

**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
PUBLIC HEARING  
November 27, 2023 at 6:30 pm**

The Regular Meeting was called to order by Chairperson Brad VandeZande at 6:32 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Rob Hall, Sean Williams and Jack Donaldson

ABSENT: Watson Clark and Willis Terrill

OTHERS: Eric and Andrea Hamilton, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Conditional Use Permit: 607 Grove Street**

*The staff received only one comment from a home owner. They were ok with a day care being at 607 Grove Street.*

**Adjourn Sine Die:**

**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
REGULAR MEETING  
November 27, 2023 following the Public Hearing**

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ROLL CALL: PRESENT: Brad VandeZande, Rob Hall, Sean Williams and Jack Donaldson

ABSENT: Watson Clark and Willis Terrill

OTHERS: Eric and Andrea Hamilton, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Excuse Absent Members:**

Motion by Rob Hall, seconded by Jack Donaldson, to **approve to excuse absent members from the meeting.** CARRIED by voice vote.

**Minutes dated October 23, 2023:**

Motion by Rob Hall, seconded by Jack Donaldson, to **approve the minutes dated October 23, 2023 and place on file.** CARRIED by voice vote.

## **NEW BUSINESS:**

### **Conditional Use Permit 23-03: 607 Grove Street – Day Care:**

The City has received a request from Andrea Hamilton at 607 Grove Street to have a Day Care.

Motion by Sean Williams, seconded by Jack Donaldson, to **recommend to forward to Council to approve the Conditional Use Permit 23-03 to have a Day Care at 607 Grove Street.** CARRIED by voice vote.

### **Easement Application for Utility or Public Road:**

The Planning Commission reviewed and added changes to the application at their meeting on October 23<sup>rd</sup>. The changes have been changed to the application and have been brought back to the commission for approval.

Motion by Sean Williams, seconded by Jack Donaldson, to **approve the easement application for utility or public road and forward to council for their approval.** CARRIED by voice vote.

## **CITY MANAGER'S REPORT:**

- Ted Hutichson from the WWTP resigned on November 14<sup>th</sup> to work full time for the City of Morenci. Joshua Mattek has stepped up as the interim superintendent. We posted the job internally but no one turned in an application. We will open up to the public for the waste water operator's job.
- At the Lenawee Now meeting the city has a company interested in 10-20 acres at the industrial park.
- We are still working on the Employee Handbook and should have it finished by the first of the year.
- The City's audit came back today and it will go to the Council December 5<sup>th</sup> for approval.

## **VISITORS BEFORE COMMISSION:**

No Visitors

## **COMMISSION COMMENTS:**

## **ADJOURNMENT:**

Motion by Rob Hall seconded by Jack Donaldson, to **adjourn the meeting at 6:42 p.m.**

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk