

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 17, 2019 at 7:00 p.m.**

747026:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Pam Ely,
Carl Sword and Darlene VandeZande
ABSENT: None

ALSO PRESENT: Fire Chief Jerry Tanner Jr, Police Chief Charles Weir, WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Lee Ann Zimmerman – Pittsford Township Supervisor, Trey Smith – Sand Creek High School, Barb Ireland of the Hudson Post-Gazette, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Setting The Agenda:****747027:**

Motion by Lee Daugherty, seconded by Lee Ann Minton to **add under New Business Item A – Approve: Agreement with MRWA, and Item B - Approve: Purchase of Generator, and move the other agenda items down accordingly**, CARRIED: 7-0 by roll call vote.

Approval of Minutes of November 11, 2019:**747028:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of November 19, 2019, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

No comments received

NEW BUSINESS:**APPROVE: Agreement with MRWA:**

With the departure of our certified water plant operator, we require a temporary one until we can get at least one of our DPW personnel adequately certified (likely to occur before the end of 2020). EGLE (DEQ) allows the Michigan Rural Water Association (MRWA) to provide a Temporary Certified Operator Supervisor to oversee water operation on a travelling basis. EGLE has designated John Holland, Jr as our certified licensed operator, and Paul Seegert as our backup operator. We require Council approval of the agreement to certify this arrangement with MRWA. This arrangement can be ended upon the licensing of our own personnel.

747029:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the Agreement with Michigan Rural Water Association to provide licensed operator supervision of the water plant, and authorize the City Manager to sign the agreement with the MRWA as well as the EGLE form designating the operator and backup operator**, CARRIED 7-0 by roll call vote.

APPROVE: Purchase of Generator:

Our current budget includes funding for a generator for emergency power for the Community Center. DPW Superintendent Jay Best has been looking into this. We require 70 kilowatts to power the heat, kitchen and air conditioning to operate the facility year-round as an emergency shelter. This is more power that I had budgeted for, and new generators are well beyond our current budget. Mr. Best spotted this used generator on the government bid site; it is a used 70 kilowatt Caterpillar diesel trailer generator for sale from the City of Auburn. They are offering it to us for \$5,800. It can be used at the Community Center and also at other locations, such as providing emergency power at the wastewater lift stations.

747030:

Motion by Carl Sword, seconded by Pam Ely to **authorize the purchase of a used portable diesel generator from the City of Auburn for \$5,800.00**, CARRIED 7-0 by roll call vote.

APPROVE: Council and Planning Commission meeting dates for 2020:

Attached are the proposed meeting dates for the Council and Planning Commission. These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesday's of each month, and the regular Planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month

CITY COUNCIL:

REGULAR MEETINGS: at 7:00 P.M. the FIRST and THIRD Tuesday of each month.

Tentative Dates

January 07	July 21
January 21	August 04
February 04	August 18
February 18	September 01
March 03	September 15
March 17	October 06
April 07	October 20
April 21	November 09
May 05	(1st Monday after Election at 7:00 pm)
May 19	November 17
June 02	December 01
June 16	December 15
July 07	

PLANNING COMMISSION:

REGULAR MEETINGS: 6:30 P.M. on the FOURTH Monday of each month

Tentative Dates

January 27	July 27
February 24	August 24
March 23	September 28
April 27	October 26
May 18	November 23
June 22	December 28

747031:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the 2020 Council and Planning Commission meeting dates**, CARRIED 7-0 by roll call vote.

APPROVE: MDOT Performance Resolution for Governmental Agencies:

Adopting the resolution will allow the City to continue to receive MDOT approval for the different parades along the trunkline throughout the year.

Government agencies must apply annually, prior to February, for the on-line permit application.

747032:

Motion by Lee Ann Minton, seconded by Rick Moreno, to **adopt the resolution “Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way” for the calendar year 2020**, CARRIED 7-0 by roll call vote.

