

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
PUBLIC HEARING
September 05, 2023 at 7:00 P.M.

CALL TO ORDER:

ROLL CALL:

ORDERS OF THE DAY:

- A. Ordinance 402-23 Hudson Park's Rules

ADJOURN SINE DIE:

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
September 05, 2023 (Immediately Following Public Hearing)
A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ORDERS OF THE DAY

- A. Excuse Absent Members(s)
B. Setting the Agenda
C. Approval of Minutes of August 15, 2023

V. PUBLIC COMMENT

VI. PRESENTATION – Habitat for Humanity, Crystal Zavicar

VII. NEW BUSINESS

- A. Show Cause Hearing: Article III Dangerous Structure – 109 Mechanic Street
B. Approve: 2nd Reading - Ordinance 402.23 Park's Rules and Regulations
C. Approve: Part Time Employee Benefit Acknowledgement and Waiver Form

VIII. UNFINISHED BUSINESS

- A. Bills
B. Account Balances and Check Register

IX. CITY MANAGER'S REPORT

X. COUNCIL COMMENTS

XI. ADJOURNMENT

Jeaniene McClellan, City Clerk

**** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 ****

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGUALR MEETING
August 15, 2023 at 7:00 p.m.

747928:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lisa Enerson, Rick Moreno, Daniel Schudel and Carl Sword

ABSENT: Sherry Kirkland and Natalie Loop

ALSO PRESENT: Ambulance Director Jim Stevens, WWTP Superintendent Ted Hutchison, Police Chief Ron Keck, City Treasurer Megan Thompson, Barb Ireland – Hudson Post Gazette, Sara & Aubree Schudel, Will Terrill, Bruce VanWieren, Teresa Frantz, Matt Shaffer, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

747929:

Motion by Lisa Enerson, seconded by Rick Moreno **to approve excuse absent members from the meeting.** CARRIED 5-0 by roll call

Approval of Minutes of August 1, 2023:

747930:

Motion by Rick Moreno, seconded by Daniel Schudel **to approve minutes of August 1, 2023 and place on file.** CARRIED 5-0 by roll call

PUBLIC COMMENT:

Teresa Frantz – concerns over the police coverage in the city.

NEW BUSINESS:**Approve: Reappointments to the Election Commission:**

Lou Ann Bryant and Mickie Chapman have served on the Election Commission for many years now. Their terms expired in June 2023. They both would like to continue to serve on the Election Commission.

747931:

Motion by Carl Sword, seconded by Rick Moreno **reappoint Lou Ann Bryant and Mickie Chapman to the Election Commission with a term to expire in June 2026.** CARRIED 5-0 by roll call

Approve: 1st Reading – Ordinance 402-23 Park's Rules and Regulations:

At the Recreation Advisory Board on July 10, 2023, the board members motioned to approved the Rules and Regulations and forwarded to Council for their approval.

The Planning Commission also has looked at this ordinance and made a couple of minor suggestions. At the August 1st meeting with Council, it was discussed that adding a section about Other Power-Driven Mobility Devices would be a good addition.

747932:

Motion by Carl Sword, seconded by Daniel Schudel **approve the first reading and waive the actual reading of Ordinance No. 402-23, adding – City of Hudson's Park Rules and Regulations Ordinance.** CARRIED 5-0 by roll call

Authorize: 4 x 4 Utility Crane Truck for WWTP:

Currently, the WWTP is in need of a service vehicle. The authorization to bid on a four-wheel drive pickup Utility Crane Truck will allow us to have our needed tools on one vehicle and will have the capabilities of lifting out and servicing our lift station pumps for service and/or replacement safely.

We are currently looking at a Utility Crane Truck on an online auction site Municibid. Looking at a 2008 Ford F-350 Utility Body Crane Truck (bid #58533989). Starting bid was \$1,200 and currently at \$6,000. This truck has some issues but can be fixed in-house.

If we feel this is not the truck we are looking for we would like to keep looking at other vehicles of same description and stay at \$25,000 or less.

The funds will come from Motor Vehicle Capital Outlay and Equipment Replacement or 444 budget line.

747933:

Motion by Carl Sword seconded by Lisa Enerson **authorize to bid on an Utility Crane Truck at an auction site and stay under \$25,000 or less.** CARRIED 5-0 by roll call

Purchasing Ordinance Amendment:

Under Article IV Finance in the City Ordinance Division 2. Purchasing, Contracts and Sales the current dollar amounts are as follows:

Section 2-87 States, no prior council approval for purchases \$1,000.00 or less and may be made by the city manager.

Section 2-88 States, purchases more than \$1,000 but less than \$5,000.00 shall receive prior council approval even though such purchase may be provided for in the budget. If practical, such purchases shall be made after obtaining at least three informal bids.

Section 2-89 States, All purchases for an amount exceeding \$5,000.00 shall have prior council approval even though such purchase may be provided for in the budget. All such purchases shall be made only after specifications have been issued and formal sealed bids have been received, provided however, that the city council may authorize purchases without sealed bids and/or specifications when an emergency exists, or it is to the city's advantage to do so. Sealed bids shall be received at city hall and be subject to final approval or rejection by the city council.

After the City Manager, Charles Weir researched the history of the spending limits over the years, he discovered that the dollar amounts have not been adjusted for over 21 years. Due to inflation over the years and the current economic status of the United States, he thinks these numbers need to be adjusted to do business more efficiently but still be fiscally responsible in spending.

