

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 19, 2023 at 7:00 P.M.

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of December 5, 2023
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
 - A. Approve: Reappointment to the Library Board
 - B. Approve: Purchase of a New RAS Pump
 - C. Approve: MDARD Grant Application
- VII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
 - C. Department Head Reports
- VIII. OTHER BOARDS AND COMMISSIONS**
 - A. Recreation Advisory Board dated December 4, 2023
- IX. CITY MANAGER'S REPORT**
- X. COUNCIL COMMENTS**
- XI. ADJOURNMENT**

Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 05, 2023 at 7:00 p.m.

748002:

The regular meeting was called to order by Mayor Pro Tem Sherry Kirkland at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Lisa Enerson, Teresa Frantz, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: Daniel Schudel and Natalie Loop

ALSO PRESENT: Candy Best, DPW Superintendent Jay Best, City Treasurer Megan Thompson, WWTP Superintendent Josh Mattek, City Auditor Brent Shea, Barb Ireland – Hudson Post Gazette, Ambulance Director Jim Stevens, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

748003:

Motion by Lisa Enerson, seconded by Teresa Frantz **to excuse absent members from the meeting.** CARRIED 5-0 by roll call

Setting the agenda:

748004:

Motion by Carl Sword, seconded by Rick Moreno **to approve to add consolidating bank accounts under New Business Item F.** CARRIED 5-0 by roll call

Approval of Minutes of November 21, 2023:

748005:

Motion by Lisa Enerson, seconded by Teresa Frantz **to approve the minutes of November 21, 2023 and place on file.** CARRIED 5-0 by roll call

PUBLIC COMMENT:

No Comments Received

PRESENTATION:**Brent Shea CPA – Audit Report Fiscal Year 2022-2023**

Brent Shea summarized the audit for the meeting. He stated that it is the first time since 2018 the Government Activities has shown a net income since Fiscal Year end June 2018. The ambulance fund balance report that showed a deficit in June 2021 has done been corrected and looks to be in a stable position. This is the first time the utilities fund in over 10 years have shown increase in net position before transfers. Overall the City is finally looking better financially and going forward.

NEW BUSINESS:**Approve: Financial Audit Report for FY 2022-2023:**

Brent Shea, City Auditor, has prepared the financial statement of accounts for the fiscal year period of July 1, 2022 to June 30, 2023. The auditor will review his opinion with the Council.

Council should carefully review the audit findings and give close consideration to the financial position of the City.

748006:

Motion by Lisa Enerson, seconded by Teresa Frantz **approve the audit report for the fiscal year 2022-2023 and place on file.** CARRIED 5-0 by roll call

Approve: 2024 Council and Planning Commission Meeting Dates:

The proposed meeting dates for 2024 was given to Council for their review. These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesday's of each month, and the regular Planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month.

748007:

Motion by Carl Sword seconded by Rick Moreno **approve the 2024 Council and Planning Commission meeting dates.** CARRIED 5-0 by roll call

Approve: Conditional Use Permit 23-03:

Andrea Hamilton at 607 Grove Street has asked to have a day care at her residence. At the Planning Commission meeting on November 27, 2023, the commissioners approved to forward to Council to pass the Conditional Use Permit 23-03 by voice vote.

A public hearing notice was published and residents within 300 feet of the 607 Grove Street were mailed notices of the conditional use permit request, per the city ordinance.

748008:

Motion by Lisa Enerson seconded by Teresa Frantz **approve the conditional use permit 23-03 to allow a day care at 607 Grove Street.** CARRIED 5-0 by roll call

Approve: Utility/Public Road Easement Application Form:

D & P Communications will be starting a fiber upgrade city wide 2025 and part of the upgrade they will be placing a larger utility box for the network on the city property on Munson Highway south of M-34 next year (2024). There is no record of an easement being granted to D & P Communications for the equipment that is already in place.

The city does not have an easement application form for businesses / persons requesting an easement on city property. Due to the upcoming project, Mr Weir has drafted the Utility / Public Road Easement application form for the city going forward. This form is modeled after the State of Michigan DNR easement application with changes to meet the city's needs.

The City Planning Commission has reviewed the draft form at the November 27, 2023 meeting and approved it and recommended it to be sent to the City Council for final approval.

748009:

Motion by Lisa Enerson seconded by Carl Sword **approve the Utility or Public Road Easement Application Form and the associated \$100.00 application fee.** CARRIED 5-0 by roll call

Approve: Annual Guideline Resolution for Poverty Exemption:

On November 8, 2023, Governor Whitmer approved and signed Public Act 191 of 2023. The Act amends MCL211.7u, the poverty exemption, and MCL 211.53b, July and December Board of Review qualified errors. The new Act was given immediate effect.

PA 191 amends the poverty exemption to allow local units to grant a 75% partial exemption, in addition to the previously allowed 100%, 50%, and 25%, without prior approval by the State Tax Commission.

748010:

Motion by Lisa Enerson seconded by Rick Moreno **Approve the Resolution adopting the 2024 Annual Guidelines for Poverty Exemptions.** CARRIED 5-0 by roll call

Approve: Consolidating Bank Accounts:

During the Audit it was suggested that we make some changes with our accounts. The first suggestion was to turn over all Museum funds remaining in the General Fund to the Museum. These funds are not considered City owned funds and the City does not have control over them. This is a total of \$14,958.51 from the General Fund as well as have City Employee signatures taken off the remaining 2 CD's.

The ALS has a Membership Fund they use that is not considered City Funds. This account needs taken off the Ledger and turned over to Jim Stevens.

We also have two accounts open that are not used. One is the HPD Abandoned Property account with a balance of \$228.42 and a Public Funds account with a balance of \$1,396.74. It would simplify bookkeeping if we could close out these two accounts and combine them into the General Fund. Both of these accounts have received a dormant fee during the past year due to non-usage.

748011:

Motion by Teresa Frantz seconded by Lisa Enerson **approve to keep the \$14,958.51 here at the City Office to keep paying the bills. Remove the signers from the 2 CD's for the museum and let the historical society have control over the CD's. The ALS membership fund will be handed over to Jim Stevens for him to control. The HPD abandoned property account and the public funds account will be added to the general fund and the two accounts will be closed.** CARRIED 5-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
December 5, 2023

Bills to be Approve

Total	\$0.00	
Jones & Henry Engineers	\$8,029.78	DWAM Grant

Bills to be Confirmed

	\$0.00	
Total	\$8,029.78	

748012:

Motion by Carl Sword, seconded by Lisa Enerson **to approve to pay the bills.** CARRIED 5-0 by roll call

Account Balances and Check Register:

Account Balances:

