

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
January 24, 2022 at 6:30 pm**

The Regular Meeting was called to order by Chairperson Sue Minton at 6:30 p.m.

ROLL CALL: PRESENT: Sue Minton, Brad VandeZande, Jack Donaldson, Rob Hall
Watson Clark, Willis Terrill, and Daniel Schudel,

ABSENT: Joseph Yeider, Sean Williams

OTHERS: Council Member Carl Sword, City Manager Charles Weir and City Clerk
Jeaniene McClellan

ORDERS OF THE DAY:

***** Joseph Yeider arrived at 6:31 pm *****

***** Sean Williams arrived at 6:32 pm *****

Setting the Agenda:

Add Downtown Benches and 788 N Maple Grove Ave

Minutes dated November 22, 2021:

Motion by Watson Clark, seconded by Brad VandeZande, to **approve the minutes dated November 22, 2021.** CARRIED by voice vote.

NEW BUSINESS:

Capital Improvement Plan 2022-2028:

**CAPITAL IMPROVEMENT PLAN
2022-2028**

BUDGET YEAR	IMPROVEMENT	ESTIMATED COST (INC. GRANTS)
Current FY 21 - 22	Lift Stations Upgrades	\$ 260,000
	Water Meter Replacement (Ongoing)	\$ 30,000
	Fire Hydrant Replacement (Ongoing)	\$ 15,000
	DWAM Grant Service Line Identification	\$ 294,000
	Replacement Pump WWTP	\$ 18,000
	ALS Equipment (Power Cot / Lucas Device)	\$ 41,000

22 - 23	Cemetery Expansion Development Street Signage Replacement Local Street Improvements Water Meter Replacement (Ongoing) New Ambulance or Loan Pay Off of Ambulances 3 Phase 40 K W Generator Lead Service Line Identification (Grant Funded) Fire Station Sinking Floor repair	\$ 20,000 \$ 10,000 \$ 19,000 \$ 15,000 \$ 160,000-170,000 \$ 40,000 \$ 300,000 \$ 20,000
23 - 24	N Maple Grove Reconstruction Design (Phase 2) New Patrol Vehicle Water Meter Replacement (ongoing) Local Street Improvements Lead Service Line Replacement I.D. (Grant)	\$ 150,000 \$ 50,000 \$ 15,000 \$ 19,000 \$ 300,000
24 - 25	N Maple Grove Reconstruction (Phase 2) Water Meter Replacement (finish) Local Street Improvements Lead Service Line Replacement I.D. (Grant)	\$1,000,000 \$ 15,000 \$ 50,000 \$ 300,000
25 - 26	N Maple Grove Reconstruction (Phase 3)Design/Eng DPW Dump Truck Replacement Lead Service Line Replacement Local Street Improvements	\$ 80,000 \$ 150,000 \$ \$ 50,000
26 - 27	Lead Service Line Replacement Local Street Improvements	\$ \$ 50,000
26 - 27	Lead Service Line Replacement Local Street Improvements	\$ \$ 50,000

Approved by City of Hudson Planning Commission on January 24, 2022

Capital Improvement Plan 2022-2028:

Motion by Watson Clark, seconded by Will Terrill, to **approve the Capital Improvement Plan 2022-2028 as amended and forward to Council.** CARRIED by voice vote.

Down Town Benches:

The students at CSI here in Hudson would like to build four benches for the downtown area for people to sit on. They would be there during the spring, summer, and fall months but store them in the winter months to clean the sidewalks from snow.

Chair person Sue Minton would like for them to make sure they have a back to them.

Motion by Will Terrill, seconded by Sean Williams, to **approve for CSI students to build four benches with backs for the downtown area.** CARRIED by voice vote.

788 N Maple Grove Avenue:

The residents at 788 N Maple Grove will be tearing down their house and replacing it with a modular home. During the tear down they would like to be able to stay in a travel trailer on their property.

The commissioners have asked for the owners of 788 N Maple Grove to come back at the February meeting since they have more questions about the process.

VISITORS BEFORE COMMISSION:

There were no visitors before Commission.

CITY MANAGER'S REPORT:

- Jay Best, Jeff Vanderlooven and Charles Weir met with Jones & Henry on the Wednesday, January 12th, to start the Drinking Water Asset Management (DWAM) Grant work. The random list of the 187 locations to identify lead and copper service lines has been generated. Letters will be drafted and sent to the homeowners and businesses where the work will be done. DPW will be making contact with the owners to identify the service line materials inside of the homes and businesses as required by the grant.
- Linda Cross and Charles Weir met with Bob Wendt and Phoebe Mier from the Lenawee County Economic Crimes Unit to discuss the move forward with the City Income Tax violation again. This will be a more economical way of dealing with non-filers and collecting outstanding City Income Tax due to the City. Linda is currently showing an outstanding balance of \$40,000.00 owed. We anticipate more once we get caught up.
- City Manager will be meeting with City Hall Staff along with Brandon Hudson Mike Sessions about the work flow and duties at City Hall. Over the past four months it is clear that four full time employees in the City Hall is not adequate for the work load. We will be looking at options to solve the issue.
- City Manager sent out emails to the Michigan Treasury checking the status of the City's Corrective Action Plan and the Deficit Elimination Plans. The State is asking for more information.
- The City has an opening on the Board of Review that needs to be filled. We are currently advertising to fill the vacancy. The City is supposed to have three members on the Board of Review but can legally function with two.

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by Sean Williams seconded by Will Terrill, to **adjourn the meeting at 7:35 p.m.**

ATTEST: _____

Jeaniene McClellan, City Clerk