The suggestion changes to the dollar amounts are as follows:

Section 2-87 - \$5,000

Section 2-88 - \$5,000 - \$10,000

Section 2-89 - \$10,000

747934:

Motion by Lisa Enerson seconded by Carl Sword **approve the suggested changes for Section 2-87 up to \$5,000.00, section 2-88 up to \$5,000.00 through \$10,000.00 and Section 2-89 up to \$10,000.00 for the City Manager.** CARRIED 5-0 by roll call

School Resource Officer – Tentative Agreement:

Hudson Schools applied and received a grant for a School Resource Officer, which must be a sworn police officer. Hudson Schools requested an SRO from the Hudson Police Department. Chief Keck received permission from the Council to continue to negotiate options to be brought back to the Council. He has attached documents for the council's review and consideration.

Pending Monday August 14, 2023 – Hudson Schools Superintendent Dr Osborne had been given an agreement for consideration to be reviewed by the School Board.

Options:

- A. Authorization: Hudson School Board agrees to move forward with the agreement for consideration.
- B. Further Discussion: Hudson School Board wishes to continue discussion on the SRO agreement.
- C. Denied: SRO Discussion Closed.

NOTE: Hudson Schools first day of school is August 28, 2023.

747935:

Motion by Daniel Schudel seconded by Rick Moreno **authorize Chief Keck to sign the agreement between the City of Hudson and Hudson School Board and approve the additional funding for the SRO position.** CARRIED 5-0 by roll call

Discuss: Industrial Park Survey:

The City's Industrial Park has a plat map showing some available lots that are currently being leased and farmed. These lots have not been surveyed and recorded with the Register of Deeds of Lenawee County. Before any land can be sold in the industrial park, it must be surveyed and filed with the County.

The city will have to determine if it should survey the lots that are noted on the plat map as written or make the lots larger or smaller? Spend the money now to survey and lay out the lots or wait until the city has a potential purchase agreement with a business for a certain amount of acreage and then pay for the survey to be done? City Manager spoke with Kevin Pickford of the Mannik Smith Group, and he noted considerations with utility easements as well. The Mannik Smith has done survey work in the industrial park previously.

We are developing an RFP (Request for Proposal) for commercial property brokers, to market the sale of the industrial park property to potential industrial businesses so the city needs to determine how and when to have the surveying done.

The survey companies he has spoken with say that they are back logged six months or more to perform the work. Unknown how this may or may not have a negative effect on potential sales.

Discussion only

UNFINISHED BUSINESS:**Bills:**

Bills to Council
August 15, 2023

Bills to be Approve

Borton's Sand & Gravel	\$5,000.00	Brush Disposal 2023-2024
Jones and Henry	\$8,564.01	DWAM Grant Implementation
MML- Workers Comp Fund	\$12,185.00	Quarterly Payment
Michigan Finance Authority	\$267,000.00	Project #5643.01
County National Bank	\$80,030.00	2021 Capital Improvement Bond Payment
Total	\$372,779.01	

Bills to be Confirmed

Consumers	\$1,924.15	Water Plant
HBC Lawn Service	\$2,600.00	6 th Payment Cemtery
Quadient Postage Funding	\$2,112.48	Postage
County National Bank	\$28,204.72	Vactor Truck Payment
Superior Industrial Sales	\$1,850.00	AntiFreeze, Coolant & Filters
Consumers	\$1,008.22	Fire and City Hall
Stevens Disposal	\$10,597.00	Refuse Monthly contract
Total	\$48,296.57	

747936:

Motion by Lisa Enerson, seconded by Rick Moreno **to approve to pay the bills.** CARRIED 5-0
by roll call

Account Balances and Check Register:

Account Balances:

General Fund	\$138,946.72
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$181,268.77
Local Street Fund	\$ 61,952.24
Fire Department Fund	\$106,511.80
Recreation Fund	\$ 2,913.79
Cemetery Foundation	\$ 23,729.04
Ambulance	\$121,525.47
Community Center	\$ 24,734.17
Thompson Museum Fund	\$ 57,910.31
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 40,179.98
Downtown Development	\$ 43,170.76
Industrial Park Fund	\$ 18,513.42
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$112,182.94
Sidewalk Fund	\$ 16,229.00
Utilities Fund	\$218,695.44
Motor Veh and Equip Fund	\$ 90,926.48
Property Tax Collection	\$ 45,567.96
Income Tax Fund	\$246,366.56
Payroll Fund	\$ 32,307.61

747937:

Motion by Rick Moreno, seconded by Daniel Schudel **to accept the account balances and check register and place on file.** CARRIED 5-0 by roll call

Department Head Reports:**747938:**

Motion by Rick Moreno, seconded by Carl Sword **to accept the department head reports and place on file.** CARRIED 5-0 by roll call

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Planning Commission dated July 24, 2023:****Recreation Advisory Board dated July 10, 2023:****747939:**

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the Planning Commission minutes dated July 24, 2023 and Recreation Advisory Board minutes dated July 10, 2023 and place on file.** CARRIED 5-0 by roll call

CITY MANAGER'S REPORT:

- The Hudson Museum is having the brick wall on the south side repointed to resolve the interior leaking problem that has been occurring for the past few years when we receive heavy rain falls. We have this same issue at the Community Center occasionally which we will need to address soon. This expense was covered by donations to the museum.
- The Fire Department floor was opened, and a void was discovered under sinking floor as suspected. There appears to be other voids under the adjacent slabs as well. We also discovered that the exterior walls and roof support beams are sitting on open cement blocks and not a solid pier. City Manager will be meeting with a structural engineer on Monday to further asses the situation. Public works and Wastewater staff televised, flushed, and cleaned the existing cast iron drains that are functional but not optimum by any means.
- Office staff is currently working on updating the employee handbook and we expect to have it ready to bring to Council for review over the next month or two.
- DDA meeting scheduled for 6:00 pm on August 22nd. There will be discussion about some projects in the downtown area that the DDA will potentially fund with the proceeds from the sale of 306 West Main Street.
- Jay Best and Charles Weir met with Matt Biolette of Fleis & Vandenbrink who has been recently hired by Fleis & Vandenbrink. Matt is responsible for researching and facilitating funding opportunities through grants for local governments. It was a good meeting, and he will be keeping the city informed of grant opportunities for different potential projects.
- The empty downtown building at 308 West Main has been sold and the city is working with the new owner to reconnect the water service to the building.
- The property owner of the “dangerous structure” at 225 Grove Street has been served and a pretrial hearing is scheduled for November 20, 2023, in the 39th Circuit Court of Lenawee County.

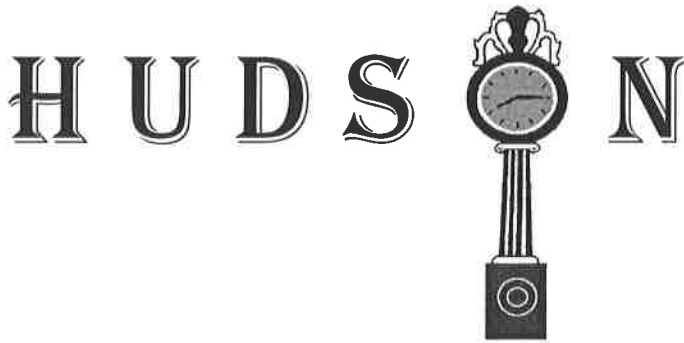
COUNCIL COMMENTS:**ADJOURNMENT:****747940:**Motion by Rick Moreno, seconded by Lisa Enerson to **adjourn the meeting at 8:03 pm**

APPROVED: _____


Carmel Camp, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk




AGENDA ITEM - REVIEW FORM

ITEM: Show Cause Hearing – Article III Dangerous Structures – 109 Mechanic St	SUBMITTED BY: City Manager Charles A Weir
ACTION REQUESTED: Update on the building	DEPARTMENT: City Manager DATE: September 5, 2023
SUMMARY: At the meeting on June 6, 2023, Mr Konja asked Council to give him 6 months to have everything cleaned up, but Council made the motion to give only 90 days, then return to update them on his progress.	
RECOMMENDATION: Hear the progress report and determine what to do next.	
SIGNATURE: 	TITLE: City Manager

Closing At 7:00 PM EDT

High Bidder none

Location  109 Mechanic St., Hudson, MI 49247

LOT DETAILS

General Description:

Approximately 35,000 Sq. Ft. Industrial Building in Hudson, MI ~ Online Real Estate Auction featuring an approximately 35,000 sq. ft. building situated on 1.02 acres. A recent fire in the building caused damage, the roof is leaking, and part of the building will need to be torn down. The 35,000 sq. ft. includes the burnt down section. There is approximately 25,000 Sq. Ft. that is still standing. The property has natural gas and city water and sewer. This brick building features many different windows, areas for storage, a store front, warehouse area, office area, and bathroom. Both roofs are in need of repair and the interior will need work. The property is located by the Thompson Trail and Hudson Trail System. The seller will be removing some equipment but the buyer will be responsible for the clean up. Possession will be two weeks after closing. The city is also requiring clean up/repair on the property. This property is ready for renovation and is a good investment opportunity for someone with a vision.

Category: Real Estate: Commercial/Industrial

Address: 109 Mechanic St.

City: Hudson

State: Michigan

Zip: 49247

Township: City of Hudson

County: Lenawee County

PP#: XH0-310-0300-00; XH0-119-1340-00

SEV: \$28,100 (2023)

Taxable Value: \$25,305 (2023)

Type: Industrial

School District: Hudson Area Schools

Acres: 1.012

of Stories: 1

Square Footage: Approx. 35,000 SF

- Broker Participation Form
- Agency Relationship Disclosure



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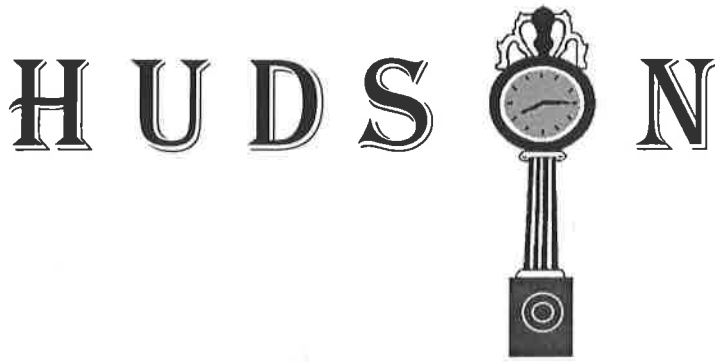
Approximately 35,000 Sq. Ft. Industrial Building in Hudson, MI

CURRENT BID


\$5,000.00 USD

Time Remaining	PRE-BIDDING
Starting Bid	\$5,000.00 USD
Bid Increment	\$500.00 USD
# of Bids	0
Auction Date	09/27/2023





AGENDA ITEM
REVIEW FORM

ITEM: Second Reading Ordinance 402-23 Add, City of Hudson's Park Rules Ordinance	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Approve the second reading and waive the actual reading of Ordinance 402-23 to add "City of Hudson's Parks Rules".	DEPARTMENT: City Office DATE: September 5, 2023
SUMMARY: At the Council meeting on August 15 th , Council approved the first reading for the ordinance on the City of Hudson's Park Rules and Regulations. If Council approves this ordinance to will be in effect on September 20, 2023.	
RECOMMENDATION: Approve the second reading and waive the actual reading of Ordinance No.402-23, adding - City of Hudson's Park Rules and Regulations Ordinance	
SIGNATURE: 	TITLE: City Manager

CITY OF HUDSON'S PARK RULES ORDINANCE #402.23

An ordinance to provide for the use, protection, regulation and control of the public parks and park facilities and other matters concerning recreation, conservation, education, historic and scenic areas and preserves and parkways, and to provide for the adoption of supplementary rules and regulations and other matters related to the use of and conduct on park property.

THE CITY OF HUDSON, LENAWEЕ COUNTY, MICHIGAN ORDAINS:

Section 1: Short Title

This ordinance may be known and referred to as the City of Hudson's Park Ordinance.

Section 2: Public Use and Hours

A. General public -

Any group or gathering of persons may use certain areas within the public parks in the City of Hudson to the exclusion of others by making a reservation starting by January 1st for that year along with \$25.00.

B. Permits -

1. Reservations are made through the City Office.
2. The city needs to be notified 1 business day in advance for reservations.
3. In the event more applications for reserved space are received than spaces available, such applications shall be considered in the chronological order received.

C. Fees and charges –

1. Fees and charges are assessed by the city.
2. It shall be unlawful for any person to use any facility, land, or area for which a fee or charge has been established by the City without payment of such fee or charge.

D. Hours -

No person or vehicle shall remain upon property between the hours of sunset and sunrise unless special authorization is granted by the City.

Section 3: Protection of Property

- A. Destruction of buildings, markers, monuments, and other properties shall be prohibited, and no person shall on City Park property:

1. Willfully destroy, deface, alter, change, or remove any monument, stone marker, benchmark, stake, post, or blaze, marking, or designate any boundary line, survey line, or reference point.
2. Cut, break, mark upon or otherwise injure any building, equipment, bridge, drain, wall, fountain, lamp post, fence, gate, hedge, or other structure.
3. Deface, destroy, or remove any placard, notice, or sign, whether permanent or temporarily, posted or exhibited within or upon park property.
4. Appropriate, excavate, injure, or destroy any historical or prehistorical ruin or any object of antiquity, without permission of the city or its agent.

B. Destruction of plant life and natural surroundings shall be prohibited and no person shall:

1. Cut, remove, or destroy any tree, sapling, seedling, bush or shrub, whether alive or dead, or chip, blaze, box, girdle, trim or otherwise deface or injure any tree or shrub, or break or remove any branch, foliage, flower, or any tree or shrub, or pick, gather, uproot, remove or destroy any flower, plant or grass.
2. Remove or cause to be removed any sod, earth, humus, peat, boulders, gravel, or sand, without written permission of the city or its agent.

C. The following rules shall apply to fires on City Park property:

1. No person shall willfully set or cause to be set on fire any tree, woodland, brushland, grassland or meadow within or upon the property of the City.
2. No person shall build any fire upon city property except within the fireplaces, receptacles or open spaces approved and designated by the city for such purpose and obtain a burn permit from the Fire Department.
3. No person shall drop, throw, or otherwise scatter lighted matches, burning cigars, cigarettes, tobacco paper or other flammable materials within or upon any property of the City.
4. Fires shall not be left unattended. All fires shall be extinguished upon leaving the immediate vicinity.

Section 4: Protection of Wildlife

It shall be unlawful for any person to hurt or injure any wildlife while on City Park property:

Section 5: Regulations Governing Activities on the Bean Creek

No person shall

- A. Swim, bathe, or wade between sunset and sunrise, in Bean Creek within or on the properties administered by or under the City's authority.
- B. Carry or consume any food or beverage of any kind, nor have in their possession any glass or metal container in the water.

Section 6: Traffic and Parking

Parking in prohibited areas; standing for loading or unloading in certain places

- A. It shall be unlawful for the operator of a vehicle to stop, stand or park said vehicle in any place marked as a passenger or loading zone, other than for the expeditious loading or unloading of passengers, or for the unloading and

- delivery or pick up and loading of materials.
- B. It shall be unlawful for the operator of a vehicle to stop, stand or park such vehicle upon any roadway or in any parking area in such manner as to form an obstruction to traffic thereon.
 - C. It shall be unlawful to park any vehicle in any area which is designated as a prohibited parking area.
 - D. It shall be unlawful to drive or park any motor vehicle in or upon City property which is used for recreational purposes, unless otherwise allowed by these rules.

Section 7: Motor-driven vehicles

It shall be unlawful for any person to:

- A. Operate a motor-driven vehicle of any kind or nature except on roads or designated parking areas.
- B. Operate a motor-driven vehicle on any park road at a speed exceeding 15 miles per hour or at any speed greater than that posted; provided further, however, that notwithstanding any provision herein, any person driving a vehicle on a park road shall drive at a careful and prudent speed not greater than nor less than is responsible and proper, having due regard to the traffic, surface and width of the road and of any other condition then existing, and no person shall drive any vehicle upon a park road at a speed greater than will permit him to bring said vehicle to a stop within the assured clear distance ahead.
- C. Operate any motor-driven sled, toboggan, or snowmobile on any City property.
- D. Operate any vehicle upon City property, including but not limited to, any area designated for the parking of vehicles, in a careless or negligent manner likely to endanger any person or property.
- E. Drive any vehicle upon City property while under the influence of intoxicating liquor or narcotic, drug, barbitol, or any derivative of barbitol.
- F. Drive any vehicle upon City property while his ability to do so has been impaired using intoxicating liquor or using drugs or narcotics.
- G. Operate any motor vehicle upon City property while his license to so operate has been suspended or revoked by the State of Michigan.
- H. Operate a motor vehicle upon City property without having a valid operator's license, motor vehicle registration certificate and proof of the minimum liability coverage or uninsured motor vehicle fee as required by the State of Michigan vehicle code in his possession.
- I. Operate any vehicle upon City property contrary to posted traffic signs, symbols, rules, regulations or marked roadways.
- J. Operate any motor vehicle in any manner upon City property which results in excessive noise or disturbs the peace, quiet or tranquility of the area.
- K. Leave, or cause to be left, any vehicle upon property administered by or under the authority of the City between ½ hour after sunset and ½ hour before sunrise.
- L. Operate or ride on a motorcycle or motor-driven cycle without wearing a crash helmet approved by the Department of State Police. Rules of the Department

of State Police for the implementation of Section 658, subsection (d) of 1949, PA 300, as amended, shall apply to this rule.

Section 8: Operation of Bicycles Other Power-Driven Mobility Devices (OPDMD)

- A. Bicycles and OPDMD shall operate with due care and caution as close to the right-hand curb or right-hand side of the path, trail or roadway as conditions will permit, not more than two abreast and yield the right of way to pedestrians.
- B. It shall be unlawful for the operator of any bicycle or OPDMD where upon any path, trail, or roadway, to carry any person upon the handlebar or frame of any bicycle, or OPDMD.
- C. Bicycles and OPDMD may be operated upon such paths, trails, or roadways as may be posted allowing such use; provided, however, no such use shall be allowed between ½ hour after sunset and ½ hour before sunrise.
- D. Bicycles and OPDMD are to be limited by design to carrying no more than two passengers.
- E. No gas-powered motor vehicle of any kind is permitted on any sidewalk, trail or green space except for maintenance or emergency purposes.

Section 9: Trespass

- A. Livestock-No person shall drive or cause any horses, cattle, sheep, goats, swine, or other livestock to be driven upon or across property administered by or under the authority of the city, without the written permission of the city or its agent.
- B. Peddling and soliciting-It shall be unlawful for any person to peddle or solicit business of any nature whatsoever, or to distribute handbills, or other advertising matter, to post unauthorized signs on any lands, water, structures, or property administered by or under the jurisdiction of the City, or to use such lands, water, structures or property unless first authorized in writing by the City or its agent.
- C. Unlawful obstruction-No person, firm or corporation shall by force, threats, intimidations, unlawful fencing, enclosing, or by any other means prevent or obstruct any person from entering, leaving, or making full use of any property administered by or under the authority of the City.
- D. Hindering employees: No person shall interfere with or hinder any employee or agent of the City while performing their official duties.
- E. Alcoholic beverages, drugs-No person shall have in their possession any intoxicating beverage while in or upon the property administered by or under the jurisdiction of the City in areas determined by the City and designated by posting at the main entrance or other conspicuous place to be areas in which no alcoholic beverages are permitted unless special permission is given by the City through the alcohol permit.
- F. No person shall sell, use, or have in his possession any drug or narcotic; the sale, use or possession of which is prohibited by state law.
- G. Personal conduct-
 - 1. It shall be unlawful for any person to be under the influence of intoxicants, or to engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton,

obscene or otherwise disorderly conduct, or to disturb or annoy others, while in or on any property administered by or under the authority of the City.

2. It shall be unlawful to conduct or to participate in any form of gambling, lottery, or game of chance upon park property, unless gambling license issued by the State of Michigan.
- H. Fireworks—No person shall fire, discharge, or have in his or her possession any rocket, firecracker, torpedo, squib, or other fireworks or any substance of an explosive nature within or upon the property of the City unless the City or its authorized agent shall have authorized same by the issuance of a permit, therefore.
- I. Firearms—No person shall at any time, bring into or upon the City park's properties, nor have in his or her possession, nor discharge, or set off anywhere upon said properties, a revolver, pistol, shotgun, rifle, air gun or any gun, rifle, firearm or bow or other weapon that discharges projectiles either by air, explosive substance or any other force, provided, however, that this section shall not apply to any deputy sheriff, police officer, peace officer, or other duly appointed law enforcement officer while carrying out the duties nor does it apply to anyone with a valid CPL.
- J. Littering and pollution of waters—It shall be unlawful:
1. To discard or deposit refuse of any kind or nature in or upon the property of the commission except by placing said refuse in containers provided for such purpose.
 2. To throw, cast, lay, drop, or discharge into or leave in waters administered by or under the authority of the City any substance, matter or thing, liquid or solid which may or shall result in the pollution of said waters.
- K. Camping – Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Camp means to reside, sleep overnight, inhabit and/or dwell temporarily or longer with or without shelter.

Reside or dwell includes activities such as eating, sleeping and/or storing personal property.

Shelter includes, but is not limited to, a tent, tarpaulin, lean-to, sleeping bag, bedroll, blankets, or any other form of protection from the elements other than clothing the individual is wearing.

1. Public property. It shall be unlawful and constitute a nuisance for any person to camp or establish shelter upon a public park without the express written consent of an authorized official of the public entity having ownership, management, or control of such property.
2. Violation. A person who violates any of the provisions of this section is responsible for a municipal civil infraction.

Section 10: Public exhibition—No person shall exhibit any machine or show, or any animal, or indulge in any acrobatic exhibitions in or upon any City park property, nor shall any person carry on any performance or do anything whatsoever which shall cause persons to congregate so as to interfere with the proper use of such property by the general public or to obstruct the passage of vehicles or persons without first having obtained written permission from the City or its agent.

Section 11: Special permits—No erection, construction or maintenance shall be made above or below ground, across or beneath City park property by any person, firm, or corporation without first having obtained written permission from the City authorizing such installation or construction and a permit specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such approval.

Section 12: Emergency powers—Nothing in these rules shall:

- A. Prohibit or hinder duly authorized agents of the city or any peace officers from performing their official duties.
- B. Prohibit the City or the director from establishing emergency rules required to protect the health, welfare, and safety of park visitors and to protect park property; including, but not limited to, the right of the City to order all persons off City property, and close all or any portion of said park.

Section 13: Enforcement

A person who violates any provisions of this chapter is responsible for a municipal civil infraction, subject to payment of a civil fine of not less than \$50.00 or more than \$500.00, plus cost and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines provided as provided by section 1-13(c) (2) of the Code.

Section 14: Definitions

- A. "City" shall mean the City of Hudson.
- B. "City property" shall mean all lands, Bean Creek, and property administered by or under the authority of the City of Hudson.
- C. "Person" or "persons" shall mean individuals, male or female, singular or plural; firms, corporations, or any group or gathering of individuals.
- D. "Rules" shall mean the rules adopted by the City of Hudson Council applicable to all property administered by or under the authority of the said City and all amendments thereto.

Section 15:

All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 16: Effective date

This ordinance shall be published as required by law, to become effective on the date of final publication.

Non-emergency Ordinance

Emergency Ordinance

Introduced: August 15, 2023

Summary of Minutes Published: September 14, 2023

Enacted: September 5, 2023

Vote: _____ Yes: _____ No: _____ Abstain: _____

Ordinance Published: August 24, 2023, Hudson Post Gazette


Effective Date: September 20, 2023

Approved: _____, Mayor

Attest: _____, City Clerk



AGENDA ITEM
REVIEW FORM

ITEM: Part-Time Employee Benefit Acknowledgement & Waiver Form	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Approve the form.	DEPARTMENT: City Hall DATE: September 5, 2023
SUMMARY: <p>Due to labor shortages, there is some concern about the city part-time classified employees regularly working the less than 35 hours a week limit set per section 201 in the City of Hudson Employee Handbook.</p> <p>The current part-time classification employees have verbally agreed, and/or regularly schedule themselves to work more than 35 hours a week without receiving full-time classification benefits. Part-time employees are paid overtime for hours worked over 40 hours a week, receive Social Security and Workman's comp benefits, and are allowed to participate in the city's 457 retirement plan.</p> <p>The city does not have 50 full-time employees or 50 full-time equivalent employees that would require the city by law to pay part-time employees, working 35 hours or more a week, full-time benefits.</p> <p>To avoid any potential claims of violation of the City of Hudson Employee Handbook, I drafted a Part-Time Employee Benefit Acknowledgement & Wavier form and had it reviewed by the city labor attorney. The labor attorney reviewed the draft document along with the Employee Handbook, made a few changes, and produced this attached final draft.</p> <p>Once approved, every classified part-time city employee that would like to work more than 34 hours a week, without receiving full-time benefits, will be asked to sign the waiver.</p>	
RECOMMENDATION: Approve the Part-Time Employee Benefit Acknowledgement Waiver Form.	
SIGNATURES: 	TITLE: City Manager



Draft

Part-Time Employee Benefit Acknowledgement & Waiver

I, _____ understand and acknowledge that my current Part-Time employee classification per Sec. 201 of the City of Hudson Employee Handbook, limits my work week to less than 35 regularly scheduled hours, thereby disqualifying my eligibility to receive the City of Hudson employee benefit plans. (Medical, Dental, Optical, 401 Retirement, HSA)

I hereby waive the City employee benefit plans, except for the pay and benefit requirements protected by state and federal law (such as Workers' Compensation and Social Security) and I agree that I may only voluntarily work more than 35 hours per week at the sole discretion of the City administration, at its scheduling prerogative.

I further understand and acknowledge that if my employment classification changes from Part-Time to regular Full-Time as determined by the city administration, I will be entitled to the benefit plans applicable to my position, as offered by the City at that time. At that time, I would also be subject to all the full-time classification requirements as set forth in City policies and/or applicable bargaining agreements.

Printed Employee Name

Printed City Manager Name

Employee Signature

Date

City Manager Signature

Date

Bills to Council
Tuesday, September 5, 2023

Bills to be Approved

Total **\$0.00**

Bills to be Confirmed

HAVILAND	\$2,052.80	TREATMENT CHEMICALS
HBC LAWN SERVICE	\$2,600.00	7TH PAYMENT
CONSUMERS	\$3,176.84	WWTP
LENAWEE CO. INFORMATION TECHNOLOGY	\$1,652.00	HPD COMPUTER SOFTWARE
GIRTY'S RUN JOINT SEWER AUTHORITY	\$8,800.00	2008 FORD F350 CRANE TRUCK
CONSUMERS	\$3,161.80	STREET LIGHTS
CONSUMERS	\$3,373.54	LED LIGHTS

Total **\$24,816.98**

CASH SUMMARY BY FUND FOR CITY OF HUDSON
 FROM 08/15/2023 TO 09/01/2023

FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 08/15/2023	Total Debits	Total Credits	Ending Balance 09/01/2023
101	GENERAL FUND	146,995.21	128,109.08	137,391.70	137,712.59
151	CEMETERY TRUST FUND	2,290.86	0.00	0.00	2,290.86
202	MAJOR STREET FUND	172,826.62	0.00	10,022.03	162,804.59
203	LOCAL STREET FUND	56,822.42	0.00	5,316.11	51,506.31
206	FIRE DEPARTMENT FUND	105,538.09	70,390.00	7,976.52	167,951.57
208	RECREATION FUND	2,863.79	0.00	50.00	2,813.79
209	CEMETARY FOUNDATION	22,367.38	1,606.40	7,433.07	16,540.71
210	AMBULANCE	146,091.97	71,157.46	70,067.73	147,181.70
211	COMMUNITY CENTER	26,752.11	2,094.30	1,823.29	27,023.12
270	THOMPSON MUSEUM FUND	58,052.11	0.00	0.00	58,052.11
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	40,088.50	0.00	38.27	40,050.23
410	DOWNTOWN DEVELOPMENT	43,170.76	0.00	0.00	43,170.76
412	INDUSTRIAL PARK FUND	18,513.42	0.00	1,062.99	17,450.43
418	L D F A	0.00	0.00	0.00	0.00
444	2021 CAPITAL IMPROVEMENT BOND FUND	112,182.94	80,300.00	80,030.00	112,452.94
450	SIDEWALK FUND	16,229.00	0.00	0.00	16,229.00
590	UTILITIES FUND	317,514.32	189,913.70	178,196.84	329,231.18
661	MOTOR VEH AND EQUIP FUND	86,509.77	12,348.01	14,508.30	84,349.48
703	PROPERTY TAX COLLECTION	65,737.85	101,399.05	66,137.85	100,999.05
705	INCOME TAX FUND	249,547.09	25,636.09	208,624.34	66,558.84
750	PAYROLL FUND	32,307.61	416,131.05	414,702.06	33,736.60
	TOTAL - ALL FUNDS	1,722,401.82	1,099,085.14	1,203,381.10	1,618,105.86

08/31/2023 11:22 AM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 08/11/2023 - 08/31/2023

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
08/16/2023	CNB -	1248	LENAWEE INT SCHOOL DISTRICT	7,275.10
08/16/2023	CNB -	1249	LENAWEE COUNTY TREASURER PROP TAX	22,746.36
08/16/2023	CNB -	1250	CITY OF HUDSON	26,473.68
08/16/2023	CNB -	1251	HUDSON AREA SCHOOLS	9,642.71
CNB - TOTALS:				
Total of 4 Checks:				66,137.85
Less 0 Void Checks:				0.00
Total of 4 Disbursements:				66,137.85

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
08/11/2023	CNB-C	103394	CONSUMERS ENERGY	4,208.16
08/11/2023	CNB-C	103395	VOID	0.00 V
08/11/2023	CNB-C	103396	BURNIPS EQUIPMENT COMPANY	49.50
08/11/2023	CNB-C	103397	HUDSON AUTO CENTER	39.56
08/11/2023	CNB-C	103398	HUDSON AUTO CENTER	158.91
08/11/2023	CNB-C	103399	HAVILAND PRODUCTS COMPANY	2,052.80
08/11/2023	CNB-C	103400	GOLDEN WEST INDUSTRIAL SUPPLY	598.71
08/11/2023	CNB-C	103401	EMERGENCY SOLUTIONS	375.00
08/11/2023	CNB-C	103402	FRAMES PEST CONTROL	47.50
08/11/2023	CNB-C	103403	FIRST BANKCARD	477.86
08/11/2023	CNB-C	103404	FIRST BANKCARD	2,910.88
08/16/2023	CNB-C	103405	BORTONS SAND AND GRAVEL	5,000.00
08/16/2023	CNB-C	103406	JONES & HENRY ENGINEERS LTD	8,564.01
08/16/2023	CNB-C	103407	COUNTY NATIONAL BANK	80,030.00
08/16/2023	CNB-C	103408	MML WORKERS COMP FUND	12,185.00
08/16/2023	CNB-C	103409	ANGELO GUTIERREZ	50.00
08/16/2023	CNB-C	103410	HBC LAWN SERVICE, LLC	2,600.00
08/16/2023	CNB-C	103411	THE FIRST SIGNS OF FIRE	112.91
08/16/2023	CNB-C	103412	INTERSTATE SIGN PRODUCTS INC	368.35
08/16/2023	CNB-C	103413	W L CONSTRUCTION	319.61
08/16/2023	CNB-C	103414	PETTY CASH	27.28
08/16/2023	CNB-C	103415	CERTASITE	45.66
08/16/2023	CNB-C	103416	CERTASITE	117.10
08/16/2023	CNB-C	103417	CERTASITE	269.08
08/16/2023	CNB-C	103418	CERTASITE	57.70
08/16/2023	CNB-C	103419	CERTASITE	188.81
08/16/2023	CNB-C	103420	CERTASITE	89.81
08/16/2023	CNB-C	103421	BROOKE SMITH	200.00
08/16/2023	CNB-C	103422	CONSUMERS ENERGY	3,176.84
08/16/2023	CNB-C	103423	USA BLUE BOOK	244.53
08/16/2023	CNB-C	103424	LENAWEE CTY INFORMATION TECHNOLOGY	1,652.00
08/16/2023	CNB-C	103425	CITY OF MORENCI POLICE DEPT.	200.00
08/18/2023	CNB-C	103426	FRONTIER	119.56
08/18/2023	CNB-C	103427	UNIFIRST CORPORATION	56.55
08/18/2023	CNB-C	103428	DALEY ENGINEERING INC	200.00
08/18/2023	CNB-C	103429	SUPERIOR INDUSTRIAL SALES & SERVICE	311.75
08/22/2023	CNB-C	103430	GIRTY'S RUN JOINT SEWER AUTHORITY	8,800.00
08/22/2023	CNB-C	103431	CONSUMERS ENERGY	6,535.34
08/22/2023	CNB-C	103432	BRINER OIL CO INC	580.88
08/22/2023	CNB-C	103433	BRINER OIL CO INC	417.15
08/22/2023	CNB-C	103434	MICHIGAN GAS UTILITIES	423.01
08/22/2023	CNB-C	103435	JARED MIDDEL	60.00
08/22/2023	CNB-C	103436	GOODWILL	167.75
08/22/2023	CNB-C	103437	HUDSON AUTO CENTER	25.98
08/22/2023	CNB-C	103438	JIM STEVENS	128.38
08/22/2023	CNB-C	103439	MEDIX SPECIALTY VEHICLES INC	204.30
08/22/2023	CNB-C	103440	ELHORN ENGINEERING COMPANY	685.00
08/22/2023	CNB-C	103441	ETNA SUPPLY	1,280.00
08/22/2023	CNB-C	103442	BURNIPS EQUIPMENT COMPANY	34.77
08/22/2023	CNB-C	103443	SAMANTHA BLANKENSHIP	200.00
08/22/2023	CNB-C	103444	TERESA DERMYER	200.00
08/22/2023	CNB-C	103445	KAYTLYNN AMOS	250.00
08/24/2023	CNB-C	103446	INTERSTATE SIGN PRODUCTS INC	50.00
08/24/2023	CNB-C	103447	W S DARLEY & CO	435.85
08/24/2023	CNB-C	103448	CR Motor Sales	272.80
08/24/2023	CNB-C	103449	GEORGES TOWING	60.00
08/24/2023	CNB-C	103450	STATE OF MICHIGAN EGLE	260.00
08/24/2023	CNB-C	103451	HUDSON AUTO CENTER	27.18
08/24/2023	CNB-C	103452	BURNIPS EQUIPMENT COMPANY	7.02
08/24/2023	CNB-C	103453	RENIUS & RENIUS	1,512.50
08/24/2023	CNB-C	103454	MICHIGAN GAS UTILITIES	348.50
08/28/2023	CNB-C	103455	BRINER OIL CO INC	359.53
08/28/2023	CNB-C	103456	METAL METHODS MANUFACTURING	150.00
08/28/2023	CNB-C	103457	MICHIGAN GAS UTILITIES	38.27
08/28/2023	CNB-C	103458	HUDSON AUTO CENTER	14.49
08/28/2023	CNB-C	103459	HUDSON AUTO CENTER	9.12
08/28/2023	CNB-C	103460	LENAWEE COUNTY EQUALIZATION DEPT	845.88
08/30/2023	CNB-C	103461	HBC LAWN SERVICE, LLC	2,600.00
08/30/2023	CNB-C	103462	HUDSON AUTO CENTER	42.29

CNB-C TOTALS:

Total of 69 Checks:	154,131.42
Less 1 Void Checks:	0.00
Total of 68 Disbursements:	154,131.42

08/31/2023 11:22 AM
User: MEGAN
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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 08/11/2023 - 08/31/2023

Page: 3/3

Check Date	Bank	Check	Vendor Name	Amount
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REPORT TOTALS:

Total of 73 Checks:				220,269.27
Less 1 Void Checks:				0.00
Total of 72 Disbursements:				<u>220,269.27</u>



City Manager Report

September 5, 2023

- The city won the winning bid on the Municibid Auction Site for the 2008 Crane Truck for the WWTP. The winning bid was \$8,800.00. After paying the associated fees and shipping the vehicle the total expense is \$10,500.00, well below the \$20,000.00 threshold set by the Council.
- The early voting changes requiring polls to be open and accessible for nine days have been challenging and burdensome for municipalities and townships across the state. The changes cause logistics problems and have increased the cost for elections. A solution to the problem is a partnership with Lenawee County and the other jurisdictions to run the elections. The partnership would share resources to run the elections. The city has entered into the agreement at the cost of \$2,718.00. If the city was to hold the elections itself, it would be difficult to find the staff to commit to the nine days of voting and would cost the city around \$10,000.00. This is only for State and Federal elections. The city will still have to have the polls open on the day of the State and Federal elections. Local elections will stay in Hudson and are not required to be open for the nine days. The city has \$5,000.00 budgeted for elections this fiscal year.
- FD Floor Repair. I have forwarded the engineering report from Todd Daily to the Council regarding the floor issue at the fire department. The report gave recommendations to fix the problem on what is exposed. This does not address the same issues that are suspected to be present under the rest of the floor and exterior south wall. We are moving forward with fixing what is exposed per the recommendation in the report. We are also re-routing electrical lines that were under the slab and putting in a new floor drain. The city will have to decide what to do with the remaining potential problem with the floor and wall.
- We received the draft priority list from EGLE regarding the CWSRF project plan the city submitted. Based on the scoring criteria and the funding available, the city will not receive funding. The DWSRF priority list is expected to be released in the next month or two. At that time, we will see if the city scores high enough for funding through the DWSRF. The project plans are good for five years and can be resubmitted for consideration in the subsequent years.
- The Industrial Park Water Tower is scheduled to be cleaned September 21st. The cathodic protection system inspection will be done that day as well.

- The new camera system has been put in City Hall due to the requirements by the State of Michigan and the new election law. The new ballot box will be installed in place of the old black mailbox in front of City Hall. We will also be placing a new bill drop box mounted on the wall next to the ballot box over the next month or two.
- The overhead door has been installed on the warm storage building on Mechanic Street, and the men's room bathroom floor at the Community Center has also been completed.
- I will be out of the office from September 10th through the 20th for a much-needed break. 😊

Charlie