General Fund \$605,215.66

Cemetery Trust Fund	\$ 2,290.86
Major Street Fund	\$208,078.64
Local Street Fund	\$ 68,244.86
Fire Department Fund	\$ 58,627.02
Recreation Fund	\$ 2,590.25
Cemetery Foundation	\$ 23,428.93
Ambulance	\$163,506.20
Community Center	\$ 31,712.06
Income Tax Fund	\$ 93,170.76
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 58,181.21
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 40,532.35
Industrial Park Fund	\$ 17,582.07
2021 Capital Improvement Bond Fund	\$113,322.95
Water and Sewer Fund	\$ 134,154.58
Motor Veh and Equip Fund	\$ 87,038.89
Property Tax Collection	\$ 140.00
Payroll Fund	\$ 2,540.56
Sidewalk Fund	\$ 16,395.07

748013:

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the account balances and check register and place on file.** CARRIED 5-0 by roll call

OTHER BOARDS AND COMMISSIONS:**Planning Commission Minutes dated November 27, 2023:****748014:**

Motion by Lisa Enerson, seconded by Teresa Frantz **to accept Planning Commission minutes dated November 27, 2023 and place on file.** CARRIED 5-0 by roll call

DDA Minutes dated November 14, 2023:**748015:**

Motion by Carl Sword, seconded by Lisa Enerson **to accept DDA minutes dated November 14, 2023 and place on file.** CARRIED 5-0 by roll call

CITY MANAGER'S REPORT:

- Josh Mattek has been officially accepted the WWTP Superintendent position. The city has posted the open WWTP operator position and will be accepting applications until 2:00 pm January 8, 2024.

- Mr Weir had a conversation with Lenawee Now and was informed that the Detroit Regional Partnership (DRP) has a Verified Industrial Properties (VIP) program that assists in marketing industrial properties across the State. There is no initial cost to get the City of Hudson Industrial Park on the list of industrial sites. At some point the City's industrial park will likely be selected for the three-part marketing process which are identified as: Desktop Diligence, Conceptual Site Planning and Physical Site Studies.
- Fire Chief Tanner advised that it was discovered through the annual DMOT inspection, that the 2003 tanker has a broken leaf spring. The tanker is out of service until it is repaired. Chief Tanner is getting estimates for the repair.
- The dumpster enclosure behind the City Hall was hit by a vehicle and the entire east side of the enclosure was damaged. HPD is investigating and will likely identify the responsible driver with video evidence from the city's camera system.
- We are working on a grant application through the Michigan Rural Development for SCADA (Supervisory Control and Data Acquisition) equipment for the Water Treatment Plant, Wastewater Treatment Plant and lift stations. SCADA monitors and controls some of the plants processes improving efficiencies in operation and maintenance. The systems at both plants are old and in need of replacement. There is a minimum of a 30% match. \$100,000.00 maximum grant fund max. The grant application is due January 9, 2024, at 3:00 pm. We intend to have the request approved by the Council at the December 19, 2023 meeting. The city currently has \$113,322.95 in the 2021 Capital Improvement Bond Fund is where we suggest the matching funds be pulled from if the city is awarded the grant.

COUNCIL COMMENTS:

ADJOURNMENT:

748016:

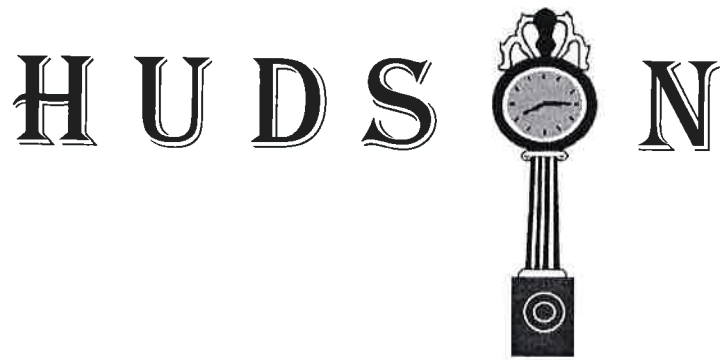
Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 7:39 pm**

APPROVED: _____


Sherry Kirkland, Mayor Pro Tem

ATTEST: _____



Jeaniene McClellan, City Clerk

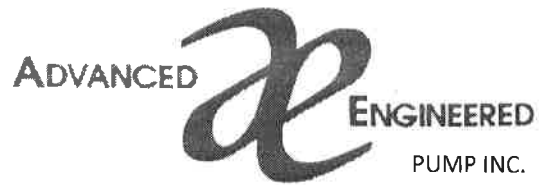


AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> Reappoint: Mary Ann Kingsley to Hudson Carnegie District Library Board	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Request that Council reappoint Mary Ann Kingsley as City of Hudson Member of the Hudson Carnegie District Library Board.	<u>DEPARTMENT:</u> City Mgr. <u>DATE:</u> December 19, 2023
<u>SUMMARY:</u> The Hudson Carnegie District Library Agreement specifies that the City of Hudson shall appoint two members to the Hudson Carnegie District Library Board. Lee Daugherty and Mary Ann Kingsley currently serve as Board Members. Mrs Kingsley's current three-year term expires in December and she has requested to be reappointed.	
<u>RECOMMENDATION:</u> Reappoint Mary Ann Kingsley to a three-year term on the Hudson Carnegie District Library Board, with a term to expire in December 2026.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

AGENDA ITEM
REVIEW FORM

<p><u>ITEM:</u> Purchase of a New RAS Pump</p>	<p><u>SUBMITTED BY:</u> Josh Mattek</p>
<p><u>ACTION REQUESTED:</u> Approve the purchase of a new sludge pump to replace the main RAS pump at the wastewater treatment plant.</p>	<p><u>DEPARTMENT:</u> WWTP <u>DATE:</u> December 19, 2023</p>
<p><u>SUMMARY:</u></p> <p>The RAS pump is an integral part of our operation. It runs 24/7 and if it goes down, we have anywhere from 30-180 mins to get one back up and running. After such time solids will make their way to the river and an SSO will have to be filed with the state, along with reporting it to local news and the health department as an illegal discharge of unprocessed sewage. We do have a backup that has to be turned on to support the main pump on a semi-regular basis, which can be used in an emergency but won't be able handle ongoing use by itself.</p> <ul style="list-style-type: none"> -The current two pumps are 40+ years old. -The current two pumps have been discontinued for 35 years now due to company buyout, which makes some of the parts completely obsolete. -The new pump is a drop-in replacement, so no old piping or valving needs to be changed out saving both time and money. -The new pump can use our old motors which I have multiple replacements for, taken from the drives on the old decommissioned oxidation ditch. -The new pump will take approximately 14 weeks to obtain so I would like to get one ordered to prevent a possible ongoing SSO in the future. <p>I got three bids to replace this Pump.</p> <ol style="list-style-type: none"> 1- Goulds Pump quote for \$23,875. This would be a full replacement, which would replace the pump, motor, and stand. Alterations would have to be made to piping and valving which would further increase this price. 2- Professional Pump quote for \$18,636. This would be just the pump and would be a drop-in pump replacement. 3- Advanced Engineering quote for 14,105. This would also be just the pump and would be a drop-in pump replacement. 	
<p><u>RECOMMENDATION:</u></p> <p>The purchase of a new RAS pump for through Advanved Engineering for \$14,105 to replace the current obsolete one in service.</p>	
<p><u>SIGNATURE:</u>  <u>CONCUR:</u> </p>	<p><u>TITLE:</u> WWTP Superintendent</p>



7800 Redsky Drive
Cincinnati Ohio 45249
Phone (513) 530 5111
Fax (513) 530 0837

Josh,

4x4x10 LC (39600-1)
NSW
Bare pump
Cast iron construction
Tapered shaft design
With JC double Mechanical seal
416SS wear ring
416SS shaft
Oil Lube
CW rotation
7.62" Diameter impeller
\$14105 each

Feet adder
\$1593

Thanks,
Dave Wheeler
Advanced Engineered Pump
7800 Redsky Drive
Cincinnati, OH 45249
PH (513) 530-0331
FAX (513) 530-0837
www.aepump.com



December 5, 2023

41300 Coca Cola Drive
Belen, MI 48111
Office: 734 394 7876
Fax: 734 394 7867
Toll Free: 888 770 PLUMP
www.professionalpump.com

Mr. Josh Mattek
City of Hudson
107 Mechanic Street
Hudson, MI 49247

Subject: RAS Pump Replacement Proposal / AC Pumps

Josh, Please accept the following proposals:

Application: Replace two RAS Pumps at 450 GPM @ 40' Head

We Offer:

AE Pump Model F7M3, 4 X 4 X 10LC per Serial Number 39600-1, Bare Pump
NSW with a Tapered 416 SS Shaft, Mechanical Seal, Oil Lubed and Impeller
Ring. Pricing is for Pump Only. This would be a drop in replacement.

Unit Cost...\$18,636.00/ea pump
Estimated Delivery: 18 - 20 Weeks, ARO
F.O.B. Shipping Point, Net 30
Delivery Is Not Included
Quote is Valid for 30 Days

Thank you for the opportunity to quote, please let me know if you have
any questions.

Sincerely,

Michael J. Robinson
Outside Sales Engineer
Professional Pump, Inc.,

Visit us on our web site www.professionalpump.com

📱 **Mobile:** (517) 812-8600 | ✉ **e-mail:** mrobinson@professionalpump.com

| 📞 **Tel:** (734) 394-7873 Fax (734) 394-7867



 **A-C Pump**

 **GOULDS PUMPS**

Mr. Josh Mattek
City of Hudson
107 Mechanic Street
Hudson, MI 49247

Subject: RAS Pump Replacement Proposal

Josh, Please accept the following proposals;

Application: Replace two RAS Pumps at 450 GPM @ 40' Head

We Offer:


Goulds CV3196 Centrifugal Pump Size 3 X 4 – 13 with an Impeller Trim of 10.50". The Pump will have a Ductile Iron Housing that will be Ceramic Coated with a CD4 Impeller. The pump will have a Taper Bore Plus Stuffing Box with Axial Ribs and will be Sealed with a John Crane Type 5615 Metal Bellows Single Cartridge Seal with Diamond Face Silicon Carbide Vs. Silicon Carbide and Viton Elastomers. The Pump will be Mounted on a Cast Iron Baseplate and Coupled to a 15 HP, 1200 RPM, TEFC Motor with Coupling and Guard. Please see Data Sheets for additional information.

Unit Cost...\$23,875.00/ea pump
Estimated Delivery: 10 – 12 Weeks, ARO
F.O.B. Shipping Point, Net 30
Delivery Is Not Included
Quote is Valid for 30 Days

Thank you for the opportunity to quote, please let me know if you have any questions.



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> 2024 MDARD Grant Application	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Approve the MDARD Grant application.	<u>DEPARTMENT:</u> City Manager <u>DATE:</u> December 19, 2023
<u>SUMMARY:</u> The Michigan Department of Agriculture & Rural Development MDARD has a grant opportunity for projects that address expansion and sustainability of land-based industries, worker training related to land-based industries, and energy, transportation, communications, water, and wastewater infrastructure to benefit rural communities. The allotment of \$1.8 million is available through the grant and the maximum request per applicant is \$100,000.00. Applicants are required to match a minimum of 30% of the requested amount. A higher match will increase the scoring when reviewed by the Joint Evaluation Committee. City staff has identified a needed project for the Water Treatment, and Wastewater Treatment Plants. Both plants have antiquated SCADA systems that need to be replaced for the more efficient monitoring of operations and maintenance of the plants. We are currently getting estimates for the replacement of the SCADA to get a better idea of what the dollar amount of the match will be if the Council approves the application. I have started Kris working on the application due to the deadline of submission of January 9 th , 2024, approaching. The city match would come from the 2021 Capital Improvement Bond Fund that currently has a balance of \$113,790.57.	
<u>RECOMMENDATION:</u> Approve the 2024 MDARD Grant application with the match of _____% for the replacement of the SCADA systems for the water and wastewater treatment plants.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager



2024 Rural Development Fund Grants Grant Guidelines

(Updated 10/21/2023)

The Michigan Department of Agriculture & Rural Development (MDARD) is offering a grant opportunity to promote the sustainability of land-based industries and support infrastructure that benefits rural communities.

Land-based industries included:

- Food and Agriculture
- Forestry
- Mining
- Oil and Gas Production
- Tourism

The grant funds are available for projects that address expansion and sustainability of land-based industries; worker training related to land-based industries; and energy, transportation, communications, water, and wastewater infrastructure to benefit rural communities and micropolitan statistical areas. The definition of a micropolitan statistical area can be found at [BULLETIN NO. 20-01 \(whitehouse.gov\)](https://www.whitehouse.gov/bulletin/20-01)

Process:

MDARD has implemented a new grant management system, MiAgGrants. You can access the grant application at www.michigan.gov/MiAgGrants. MDARD will advise all applicants of the outcome of the grant review in April 2024. The detailed grant timeline is noted below in the table for reference:

Proposal	
Release Request for Proposals	October 24, 2023
Informational Webinar Join the webinar online via Microsoft Teams here. Join the webinar by phone: Dial: 1-517-220-9975 Conference ID: 791109643#	November 14, 2023, at 2:00pm EST
Proposals Due	January 9, 2024, at 3 p.m. (EST)
Joint Evaluation Committee (JEC)	
Evaluation Meeting	February 2024
Award	
Announce Awarded Funding	April 2024

Funding Areas:

Funding will be focused on the following types of projects in rural areas:

- Infrastructure Development
 - Examples of projects could be roadways, bridges, renewable energy, wastewater, rural housing, broadband, etc.
- Rural Capacity Building
 - Examples of projects include museums, local and regional tourism campaigns, technical assistance programs, shared service models, feasibility studies, etc.
- Business Development
 - Examples for projects include business expansion ensuring long-term creation or retention of jobs with a strong local and/or regional impact.
- Talent Development and Training
 - Examples of projects include local and regional workforce development programs, workforce training, rural housing projects, childcare, etc.

