

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
April 5, 2022**

747533:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Pam Ely, Natalie Loop, Lee Ann Minton, Rick Moreno, and Carl Sword
ABSENT: None

ALSO PRESENT: Richard & Carolyn Halliwill, Jack Ely, Greg Hillegas, Judy Minton, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir, and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Approval of Minutes of March 1, 2022:****747534:**

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes from March 1, 2022 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

Greg Hillegas – Washington Street – Wanted to know where the public can find the budget for review. *The budget is online at www.ci.hudson.mi.us and also in the City Office.*

NEW BUSINESS:**Approve: Re-Appoint Dave Sheely to the DDA:**

Dave Sheely has requested to be reappointed to 4-year term on the Downtown Development Authority that expires in October 2026.

He meets all the requirements to be re-appointed to the Downtown Development Authority.

747535:

Motion by Lee Ann Minton, seconded by Rick Moreno **reappoint Dave Sheely to the Downtown Development Authority to 4-year term expiring in October 2026.** CARRIED 7-0 by roll call vote.

Approve: Appointments to the DDA:

Jason Decker, John Kirkland, Dave Willhite, Darwin Vandevender, Dr. Corey Borck and Michelle Jedele has requested to be appointed to the Downtown Development Authority.

Jason Decker and John Kirkland will have a one-year term expiring October 2023.

Dave Willhite will have a two-year term expiring October 2024.

Darwin Vandevender will have a three-year term expiring October 2025.

Dr. Corey Borck and Michelle Jedele will have four-year terms expiring October 2026.

They meet all the requirements to be appointed to the Downtown Development Authority.

747536:

Motion by Carl Sword, seconded by Rick Moreno **appoint Jason Decker and John Kirkland with a one-year term, Dave Willhite with a two-year term, Darwin Vandevender with a three-year term and Dr. Corey Borck and Michelle Jedele with four-year terms to the Downtown Development Authority.** CARRIED 7-0 by roll call vote.

Approve: Revised Performance Resolution for Municipalities:

Council approved the original resolution back on January 4, 2022. We received an email from Jared Boll at MDOT that the wording has been updated and all municipalities will need to approve the revised resolution.

747537:

Motion by Carl Sword, seconded by Pam Ely **adopt the revised “Performance Resolution for Municipalities” for the calendar year 2022.** CARRIED 7-0 by roll call vote.

Approve: Maple Grove Cemetery Contract:

At the meeting on January 18th, Council authorized to seek sealed bids up to a three (3) year lawn maintenance contract at the Maple Grove Cemetery. The bid opening was held on March 10th.

Only one sealed bid was received. The bids advertisement requested 1-year and 3-year bid amounts, as well as a price for Fall cleanup. Deo’s Lawn Service bid was for only one year at \$49,500 and \$8,125 for the fall cleanup.

We also had a meeting with Jay Best about getting one full time and one part time person to do the cemetery but that will still be about \$40,000 more a year for labor and equipment that would need to be purchased.

747538:

Motion by Lee Ann Minton, seconded by Carl Sword **accept the bid from Deo's Lawn Service in the amount of \$49,500 a year and \$8,125 for fall cleanup for a one-year summer lawn maintenance contract at Maple Grove Cemetery and authorize the City Manager to sign the contract for the City.** CARRIED 6-1 by roll call vote. (Camp, Ely, Loop, Minton, Moreno, Sword – yes Daugherty – no)

Approve: Renewal of Hudson Township ALS Service Agreement:

City Manager Charles Weir has been going over the ALS service agreements and contracts with the surrounding townships and discovered that the agreements need to be updated. A proposed new Service Agreement with Hudson Township for ALS services to November 30, 2025 was given to each of the Councilmembers for their review. The current agreement expired November 30, 2018.

There are no changes to the wording in the agreement except for the dates. The Township is still collecting up to the one mill tax levy on Hudson Township properties for the ALS services.

747539:

Motion by Natalie Loop, seconded by Carl Sword **approve the ALS Service Agreement with Hudson Township, for ALS services to the Township commencing April 5, 2022, to November 30, 2025..** CARRIED 7-0 by roll call vote.

Approve: Emergency Purchase for a Thermo Scientific Precision BOD Incubator:

The Incubator at the WWTP was failing and Superintendent Ted Hutchison notified the City Manager on March 10th. We purchased a new Thermo Scientific Precision BOD from NC Labs of Wisconsin Inc, for \$5,143.80.

Ted found four quotes:

NC Labs - \$4,795.00
 USA Blue Book - \$5,777.00
 Capitol Scientific - \$5,064.77
 Lab Depot - \$6,477.00

NC Labs was the lowest amount of \$4,795.00 plus shipping. The total cost of \$5,143.80.

747540:

Motion by Natalie Loop, seconded by Carl Sword **Affirm the purchase of the Thermo Scientific Precision BOD Incubator from NC Labs of Wisconsin Inc. for the total amount of \$5,143.80.** CARRIED 7-0 by roll call vote.

Approve: N Church St Closure for the Chamber of Commerce festival June 18, 2022:

The Hudson Chamber of Commerce is planning on sponsoring a small festival on June 18, 2022 and is requesting the North Church Street between West Main and Railroad Street be closed to traffic for the festival. The Chamber is requesting the closure for vendors and crafters. They are

also requesting a portion of the parking lot on the south side of City Hall for musical groups to perform through out the day.

DPW would assist with the barricading of the street and back portion of the parking lot. The street and parking lot will be closed from 8:00 am – 5:00 pm on June 18, 2022 only. The Chamber of Commerce will notify the residents on North Church Street that they will be affected by the temporary closure.

747541:

Motion by Natalie Loop, seconded by Rick Moreno **approve the closure of North Church Street from West Main Street and Railroad Street for the Chamber of Commerce Festival on June 18, 2022, from 8:00 am – 5:00 pm.** CARRIED 7-0 by roll call vote.

Approve: Lane Street closure for the Cars for Kids event June 18, 2022:

Mr. and Mrs. Jerry Green are requesting that Lane Street between West Main and Railroad be temporarily closed for the 21 annual Cars for Kids event on June 18, 2022. This event raises funds for local families in need over the Christmas Holiday 2022.

The event is well attended and has grown over the years. The bulk of the car show will be in the parking lot of the Market House just west of Lane Street. The street closure allows for more parking for the participants and helps with safety. Mr. Green's crew will take care of the barricading. HPD will have full access to the south driveway to the Police Department. The street closure will be from 8:00 am – 4:00 pm on June 18, 2022.

747542:

Motion by Lee Ann Minton, seconded by Pam Ely **approve the closure of Lane Street from West Main Street to Railroad Street for the Cars for Kids Car Show on June 18, 2022, from 8:00 am – 4:00 pm.** CARRIED 7-0 by roll call vote.

Approve: 3 Phase Power Project with Consumers Energy:

The Sunrise Meadows Lift Station has been needing an electrical upgrade for several years. The lift station is currently operating on single phase 220. WWTP staff must maintain and service a roto phase motor to run the pumps in the lift station which are wired for 3 phase power. The new pumps that are going into the lift station are also 3 phase motors. The three phase is more economical to run, and it will allow easier and safer hook up to a generator if needed.

A preliminary quote from Consumers Energy was \$72,061.00 for the work and materials required for the project. Consumers also provided a GIS photo of the proposed work drawing. If Council approves moving forward with the project, Consumers will begin working on the engineering and work details. City Manager was advised by Consumers that the \$72,061.00 quote is solid figure but could fluctuate slightly.

Funds from this project would come from the 2021 Capital Improvement Bond Funds. Current balance in this fund is about \$230,000.00.

747543:

Motion by Lee Ann Minton, seconded by Natalie Loop **approve moving forward with the 3 Phase Power Project for the Sunrise Meadows Lift Station with Consumers Energy.**
CARRIED 7-0 by roll call vote.

Approve: Purchase of UV Disinfection Bulbs:

WWTP Superintendent Ted Hutchison advised that the UV Disinfecting bulbs need to be replaced. These bulbs are used to disinfect the wastewater in the final stage before the wastewater is discharged out of the plant. The bulbs have been replaced once before since the plant upgrade in 2018. The service life of these bulbs is approximately 18 months before needing replacement.

Ted has provided three quotes for the bulb replacement.

UV Superstore \$2,800.00

Trojan UV \$7,296.00

QLi \$4,368.00

Purchase will be made from the WWTP Equipment Replacement line item.

747544:

Motion by Lee Ann Minton, seconded by Natalie Loop **approve the purchase of UV Disinfecting Bulbs from the UV Superstore in the amount of \$2,800.00.** CARRIED 7-0 by roll call vote.

Executive Session: OMA Section 8 (c) DPW Union Negotiations:

Per Section 8 (c) of the OMA, Council entered into Closed Session for the purpose of discussing and continuing contract negotiations regarding the Department of Public Works and Hudson Police Department union contracts expired on June 30, 2021.

747345:

Motion by Rick Moreno, seconded by Carl Sword to **enter into Closed Session pursuant to OMA Section 8 (c) for strategy and negotiations regarding the Department of Public Works & Hudson Police Union Contracts,** CARRIED 7-0 by roll call vote.

**Entered executive session at 7:36 p.m.

**Returned to open session at 7:59 p.m.

747346:

Motion by Lee Ann Minton, seconded by Pam Ely to **ask the City Manager to proceed going forward with the HPD & DPW Union Negotiations,** CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to Council
April 5, 2022****Bills to be Approved**

Renius & Renius	\$1,512.50	Assessing Fee - March 2022
American Legion	\$1,020.73	7 gross 12x18 grave flags
Unique Paving Materials	\$1,805.76	18.24 Tons of Cold Patch for the Streets
Total	\$4,338.99	

Bills to be Confirmed

Uniquie Paving Materials	\$1,805.76	18.24 tons UPM Cold Mix
Consumers Energy	\$1,672.96	March 2022 Statement - Street Lights
Consumers Energy	\$3,243.06	March 2022 Statement - 107 Mechanic St
Consumers Energy	\$1,496.87	March 2022 Statement - 42 Jackson St
Consumers Energy	\$3,020.59	March 2022 Statement - LED Street Lights
Stryker	\$13,886.17	1st payment for the power cot and lucas unit
Zoll Medical Corporation	\$3,249.50	Repair on Ambulance
BHS Insurance	\$17,304.50	April Quarterly Installment - Liability Insurance
Buehrer Power Equipment	\$1,357.26	Lawn Mower Maintenance
Buehrer Power Equipment	\$1,682.07	2nd Lawn Mower Maintenance
Napoleon Lawn & Leisure	\$1,294.36	TS700 Stihl Chainsaw
Grainger	\$1,056.01	Pipe, Cap, Strut all material for the Residential Lift Station
Briner Oil Company	\$2,428.38	146 gallons of diesel @ \$3.13 213.8 gallons of gas @ \$2.79
		55 gallons of diesel @ \$3.66 150.63 gallons of gas @ \$3.07
		70 gallons of diesel @ \$4.21 121.8 gallons of gas @ \$3.42
Briner Oil Company	\$1,131.28	50 gallons of diesel @ \$3.47 313.0 gallons of gas @ \$3.06
D & P Communications	\$1,238.72	March 2022 Statement for all departments internet-phone-cable
USA Blue Book	\$12,563.60	4 pumps for the Main Lift Stations
Michigan Finance Authority	\$45,095.81	Water and Sewer Bond Interest payments
Jones & Henry Engineers LTD	\$7,773.35	DWAM Grant Implementation
Lincoln Life Insurance	\$1,136.68	April 2022 Employee Life Insurance
Modern Waste Systems	\$9,780.20	March 2022 Statement - Refuse
Total	\$132,217.13	

747547:

Motion by Carl Sword, seconded by Rick Moreno **to pay the bills.** CARRIED 7-0 by roll call vote

Account Balances & Check Register:**Account Balances:**

General Fund	\$151,394.71
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$ 92,474.90
Local Street Fund	\$ 90,876.98
Fire Department Fund	\$ 44,853.92
Recreation Fund	\$ 6,018.40
Cemetery Foundation	\$ 26,790.34
Ambulance	\$ 68,778.69
Community Center	\$ 22,331.41
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ (65.43)
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 41,461.63
Downtown Development	\$ 9,499.50
Industrial Park Fund	\$ 14,145.01
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$225,467.56
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$ 1,171.73
Motor Veh and Equip Fund	\$210,790.57
Property Tax Collection	\$ 0.00
Income Tax Fund	\$ 15,461.66
Payroll Fund	\$ 50,971.38

747548:

Motion by Carl Sword, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 7-0 by roll call vote

Revenue Expenditure Report:**747549:**

Motion by Rick Moreno, seconded by Natalie Loop **to accept the Revenue Expenditure Report and place on file.** CARRIED 7-0 by roll call vote

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Planning Commission minutes dated January 24, 2022:****Planning Commission minutes dated February 28, 2022:****747550:**

Motion by Rick Moreno, seconded by Carl Sword **to accept the Planning Commission minutes dated January 24 and February 28, 2022 and place on file.** CARRIED 7-0 by roll call vote

MANAGER'S REPORT:

- Mr Weir has been working on getting quote from Nickel & Saph Inc. Insurance Company out of Mt. Clemens Michigan for the City's Liability Insurance. The City currently pays \$74,830.00 annually for the insurance. The renewal date is July 1, 2022.
- If Council approves the DDA appointments at the April 5th Council meeting, there will only be one seat left to be filled to have a full DDA Board. The DDA has not been active since 2018 and he believes that it will be beneficial for the City to reactivate the DDA.
- Mr. Weir has been working with Department Heads on the upcoming budget.
- Treasurer Brandon Hudson and Deputy Treasurer Michael Sessions have the opportunity for career advancements in their near future and will be stepping away from their roles with the City. They both assured me they will assist with the transition and help with training a new treasurer.
- Chief Keck is in the process of hiring a new full-time police officer. The full-time position is expected to be filled by mid April.
- The in home service inspections under the DWAM Grant are still taking place. We currently have 94 services inside the homes and businesses verified out the 187 required.
- The City has not heard from the State Treasury yet on our grant application under the Financially Distressed City, Villages, and Townships Grant.
- Mr Weir is requesting assistance from Michigan Rural Water again to review the water and sewer rates again for the upcoming year.

COUNCIL COMMENTS:**ADJOURNMENT:****747551:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:23 pm**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk