

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
February 18, 2020 at 7:00 p.m.**

747061:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Pam Ely,
and Darlene VandeZande
ABSENT: Carl Sword

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Barb Ireland of the Hudson Post-Gazette,
Police Chief Charles Weir, DPW Superintendent Jay Best, Jack Ely, City Manager
Steven Hartsel, and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****747062:**

Motion by Rick Moreno, seconded by Pam Ely to **excuse Carl Sword from the meeting**, CARRIED: 6-0 by roll call vote.

***** Carl Sword arrives at 7:02 *****

Approval of Minutes of February 04, 2020:**747063:**

Motion by Rick Moreno, seconded by Darlene VandeZande to **approve the minutes of February 04, 2020, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

No comments received

NEW BUSINESS:**AUTHORIZE: Submission of Act 51 Annual Mileage Certification Report:**

Under Act 51, the City Street Administrator (the City Manager) is required to review the MDOT-prepared map and certify the accuracy of the approved major and local streets, as well as submit any changes from the previous year.

The signature block of the State Copy of the map is signed by the Street Administrator, followed by the wording "By authority of the Governing Body." This wording is the reason for this authorization request.

For Council's information, the approved DMOT mileage for 2019 (the period of this current report) remains 6.73 miles of major streets and 9.97 miles of local streets, for a total of 16.70 miles of city streets.

747064:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2019 through June 30, 2020, CARRIED 7-0 by roll call vote.**

APPROVE: Engineering Proposal for USDA-RD for Maple Grove Reconstruction:

As discussed at the previous Council meeting, we met with U.S. Department of Agriculture-Rural Development Agency (USDA-RD) representatives last month regarding their loan/grant programs. The purpose of our inquiry regarding USDA-RD financing was to allow quicker completion of the remainder of the Maple Gove Reconstruction Project. At the meeting, we were informed that the next step forward in the procuring financing is to prepare a Preliminary Engineering Report (PER) of the remaining project for submission to the State Rural Development office to determine if this project is eligible for their loan/grant program.

Jones & Henry has provided the proposal to prepare the PER for \$27,000. It is expected to be completed by late June, and would then be submitted to the State upon Council's direction. The PER includes the extension of the project south to the water tower. As discussed at the last meeting, expediting the completion of the remainder of the project has many advantages, and this is the first step.

747065:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the proposal from Jones & Henry Engineers to prepare a Preliminary Engineering Report for the planned Maple Grove Avenue Improvements for \$27,500, and authorize the City Manager to sign the proposal on behalf of the City, CARRIED 7-0 by roll call vote.**

APPROVE: Franchise Agreement Renewal with D & P Communications:

The 15-year video franchise agreement (Uniform Video Service Local Franchise Agreement) between D & P Communications of Petersburg, Michigan and the City of Hudson is due to expire at the end of the month. D & P has provided a renewal agreement to cover the next 10 years. This agreement covers operations within the City rights-of-way.

Under the law, a municipality may charge up to a 5% franchise fee. The other cities and villages within the County charge 5%. In 2005, Hudson waived the franchise fee. The City Manager recommended that we begin charging 5%. There is an additional provision allowing another fee (a "PEG" fee) to recoup public, educational and government programming cost, but we do not expend any money for this, so he recommended keeping this fee at 0%. City Attorney Denis Jodis has reviewed the agreement and concurs.

747066:

Motion by Darlene VandeZande, seconded by Carl Sword to **approve the 10-year Uniform Video Service Local Franchise Agreement with D & P Communications, Inc., and authorize the City Manager to sign the agreement but waive the franchise fee for 10 years, DENIED 3-4 by roll call vote. (Camp, Ely, VandeZande ó yes Daugherty, Minton, Moreno, Sword ó no)**

747067:

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the 10-year Uniform Video Service Local Franchise Agreement with D & P Communications, Inc., and authorize the City Manager to sign the agreement with a 5% franchise fee for 10 years, CARRIED 6-1 by roll call vote. (Camp, Ely, Minton, Moreno, Sword, VandeZande ó yes Daugherty ó no)**

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$59,428.12**

Michigan Rural Water Association	\$1,031.25	Advisory Services for January for WTP
Imperial Weld and Repair LLC	\$1,408.90	Vac Truck Repair for DPW
Municipal Supply Co	\$1,511.40	Full Seal Clamps & Uniforms for DPW
Detroit Pump & Mfg. Co.	\$3,600.00	Pump Replacement & Repair Parts for WTP
The Bank of New York Mellon	\$51,876.57	Interest Payment for SRF Loan

Bills to be Confirmed: \$37,221.63

Consumers Energy	\$2,973.10	Electricity for WTP
Consumers Energy	\$3,774.34	Electricity for WWTP
BCBS of Michigan	\$30,474.19	Health Insurance Premiums for March

747068:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Reports for January 2020:**747069:**

Motion by Lee Ann Minton seconded by Rick Moreno to **accept the Department Head Reports for January 2020, and place on file** CARRIED: 7-0 by roll call vote.

Accounts Payable Report for January 2020:**747070:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the Accounts Payable Report for January 2020, and place on file** CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- About half of the work to remove trees on N. Maple Grove for the Phase 1 Reconstruction has been completed. The balance should be completed by the end of next week, assuming the weather warms up a bit.
- The Police Department has finished replacing their VHF radios with new 800 MHz handheld and vehicle-mounted units. Chief Weir reports much-improved performance, particularly when indoors or in areas previously subject to static and interference.
- DPW Superintendent Jay Best has continued to look at good used generators to provide emergency electricity to the Community Center. We believe the best candidate is an 80,000 watt natural gas fixed unit that is being refurbished by Superior. We expect the price to be about \$10,000, which is what is currently budgeted. We plan on budgeting funds in this year's budget to install the piping and wiring which would allow fully automatic operation.
- Both the HFD and the HPD have received \$1,000 checks from MilkSource in appreciation for the public safety services they provide to the community. Chief Tanner intends to use their check to cover the insurance deductible for the replacement for the fire chainsaws which were stolen from the vehicles last year. Chief Weir tentatively intends to use the HPD check towards a thermal imaging device.
- Both the DPW and WWTP require various licenses to operate their systems. This year, DPW Superintendent Jay Best and Jeff Vanderlooven will be testing for their Water Plant Operator

licenses; Tyler Cox will be testing for a mosquito spraying license; and WWTP Superintendent Ted Hutchison and Josh Mattek will be testing for enhanced licenses.

- The senior City Manager in Lenawee County, Jim Wonacott of Blissfield, has retired. Kevin Cornish of Clinton is now the senior manager. The fellow in Hudson is now second.
- Edward Jones, a national financial-services firm headquartered in St. Louis, will soon open an office in Hudson at the four corners, in the 1st floor of the former Hudson State Savings Bank building.

ADJOURNMENT:

747071:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:39 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____