Eligible Applicants:

- Individuals
- Organizations
- Businesses
- Local Units of Government (county, city, township, village, school district; any authority composed of counties, cities, townships, villages and school districts or combination of these entities)
- Federally Recognized Tribes
- Educational Institutions

Eligible Rural Communities & Micropolitan Statistical Areas:

Projects in the following counties are eligible rural (70,000 population or less), or Micropolitan statistical areas:

- | | | |
|--------------|------------------|----------------|
| • Alcona | • Gogebic | • Mecosta |
| • Alger | • Grand Traverse | • Menominee |
| • Allegan | • Gratiot | • Missaukee |
| • Alpena | • Hillsdale | • Montcalm |
| • Antrim | • Houghton | • Montmorency |
| • Arenac | • Huron | • Newaygo |
| • Baraga | • Ionia | • Oceana |
| • Barry | • Iosco | • Ogemaw |
| • Benzie | • Iron | • Ontonagon |
| • Branch | • Isabella | • Osceola |
| • Cass | • Kalkaska | • Oscoda |
| • Charlevoix | • Keweenaw | • Otsego |
| • Cheboygan | • Lake | • Presque Isle |
| • Chippewa | • Leelanau | • Roscommon |
| • Clare | • Lenawee | • Saint Joseph |
| • Crawford | • Luce | • Sanilac |
| • Delta | • Mackinac | • Schoolcraft |
| • Dickinson | • Manistee | • Shiawassee |
| • Emmet | • Marquette | • Tuscola |
| • Gladwin | • Mason | • Wexford |

Grant Criteria:

The grant criteria was established by the Rural Development Fund Board on August 16, 2023, at their official board meeting.

- The maximum limit on grant fund requests is \$100,000. The total allotment for funding is more than \$1.8 million.
- Applicants must provide a minimum **30% match**.
 - The match is 30% of the grant amount you are requesting. For example, if you are requesting a \$100,000 grant, you must provide a match amount of at least \$30,000. If you are requesting a \$50,000 grant, you must provide a match amount of at least \$15,000.
 - Projects with a stronger match may receive increased scoring by the Joint Evaluation Committee.
 - Do not commit to match funds that you are unable to fulfill.
 - In-kind match will be *considered* as part of the review criteria but will *not count* towards minimum match requirements.
 - Match Commitment - The funds being provided under this grant require the Grantee to provide a funding match in order to secure a disbursement of funding. Project costs, grant amount, and match amount committed by the Grantee are identified in the Project Budget included in the Grant Agreement. If a Grantee fails to provide the match amount identified in the Grant Agreement, or if the total project cost for a completed project is less than the amount identified in the Grant Agreement, which leads to a reduction of the match amount, the Grantor may reduce the grant amount. The amount of this reduction will be communicated to the Grantee before a final grant payment is made to the Grantee. If total project costs are less than what is included in the Project Budget in the Grant Agreement, the Grantor may reduce the grant payment amount to a level that equals the percentage of the project identified in the proposed Project Budget that would have been funded by the grant payment. Under no circumstances will a grant payment be made if the Grantee fails to provide at least a 30 percent match. Proof of 30% of the committed match funds should be submitted within first eight months of the project activities.
- Rural area is defined as a county with a population of 70,000 or less and Micropolitan statistical area as defined by the United States Office of Management and Budget.
- Preference will be given to projects in Marquette County.
- Only one proposal per applicant will be considered. Your organization may be a partner on more than one application.
- Applicant is required to have three support letters.
- Applicants must be located in an eligible county in order to be eligible to apply. Applicants not located in an eligible county will not be considered for funding.
- Applicants must use [MiAgGrants site](#) to apply for the grant, via the application. All sections must be complete to be considered for review.
- A MiAgGrants system resource page can be found by clicking on the link at www.michigan.gov/mdardgrants and clicking on Rural Development Grants page.

- If you have not received approval of permits, other grant sources, including necessary additional funding, from (MDNR, EGLE, MEDC), or have not started those processes if needed, please consider delaying submission of the application until the next round of grants is open.
- This grant is a **cost-reimbursement** program. Grantees will be responsible for costs until proper reports/invoices/receipts are received and reviewed. Grantees are required to show proof of payment.
- Expenses for equipment items only, within the budget will be allowed for grant reimbursement from October 24, 2023, to the close of selected and awarded grants.
 - Equipment: Any tangible, nonexpendable, personal property directly related to the grant activities over \$4,999 per item. In the budget narrative, provide the basis of the cost estimate (e.g., price analyses, vendor quotes) for each piece of equipment, new or used, and its correlation to the purpose/goals of the project to justify your need for the equipment to be purchased.
 - All financial documentation and proof of payments must be retained and provided. No grant activities or budget expenses will be allowed prior to October 24, 2023.
- Grantees will be eligible for reimbursement up to three (3) times, at specified dates, during the 18-to 24-month grant cycle, with the final reimbursement provided at the completion of the project.
- Each grantee will be required to submit written reports and appropriate financial documentation to MDARD for payment. Grantees may also be required to report on the outcomes and impact of their grant for a period of time (up to three years) after the grant period ends.
- All Grantees must be registered and in good standing with the LARA Corporations Division, register here [Corporations Division - Login Page](https://cofs.lara.state.mi.us/corpweb/LoginSystem/ExternalLogin.aspx)
<https://cofs.lara.state.mi.us/corpweb/LoginSystem/ExternalLogin.aspx>

Ineligible Projects:

- Projects or applicants in the following counties are not eligible for grant funding:
 - Bay, Berrien, Calhoun, Clinton, Eaton, Genesee, Ingham, Jackson, Kalamazoo, Kent, Lapeer, Livingston, Macomb, Midland, Monroe, Muskegon, Oakland, Ottawa, Saginaw, Saint Clair, Van Buren, Washtenaw, and Wayne.
- State agencies are not eligible for grant funding.
- Indirect costs are **not** allowed under this grant program. Indirect costs are defined as the expenses of doing business that are not readily identified within the project but are necessary for the general operation of the organization and the implementation proposal related activities.
- Projects that include telecommunications facilities owned or operated by an educational institution or an affiliate, a local unit of government or any other government entity.

- The construction of telecommunication facilities or wireless telecommunication facilities in areas where broadband services of at least three mbps downstream and 768 kbps upstream are available.
- The purchase of land.

Project Criteria and Review:

The Rural Development Fund Board identified criteria in which projects will be scored upon in a 100-point scale, including, but not limited to:

- A well-defined and focused project.
- Overall impact of the project on sustainability of land-based industries and support infrastructure that benefits rural communities.
- Measurable outcomes.
- Capacity building in rural communities.
- The amount of match provided and the financial viability of the project.
- The long-term sustainability of the project.
- The near-term and long-term impact, including broad regional benefit.
- The level of support for the project within the community and region – Required - three partner support letters outlining the significant impact of the project.
- The ability of the project to leverage other state, local and federal funding.
- The ability of the project to provide jobs and investment.
- Preference will be given to projects in Marquette County by receiving ten bonus points.

MDARD will convene a Joint Evaluation Committee (JEC) comprised of individuals with an interest in, and knowledge about, Michigan rural communities and land-based industries. The JEC will score proposals and conduct a review meeting to discuss projects. At the meeting, the JEC will determine the projects they recommend for funding. These projects will be presented to the MDARD Director, who will make the final determination. All applicants will be notified at the end of the review period and when final decisions are made approximately April 2024. MDARD may ask for additional information or clarification of a proposal and may award funding at a lesser amount than requested in a grant application.

All communications and inquiries concerning this RFP should be sent via e-mail to: mda-grants@michigan.gov.

MDARD reserves the right, at its sole discretion, to reject an application if it:

- Does not meet the program requirements including scope, eligibility, and allowable grant dollar use.
- Is received after the deadline.
- Is incomplete or missing any of the required forms, narrative, and budget.
- Does not follow the outlined application requirements.

If you would like to see a list of last year's awardees or would like more information on the program, please go to www.michigan.gov/mdardgrants.

Definitions:

- Beginning Farmer or Rancher: is an individual or entity that has not operated a farm or ranch for more than 10 years and substantially participates in the operation.

- Women: business type that is at least 51% owned and controlled by women who are U.S. citizens; and have women manage day-to-day operations who also make long-term decisions.
- Veteran-Owned Business: business type that has no less than 51% of the business owned and controlled by one or more veterans. For those veterans who are permanently and totally disabled and unable to manage the daily business operations of their business, their business may still qualify if their spouse or appointed, permanent caregiver is assisting in that management.
- Socially Disadvantaged Business: is 51% or more owned and controlled by one or more disadvantaged persons. The disadvantaged person or persons must be socially disadvantaged. "Those who have been subjected to racial or ethnic prejudice or cultural bias within American society because of their identities as members of groups and without regard to their individual qualities. The social disadvantage must stem from circumstances beyond their control."
- Minority-owned businesses and entities owned by minorities: A firm at least 51 percent unconditionally owned by one or more members of a minority group who are citizens of the United States. In the case of publicly owned companies, at least 51 percent of each class of voting stock must be unconditionally owned by one or more members of a minority group who are citizens of the United States. In the case of a partnership, at least 51 percent of the partnership interest must be unconditionally owned by one or more members of a minority group who are citizens of the United States. Additionally, for the foregoing cases, the management and daily business operations must be controlled by one or more such individuals.
 - **Minority** means any African American, Native American (*i.e.*, American Indian, Eskimo, Aleut and Native Hawaiian), Hispanic American, Asian-Pacific American, or Subcontinent-Asian American.

Equal Opportunity

The State of Michigan and the Department of Agriculture & Rural Development prohibit discrimination on the basis of religion, race, color, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position.

To file a complaint of discrimination, please contact: MDARD Office of Legal Affairs, 525 West Allegan, Lansing, MI 48909, or call 517-284-5729.

You may also contact the Michigan Department of Civil Rights at:

Phone: 313-456-3700

Fax: 313-456-3701

Toll-Free: 800-482-3604

TTY: 877-878-8464

Email: MDCRServiceCenter@michigan.gov

Bills to Council
Tuesday, December 19, 2023

Bills to be Approved

DIXON ENGINEERING, INC.	\$5,075.00	INDUSTRIAL PARK CLEANING, MAINT & CHLORINE
-------------------------	------------	--

Total	\$5,075.00	
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Bills to be Confirmed

STEVENS DISPOSAL	\$10,633.00	MONTHLY REFUSE
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Total	\$20,783.00	
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FROM 12/01/2023 TO 12/30/2023

FUND: 000 101 151 202 203 206 207 208 209 210 211 213 248 250 410 412 418 444 450 590 591 592 661 703 704 705 746 750 809

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/30/2023
101	GENERAL FUND	607,647.15	103,948.01	82,481.60	629,113.56
151	CEMETERY TRUST FUND	2,290.86	0.00	0.00	2,290.86
202	MAJOR STREET FUND	208,937.23	24,346.30	520.52	232,763.01
203	LOCAL STREET FUND	68,526.47	8,073.02	2,020.02	74,579.47
206	FIRE DEPARTMENT FUND	58,809.55	11,292.00	26,394.40	43,707.15
208	RECREATION FUND	2,600.96	0.00	0.00	2,600.96
209	CEMETARY FOUNDATION	23,525.61	800.00	0.00	24,325.61
210	AMBULANCE	181,534.84	6,767.68	35,679.36	152,623.16
211	COMMUNITY CENTER	31,842.89	1,380.00	2,157.53	31,065.36
213	INCOME TAX FUND	93,866.43	8,051.40	294.82	101,623.01
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	500.00	500.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
412	INDUSTRIAL PARK FUND	17,654.61	0.00	0.00	17,654.61
444	2021 CAPITAL IMPROVEMENT BOND FUND	113,790.57	0.00	0.00	113,790.57
592	WATER AND SEWER FUND	129,321.60	36,865.53	30,655.76	135,531.37
661	MOTOR VEH AND EQUIP FUND	87,504.04	5,909.22	2,524.21	90,889.05
703	PROPERTY TAX COLLECTION	140.00	73,901.67	1,045.50	72,996.17
704	IMPREST PAYROLL FUND	2,540.56	220,519.14	216,099.75	6,959.95
809	SIDEWALK FUND	16,462.67	0.00	0.00	16,462.67
TOTAL - ALL FUNDS		1,690,166.80	502,353.97	400,373.47	1,792,147.30

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 12/01/2023 - 12/14/2023

Page: 1/5

Check Date	Bank	Check	Vendor Name	Amount
Bank CIVIC CIVIC PROMOTIONS-COUNCIL				
12/05/2023	CIVIC	501	MAUMEE PRINT & GRAPHICS	25.00
12/05/2023	CIVIC	502	RONALD B. KECK	107.29
12/05/2023	CIVIC	503	DAN SCHUDEL	150.00
12/11/2023	CIVIC	504	LINDA REUTER	103.55
CIVIC TOTALS:				
Total of 4 Checks:				385.84
Less 0 Void Checks:				0.00
Total of 4 Disbursements:				385.84

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
12/01/2023	CNB -	1283	LENAWEE INT SCHOOL DISTRICT	12.28
12/01/2023	CNB -	1284	LENAWEE COUNTY TREASURER PROP TAX	38.40
12/01/2023	CNB -	1285	CITY OF HUDSON	53.21
12/01/2023	CNB -	1286	HUDSON AREA SCHOOLS	36.11
12/01/2023	CNB -	1287	APPLEGATE, LAMONT & BEVERLY A (LE)	905.50
CNB - TOTALS:				
Total of 5 Checks:				1,045.50
Less 0 Void Checks:				0.00
Total of 5 Disbursements:				1,045.50

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
12/01/2023	CNB-C	103813	CITY OF HUDSON	468.21
12/01/2023	CNB-C	103814	BRINER OIL CO INC	369.35
12/01/2023	CNB-C	103815	BRINER OIL CO INC	323.35
12/01/2023	CNB-C	103816	NEXT GENERATION AUTOMOTIVE	354.37
12/01/2023	CNB-C	103817	BRISKEY, JAMES	117.19
12/01/2023	CNB-C	103818	HUDSON POST GAZETTE	268.50
12/05/2023	CNB-C	103819	HUDSON AUTO CENTER	119.80
12/05/2023	CNB-C	103820	FIRST BANKCARD	665.13
12/05/2023	CNB-C	103821	MAUMEE PRINT & GRAPHICS	168.00
12/05/2023	CNB-C	103822	USA BLUE BOOK	935.15
12/05/2023	CNB-C	103823	USA BLUE BOOK	337.60
12/05/2023	CNB-C	103824	FIRST BANKCARD	276.96
12/05/2023	CNB-C	103825	FORREST AUTO SUPPLY	24.98
12/05/2023	CNB-C	103826	DEPENDABLE FIRE APPARATUS	255.22
12/05/2023	CNB-C	103827	DEPENDABLE FIRE APPARATUS	172.87
12/05/2023	CNB-C	103828	DEPENDABLE FIRE APPARATUS	758.16
12/05/2023	CNB-C	103829	DEPENDABLE FIRE APPARATUS	606.79
12/05/2023	CNB-C	103830	DEPENDABLE FIRE APPARATUS	702.72
12/05/2023	CNB-C	103831	DEPENDABLE FIRE APPARATUS	523.46
12/05/2023	CNB-C	103832	DEPENDABLE FIRE APPARATUS	906.61
12/05/2023	CNB-C	103833	DEPENDABLE FIRE APPARATUS	1,049.22
12/05/2023	CNB-C	103834	FIRST BANKCARD	671.75
12/05/2023	CNB-C	103835	HUDSON AUTO CENTER	15.52
12/05/2023	CNB-C	103836	HUDSON AUTO CENTER	37.78
12/05/2023	CNB-C	103837	HUDSON AUTO CENTER	316.13
12/05/2023	CNB-C	103838	MAUMEE PRINT & GRAPHICS	84.00
12/05/2023	CNB-C	103839	MAUMEE PRINT & GRAPHICS	89.00
12/05/2023	CNB-C	103840	CHAD RODGERS	92.33
12/05/2023	CNB-C	103841	D & P COMMUNICATIONS INC.	1,125.21
12/05/2023	CNB-C	103842	QUADIENT FINANCE USA INC.	474.42
12/05/2023	CNB-C	103843	KCI INC.	672.67
12/05/2023	CNB-C	103844	CITY OF HUDSON	1,866.35
12/05/2023	CNB-C	103845	BURNIPS EQUIPMENT COMPANY	434.98
12/05/2023	CNB-C	103846	DIXON ENGINEERING	5,075.00
12/05/2023	CNB-C	103847	SONIT SYSTEMS	272.00
12/05/2023	CNB-C	103848	STATE OF MICHIGAN EGLE	1,950.00
12/06/2023	CNB-C	103849	OAKLAND COUNTY (MICHIGAN)	799.00
12/06/2023	CNB-C	103850	CONSUMERS ENERGY	4,729.83
12/06/2023	CNB-C	103851	STEVENS DISPOSAL	10,633.00
12/06/2023	CNB-C	103852	AT&T MOBILITY	99.92
12/06/2023	CNB-C	103853	FIRST BANKCARD	871.30
12/06/2023	CNB-C	103854	VOID	0.00
12/06/2023	CNB-C	103855	J MCELDFOWNEY INC	162.57
12/06/2023	CNB-C	103856	ZELMER WELDING	4,800.00
12/06/2023	CNB-C	103857	USA BLUE BOOK	71.68
12/07/2023	CNB-C	103858	LOWES BUSINESS ACCOUNT	74.61
12/07/2023	CNB-C	103859	ANGELOS SIGNS N ART	500.00
12/07/2023	CNB-C	103860	ATCO INTERNATIONAL	147.90
12/07/2023	CNB-C	103861	BUCK & KNOBBY EQUIPMENT CO	408.18
12/07/2023	CNB-C	103862	DAVE BLACK	300.00
12/07/2023	CNB-C	103863	FIRST BANKCARD	2,014.39
12/07/2023	CNB-C	103864	FIRST BANKCARD	869.27
12/07/2023	CNB-C	103865	ADVANCED CARE MEDICAL HUD	81.00
12/07/2023	CNB-C	103866	TANNER AUTO REPAIR	36.89
12/11/2023	CNB-C	103867	CONSTANCE BASS	200.00
12/11/2023	CNB-C	103868	KATHLEEN HOOVER	200.00
12/11/2023	CNB-C	103869	CONSUMERS ENERGY	7,867.01
12/11/2023	CNB-C	103870	VOID	0.00
12/11/2023	CNB-C	103871	PETTY CASH	203.12
12/11/2023	CNB-C	103872	UNIFIRST CORPORATION	55.88
12/11/2023	CNB-C	103873	BRINER OIL CO INC	300.01
12/11/2023	CNB-C	103874	WHITE, HOTCHKISS & FALAHEE, PLLC	390.00
12/11/2023	CNB-C	103875	TRI STATE CONCRETE	1,800.00
12/11/2023	CNB-C	103876	SUPERIOR INDUSTRIAL SALES & SERVICE	389.83
12/11/2023	CNB-C	103877	HUDSON AUTO CENTER	25.78
12/11/2023	CNB-C	103878	ETNA SUPPLY	675.00
12/11/2023	CNB-C	103879	ETNA SUPPLY	6.00
12/13/2023	CNB-C	103880	CITY OF ADRIAN	85.00
12/13/2023	CNB-C	103881	CITY OF ADRIAN	135.00
12/13/2023	CNB-C	103882	DONNA SPURGEON	150.00
12/13/2023	CNB-C	103883	CITY OF HUDSON	155.65
12/13/2023	CNB-C	103884	CONSUMERS ENERGY	155.65

CNB-C TOTALS:

Total of 72 Checks:	61,974.25
Less 3 Void Checks:	155.65
Total of 69 Disbursements:	61,818.60

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 12/01/2023 - 12/14/2023

Page: 4/5

Check Date	Bank	Check	Vendor Name	Amount
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Check Date	Bank	Check	Vendor Name	Amount
<hr/>				
Bank Count CNB INCOME TAX				
12/01/2023	Count	24450	US POSTAL SERVICE	186.00
12/04/2023	Count	24451		2.39
12/04/2023	Count	24452		9.99
12/05/2023	Count	24453	FIRST BANKCARD	96.44
COUNT TOTALS:				<hr/> <hr/>
Total of 4 Checks:				294.82
Less 0 Void Checks:				0.00
Total of 4 Disbursements:				<hr/> <hr/> 294.82
<hr/>				
REPORT TOTALS:				
Total of 85 Checks:				63,700.41
Less 3 Void Checks:				155.65
Total of 82 Disbursements:				<hr/> <hr/> 63,544.76