APPROVE: Authorizing Resolution for the MDOT Grant Contract for N Maple Grove Reconstruction Project Phase 1:

The City was recently approved by the Michigan Department of Transportation (MDOT) for the award of a Transportation Economic Development Fund Category B grant in the amount of \$190,000.00 to help fund Phase 1 of the North Maple Grove Reconstruction Project. MDOT has now provided the grant contract (Category B Grant #128) Contract Number 19-5561, and requires that the City submit an authorizing resolution identifying the two persons authorized to sign the contract on behalf of the City. As is customary, the two persons are the City Manager and the City Clerk.

747033:

Motion by Lee Ann Minton, seconded by Carl Sword, to **adopt the Authorizing Resolution directing the City Manager and City Clerk to sign MDOT Contract Number 19-5561 for Category B Grant #128**, CARRIED 7-0 by roll call vote.

ACCEPT: Construction Engineering Proposal for N Maple Grove Phase 1:

Coincident to the preparation of re-bid advertisement for the proposed reconstruction of North Maple Grove Avenue between Douglas and Taney, Jones & Henry Engineers has submitted the proposal for construction engineering and on-site supervision services for this phase of the reconstruction for a cost not to exceed \$111,500.00. This is funded in the current budget and will also be funded in the next budget, as the project will cross over the upcoming fiscal year starting on July 1st.

747034:

Motion by Lee Ann Minton, seconded by Rick Moreno to **authorize the City Manager to accept the proposal from Jones & Henry Engineers for construction engineering services for the first phase of the reconstruction of North Maple Grove Avenue for a cost not-to-exceed \$111,500.00, CARRIED 7-0 by roll call vote.**

APPROVE: Fire Training Room Replacement Flooring:

The flooring in the Fire Department Training Room/Election Area needs replacing. The City obtained quotes for replacement carpet, residential-grade laminate flooring and commercial-grade laminate flooring. We recommend using commercial-grade laminate, which is much thicker and has better warranty. We received an estimate from Reynolds Custom Flooring of Manitou Beach to remove and dispose of the existing carpet, install new subflooring, the Armstrong laminate and finish cove for \$10,661.16. This laminate comes with a 20-year warranty. If desired, they will extend the work down the stairs to the basement for an additional \$1,974.18 (\$12,635.34 total). If Council approves the quote, Mr. Reynolds will have the job complete prior to the Primary Elections scheduled for March.

747035:

Motion by Lee Ann Minton, seconded by Pam Ely to **authorize the City Manager to accept the quote from Reynolds Custom Flooring for the replacement of the Fire Training Room carpeting with commercial laminate (including the stairs) for \$12,635.34, CARRIED 7-0 by roll call vote.**

APPROVE: Pittsford Twp Contract Opener and Placement of Engine:

Pittsford Twp. passed a resolution requesting to open the contract per section 4 of the current fire contract for the purpose of locating a fire apparatus within the Township of Pittsford as Hudson places in service a new Apparatus, thus potentially making available the 1997 Pierce.

Cost Breakdown: Total = \$6,930.00 yr. totaling \$13,860.00 for the remaining contract.

Rent at the current facility housing Hudson EMS station 2 \$450.00 per month equaling \$5400.00 yr.
Annual Service and DOT Inspections \$1,110.00 yr., Annual Pump Service and Testing \$295.00 yr.
Annual Ladder Testing \$125.00 yr.

This is the basic cost not including any additional items that may be needing service. There is always unknown cost that creep up on aging equipment, such as pump repairs, engine issues and such. In the past 18 months we have spent \$7,733.00 on repairs and maintenance on Engine 1 a 1997 Pierce on the fuel tank, the front suspension, breaks, alternator and testing and inspections.

Additional Information:

Staffing; We currently have one (1) firefighter who resides in Pittsford Twp.

Options: To review the contract and determine if the terms meet the requirement to move an Engine to Pittsford area. To look at the value of the apparatus and potential cost to continue to operate the apparatus or sell with the money going into other Fire Department needs.

Council Members discussed the options with HFD personnel. The consensus is that without adequate manpower in Pittsford, stationing the 1997 Pierce there provides no benefit; therefore the engine should be consigned to a national fire engine broker for sale. This will be brought to Council as an approval agenda item for the next meeting.

747036:

Motion by Darlene VandeZande, seconded by Pam Ely to **pass on staging the engine at Pittsford and to sell the fire engine**, CARRIED 7-0 by roll call vote.

APPROVE: Handicapped Parking at 112 S Church St:

The owner of the new business at 112 S Church, Veronica Roman, is disabled and has requested the City consider designating the parking space in front of her business as a handicapped space. There is no parking available behind the property.

City Manager, Steven Hartsel is proposing that Council designate this parking space as temporary handicapped parking. This designation would expire in a year unless Ms. Roman requests and Council approves a renewal, and it would expire sooner if Ms. Roman's property lease were to end before then.

747037:

Motion by Lee Ann Minton, seconded by Rick Moreno to **designate the parking space in front of 112 S. Church as Temporary Handicapped Parking for a period of 1 year, subject to annual renewal or early termination as described above**, CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$44,694.60**

Miss DIG Systems Inc	\$1,131.19	Membership & Maintenance Fee for 2020
State of Michigan DEQ	\$1,950.00	Annual WWTP Supply Fee
Bailey Excavating Inc	\$41,613.41	Emergency Howard St Repairs

Bills to be Confirmed: \$30,057.93

Lincoln Life Insurance	\$1,187.83	Life Insurance Premiums for November
Modern Waste Systems	\$8,615.10	Monthly Refuse Collection
Shea Tax Consulting	\$20,255.00	Annual & Single Audit

747038:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Reports for November 2019:**747039:**

Motion by Lee Ann Minton seconded by Rick Moreno to **accept the Department Head Reports for November 2019, and place on file** CARRIED: 7-0 by roll call vote.

Accounts Payable Report for November 2019:**747040:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the Accounts Payable Report for November 2019, and place on file** CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The Howard Street sewer/water/pavement repair has been completed. This work actually amounted to a small street reconstruction, as indicated on the bills to be paid. We received the invoice from Bailey for the majority of the time and materials.
- Long-time Department of Public Works employee Brad Wilson has departed for a new job at the prison. As indicated in greater detail in Jay's Department Head report, we are receiving all necessary assistance from EGLE (DEQ) and the Michigan Rural Water Association in properly operating the Water Plant, including filing reports. In order to fill the opening created by Brad's departure, another past long-term employee, Tim Jewell, has agreed to return to the Department beginning December 16th. All is well here.
- The Department of Natural Resources has published the list of rankings of applicants for the DNR Passport Grant. We reapplied for this grant for \$150,000.00 in the spring in order to obtain funding to repair and preserve the 1922 railroad bridge across the Bean Creek at Jackson Street now serving as part of the Murdock Trail. With the critical work done by Project Engineer Jon Moxey of Fleis & VandenBrink to get the highest scoring possible, the City was able to be ranked 3rd out of 70 applicants statewide. The City received notification today that the grant will be awarded to us.
- The lead grant project is now closed-out. Our project is featured in the fall 2019 issue of *Pipeline Magazine*, the publication of the Michigan Association of County Drain Commissioners.
- The fall leaf collection was delayed by a late-season leaf drop as well as repairs to the vac-truck. The truck repairs are now complete and DPW is out collecting the leaves as expeditiously as possible. Leaf collection will be completed. The City Manager, Steven Hartsel would like to point out that the recently-completed improvements to the Vehicle Maintenance building on Mechanic Street across from the WWTP have made repair work to our equipment much more efficient.
- On Wednesday, Connie Carroll of the United Way of Monroe/Lenawee Counties delivered a check for \$1,000.00 from the DTE Foundation for our Christmas Parade and party. This year's event was particularly spectacular. Ted Hutchison's daughter produced a great YouTube video of the event which everyone should watch- it really captures the spirit of the event. Merry Christmas!

ADJOURNMENT:**747041:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:05 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____