

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
June 18, 2019 at 7:01 pm**

746920:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Rick Moreno, Carl Sword, and Darlene VandeZande

ABSENT: Tyler Mattison and Lee Daugherty

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Police Chief Charles Weir, City Manager Steven Hartsel, Deputy City Clerk Linda Cross

ORDERS OF THE DAY:

Excuse Absent Members:

746921:

Motion by Lee Ann Minton, seconded by Carl Sword to excuse Lee Daugherty and Tyler Mattison from the meeting, CARRIED: 3-2 by roll call vote. (Minton, Sword, VandeZande – yes, Camp, Moreno – no)

Approval of Minutes of June 4, 2019:

746922:

Motion by Carl Sword, seconded by Darlene VandeZande to approve the minutes of June 4 , 2019, and place on file, CARRIED: 5-0 by roll call vote.

PUBLIC COMMENT:

No public comments received

NEW BUSINESS:

APPROVE: FY 18-19 Budget Amendments and Fiscal Year-End Transfers:

As recommended by the City's Auditor, we are to periodically review our budget and make necessary adjustments when needed but especially at fiscal year-end. Going hand in hand is the city's year-end transfers which were budgeted in order to accommodate some of the projects which have gone on throughout the last fiscal year.

Many of these changes are being made in order to maintain a balanced budget as well as the decreased revenues from the LCSA reimbursement and many of the street projects which have been ongoing. There were a number of adjustments due to the Waste Water Treatment Construction and improvement

that involved more of the funds being disbursed in this fiscal year than in the last. Finally, we must make adjustments for the DDA's inability to capture taxes until their fund balance increases and downtown property values increase above the set threshold. Please see attached detailed list of requested budget amendments and Year End Transfers.

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

746923:

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the requested budget amendments and year end transfers for the Fiscal Year ending June 30, 2019**, CARRIED 5-0 by roll call vote.

APPROVE: Payment for Emergency Sewer Line Repair:

During televising and cleaning of the 10-inch sewer line running deep under Jackson Street into the lift station, the line collapsed. This is the main feeder line from the NW corner of the city. Bailey Excavating was already mobilized in the City for work at the WWTP, and they quickly got on scene and completed extensive repairs to the line over the course of two weeks. The cost of the repairs is \$88,800.37. The cost would have been much higher if the City hadn't purchased the 6' portable pump last year, which WWTP Superintendent Ted Hutchison used for bypass pumping during the repairs.

The City had already largely exhausted the contingency funds for the SRF Project, and must therefore pay for the repairs out of city funds. As explained at the last Council meeting, the City just received an extra \$90,000.00 of State funds for Essential Services, and the City Manager recommended that the repairs be paid for with this extra funding.

746924:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the payment of \$88,800.37 to Bailey Excavating for Jackson Street sewer repairs from the General Fund**, CARRIED 5-0 by roll call vote.

APPROVE: Purchase Park Benches:

The State requires that recipients of Act 51 money spend 1% on non-motorized expenses. The City budgeted a total of \$2420.00 for this purpose in the current fiscal year. The City Manager obtained quotes for 2 park benches and 2 garbage receptacles with mounting posts. These would be mounted at two locations along the Thompson Trail. Miracle Midwest out of Holly, MI has the lowest price, for a total of \$2113.30 including shipping. They also had the lowest price the last time the City purchased this equipment.

746925:

Motion by Lee Ann Minton, seconded by Carl Sword to **authorize the purchase of 2 park benches and 2 trash receptacles with mounting posts for the Thompson Trail from Miracle Midwest for \$2113.30 from the local and major street funds**, CARRIED 5-0 by roll call vote.

ACCEPT BID: Paving Proposal:

The City needs to pave parts of the driveway within the WWTP plant now that the surrounding work has been largely completed. There is also a need to pave the section of Jackson Street next to the bridge and South Church near Center St where repairs have been completed, as well as repaving a sinking area on Tiffin near Main St before it cracks open. The City is also ready to proceed with paving another section of the Thompson Trail, from Mechanic Street to the existing section near Park and St. Giles, which is in the current fiscal year budget. The City Manager met with Bailey Excavating and Belson Asphalt, who are working

together on the WWTP project, to get a proposal to do all this work together, which is the most cost-effective way.

The quote from Belson for all the work is \$45,732.00. \$40,000 is in this year's trail paving budget, and the remaining \$5,732.00 would come from the income tax fund.

746926:

Motion by Carl Sword, seconded by Darlene VandeZande to **approve the quote from Belson Asphalt for paving on the Thompson Trail, at the Waste Water Treatment Plant and for 3 city street spot repairs for \$45,732.00, and to authorize the City Manager to sign the proposal acceptance,** CARRIED 5-0 by roll call vote.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$35,293.58:

BCBS of Michigan	\$25,750.24	Health Insurance Premiums for July
Steve Gier Construction	\$ 5,000.00	Demolition of house on Lincoln St
Consumer's Energy	\$ 4,543.34	Electricity for Street Lights

Bills to be Confirmed for Payment: \$0.00

746927:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills,** CARRIED: 5-0 by roll call vote.

Department Head Reports for May 2019:

746928:

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the Department Head Reports for May 2019 and place on file,** CARRIED: 5-0 by roll call vote.

Accounts Payable Report for May 2019:

746929:

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the Accounts Payable Report for May 2019 and place on file,** CARRIED: 5-0 by roll call vote.

CITY MANAGER'S REPORT:

- Wastewater Improvement Project: More of the remaining items in the project have been addressed following the monthly progress meeting held last week. Bailey excavating has made much progress in site restoration, and is almost ready to prep for paving. Contingency funding has been almost fully expended. We are closely watching water drainage around the intersection of Water and West streets, as there are indications that the replacement of the sewer line there has eliminated a former path for the floodwater to escape. We will likely have to coordinate with the Drain Commission to examine

the status of their lines in the area, including a joint drain from Hillsdale County. We are chiefly waiting for the VFD's controlling the main oxidation ditch ump motors to be wired into the system. This should be completed by the end of the month. As a reminder, the City is still holding \$200,000 in retainage from Fleis & VandenBrink until the project is closer to completion.

- The City Attorney has drafted the lease-purchase agreement between the DDA (who own 306 W. Main St.) and a business that wishes to relocate to downtown Hudson. The agreement will be considered by the DDA on Monday evening, and if they approve, it should be signed by the middle of the week.
- We had another sinkhole appear above the sewer line at S. Church and Center Streets. Excavation was deep enough to exceed the capacity of the city backhoe, but Steve Gier was able to come in the next morning with an excavator and help DPW complete the repair to line which caused the sinkhole. The surface is one of the areas where we are requesting approval to spot pave.
- DPW Superintendent Jay Best is having another well-regarded commercial roofing company come down from Jackson to investigate continuing roof water leaks at the Community Center, Library and Museum.
- Preparations continue for the rapidly-approaching Hudson Festival over the 4th of July. The amusement company will arrive around July 1st, and their trailers are expected to be accommodated off Mechanic Street north of the WWTP. Approval from our insurance company for the Friday night fireworks show at Memorial Park is in progress and appears to be going smoothly, and if the weather decides to cooperate, it should be a great event.
- Especially in light of the recent destruction around the park in Morenci, I am happy to report that a new camera surveillance system has been installed around Thompson Memorial Park, and another will soon be placed at Will Carleton Park. Kudos to Ted and Josh from the WWTP for assisting HPD and DPW in this effort.

ADJOURNMENT:

746931:

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 7:39 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Linda Cross, Deputy City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____