CLEAR-1019 Reported Offense By Date

Between 11/01/2023 Thru 12/01/2023

Agency: HN Hudson Police Department



Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	1
1382	Stalking (Misdemeanor)	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2399	Larceny (Other)	1
2902	Damage to Property - Private Property - MDOP	1
3078	Retail Fraud Theft 3rd Degree	1
5015	Failure to Appear (FTA)	2
5311	Disorderly Conduct	1
5312	Disturbing the Peace	1
7310	Animal Ord - Other Violation	1
C2822	Lost / Missing Juvenile	1
C2899	Juvenile - All Other	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3101	Crash, Single Motor Vehicle	5
C3105	Crash, Rear End	1
C3110	Crash, Other / Known	1
C3145	Property Damage Traffic Crash PDA	3
C3150	Property Damage H&R Traffic Crash	2
C3221	Attempt Suicide - Juvenile	1
C3299	Welfare Check	10
C3310	Family Trouble	4
C3312	Neighborhood Trouble	1
C3316	Lost Property	1
C3318	Found Property	1
C3324	Suspicious Circumstances	6
C3326	Suspicious Vehicles	1
C3328	Suspicious Persons	3
C3330	Assist Other Law Enforcement Agency	7
C3331	Assist Medical	2
C3332	Assist Fire Department	1
C3333	Assist Motorist	1
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	4
C3337	Assist Citizen - Vehicle Lockout	1
C3355	Civil Matter - Other	6
C3357	Protective Services Referral (CPS/APS)	1
C3704	Traffic Complaint / Abandoned Auto	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	2
C3902	Burglary Alarm	2
L3513	Property Check - HN	1
L3524	Freedom of Information - HN	5
L3533	PBT Test - HN	5
L3543	Purchase Permit - HN	2
L3548	Juvenile Investigation - HN	3
L3585	Trespass Warning - HN	1
L3590	Traffic Stop - HN	16



CLEAR-1019 Reported Offense By Date

Between 11/01/2023 Thru 12/01/2023

Agency: HN Hudson Police Department



Offense Code	Description	Incident Count
L3596	Ordinance Violation - No Report - HN	2
L3597	Ordinance Violation -HN	4
	Sum:	124

Report from the Main Office

November 2023

2 building permits, 1 electrical, 1 plumbing and 2 mechanical permits issued in November.

We had 3 burials at the Maple Grove Cemetery in November.

In the utilities, the office billed \$125,760.61 in November and with an additional \$7,053.44 in late charges.

The General Election went smoothly with the staff starting work at 5:30 am then finally finishing the day at 10:30 pm.

Linda and I will be sending out a new State's form for anyone who has asked to be on the permanent ballot list. This form will go out in the mail by the end of December for the 111 residents that did not declare their political party.

We had 1 rental inspection on Joppa Street that passed with no violations. On November 30th, we had a re-inspection for 5 apartments to verify the violations were corrected. The owner did not show up for the inspection and after talking to the tenants the violations were not corrected either. I have turned this over to Hudson Police Department to issue the municipal civil infractions for not complying with the city ordinances. The violations were not safety or structural issues so we will not make the tenants move.

Community Center had 9 rentals, 0 park reservation and 1 garage sale in November.

A resident that fell on a sidewalk on Halloween night and his attorney has notified the of the complaint. We have forwarded the complaint to the city liability insurance carrier to handle. The City ordinances states that it is the home owner's responsibility to maintain the sidewalk in front of their property. This will need to be looked at this next spring and possibly the sidewalks that needs fixing will have to be done at the owner's expense. Years ago the City did repair the sidewalks but then put a special assessment on any property owner's taxes that couldn't pay their portion of the bill. This may need to be done again.

Jeaniene McClellan
City Clerk

Monthly Ambulance Department Head Report
November 2023

	<u>2023</u>	<u>2022</u>	<u>Difference</u>
Dispatches for the Month	<u>113</u>	<u>102</u>	<u>11</u>
Dispatches Year to Date	<u>1,146</u>	<u>1,223</u>	<u>-77</u>

Average Overall Response Time (Dispatch to Arrival, Minutes)	<u>November 2023</u>	<u>9.84</u>	Year to Date <u>9.90</u>
Fractile Response Time Percentage (Percentage of response times made at or below goal for each response area)	<u>November 2023</u>	<u>88.42%</u>	Year to Date <u>90.15%</u>
Number of mutual aide responses	<u>November 2023</u>	<u>17</u>	Year to Date <u>202</u>

Roster Information

Number of Personnel on Current Roster	<u>20</u>	Number of Members Active this Month	<u>17</u>
Number of Members with Extended Inactivity	<u>0</u>	Number of New Hires Year to Date	<u>4</u>
Number of Members on Leave	<u>1</u>	Number of Members that have left the Service	<u>4</u>
Number of Members Ineligible for Primary Response			<u>0</u>

General Notes

- * The 2022-23 Run Revenue account is closed with a total Run Revenue of \$347,114.70. We closed \$47,114.70 above what was budgeted.
- * Unit 1702 has been taken out of service for rear end repair. Currently waiting on parts. The Unit is predicted to be back in by 12.18.23. It currently has 121,000 mile on it.

**City of Hudson Fire Dept.
Department Head Report
Month NOVEMBER Year 2023**

MONTHLY RUN TOTAL: 18 2023 YEAR TO DATE CALLS 214
BREAKDOWN BY SERVICE AREA

CITY OF HUDSON	<u>7</u>	YTD	<u>63</u>	2022 YEAR END TOTALS	<u>218</u>
HUDSON TWP.	<u>5</u>	YTD	<u>37</u>	2021 YEAR END TOTALS	<u>241</u>
PITTSFORD TWP.	<u>2</u>	YTD	<u>38</u>	2020 YEAR END TOTALS	<u>208</u>
MEDINA TWP.	<u>1</u>	YTD	<u>9</u>	2019 YEAR END TOTALS	<u>210</u>
				2018 YEAR END TOTALS	<u>174</u>

ASSIST TO:

CLAYTON	<u>2</u>	YTD	<u>14</u>	WALDRON	<u>0</u>	YTD	<u>3</u>
ADDISON	<u>0</u>	YTD	<u>11</u>	HUDSON AMBULANCE	<u>0</u>	YTD	<u>18</u>
MORENCI	<u>1</u>	YTD	<u>5</u>	NORTH ADAMS		YTD	<u>0</u>
JEFFERSON	<u>0</u>	YTD	<u>14</u>	OTHER	<u>0</u>	YTD	<u>2</u>

TRAINING/ACTIVITY/OTHER

**TRAINING #1 TOPIC EMS Familiarization for Fire Personnel FIREFIGHTERS ATTENDED 18
HRS TOTAL 2.5**

**TRAINING #2 TOPIC FIREFIGHTERS ATTENDED
HRS TOTAL**

TRAINING #3 TOPIC FIREFIGHTER ATTENDED HRS TOTAL

OTHER ACTIVITIES:

Issued 5 Burning permits for September. YTD= 77 **2022 total permits issued was 69.**

Truck Check was held 11/19/23. 8 Firefighters Attended. 2 Hrs. Total

Officers Meeting on 11/19/23

C1 and C2 attended Lenawee County Fire Chiefs Association Meeting at Raisin Twp Fire Department.

C1, C2, C5 and C54 attended Clayton Fire Board meeting in which they conducted interviews with applicants and hired a new Fire Chief. Congratulations Chief Brad Terrill. We immediately started working with them after the meeting and are helping them with whatever we are able to.

Chief and Captain Tanner are working on the 2024 Department Training Calander.

Jerry Tanner

82 - C1



Plant office Phone (517) 448-4701
 Ted Cell # (517) 306-0023
 Second cell # (517) 306-3879
 E-Mail: wwtp@ci.hudson.mi

Monthly Report of Operations at the
 Wastewater Treatment Plant for November 2023

	23-Oct	23-Nov	
Rain	3.55	1.12	Inches
Average Influent Flow	0.242	0.247	MGD
Max Influent Flow	0.302	0.313	MGD
Total Influent Flow	7.007	7.168	MG
Average Primary Sludge Pumped	5,366	5,716	Gal/day
Total Primary Sludge Pumped	160,984	171,479	Gallons
Average Secondary Sludge Pumped	270,621	263,274	Gal/day
Total Secondary Sludge Pumped	7,848,000	7,634,960	Gallons
Average Sludge Wasted	12,311	12,278	Gal/day
Total Sludge Wasted	283,154	368,340	Gallons
Average Ferrous Feed	77	42	lbs/day
Total Ferrous Feed	2,242	1,216	lbs
Average Electrical Usage	908	921	Kilowatt hrs/day
Total Electrical Usage	26,320	26,720	kilowatt hrs
Average Natural Gas Usage	17	27	M cu ft/day
Total Natural Gas Usage	497	781	M cu ft



Respectfully Submitted Joshua M Mattek City of Hudson WWTP Superintendent.

RECREATION ADVISORY BOARD

121 N. Church Street, Hudson, MI 49247

REGULAR MEETING

Minutes of December 4, 2023

The Recreation Advisory Board meeting was called to order by Chairperson Nikki Cleveland at 6:00 p.m.

Roll Call: Present: Nikki Cleveland, George Race, Eric Hickman and John Kirkland
Absent: Elizabeth Comiskey, Nicole Chase and Roger Clark

Others Present: Kris Eschedor, City Manager Charles Weir, and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:

Excuse Absent Members:

Motion by John Kirkland, seconded by Eric Hickman to **approve to excuse absent members from the meeting**, CARRIED by voice vote.

Minutes:

Motion by Eric Hickman, seconded by John Kirkland to **approve the minutes of October 30, 2023, and place on file**, CARRIED by voice vote.

OLD BUSINESS:

Recreation Master Plan:

Eric Hickman and John Kirkland has taken pictures for Kris Eschedor to enter into the master plan. John found a mistake on the last master plan on page 7 were it stated Hudson was on the eastern far end of Lenawee County. After the survey is compile Kris will put the data on the master plan along with any corrections. At the next meeting on January 15, 2024 at 6:00 pm the members will decide on the goals and objectives with 5 projects that they would like to see get completed.

VISITORS BEFORE THE BOARD:

No comments received

CITY MANAGER'S REPORT:

- Ted Hutchison resigned from the City of Hudson and went to go work for the City of Morenci. Josh Mattek has been officially accepted the WWTP Superintendent position. The city has posted the open WWTP operator position and will be accepting applications until 2:00 pm January 8, 2024.
- Mr Weir had a conversation with Lenawee Now and was informed that the Detroit Regional Partnership (DRP) has a Verified Industrial Properties (VIP) program that assists in marketing industrial properties across the State. There is no initial cost to get the City of Hudson Industrial Park on the list of industrial sites. At some point the City's industrial park will likely be selected for the

three-part marketing process which are identified as: Desktop Diligence, Conceptual Site Planning and Physical Site Studies.

- We are working on a grant application through the Michigan Rural Development for SCADA (Supervisory Control and Data Acquisition) equipment for the Water Treatment Plant, Wastewater Treatment Plant and lift stations. SCADA monitors and controls some of the plants processes improving efficiencies in operation and maintenance. The systems at both plants are old and in need of replacement. There is a minimum of a 30% match. \$100,000.00 maximum grant fund max. The grant application is due January 9, 2024, at 3:00 pm. We intend to have the request approved by the Council at the December 19, 2023 meeting. The city currently has \$113,322.95 in the 2021 Capital Improvement Bond Fund is where we suggest the matching funds be pulled from if the city is awarded the grant.
- Tractor Supply Company will be closing on the property this Thursday and will break ground this spring.

BOARD COMMENTS:

The next meeting will be January 15, 2024 at 6:00 pm.

ADJOURNMENT:

Motion by John Kirkland, seconded by Eric Hickman **to adjourn the meeting at 6:20 p.m.**

ATTEST:

Jeaniene McClellan, City Clerk



City Manager Report

December 19, 2023

- The City closed the sale of the Old Thorn Hospital property to TSC on December 7th. I was advised that construction will begin in the spring 2024.
- DPW has finished the city-wide leaf pickup. 195 loads were collected.
- The State Tax Commission has reported that the City of Hudson has received a perfect score for the audit of fair and equitable assessing in the State of Michigan. We thank Renius & Renius for their expertise with the tax assessing duties for the City.
- The Housing Strategic Plan has been completed. This process was started with the Target Market Analysis in December 2022, which analyzes the housing in the city. The Housing Strategic Plan that I received contains recommendations and prioritizes the recommendations unique to Hudson, to improve and maintain the housing in the City of Hudson. This information will be useful in addressing the housing concerns, attracting potential housing investment and development, and applying for grants. The full report will be posted on the City Web site soon.
- **Some Highlights of 2023:**
 - Resurfaced three city streets.
 - Purchase a new ambulance and finance it internally.
 - Purchase a crane truck at less than the market value for WWTP.
 - Hired a much-needed WWTP operator.
 - Fixed the Fire Department sinking floor.
 - Sold excess city property to a new retail business that will be breaking ground in the spring of 2024.
 - Verified 187 residential water service lines under the DWAM grant.
 - Trained a city office staff person in grant writing.
 - Contracted with a new lawn service for the Maple Grove Cemetery resulting in a large reduction in costs.
 - Contracted with a new refuse service provider with no increase to city residents.
 - Negotiated higher interest earnings on the city's accounts with the bank.
 - Received a favorable financial audit report. The city's governmental and business financial activities have improved to levels that have not been seen for the last 5-10 years respectively.
- The City Council, City staff and the citizens of Hudson all working together made this possible. We are looking forward to continued success in 2024.
- City Hall will be closed from December 25th through January 1, 2024. However, City Hall will be open on December 27th to accept utility bill payments.

Merry Christmas

Charlie