

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
ORGANIZATIONAL MEETING  
November 13, 2023 at 7:00 p.m.**

**747976:**

The organizational meeting was called to order by Mayor Carmel Camp at 7:00 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lisa Enerson, Sherry Kirkland, Rick Moreno, Daniel Schudel,  
Natalie Loop and Carl Sword

ABSENT: None

ALSO PRESENT: Sara Schudel, Will Terrill, Richard & Carolyn Halliwill, Mary Catherine Halliwill, Bill Camp, Teresa Frantz, Ambulance Director Jim Stevens, Andy Campbell – Bakertilly Municipal Advisors, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Approval of Minutes of October 17, 2023:****747977:**

Motion by Lisa Enerson, seconded by Daniel Schudel to **approve the minutes of October 17, 2023, and place on file**, CARRIED: 7-0 by roll call vote.

**READING OF CERTIFICATION OF NOVEMBER 7, 2023 ELECTION:**

City Clerk Jeaniene McClellan read the Election Results Report of the November 7, 2023 Election from the Tabulator tape. The Canvassers was not able to verify the votes for the City of Hudson but the City did not have a close race so the City Clerk sworn in the members.

**CITY COUNCIL MEMBER FOR HUDSON CITY (2) FULL TERMS**

Carl Sword received 120 votes

Sherry Kirkland received 111 votes

There was a total of 19 Write-In votes

Total ballots votes tabulated 250

**CITY COUNCIL MEMBER FOR HUDSON CITY (1) PARTIAL ONE-YEAR TERM**

Write-in total of 31 votes

Teresa Frantz received 20 votes

Jerry Underfer received 1 vote

**OATHS OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS:**

City Clerk Jeaniene McClellan administered the Oaths of Office to Incumbents Carl Sword and Sherry Kirkland along with new Council Member Teresa Frantz.

*Meeting adjourned Sine Die*

**CITY OF HUDSON**  
**121 N. CHURCH STREET, HUDSON, MI 49247**  
**REGULAR MEETING**  
**November 13, 2023 Immediately Following the Organizational Meeting**

**747978:**

The regular meeting was called to order by Mayor Pro Tem Carl Sword at 7:05 p.m.

ROLL CALL: PRESENT: Lisa Enerson, Teresa Frantz, Sherry Kirkland, Natalie Loop, Rick Moreno,  
Daniel Schudel and Carl Sword  
ABSENT: None

ALSO PRESENT: Carmel Camp, Sara Schudel, Will Terrill, Richard & Carolyn Halliwill, Mary Catherine Halliwill, Bill Camp, ~~Teresa Frantz~~, Ambulance Director Jim Stevens, Andy Campbell – Bakertilly Municipal Advisors, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Election of Mayor:**

At this time City Clerk Jeaniene McClellan announced the start of the mayoral election process, and asked if there were any Council members who did not wish to be considered for Mayor. Everyone but Daniel Schudel raised their hand.

**747979:**

Motion by Rick Moreno, seconded by Sherry Kirkland to **have Daniel Schudel as the Mayor for the year 2023-2024**. CARRIED 7-0 by roll call vote.

**Oath of Office to Mayor:**

City Clerk Jeaniene McClellan administered the Oath of Office to Daniel Schudel as Mayor.

**Election of Mayor Pro-Tem:**

The election of the Mayor Pro-Tem occurred with the same election process as for Mayor and the City Clerk asked for any Council members who did not wish to be considered for Mayor Pro Tem. Rick Moreno, Natalie Loop and Carl Sword raised their hands.

Sherry Kirkland received 4 votes

Lisa Enerson received 3 votes

**747980:**

Motion by Lisa Enerson, seconded by Rick Moreno to **have Sherry Kirkland as the Mayor Pro Tem for the year 2023-2024**. CARRIED 7-0 by roll call vote.

**Oath of Office to Mayor Pro Tem:**

City Clerk Jeaniene McClellan administered the Oath of Office to Sherry Kirkland as Mayor Pro Tem.

**PUBLIC COMMENT:**

Barb Ireland – Congratulations to the new elected officials and to thank Carmel Camp for her dedication to the City of Hudson.

