Guardian Signature : _____

Witness: _____ **Date:** _____