**PRESENTATION:****Andy Campbell – Bakertilly Municipal Advisors:**

The City of Hudson was notified of a possible 20 or 30 year SRF Loan through the State of Michigan to fix the sewer and water projects. They also supplied information if the City had a 40 year loan from USDA. But if the City applied for a loan the cost would be applied to the residents of Hudson. The application for the DWSRF and the CWSRF grants did not get approved this year, the city has 4 more years to apply. The City would not have to raise the rates if they were approved for the grants, so it was discussed that it would be better for everyone in the city to continue to try to get one or both of the grants before applying for a loan that would increase the utility bills.

**Sewer Projects**

20 Year loan would increase the utility bill approximately \$16.56 per month per account.

30 Year loan would increase the utility bill approximately \$12.68 per month per account.

40 Year loan would increase the utility bill approximately \$13.16 per month per account through USDA.

**Water Projects**

40 Year loan would increase the utility bill approximately \$17.73 per month per account through USDA.

**NEW BUSINESS:****Rules of Procedure:**

Every year the Council reviews and adopts its Rules of Procedure. A copy of the Rules of Procedure for 2023-2024 for Council's review for adoption was attached.

**747981:**

Motion by Natalie Loop, seconded by Teresa Frantz to **adopt the Hudson City Council Rules of Procedure for 2023-2024 as presented.** CARRIED 7-0 by roll call vote.

**Code of Conduct:**

Every year the Council reviews and adopts its Code of Conduct. A copy of the Code of Conduct for the Hudson City Council for 2023-2024 was attached.

**747982:**

Motion by Natalie Loop, seconded by Rick Moreno to **adopt the Hudson City Council Code of Conduct for 2023-2024 as presented.** CARRIED 7-0 by roll call vote.

**Resolution: Carmel Camp:**

Carmel Camp has served on the City of Hudson Council from November 2011 to November 13, 2023, during that time has been the Mayor of Hudson since 2013.

Therefore, Mr. Weir has recommended that Council adopt the resolution for Carmel Camp, officially commending her for her loyal efforts and dedicated service to the City of Hudson.

**747983:**

Motion by Lisa Enerson, seconded by Sherry Kirkland to **adopt the proclamation acknowledging Carmel Camp, commending her for her years of dedicated service to the City of Hudson.**

CARRIED 7-0 by roll call vote.

**Approve: Reappointment to the Downtown Development Authority:**

Both Jason Decker and John Kirkland have requested to be reappointed to 4-year term on the Downtown development Authority that expires in October 2027.

They both meet all the requirements to be re-ap-pointed to the Downtown Development Authority.

**747984:**

Motion by Carl Sword, seconded by Rick Moreno to **reappoint Jason Decker and John Kirkland to the Downtown Development Authority to 4-year term expiring in October 2027.** CARRIED 7-0 by roll call vote.

**Approve: PA Act 152 Compliance for the 2024 Health Care Plan Year:**

The 2011 Public Act 152 (The Public-Funded Health Insurance Contribution Act) requires a resolution from Council indicating compliance with the law's provisions. A municipality may comply with P.A. 152 by adopting the Exemption option each health plan year (with a two-thirds vote of Council). Council has voted every year since 2013 to adopt the Exemption, and we recommend that the City adopt the Exemption option again this year.

By adopting the attached resolution, the City can maintain full eligibility for State Statutory Revenue-sharing, and also meet the requirements of P.A. 152.

**747985:**

Motion by Natalie Loop, seconded by Lisa Enerson to **adopt the attached resolution adopting the Exemption option of 2011 Public Act 152 for the upcoming health care plan year which begins on December 1, 2023.** CARRIED 7-0 by roll call vote.

**Approve: Employee Health Plan Renewal:**

The Michigan Municipal League – League Employee Benefit Services has submitted the 2024 Blue Cross Blue Shield of Michigan rates, effective as of December 1<sup>st</sup>. The renewal didn't change the deductible but the out of pocket went from \$3,000 to \$4,500 for the individual and from \$6,000 to \$9,000 for the family plan. The Prescription drug plan changed also, for the non-Preferred Brand (\$50 more), Preferred Specialty (\$100 more max) and the Non-Preferred Specialty (\$200 more max).

The proposed 2024 Plan renewal has an average premium increase of 4.33 %.

**747986:**

Motion by Lisa Enerson, seconded by Sherry Kirkland to **approve the renewal of the Blue Cross Blue Shield SB HSA Gold Plan for the contract year beginning December 1, 2023.** CARRIED 7-0 by roll call vote.

**Authorize: Sale of 458 Cross Street:**

Mr Weir has attached the indemnity agreement paperwork from the First American Title Insurance Company for Council's review and approval. The closing date has been set for December 7, 2023. At the closing there will be additional documents that will need signing to complete the sale. The document has been reviewed by the City Attorney.

He is requesting authorization from the City Council to sign the documents on behalf of the city.

**747987:**

Motion by Carl Sword, seconded by Lisa Enerson to **Authorize the City Manager to sign the indemnity title agreement and pending sales documents for 458 Cross Street to Tractor Supply Company.** CARRIED 7-0 by roll call vote.

**CWSRF Project:**

EGLE initially advised that the City of Hudson was not in the fundable range for the project. Due to other municipalities dropping out and moving Hudson into the fundable range. This is for a low interest loan of 2.00% for 20 or 30 years.

There are many factors to consider before moving forward.

Timeline engineering, bidding, and construction contract. Fiscal Year 2024, see the attached EGLE email.

Scope of the project. Limited to storm and sanitary sewers. Disruption of streets, sidewalks etc. without water service line work being done.

A loan would increase customers’ sewer utility rates to cover the cost.

Again, the city’s CWSRF, DWSRF project plans that were submitted to EGLE are good for four years. Grant funding or debt forgiveness may be available sometime over the next four years, or the city may be in a better financial position to finance the projects through a low interest loan over that period.

Discussion only: No vote taken but the consensus was not to add anymore debt to the City at this time.

**UNFINISHED BUSINESS:**

Bills to Council  
November 13, 2023

**Bills to be Approve**

	\$0.00	
Total	\$0.00	

**Bills to be Confirmed**

Old National Bank	\$62,480.72	Fire Truck Payment
Old National Bank	\$28,481.01	Ambulance Payment
Stevens Disposal	\$10,609.00	Refuse Contract
Total	\$101,570.73	

**Bills:**

**747988:**

Motion by Carl Sword, seconded by Lisa Enerson to **pay the bills.** CARRIED: 7-0 by roll call vote.

**Account Balances & Check Register:**

**747989:**

Motion by Rick Moreno, seconded by Natalie Loop to **accept the account balances & check register and place on file.** CARRIED 7-0 by roll call vote.

**CITY MANAGER’S REPORT:**

- Mr Weir will be attending an EGLE webinar on November 29<sup>th</sup>. The webinar is about a 48 million dollars grant appropriation made by the Michigan Legislature for lead service line identification, and replacement. Priority will be given to communities that have not received funding. The city has received some funding under the DWAM grant that was done this year. We are looking for funds for emergency lead line replacements which the city has had three replacements this year already which are \$4,500.00 - \$4,500.00 each (unbudgeted). If funding is not available, the city will have to budget these expenses for the next fiscal year.
- The Uniform Chart of Accounts work is finally done. The city is now in compliance with the State Treasury.
- We have sent letters out to suspected home businesses that are believed to not have followed the conditional use permit process. We have received information from six of the potential fourteen and will be taking them to the Planning Commission for consideration.
- We have sent out a survey questionnaire to 400 random city residents to assist the Recreation Board with input on the city parks and trails as part of the city Recreation Master Plan update. Questionnaires are to be returned to City Hall by January 1, 2024. We are anticipating that the updated Recreation Master Plan being completed April/May of 2024.
- Unsafe Structures:  
There will be a pretrial hearing for 225 Grove Street at 2:00 pm on Monday November 20<sup>th</sup>. 109 Mechanic, we are just waiting for the Circuit Court Clerk to get the process service paperwork to the City Attorney.  
218 Grove Street is scheduled for a Circuit Court hearing on January 8, 2024.  
The fire destroyed property at 138 Lafayette Street is going to be an issue due to the property owner not having insurance on the property.
- Officer Dusty Reckner is back working at the Hudson Police Department. The School Resource Officer search continues with the Hudson Area Schools.

**ADJOURNMENT:**

**747990:**

Motion by Rick Moreno, seconded by Sherry Kirkland to **adjourn the meeting at 8:08 p.m.**

APPROVED: \_\_\_\_\_  
Daniel Schudel, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk