

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
January 17, 2023, at 7:00 p.m.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ORDERS OF THE DAY

- A. Excuse Absent Members(s)
- B. Setting the Agenda
- C. Approval of Minutes of January 3, 2023

V. PUBLIC COMMENT

VI. NEW BUSINESS

- A. Reappoint Robert Geeting to the Board of Review
- B. Approve: Annual Guideline for Poverty Exemption
- C. Accept: Capital Improvement Project Plan for 2023-2029
- D. Approve: Purchase of Power Cot
- E. Approve: Lead Service Line Verification DWAM Grant Bid
- F. Approve: 313 W Main Lease Renewal
- G. Accept: Request for Qualifications for Engineering Services
- H. Approve: Seek Bids for the Maple Grove Cemetery
- I. Discuss: Industrial Park Lots
- J. Approve: Roof Repairs

VII. UNFINISHED BUSINESS

- A. 1st reading - Ordinance Amendments to Sec 9-4, 18-54 & 18-55 (Refuse, Water & Sewer Billing)
- B. Bills
- C. Account Balances & Check Register
- D. Revenue Expenditure Report

VIII. CITY MANAGER'S REPORT

IX. COUNCIL COMMENTS

X. ADJOURNMENT

Clerk Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
January 3, 2023**

747767:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Natalie Loop, Rick Moreno, Lisa Enerson, Sherry Kirkland, and Daniel Schudel
ABSENT: Carl Sword

ALSO PRESENT: Barb Ireland, Police Chief Ron Keck, Matt Shaffer, City Clerk Jeaniene McClellan, and City Manager Charles Weir

ORDERS OF THE DAY:

Excuse Absent Members:

747768:

Motion by Rick Moreno, seconded by Natalie Loop to approve to excuse Carl Sword from the meeting. CARRIED 6-0 by roll call

Approval of Minutes of December 6, 2022:

747769:

Motion by Natalie Loop, seconded by Lisa Enerson to approve the minutes from December 6, 2022 and place on file. CARRIED 6-0 by roll call

PUBLIC COMMENT:

No public comments received.

NEW BUSINESS:

Approve: Resolution for Spark Grant Application:

The Michigan Department on Natural Resources has a \$65 million grant program to help local communities that want to create, renovate, or redevelop public opportunities for residents and

visitor especially those whose economic opportunities and health were hardest hit by the COVID-19 pandemic.

Administered by the DNR, Michigan Spark Grants will support projects that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure, and make it easier for people to enjoy both indoor and outdoor recreation. This grant opportunity is possible because of the Building Michigan Together Plan signed in March 2022 which included a historic infusion of federal funding in our state and local parks.

There will be three rounds to apply for the grant. The first round \$15 million. Round two and three will be for \$25 million each round. Round one application is due December 19, 2022. Round two will be in the spring of 2023 and round three will be in the summer of 2023. Projects are to be completed by December 31, 2026.

Projects are to be in the funding range of \$100,000.00 to \$1,000,000.00. City Manager in intending to apply for these grant funds for the updating and renovation of the City's three main parks. Thompson Memorial, Will Carleton and Webster Parks.

Part of the application process is that the govern body approve by resolution for the submission of the Spark Grant Application to the Department of Natural Resources.

747770:

Motion by Natalie Loop, seconded by Rick Moreno to **approve the resolution to apply for the Spark Grant through the Michigan Department of Natural Resources and authorize the City Manager to sign the application documents.** CARRIED 6-0 by roll call vote.

UNFINISHED BUSINESS:

Ordinance Amendments to Section 18-54 & 18-55 (Water and Sewer):

This was brought to Council at the December 6, 2022, meeting and Council determined that they wanted to have further discussion before making any changes.

The City Clerk Jeaniene McClellan who is also tasked as being the city's utility billing clerk spoke with Council and noted it in her department head report about the city for years absorbing outstanding utility bills (water and sewer) left by renters that are more than the \$200.00 deposits that they deposited at City Hall after they sign the affidavit and a lease agreement stating they are responsible for the water and sewer service charges. The current ordinance allows the lease agreements and affidavits.

A solution to this issue would be to remove the verbiage in the sections allowing the lease agreement / affidavit process, and the \$200.00 deposit filing with the City. This would make it the property owner's responsibility to cover the outstanding water and sewer bills left by their

renters. If the property owner does not pay the outstanding bills left by their tenants, the outstanding balance will be assessed to their property tax.

If Council was to approve making amendments to Section 18-54 and 18-55, City Manager, Charles Weir believes the city should honor the agreements and affidavits already filed with the city. The City has thirty plus properties currently active.

Mr. Weir has consulted with the City Attorney Eric White and he advised that this would be an acceptable solution should the city choose to do so.

After Council's discussion the City Staff will amend the request and present it on January 17, 2023 meeting.

Bills:

Bills to Council
January 3, 2022

Bills to be Approve

Total	0
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Bills to be Confirmed

CR Motors	\$1,896.19	Dodge Charger Repairs
Etna	\$2,300.00	Sensus Auto Gun
Consumers	\$1,616.40	Street Lights
Consumers	\$1,429.06	LED Lights
Elhorn	\$1,865.00	Liquid Aquadene
Nickel & Staph	\$12,995.60	3 rd Payment on Liability Insurance
Consumers	\$1,019.79	City Hall
Consumers	\$2,890.24	WWTP
Consumers	\$1,940.00	WWTP
Corrpro Co.	\$1,940.00	Annual Service Agreement for Water Tank

Becker & Scrivens	\$2,630.00	Boom Truck Rental, Fuel Surcharge & Concrete Blocks
Shea Tax Consulting	\$15,113.00	Audit Services
Modern Waste	\$9,712.16	Refuse Service
Renius & Renius	\$1,512.50	Assessing Monthly Fee
Total	\$59,827.18	

2453

747771:

Motion by Sherry Kirkland, seconded by Natalie Loop to **pay the bills.** CARRIED 6-0 by roll call vote

Account Balances & Check Register:

Account Balances:

General Fund	\$502,931.31
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$141,166.57
Local Street Fund	\$ 70,913.10
Fire Department Fund	\$ 41,430.06
Recreation Fund	\$ 3,665.62
Cemetery Foundation	\$ 24,349.65
Ambulance	\$ 20,080.95
Community Center	\$ 20,904.49
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 39,086.91
Downtown Development	\$ 43,670.76
Industrial Park Fund	\$ 11,105.69
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$108,548.53
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$ 13,226.71
Motor Veh and Equip Fund	\$225,385.59
Property Tax Collection	\$ 72,911.22
Income Tax Fund	\$ 65,141.39
Payroll Fund	\$ 118.95

747772:

Motion by Rick Moreno, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 6-0 by roll call vote.

747773:

Motion by Rick Moreno, seconded by Lisa Enerson **to accept the Revenue and Expenditure Report and place on file.** CARRIED 6-0 by roll call vote.

747774:

Motion by Rick Moreno, seconded by Sherry Kirkland **to accept the Department Head Reports and place on file.** CARRIED 6-0 by roll call vote.

CITY MANAGER REPORT:

- The City has brought on a young man from Waldron Schools (Maverick Stuckey) that is part of the vocational program through LISD that will be working with DPW and the WWTP. This gives him the opportunity to get some work experience and earn credit and a few dollars. This will be helpful to the city with manpower needs which we are short of particularly at the WWTP. He will be working January 3 – May 17, 2023, three hours a day five days a week.
- The City is currently accepting applications from city residents to fill seven seats on the Recreation Advisory Board that has not been active for a few years now. Seating a new board will be helpful with setting goals regarding recreational activities in the city and provide input with the current Spark Grant application process that is underway.
- The Request for Qualifications for Engineering services has been posted. This is in regard to the Intent to Apply (ITA) for the Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF) possible grant funding that the city submitted earlier this year. If the city was to receive the grant funds, the city will need to make sure it has a qualified engineering firm for the projects.
- The staff will be meeting with John Holland and Joe Joseph Vandommelen from Michigan Rural Water Association on January 24th to do another rate study for the water and sewer. Part of this rate study will be to look at the numbers to help with the hiring of another full-time WWTP operator as was discussed and recommended in 2007 by the Department of Environmental Quality now EGLE.
- The floor damage at the Community Center has been repaired and it looks great.
- 109 Mechanic Street is still ongoing with the potential cleanup resolution with the EPA. Mr Weir spoke with the owner on December 21st, and he has an attorney that is corresponding with his insurance company as well. The EPA has not followed up with Mr Weir at this point as they said they would. He will be reaching out to them for an update.

COUNCIL COMMENTS:

2455

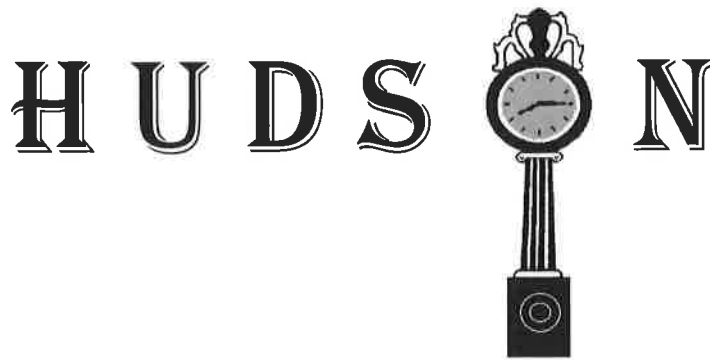
ADJOURNMENT:

747775:

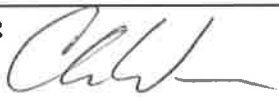
Motion by Rick Moreno, seconded by Sherry Kirkland to **adjourn the meeting at 7:37 pm**

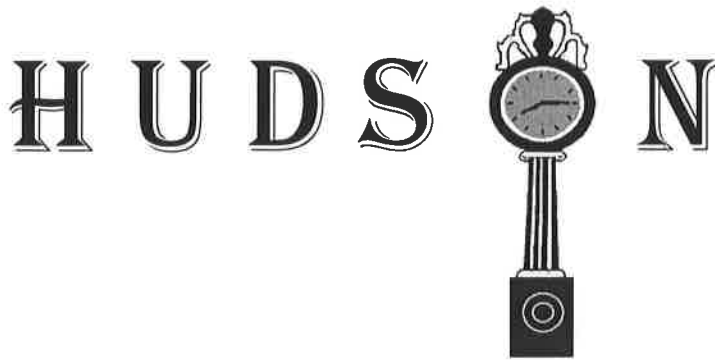
APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk




AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> Reappoint: Robert Geeting to the Board of Review	<u>SUBMITTED BY:</u> Charles Weir City Manager
<u>ACTION REQUESTED:</u> Reappoint Robert Geeting to the Board of Review	<u>DEPARTMENT:</u> City Office <u>DATE:</u> January 17, 2023
<u>SUMMARY:</u> Robert Geeting's current 3-year appointment to the Board of Review expired last month. Mr Geeting has requested to be reappointed to the Board for a 3-year term to expire in December 2026. Mr Geeting meets all the requirements to be reappointed to the Board of Review.	
<u>RECOMMENDATION:</u> Reappoint Robert Geeting to the Board of Review for a 3-year term expiring in December 2026.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager



AGENDA ITEM
REVIEW FORM

ITEM: Approve: Annual Guideline Resolution for Poverty Exemption	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Approve the Annual Principal Residence Exemption Poverty Policy for 2023	DEPARTMENT: City Manager DATE: January 17, 2023
SUMMARY: P.A. 253 was enacted on December 23, 2020 and modified guidelines for approving poverty exemptions. State Law (MCL 211.7u) requires local units of government to annually adopt a policy used to approve or deny poverty exemptions. The Department of Health and Human Services sets the poverty guidelines annually. The attached policy resolution is for 2023, and incorporates the changes required by P.A. 253.	
RECOMMENDATION: Approve the Resolution adopting the 2023 Annual Guidelines for Poverty Exemptions	
SIGNATURE: 	TITLE: City Manager

CITY OF HUDSON
Guideline Resolution for Poverty Exemption
2023 Tax Year, Resolution # _____

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons who, in the judgement of the Board of Review, by reason of poverty, are unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Hudson, Lenawee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but no be limited to the specific income and asset levels of the claimant and all persons residing in the household, filed in the immediately preceding year;

To be eligible, a person shall do all the following on an annual basis;

- 1) Be an owner of and occupy as the principal residence for the property which an exemption is requested.
- 2) File a claim, using the state approved application attached, with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the household, filed in the immediately preceding year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*, stating you are not required to file a federal or state income tax return.
- 3) Produce a valid driver's license or other form of identification if requested.
- 4) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. See Exhibit A
- 6) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. Hardship relief if granted is for one year only, in the year of application.
- 7) As required by P.A. 390 of 1994, all guidelines for poverty exemptions as established by the governing body the local assessing unit SHALL also include an asset level test. Applicant's assets cannot exceed \$50,000, NOT including primary residence, household furnishings, and personal effects.
- 8) If a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows:
 1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
 2. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted; or
 3. A partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any or all applicants be physically present to respond, under oath, to any questions the Board may have.

In granting hardship exemptions, the Board of Review realizes this to represent a shift of that portion of the tax burden to the other taxpayers of the community and state.

The Board of Review may grant relief within the following guidelines:

- For applicants at or below the 2023 Federal Poverty Guidelines, 100% relieve shall be granted.
- For applicants between 100% and 125% of the 2023 Federal Poverty Guidelines, 50% relief shall be granted.
- For applicants between 125% and 150% of the 2023 Federal Poverty Guidelines, 25% relief shall be granted.
- For applicants above 150% of the 2023 Federal Poverty Guidelines, 0% relief shall be granted.

EXHIBIT A

FEDERAL POVERTY INCOME STANDARDS FOR 2023 ASSESSMENTS The following are the federal poverty income standards as of December 31, 2022 for use in setting poverty exemption guidelines for 2023 assessments.

Size of Family Unit Poverty Guidelines

Size of Family or Household	2023 Poverty Guidelines 100% Relief	2023 Poverty Guidelines 50% Relief Greater than 100% but equal to or less than 125% of Federal Guidelines	2023 Poverty Guidelines 25% Relief Greater than 125% but equal to or less than 150% of Federal Guidelines
1	\$ 13,590	\$16,988	\$20,385
2	\$ 18,310	\$22,888	\$27,465
3	\$ 23,030	\$28,788	\$34,545
4	\$ 27,750	\$34,688	\$41,625
5	\$ 32,470	\$40,588	\$48,705
6	\$ 37,190	\$46,488	\$55,785
7	\$ 41,910	\$52,388	\$62,865
8	\$ 46,630	\$58,288	\$69,945
For each additional person	\$4,720	\$5,900	\$7,080

NOW THEREFORE BE IT RESOLVED, that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by City Council Member _____ and

supported by City Council Member _____.

Upon roll call vote, the following voted:

“Aye”. _____

“Nay”. _____

I, Jeaniene McClellan, Clerk of the City of Hudson, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City Council at a meeting thereof held on the _____ day of _____ 2022.

Jeaniene McClellan, City Clerk
City of Hudson, Michigan

Date



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

Bulletin 19 of 2022
November 15, 2022
Procedural Changes for 2023

TO: Assessing Officers and County Equalization Directors
FROM: Michigan State Tax Commission
SUBJECT: Procedural Changes for the 2023 Assessment Year

The purpose of this Bulletin is to provide information on statutory changes, procedural changes and reminders for the 2023 assessment year. Additional guidance may be issued later if any pending legislation is enacted by the end of the year.

A. Inflation Rate Used in the 2023 Capped Value Formula

The inflation rate, expressed as a multiplier, to be used in the 2023 Capped Value Formula is 1.05.

The 2023 Capped Value Formula is as follows:

$$\text{2023 CAPPED VALUE} = (\text{2022 Taxable Value} - \text{LOSSES}) \times 1.05 + \text{ADDITIONS}$$

The formula includes 1.05 because the inflation rate multiplier of 1.079 is higher than 1.05.

B. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2023

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons shall not be set lower than \$23,030 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$23,030. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2023 assessments:

Size of Family Unit	Poverty Guidelines
1	\$13,590
2	\$18,310
3	\$23,030

Size of Family Unit	Poverty Guidelines
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
For each additional person	\$4,720

Note: MCL 211.7u states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 3 of 2021 for more information on poverty exemptions.

Note: MCL 211.7u allows an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This includes the owner of the property who is filing for the exemption.

C. Poverty Exemption Important Reminders

It is important for assessors to review and understand the changes to the poverty exemption statute made by Public Act 253 of 2020 and to work with local officials and boards of review to ensure the necessary policies and guidelines are in place and are being followed. The governing body of the local unit may need to revise its policy and guidelines to make sure to comply with the law changes.

The Board of Review shall approve or deny the request for the poverty exemption. The Board of Review is required to follow the policy and guidelines adopted by the local assessing unit in granting or denying a poverty exemption. **The Board of Review is not permitted to deviate from the adopted policy and guidelines** (this is a change to the law in PA 253 of 2020).

Poverty exemption applications can be heard at the March, July, or December Board of Review. However, there can only be **one** Board of Review decision for a specific calendar year; a subsequent Board of Review cannot reconsider a decision already made that year. For example: if an application is denied at the March Board of Review, it may not be reheard by the July or December Board of Review during the same calendar year.

Starting in 2021, to request a poverty exemption, a taxpayer must file:

1. Form 5737 *Application for MCL 211.7u Poverty Exemption*
2. Form 5739 *Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty*

3. All required additional documentation (such as federal/state income tax returns)

Local units are still required to have adopted income guidelines and an asset test. These documents should be in writing and should be made available to taxpayers.

If a taxpayer qualifies for the poverty exemption, the Board of Review can grant a 100%, 50%, or 25% reduction in taxable value. There are no other percentage reductions permitted unless approval is granted to the local unit by the State Tax Commission for additional percentage reductions. The request must comply with the *State Tax Commission Policy Regarding Requests for Percentage Reductions in Taxable Value for Poverty Exemptions* and must be submitted using Form 5738.

The forms and guidance related to the poverty exemption are available on the State Tax Commission's website under the [Poverty Exemption Forms & Policy Related to PA 253 of 2020](#) link.

D. Sales Studies

Equalization study dates are as follows for 2023 equalization:

- Two Year Study: April 1, two years prior through March 31, current year
- Single Year Study: October 1, preceding year through September 30, current year

For 2022 studies for 2023 equalization the dates are as follows:

- Two Year Study: April 1, 2020 through March 31, 2022
- Single Year Study: October 1, 2021 through September 30, 2022

Note that the time period revisions apply to all equalization studies, that is: sales ratio studies, land value studies and economic condition factor studies for appraisals. Also note that the revised time period for two-year studies applies to all real property classifications.

E. Property Classification

The State Tax Commission reminds assessors that classification is to be determined annually and is based upon the current use of the property **and not** highest and best use of the property. The Commission is aware that some assessors are still classifying property according to highest and best use and/or are not classifying property on an annual basis. The Commission asks that all assessors take the necessary steps to ensure that all real and personal property is properly classified according to MCL 211.34c.

F. Public Act 660 of 2018, Property Assessing Reform

Public Act 660 of defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a

process for bringing a local unit into compliance if they remain non-compliant after a follow-up review.

Information on Property Assessing Reform is available on the State Tax Commission's website at www.michigan.gov/statetaxcommission under the Property Assessing Reform link. Any questions concerning Property Assessing Reform should be directed to AssessingReformQuestions@michigan.gov.

Local Unit Requirements

The statute states the requirements that must be met by the local unit beginning in the 2022 tax year. This includes having a published policy for when the assessor's office is accessible to taxpayers; information to taxpayers on how to request inspection or production of records in the assessor's office; and online access to information regarding its assessment services, including, but not limited to, parcel information, land value studies and documentation, and economic condition factors. The full list of requirements can be found in [MCL 211.10g\(1\)](#).

State Tax Commission Guideline 2020-1 breaks down how the Commission will conduct the audit based on the requirements set by MCL 211.10g(1). Guideline 2020-1 separates the statutory requirements into deficiencies (i.e. failure to have what is required by MCL 211.10g(1)) that may result in a finding of noncompliance or that are technical. Assessors should review MCL 211.10g(1) and Guideline 2020-1 and work with local unit officials to ensure that they are able to meet the statutory requirements. [Guideline 2020-1: Audit Procedures](#) is available on the STC website.

Required Training: Assessors and Support Staff

PA 660 states that local units must ensure that support staff is sufficiently trained to respond to taxpayer inquiries. PA 660 also states that local units must require that assessors maintain their certification levels. Support staff is all non-certified staff that are involved in the development of the assessment roll, including field work, and any individual that may supply information from the assessment roll to the public. Certified staff members are required to meet annual continuing education requirements.

The State Tax Commission adopted the following requirements for support staff training at the October 20, 2020 meeting:

1. **Certified Support Staff:** Support staff who are certified will be required to complete their annual continuing education requirements to satisfy this audit requirement. Proof of completion and the required Form 5730 should be attached to the Assessor's Certification of the Assessment Roll and maintained with local unit records.
2. **Uncertified Support Staff:** Beginning in 2022, uncertified support staff will be required to complete training at least once every two years on key updates to assessing to meet this audit requirement. Proof of completion and the required

Form 5730 should be attached to the Assessor's Certification of the Assessment Roll and maintained with local unit records.

Required Training: Board of Review members

PA 660 states that local units **must require** that its board of review members receive board of review training and updates required and approved by the State Tax Commission. Checking to ensure that board of review members are trained is now required as part of the audit of the local unit starting in 2023.

The State Tax Commission has determined that beginning in 2022, Board of Review members will be required to complete Board of Review training at least once every two years to meet this audit requirement.

This training will be offered by the State Tax Commission, or by outside organizations with State Tax Commission approval and use of State Tax Commission approved materials. Proof of completion and the required Form 5731 should be attached to the Board of Review's Certification of the Assessment Roll and maintained with local unit records. Board of Review members will need to make sure they receive proof of completion and that it is provided to the local unit so it can be properly maintained and provided during the audit.

G. Tax Tribunal Small Claims Division Hearings

Assessors should carefully read all notices, orders and other correspondence sent by the Tax Tribunal. Assessors should pay special attention to the Notice of Hearing and ensure they are available at the date and time of the scheduled hearing. It is important to appear at the hearing and to timely file with the Tax Tribunal and serve a copy to the taxpayer of all evidence and documentation you wish to be considered at the hearing.

Assessors representing their local unit in Tax Tribunal hearings need to submit evidence to support the value of the property under appeal. If the assessor is relying on the property record card as evidence of value, the property record card must be for the year(s) being appealed. The complete property record card, including all calculations should be provided; do not submit a property record card that states "calculations too long" and then fail to include the additional calculations. Also, it is important to submit the studies prepared that support the economic condition factor and land value on the record card. Assessors should also be able to explain at the Tax Tribunal hearing how the value shown on the property record card was calculated. More information regarding the Michigan Tax Tribunal, including Tribunal Rules, forms and instructions is available at www.michigan.gov/taxtribunal.

Assessors are also reminded that any change in contact information, including a change in email address, must be submitted to the Tax Tribunal to ensure that all case notifications are received.

H. Qualified Heavy Equipment Rental Personal Property Exemption

Public Act 46 of 2022 was signed by the Governor on March 23, 2022. The Act creates MCL 211.9p which provides an exemption for qualified heavy equipment rental personal property beginning December 31, 2022. This exemption is not mandatory and may be claimed at the option of the qualified renter. Once qualified for the QHERPP exemption under MCL 211.9p, qualifying personal property will be exempt from ad valorem taxes and instead pay the specific tax as provided by Public Act 35 of 2022 (MCL 211.1121 - 211.1133).

Qualified heavy equipment rental personal property (QHERPP) is defined in MCL 211.9p(8)(f) as any construction, earthmoving, or industrial equipment that is mobile and rented to customers by a qualified renter, including attachments or other ancillary equipment for that equipment. Qualified heavy equipment rental personal property does not include handheld tools or equipment solely designed for industry-specific uses in oil and gas exploration, mining, or forestry.

The exemption must be claimed annually with the assessor by February 20 (postmark is acceptable) by filing Form 5819 *Qualified Heavy Equipment Rental Personal Property Exemption Claim* and a statement approved by the State Tax Commission of all QHERPP located at and/or rented from the qualified renter business location. If the statement is not delivered to the assessor by February 20, a late application can be filed directly with the March Board of Review where the qualified renter business is located.

Assessors are statutorily required to transmit the information contained in the statement and any other required parcel information to the Department of Treasury no later than April 1 each year. The information must be submitted electronically by emailing to Treas-QHERPP@michigan.gov

More information is available in Bulletin 18 of 2022.

I. 2023 Small Business Taxpayer Personal Property Tax Exemption Changes

Public Act 150 of 2021 was signed by the Governor on December 23, 2021. The Act amends the Small Business Taxpayer Personal Property Tax Exemption (MCL 211.9o) to increase the combined true cash value limit for “eligible personal property” in a local unit from \$80,000 to \$180,000 beginning in 2023. The exemption is required to be claimed with the local unit (city or township where the property is located) by February 21, 2023 (postmark is acceptable) by submitting the completed Form 5076 *Small Business Property Tax Exemption Claim Under MCL 211.9o*. Late filed forms may be filed directly with the 2023 March Board of Review prior to the closure of the March Board.

Personal Property Valued Less Than \$80,000

To claim an exemption for personal property valued less than \$80,000, Form 5076 must be filed with the local unit (City or Township) where the personal property is located no later than February 21, 2023 (postmark is acceptable). Late filed forms may be filed directly with the local unit March Board of Review prior to the closure of the March Board of Review. Taxpayers must contact the local unit directly to determine the March Board of Review dates.

Once the exemption is granted for personal property valued at less than \$80,000, the taxpayer will continue to receive the exemption until they no longer qualify for the exemption. Once they no longer qualify, the taxpayer is required to file a rescission form and a personal property statement no later than February 20th of the year that the property is no longer eligible. Failure to file the rescission form will result in significant penalty and interest as prescribed in MCL 211.9o.

Personal Property Valued Greater than or Equal to \$80,000 but Less than \$180,000

In order to claim an exemption for personal property valued at \$80,000 or more but less than \$180,000, Form 5076 **along with** Form 632 *Personal Property Statement* must be filed **ANNUALLY** with the local unit (City or Township) where the personal property is located no later than February 21, 2023 (postmark is acceptable). Late filed forms may be filed directly with the local unit March Board of Review prior to the closure of the March Board of Review.

J. 2023 ESA Changes

Public Acts 153 through 156 were signed by the Governor on December 23, 2021. These Acts amend the General Property Tax Act, the State Essential Services Act, and the Alternative State Essential Services Act. The Acts change the way that Eligible Manufacturing Personal Property (EMPP) exemptions are claimed and granted, and ESA statements are generated, beginning in 2023.

For 2023 the process of claiming the EMPP exemption remains the same as it has been. **ALL** eligible claimants wishing to receive the EMPP exemption for 2023 will be required to file the Combined Document (Form 5278) with the assessor by February 21 or with the March Board of Review prior to its adjournment. **Taxpayers that do not timely file the Combined Document (Form 5278) will be ineligible to receive the EMPP exemption in 2023.** Assessors will be required to send all information from the Combined Document (Form 5278) to the Department of Treasury via their CAMA software by April 1, as has been the requirement in the past.

Beginning in 2024, eligible claimants that received the EMPP exemption in the previous year will carry the exemption over to the next year. No Combined Document (Form 5278) or other personal property form will be necessary. Eligible Claimants wishing to claim the EMPP exemption on a parcel that did not receive the exemption in the

previous year will need to file a Combined Document by deadline to do so. Taxpayers that no longer qualify for the exemption must file a Form 5277 by the deadline and the assessor remove the exemption from the parcel(s). Assessors must forward the Form 5277 and 5278 information to the Department of Treasury via CAMA software no later than April 1.

K. EMPP and ESA Reminders

In September and October, the ESA Section begins to send out Summary of Changes letters for all taxpayers that have certified their ESA Statement and paid ESA liability in full. Recognizing that manufacturers occasionally move personal property between facilities located in different jurisdictions, a copy of this letter is sent to every local unit in which a taxpayer has reported EMPP if a change on their ESA Statement has been made to *any* parcel located in *any* local unit. This is done to assist each assessor in identifying property that may have been moved in or out of their local unit. Assessors are advised that even if their local unit is not listed on the Summary of Changes letter, it may be prudent to note whether any changes made to a parcel reported in another local unit may affect a parcel located in their local unit.

At times, taxpayers attempt to add a parcel to their ESA Statement that was not previously reported to the Department of Treasury. In these cases, the ESA Section will reach out to the assessor to ask if a Combined Document (Form 5278) was filed for the parcel and, if it was, request a copy of the Form. ESA Staff will also ask for a letter confirming that the EMPP exemption was claimed properly and that the failure to transmit the information to the Department of Treasury was not the fault of the taxpayer. These letters are not used to incriminate an assessor who made a mistake, but rather to add to Treasury files to document why a parcel was added to an ESA Statement after the statement was generated on May 1st.

The ESA Section has received consent judgments entered by the Michigan Tax Tribunal for stipulated agreements between EMPP claimants and the local units in which they have personal property. It is extremely important that any stipulated agreement filed with the Michigan Tax Tribunal indicates that the personal property reported on the parcel meets the definition of "eligible manufacturing personal property," identifies which eligible manufacturing personal property qualifies for the exemption under MCL 211.9m and MCL 211.9n and directs the Department of Treasury to generate an ESA statement so that the taxpayer may pay ESA on the exempt personal property. Assessors are advised to contact the ESA Section for a list of previous dockets that contained the appropriate requirements.

More information is available in the Assessors Guide to EMPP and ESA available online at www.michigan.gov/propertytaxexemptions.

Further information and guidance on the Eligible Manufacturing Personal Property (EMPP) Exemption, Special Acts and the Essential Services Assessment (ESA) is available at www.michigan.gov/ESA. Additional questions should be sent via email to ESAQuestions@michigan.gov.

L. Omitted or Incorrectly Reported Property (MCL 211.154)

Assessors are reminded that when submitting 154 petitions it is necessary to include complete copies of the property record cards for every year a change is being requested on the petition. For example, if a 154 petition requests a change for 2019 and 2020 the property record card for 2019 and the property record card for 2020 should be submitted. In addition, assessors must submit the calculations and documents needed to understand the reasons for the change and the amount of the requested change in the assessment and taxable values. Additionally, the 154 petition must contain an original signature. The Commission cannot accept electronic signatures or scanned signatures on petitions.

For 154 petitions involving removal of personal property, staff may request verification that the assessor inspected the personal property location or otherwise confirmed that the personal property was disposed of and was not located in the local unit on the applicable tax day. Additionally, staff may inquire as to the extent of the assessor's communication with the taxpayer to confirm that personal property was reported in the new location.

Questions can be directed to the staff at Treas-154petitions@michigan.gov. Additional information, including Bulletin 2 of 2018 and copies of the approved forms, are available online at www.michigan.gov/154petitions.

M. Authority of July and December Boards of Review

Assessors are reminded that the July and December Boards of Review may only act on matters described in MCL 211.53b or expressly permitted by other statutes. This includes qualified errors listed in MCL 211.53b(8), and appeals related to poverty exemptions, qualified agricultural property exemptions, and qualified forest property exemptions.

In addition, other statutes, such as MCL 211.7b related to the disabled veteran's exemption, and MCL 211.7ss related to the eligible development property exemption, provide authority for the July and December Board of Review to take action.

Assessors should carefully review the Board of Review Q&A and Bulletins 13 of 2022 and 14 of 2022 to ensure their Boards of Review are acting within their statutory authorities.

Assessors should not be requesting that the July or December Boards of Review take action outside of the limited authority provided in MCL 211.53b.

Authority Over Principal Residence Exemptions

Public Act 141 of 2022 was signed by the Governor on July 11, 2022. The Act amended Section 211.7cc of the General Property Tax Act, regarding the Principal Residence Exemption. PA 141 eliminated the July and December Board of Review

appeal process in MCL 211.7cc(15) and 211.53b regarding claiming a principal residence exemption for which the exemption was not on the property for the current and previous three years. **The July and December Board of Review have no authority to grant a PRE.** Assessors are asked to ensure that the July and December Boards of Review does not take action related to PRE claims.

N. 2023 State Tax Commission Updates Class

At the August 23, 2022 State Tax Commission meeting, the recommendations of the Education and Certification Committee were approved.

ALL certified assessing officers (MCAO, MAAO, MMAO) and ALL certified assessing technicians (MCAT) must take the 2023 STC Updates Class as part of their continuing education renewal requirements for the renewal cycle beginning November 1, 2022 and ending October 31, 2023.

This class will be available both in-person at various locations across the state and online through the State Tax Commission Online Education Portal at <https://coned.mi-stc.org>. The dates and locations for the in-person classes will be posted to the State Tax Commission website.

O. Online Education Portal and MiSUITE (CERTS) Login

STC Online Education Portal

The State Tax Commission offers a variety of online classes, available free of charge, that provide continuing education credit. The online classes can be accessed at <https://coned.mi-stc.org>. This site is only available to Michigan certified assessors and technicians. If you have an issue with your log in credentials, especially password resets, email State-Tax-Commission@michigan.gov. If you require a password reset, **do not use the Forgotten Your Username or Password link on the page.** Instead, send an email to the State Tax Commission and staff will manually reset your password.

You must complete all requirements of the online course before you will receive your certificate of completion for the course. If a certificate is not emailed to you, then you likely did not complete one or more of the course requirements. The requirements that must be completed are listed at the top of each course and as you complete each one, they will be removed from the list.

Once you have received your certificate, you are responsible for uploading it into the CERTS platform to receive the continuing education credit for the course.

MiSUITE/CERTS

Several updates were released in August to make MiSUITE a more user-friendly and secure platform. These updates include allowing users to request and receive an

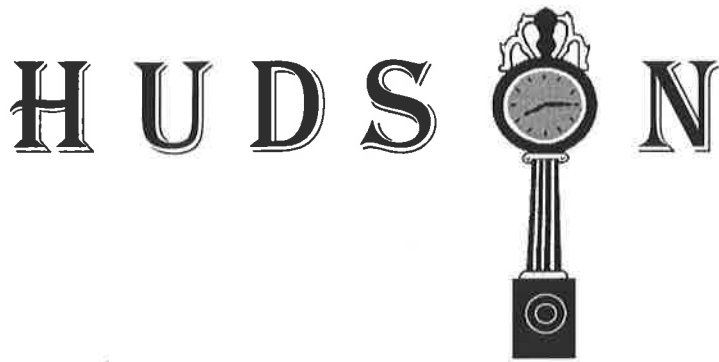
automated password reset link, simplified password requirements, and the ability to securely register a device. Additional security measures were also implemented, including password expirations. Passwords will now expire after 90 days. If your password is expired, you will automatically be redirected to an Update Password page upon attempting to log in. Simply create a new password, confirm that password, and click "update."

You can access MiSUITE/CERTS by going to <https://sso.misuite.app>

Assessors can check continuing education hours by logging into the CERTS system and checking your profile page. Total hours remaining to be completed are listed on the profile page in CERTS as well as the completed classes that have been properly logged into the system.

Assessors are responsible for logging their own continuing education hours in CERTS. When logging credit, be sure to pick the correct course, date, location, and upload proof of attendance.

If you have any questions, concerns, or need further assistance, please email Treas-MiSUITEHelp@michigan.gov.



AGENDA ITEM - REVIEW FORM

ITEM: Capital Improvement Project Plan for 2023-2029	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Accept the 2023-2029 Capital Improvement Project Plan from the Planning Commission	DEPARTMENT: City Manager DATE: January 17, 2023
SUMMARY: As required annually, the Planning Commission approved the attached 2023-2029 Capital Improvement Project Plan at their November 28, 2022 meeting. The cost estimates include any planned grant awards.	
RECOMMENDATION: Accept the 2023-2029 Capital Improvement Project Plan from the Planning Commission.	
SIGNATURE: 	TITLE: City Manager

CAPITAL IMPROVEMENT PLAN 2023-2029

BUDGET YEAR	IMPROVEMENT	ESTIMATED COST (INC. GRANTS)
Current FY 22 - 23	Continue Lift Stations Upgrades Water Meter Replacement (Ongoing) Fire Hydrant Replacement (Ongoing) DWAM Grant Service Line Identification Fire Station Repair (sinking floor and back wall)	\$ 100,000 (Grant) \$ 30,000 \$ 15,000 \$ 266,000 (Grant) \$ 20,000
23 - 24	Sidewalks Roof Repair City Hall Cemetery Expansion Development Street Signage Replacement Local Street Improvements Water Meter Replacement (Ongoing) Fire Hydrant Replacement New Ambulance or Loan Pay Off of Ambulances 3 Phase 40 K W Generator Lead Service Line Replacement 6 sets of Turnout Gear HFD	\$ 60,000 \$ 30,000 \$ 30,000 \$ 10,000 \$ 60,000 \$ 15,000 \$ 15,000 \$ 160,000-170,000 \$ 40,000 \$ 30,000 \$ 15,000
24 - 25	N Maple Grove Reconstruction Design (Phase 2) New Police Patrol Vehicle Water Meter Replacement (ongoing) Local Street Improvements Lead Service Line Replacement Downtown Parking Lots 6 sets of Turnout Gear HFD	\$ 150,000 \$ 55,000 \$ 15,000 \$ 60,000 \$ 30,000 \$ 30,000 \$ 15,000
25 - 26	N Maple Grove Reconstruction (Phase 2) Water Meter Replacement (finish) Local Street Improvements Lead Service Line Replacement	\$1,000,000 \$ 15,000 \$ 60,000 \$ 30,000
26 - 27	N Maple Grove Reconstruction Design/Eng (Phase 3) DPW Dump Truck Replacement Lead Service Line Replacement Local Street Improvements	\$ 80,000 \$ 150,000 \$ 30,000 \$ 60,000

27 - 28	Lead Service Line Replacement Local Street Improvement	\$ 30,000 \$ 60,000
28 - 29	Lead Service Line Replacement Local Street Improvement	\$ 30,000 \$ 60,000

Approved by City of Hudson Planning Commission on November 28, 2022



AGENDA ITEM
REVIEW FORM

ITEM: Purchase of Power Cot	SUBMITTED BY: Stevens
ACTION REQUESTED: Authorize Purchase of Power Cot from Stryker Medical	DEPARTMENT: Ambulance DATE: 01.11.2023

SUMMARY: The Planning Commission approved the scheduled purchase of a new Ambulance in the 2022-23 Capital Improvement Plan. It is customary that the expense of cot replacement be included in the financed Ambulance cost. Due to the national supply shortage situation, in January of 2022, both Stryker and the Ambulance Manufacturer had projected delivery dates of 12-18 months. In an effort to prevent further delays we were placed on a non-binding build list for both manufactures assuring us a place on their build list.

In July of 2022 we were able to negotiate a final quote for the cot with Stryker protecting us from any upcoming price increases. This quote was valid until delivery of the unit which at that time was projected to be 10-12 months. Although we have received a pretty accurate estimate for the ambulance, we have not been able to finalize a cost and purchase plan to be brought to you for your review as of this time.

Due to several order cancellations that were ahead of us at Stryker, the cot arrived unexpectedly on January 6th. City manager Weir and I have discussed the impact of the unforeseen early arrival of the cot and have developed the following options for your review.

Option One: Utilize our 30-day return clause and return the cot to Stryker.

This option will not affect operations; however, we would be subject to an approximately 18% cost increase with a delivery projection of 8-12 months from the date of reorder.

Option Two: Approve the purchase of the cot at a cost of \$25,348.37 with the following purchase plan:

Ambulance's portion of ARPA Funds \$19,496.00 (Currently deposited in the General Fund Account)

- Current General Fund Balance is \$496,963.40

Ambulance Capital Equipment Funds \$ 5,852.37

- Current Capital Equipment Fund balance is \$18,790.18. The balance after this purchase is budgeted for payment two of our purchase agreement from last year for the Lucas Device and first Power Cot.

Using the unbudgeted Ambulance's portion of the ARPA funds for 77% of this purchase, allows us to purchase a major piece of equipment without affecting the operational budget while decreasing the overall cost of the new ambulance.

RECOMMENDATION:

Counsel's pleasure with the recommendation to approve Option Two

SIGNATURE:

TITLE:

Director of EMS
CITY MANAGER



Power-PRO XT- June 2022

Quote Number: 10549114

Remit to: Stryker Medical

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: CITY OF HUDSON

Rep: Maegan Beveridge

Attn:

Email: maegan.beveridge@stryker.com

Phone Number:

Quote Date: 06/27/2022

Expiration Date: 09/25/2022

Delivery Address

Name: CITY OF HUDSON
Account #: 1069333
Address: 121 N CHURCH ST
HUDSON
Michigan 49247

End User - Shipping - Billing

Name: CITY OF HUDSON
Account #: 1069333
Address: 121 N CHURCH ST
HUDSON
Michigan 49247

Bill To Account

Name: CITY OF HUDSON
Account #: 1069333
Address: 121 N CHURCH ST
HUDSON
Michigan 49247

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$21,457.44	\$21,457.44

Equipment Total: \$21,457.44

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SMCOT-PPXT	TRADE-IN-STRYKER MANUAL COT TOWARDS PURCHASE OF POWERPRO XT	1	-\$500.00	-\$500.00

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
3.1	71061PT	ProCare Power-PRO Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	4	1	\$4,230.00	\$4,230.00

ProCare Total: \$4,230.00



Power-PRO XT- June 2022

Quote Number: 10549114

Version: 1

Prepared For: CITY OF HUDSON

Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Maegan Beveridge

Email:

maegan.beveridge@stryker.com

Phone Number:

Quote Date: 06/27/2022

Expiration Date: 09/25/2022

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$160.93
Grand Total:	\$25,348.37

Comments:


Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.



AGENDA ITEM
REVIEW FORM

ITEM: Lead Service Line Verification DWAM Grant Bid.	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Approve Bid	DEPARTMENT: City Hall DATE: January 17, 2023
<p>SUMMARY:</p> <p>The pot holing work under the DWAM grant was put out for bid for contractors to do he work. Two bids were received by the deadline of December 13, 2022.</p> <p>UIS Underground Infrastructure Services: \$131,395.00 All Seasons Underground: \$131,650.00</p> <p>In the bid documents there is price changes for locations that need to be made where concrete and asphalt will be removed and replaced as opposed to the locations that are just grass/dirt. 117 locations are grass/dirt with 42 locations being in cement or asphalt. The total funding for this work under the grant is \$112,200.00. 187 locations were to be verified but due to the bids only 159 locations can be done.</p> <p>Because of the locations and difference in prices from the bidders, All Seasons Underground will be cheaper.</p> <p>All Seasons Underground: \$113,050.00 (\$850.00)</p> <p>Underground Infrastructure Services: \$115,815.00 (\$3,615.00)</p> <p>I have attached the Letter of Recommendation of Project Award from Jones & Henry that gives the breakdown in greater detail.</p>	
<p>RECOMMENDATION: Award the Water Service Line Materials Verification Project (229-7885.002) to All Seasons Underground and authorize the City Manager to sign the Notice of Award.</p>	
<p>SIGNATURES:</p> 	<p>TITLE: City Manager</p>



January 11, 2023

Mr. Charles A. Weir
City Manager
121 North Church Street
Hudson, Michigan 49247

Subject: City of Hudson, Michigan
Water Service Line Materials Verification
Letter of Recommendation of Project Award
229-7885.002

Dear Mr. Weir:

We have reviewed the Bids received on December 13, 2022 for the Water Service Line Materials Verification. The Bids are as follows:

Underground Infrastructure Services LLC	\$131,395.00
All Seasons Underground Construction	\$131,650.00

The Engineer’s estimate, which was based on the DWAM verification grant, for the project was \$112,200.00. A bid tabulation is attached. The Bids were based on a set quantity of services to be verified. Per the Instruction to Bidders, C-200, Article 27, bid quantities may be adjusted to maximize without exceeding the grant amount.

The original bid had 187 service lines to be potholed. Of these, 28 already had two-point verification completed on a previous potholing project. Of the remaining services identified to be verified, the City assisted J&H with completing a final review of the number of services that would require pavement replacement and the number of services that are strictly within grassed areas. This was found to be 42 and 117, respectively. A listing of the addresses to be verified and an analysis of the estimated quantities and costs for the bidding contractors is attached.

Although the low bidder by estimated bid quantities was UIS, a review of bid quantities and available funding through the grant yields that more services can be verified with All Seasons. We have contacted Kenneth Colley with All Seasons to discuss the project. They are comfortable with their Bid and see no problem with completing the project in the allotted timeline. All Seasons has worked for many municipalities in the Michigan area, as well as a previous potholing verification project with the City of Hudson. We are familiar with them as well, and it is our opinion that the low bidder has the experience and qualification to perform the required work. We recommend awarding the Water Service Line Materials Verification to All Seasons Underground Construction.

If the City decides to award the project to All Seasons, a Notice of Award should be sent to them. We have attached a Notice of Award document for your use. Please notify us when you issue the Notice of Award, and we will send three copies of the contract documents to the Contractor for execution.

NOTICE OF AWARD

Date of Issuance:

Owner: City of Hudson, Michigan

Owner's Contract No.:

Engineer: Jones & Henry Engineers, Ltd.

Engineer's Project No.: 229-7885.002

Project: Water Service Line Materials Verification

Contract Name:

Bidder: All Seasons Underground Construction

Bidder's Address: 5687 Pawson Road; Tipton, Michigan 49287

TO BIDDER:

You are notified that Owner has accepted your Bid dated December 13, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Water Service Line Materials Verification

The Contract Price of the awarded Contract is: \$131,650.00 (based on bid quantities, \$112,200 based on DWAM Grant)

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically. *[revise if multiple copies accompany the Notice of Award]*

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner 3 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Hudson, Michigan

Authorized Signature

By: _____

Title: _____

Copy: Jones & Henry Engineers, Ltd.

City of Hudson, Michigan - Water Service Line Materials Verification

229-7885.002

Item No.	Description	One		Underground Infrastructure Services		All Seasons Underground Construction		
		Est. Quantity	Unit	Unit Pr.	Amount	Unit Pr.	Amount	
1	Mobilization and Demobilization	1	LS	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	
2	Video Recording of the Zone of Influence	1	LS	\$2,300.00	\$2,300.00	\$500.00	\$500.00	
3a	Service Line Verification, Trench Detail F	141	EA	\$445.00	\$62,745.00	\$650.00	\$91,650.00	
3b	Service Line Verification, Trench Detail G	46	EA	\$1,225.00	\$56,350.00	\$750.00	\$34,500.00	
Total Estimated Construction Cost							\$131,395.00	\$131,650.00

Jones & Henry Engineers, Ltd.
 Addenda:
 Bids Received: 12/13/22

Underground Infrastructure Services
 12119 Levan Road
 Livonia, Michigan 48150
 248-938-5020

All Seasons Underground Construction
 5687 Pawson Road
 Tipton, Michigan 49287
 517-673-1561

Verification List

Curb Box Location	HOUSE NUMBER	STREET NAME
Pavement	108	ALDRICH ST
Grass	111	ALDRICH ST
Pavement	112	ALDRICH ST
Grass	200	BUCHANAN ST
Grass	111	CENTER ST
Grass	145	CENTER ST
Grass	124	CROSS ST
Pavement	456	CROSS ST
Grass	107	DIVISION ST
Grass	135	DIVISION ST
Grass	201	DIVISION ST
Pavement	105	E MAIN ST
Grass	112	E MAIN ST
Grass	211	E MAIN ST
Grass	226	E MAIN ST
Grass	328	E MAIN ST
Grass	550	E MAIN ST
Pavement	211	FAYETTE ST
Pavement	112	GREGORY ST
Grass	108	GROVE ST
Pavement	305	GROVE ST
Grass	310	GROVE ST
Grass	315	GROVE ST
Grass	401	GROVE ST
Pavement	406	GROVE ST
Pavement	415	GROVE ST
Grass	107	HILL ST
Grass	121	HILL ST
Grass	123	HILL ST
Grass	210	HILL ST
Grass	224	HILL ST
Grass	234	HILL ST
Grass	112	HOWARD ST
Grass	110	JAY ST
Grass	106	JEFFERSON ST
Pavement	111	JEFFERSON ST
Grass	320	JEFFERSON ST
Grass	406	JEFFERSON ST
Grass	407	JEFFERSON ST
Grass	500	JEFFERSON ST
Grass	106	JOHNSON ST
Grass	115	JOHNSON ST
Pavement	200	JOPPA ST
Grass	203	JOPPA ST
Pavement	121	LAFAYETTE ST

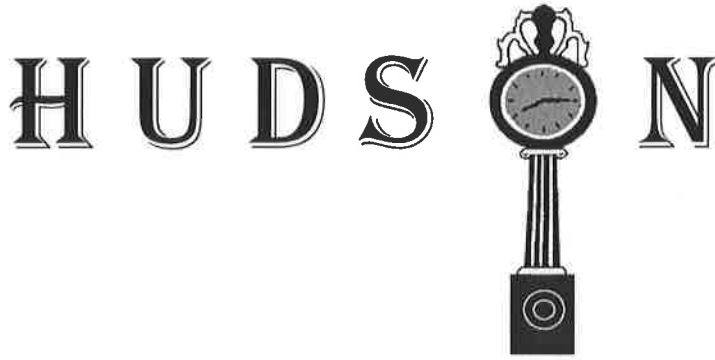
Pavement	109	LANE ST
Pavement	215	LANE ST
Grass	105	LINCOLN ST
Pavement	111	LINCOLN ST
Grass	112	LINCOLN ST
Grass	290	MCCLELLAN ST
Grass	294	MCCLELLAN ST
Grass	310	MCCLELLAN ST
Pavement	321	MCCLELLAN ST
Pavement	403	MCCLELLAN ST
Grass	407	MCCLELLAN ST
Grass	420	MCCLELLAN ST
Grass	437	MCKENZIE ST
Grass	213	MECHANIC ST
Pavement	109	N CHURCH ST
Grass	206	N CHURCH ST
Grass	215	N CHURCH ST
Grass	218	N CHURCH ST
Grass	306	N CHURCH ST
Grass	118	N MAPLE GROVE AVE
Grass	310	N MAPLE GROVE AVE
Grass	324	N MAPLE GROVE AVE
Grass	506	N MAPLE GROVE AVE
Grass	602	N MAPLE GROVE AVE
Grass	704	N MAPLE GROVE AVE
Grass	710	N MAPLE GROVE AVE
Pavement	719	N MAPLE GROVE AVE
Grass	723	N MAPLE GROVE AVE
Grass	724	N MAPLE GROVE AVE
Grass	729	N MAPLE GROVE AVE
Pavement	746	N MAPLE GROVE AVE
Grass	761	N MAPLE GROVE AVE
Grass	769	N MAPLE GROVE AVE
Pavement	774	N MAPLE GROVE AVE
Grass	776	N MAPLE GROVE AVE
Grass	778	N MAPLE GROVE AVE
Grass	794	N MAPLE GROVE AVE
Pavement	211	N MARKET ST
Grass	215	N MARKET ST
Grass	400	OAK ST
Grass	411	OAK ST
Grass	420	OAK ST
Grass	428	OAK ST
Grass	506	OAK ST
Grass	307	PLEASANT ST
Grass	311	PLEASANT ST
Grass	610	PLEASANT ST

Grass	615	PLEASANT ST
Pavement	310	RAILROAD ST
Pavement	314	RAILROAD ST
Pavement	318	RAILROAD ST
Grass	324	RAILROAD ST
Grass	418	RAILROAD ST
Pavement	111	S CHURCH ST
Pavement	124	S CHURCH ST
Grass	218	S CHURCH ST
Pavement	410	S CHURCH ST
Pavement	118	S MARKET ST
Grass	501	S MARKET ST
Grass	517	S MARKET ST
Grass	521	S MARKET ST
Grass	400	S MERIDIAN RD
Grass	443	S MERIDIAN RD
Grass	449	S MERIDIAN RD
Grass	509	S MERIDIAN RD
Grass	539	S MERIDIAN RD
Pavement	207	S WOOD ST
Pavement	215	S WOOD ST
Grass	310	S WOOD ST
Grass	113	SCHOOL ST
Pavement	124	SCHOOL ST
Grass	131	SCHOOL ST
Pavement	206	SCHOOL ST
Grass	330	SCHOOL ST
Grass	431	SCHOOL ST
Pavement	435	SCHOOL ST
Grass	231	SEWARD ST
Grass	111	SPRING ST
Grass	305	SPRING ST
Grass	311	STATE ST
Grass	318	STATE ST
Grass	347	STATE ST
Grass	540	STATE ST
Grass	546	STATE ST
Grass	560	STATE ST
Grass	15780	STEGER INDUSTRIAL DR
Grass	15800	STEGER INDUSTRIAL DR
Grass	530	SUNRISE DR
Grass	509	TIFFIN ST
Grass	540	TIFFIN ST
Pavement	542	TIFFIN ST
Grass	600	TIFFIN ST
Grass	609	TIFFIN ST
Grass	650	TIFFIN ST

Grass	112	TIGER DR
Grass	112	VALLEY DR
Grass	113	VALLEY DR
Pavement	150	W MAIN ST
Pavement	218	W MAIN ST
Pavement	219	W MAIN ST
Pavement	306	W MAIN ST
Pavement	318	W MAIN ST
Pavement	331	W MAIN ST
Grass	420	W MAIN ST
Grass	428	W MAIN ST
Grass	514	W MAIN ST
Grass	518	W MAIN ST
Grass	520	W MAIN ST
Pavement	122	WASHINGTON ST
Grass	302	WASHINGTON ST
Grass	116	WATER ST
Grass	126	WATER ST
Grass	211	WEST ST
Grass	515	WEST ST
Grass	519	WEST ST
Grass	220	WILLOW ST

	Verified	Bid Quantities
Strictly in Nonpaved Areas	117	141
Within Pavement	42	46
No Data	0	
Total	159	187
% Pavement	26%	25%

Bid Item	Units	All Seasons	UIS
Mobilization	1	\$ 5,000.00	\$ 10,000.00
Video Recording	1	\$ 500.00	\$ 2,300.00
Strictly in Nonpaved Areas	117	\$ 650.00	\$ 445.00
Within Pavement	42	\$ 750.00	\$ 1,225.00
Probable Cost		\$ 113,050.00	\$ 115,815.00
Contract Amount		\$ 112,200.00	\$ 112,200.00
Remaining		\$ (850.00)	\$ (3,615.00)
Count	159		



AGENDA ITEM
REVIEW FORM

ITEM: APPROVE: Property Lease Renewal – 313 W. Main Street	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Approve a renewal of the Property Lease for 313 W. Main Street with Kelly Bailey	DEPARTMENT: City Manager DATE: January 17, 2023
SUMMARY: The current 3-year lease for the City-owned property at 313 W. Main Street between the City and Kelly Bailey expired in September 2022. We have attached a 3-year renewal lease for \$350.00 per month, to expire on September 2025.	
RECOMMENDATION: Approve a 3-year lease renewal agreement with Kelly Bailey for the rental property at 313 W. Main Street for \$350.00 per month.	
SIGNED: 	TITLE: City Manager

City of Hudson

PROPERTY LEASE

313 W. Main Street,
Hudson, MI 49247

The City of Hudson, a Michigan Municipal Corporation, of 121 N. Church Street, Hudson, Michigan, Lessor, and Kelly Bailey, 2817 Munson Hwy., Hudson, Michigan, Lessee, enter into this Lease subject to the following conditions:

1. **Premises.** Lessor leases to Lessee the property located on the 1st floor and basement at 313 W. Main Street, Hudson, Michigan.
2. **Term.** The term of this Lease shall be Three (3) years, commencing on September 1, 2022.
3. **Rent.**
 - a. **Base Rent.** Lessee shall pay Lessor \$350.00 per month for the first 36 months. As base rent for the premises, commencing on September 1, 2022, monthly installments of rent shall be due and payable in advance on the first day of each calendar month. Rent for any partial month of occupancy shall be prorated. Rent shall be paid to Lessor at the address shown above, or any other place designated in writing by Lessor.
 - b. **Additional Rent.** Lessee shall be responsible for the payment of all insurance, except property damage to the building, on the premises as required by this Lease and all utility services for the premises, including water, sewer, gas, electricity, heat, and other services delivered to the premises. Lessee shall pay for all other services contracted for by Lessee as soon as an invoice is presented so that no past-due accounts arise. In addition, any fees, costs, or expenses incurred by Lessor for enforcing Lessee's obligations under this Lease, including reasonable attorney fees, shall be additional rent owing under the Lease and shall be immediately due and payable by Lessee.
 - c. **Late Fee.** In addition to any rent required hereunder, Lessee shall pay a late payment penalty of 10% of the monthly rent for any payment that is received by Lessor more than ten (10) days after the due date. The late payment penalty shall be applied on the 26th of the month to the total amount of rent due on that date.
4. **Security Deposit.** Lessee shall pay to Lessor a security deposit of \$325.00 on signing this Lease and said sum shall be in addition to any monthly rent due under paragraph 3 above. If the security deposit from the parties' prior Lease is still on deposit, no additional payment shall be required. Lessor may hold the security deposit in any manner Lessor chooses. Lessor may commingle it with other funds and use it as Lessor determines. No interest shall be paid on the security deposit during the term of this Lease. At the end of the Lease term, the security deposit shall be returned to Lessee unless Lessee has defaulted under the security agreement signed on the same date as this Lease. If Lessee defaults under this Lease, the security deposit may be used to pay any costs or damages, direct or contingent, of Lessor under this Lease. Otherwise, the security deposit shall be returned

to Lessee.

5. **Signs.** All signs placed on the premises shall be in keeping with the character and decor of the premises. The term "signs" shall include signs placed on the exterior of any building or on the interior portion of any windows. All signs shall comply with applicable zoning requirements.
6. **Acceptance of Occupancy.** Lessee shall commence occupancy of the premises on the commencement date and begin paying rent as required by this Lease. Lessee acknowledges that the premises are in a state of repair that is acceptable for Lessee's intended use of the premises. Lessee accepts the premises as they are.
7. **Vacation of the Premises.** Lessee shall not vacate or abandon the premises during the term of this Lease. If Lessee abandons or vacates the premises or are dispossessed by process of law or otherwise, any of Lessee's personal property that is left on the premises shall be deemed abandoned by Lessee, at the option of Lessor.
8. **Use and Utilization.** The premises are to be used and occupied by Lessee for operating a dance studio and associated activities. No activity shall be conducted on the premises that do not comply with all state and local laws, including zoning.

Lessee shall maintain and operate a viable business on the premises with operating hours similar to other businesses located in the City of Hudson and, in addition, shall maintain an adequate inventory of merchandise reasonably necessary to conduct a viable business.

9. **Repairs and Maintenance.** Lessee shall be responsible for all maintenance and repair of the leased premises, including, but not limited to, the repair and maintenance of the outside and inside walls. Repairs to plumbing, heating, cooling, and electrical systems and components thereof up to \$150.00 are the Lessee's responsibility. Lessor shall be responsible for amounts over \$150 unless the repair is the result of Lessee's negligence or intentional acts or omissions. Lessee must repair and maintain the premises at Lessee's expense. The premises shall be kept in good and safe condition, including any plate glass windows, electrical wiring, plumbing, any other system or equipment on the premises, structural members of all buildings, and other improvements on the premises.

In the event Lessee shall fail to make any required repairs or maintenance, the cost of which exceeds \$500.00, Lessor shall have the right, upon ten (10) days advance written notice to Lessee, to do such repair and maintenance and the cost of same shall be additional rent owing under the Lease and shall be immediately due and payable by Lessee.

Lessor shall be responsible for maintenance of the roof, provided, however, that Lessee shall give immediate notice to Lessor of any leaks or other damage to the roof of which Lessee has knowledge.

Lessee shall not, without the prior written consent of Lessor, store, construct, or install any device or structure on the roof or penetrate the roof from above or below with vent pipes,

supply pipes, or electrical or telecommunication wiring.

10. **Surrender of the Premises.** Lessee shall surrender the premises to Lessor when this Lease expires, clean and in the same or better material condition as on the commencement date, except for normal wear and tear.
11. **Entry and Inspection.** Lessee shall permit Lessor or Lessor's agents to enter the premises at reasonable times and with reasonable notice, to inspect and repair the premises. During the ninety (90) days before the Lease expires, Lessee shall permit Lessor to place standard "For Lease" signs on the premises and permit persons desiring to lease the premises to inspect the premises.
12. **Taxes and Assessments.** Lessee shall pay all applicable personal property taxes and assessments levied against the premises during the term of this Lease. All taxes levied on personal property owned or leased by Lessee are the sole responsibility of Lessee.
13. **Alterations.** Lessee may remodel and improve the premises, however, any remodeling or improvements that significantly alter the premises or require an investment by Lessee in excess of \$5,000.00 shall require approval from Lessor. Such work shall be done without injury to any structural portion of the building. Any improvements constructed on the premises shall become the property of Lessor when this Lease terminates.
14. **Assignment and Subletting.** Lessee may not assign, sublet, or otherwise transfer or convey its interest or any portion of its interest in the premises without the written consent from Lessor. Lessor shall have total discretion on its approval of proposed assignments or subleases.

The prohibition against assignment shall not apply to an assignment by Lessee to a corporation or partnership in which they, or members of their immediate family, constitute the majority of shareholders or partners. Such assignment shall not relieve Lessee of their obligation under the Lease, nor shall it apply to a temporary subletting of 5 days or less.

15. **Trade Fixtures.** All trade fixtures and movable equipment installed by Lessee in connection with the business it conducts on the premises shall remain the property of Lessee and shall be removed when this Lease expires. Lessee shall repair any damage caused by the removal of such fixtures, and the premises shall be restored to the original condition.
16. **Insurance.** Lessor shall provide and pay for property damage insurance on the premises, including the building and Lessor's improvements for such amounts and under such conditions, as Lessor deems advisable. Lessee shall obtain and maintain in full force general liability and property damage insurance with coverage of not less than \$300,000.00 for injury or death to any one person, \$1,000,000.00 for injury or death to more than one person, and \$100,000.00 for property damage, covering all claims for injuries to persons occurring on or around the premises. Lessor must approve the amount and the issuing company of the insurance. Each insurance policy shall also contain a provision exempting

Lessor from any loss of coverage as an insured due to the acts of Lessee. Lessee shall give Lessor customary insurance certificates evidencing that the insurance is in effect during the term of the Lease. All policies must also provide for notice by the insurance company to Lessor of any termination or cancellation of a policy at least thirty (30) days in advance. All policies shall name both Lessees and Lessor as insured parties.

LESSEE SHALL PAY FOR AND PROVIDE INSURANCE FOR LESSEE'S PERSONAL PROPERTY, BUILDING IMPROVEMENTS, AND ANY OTHER RISKS OR COVERAGES DESIRED BY LESSEE.

17. **Lessee's Liability.** All Lessee's personal property on the premises, including trade fixtures, shall be kept at Lessee's sole risk, and Lessor shall not be responsible for any loss of business or other loss or damage that is occasioned by the acts or omissions of persons occupying adjoining premises or any part of the premises adjacent to or connected with the premises.
18. **Destruction or Damage of the Premises.** If the premises are partially damaged or destroyed through no fault of Lessee or Lessee's agents, contractors, representatives, or invitees, Lessor shall, at its own expense, promptly repair and restore the premises. If the premises are partially damaged, rent shall not abate in whole or in part during the period of restoration. If the premises are totally destroyed through no fault of Lessee or Lessee's agents, contractors, representatives, or invitees, or if the premises cannot be repaired and restored within 180 days, either party may terminate this Lease effective the date of the destruction by giving the other party written notice of termination within ten (10) days after the destruction. If such a notice is given within that period, this Lease shall terminate and rent shall be adjusted between the parties to the date of the surrender of possession. If the notice is not given within the required period, this Lease shall continue, without abatement of rent, and Lessor shall repair the premises.
19. **Mutual Releases.** Lessor and Lessee, and all parties claiming under them, release each other from all claims and liabilities arising from or caused by any hazards covered by insurance on the leased premises or covered by insurance in connection with property or activities on the premises, regardless of the cause of the damage or loss. Lessor and Lessee shall each include appropriate clauses waiving subrogation against the other party, consistent with the mutual release in this provision, in their insurance policies on the premises.
20. **Condemnation.** If any part of the premises is taken for any public or quasi-public purpose pursuant to any power of an eminent domain, or by private sale in lieu of eminent domain, either Lessor or Lessee may terminate this Lease; effective the date the public authority takes possession.
21. **Indemnity.** Lessee agrees to indemnify and defend Lessor for any liability, loss, damage, cost, or expense (including attorney fees) based on any claim, demand, suit, or action by any party with respect to any personal injury (including death) or property damages, from any cause, with respect to the Lessee or the premises, except for liability resulting from the

intentional acts or gross negligence of Lessor or its employees, agents, invitees, or business visitors.

22. **Default and Reentry.** If Lessee fails to pay rent when due; if Lessee fails to perform any other obligations under this agreement within ten (10) days after receiving written notice of the default from Lessor; if Lessee makes any assignment for the benefit of creditors or a receiver is appointed for Lessee or their property; or, if any proceedings are instituted by or against Lessee for bankruptcy (including reorganization) or under any insolvency laws, Lessor may terminate this Lease, reenter the premises, and seek to re-let the premises on whatever terms Lessor thinks advisable. Notwithstanding reentry by Lessor, Lessee shall continue to be liable to Lessor for rent owed under this Lease and for any rent deficiency that results from re-letting the premises during the term of this Lease. Notwithstanding any re-letting without termination, Lessor may at any time elect to terminate this Lease for any default by Lessee by giving Lessee written notice of the termination.

In addition to Lessor's other rights and remedies as stated in this Lease, and without waiving any of those rights, if Lessor deems necessary any repairs that Lessee is required to make or if Lessee defaults in the performance of any of their obligations under this Lease, Lessor may make repairs or cure defaults in the amount of \$500.00 or more, per paragraph 9, and shall not be responsible to Lessee for any loss or damage that is caused by that action. Lessee shall immediately pay to Lessor, on demand, Lessor's costs for curing any defaults, as additional rent under this Lease.

In addition to Lessor's other rights and remedies as stated in this Lease, and without waiving any of those rights, Lessor shall also have all other rights and remedies provided by law.

23. **Notices.** Any notices required under this Lease shall be in writing and served in person or sent by registered or certified mail, return receipt requested, to the addresses of the parties stated in this Lease or to such other addresses as the parties substitute by written notice. Notices shall be effective on the date of the first attempted delivery.
24. **Lessee's Possession and Enjoyment.** As long as Lessee pays the rent as specified in this Lease and performs all obligations under this Lease, Lessee may peacefully and quietly hold and enjoy the premises for the term of this Lease.
25. **Holding Over.** If Lessee does not vacate the premises at the end of the term of this Lease, the holding over shall constitute a month-to-month tenancy at a monthly rental rate to be set by Lessor at its sole discretion.
26. **Entire Agreement.** This agreement, together with the security and option agreement entered into between Lessor and Lessees, contains the entire agreement of the parties with respect to its subject matter. This agreement may not be modified except by a written document signed by the parties.
27. **Waiver.** The failure of Lessor to enforce any condition of this Lease shall not be a waiver

of its right to enforce every condition of this Lease. No provision of this Lease shall be deemed to have been waived unless the waiver is in writing.

- 28. **No Partnership.** Lessor and Lessee expressly disclaim any intention to create a joint venture or partnership as a result of this Lease.
- 29. **Construction of Ambiguities.** This agreement shall not be construed more strongly against Lessor or Lessee regardless of who was more responsible for its preparation.
- 30. **Applicable Law.** This agreement shall be construed under the laws of the State of Michigan.
- 31. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same Agreement.
- 32. **Signatures/E-delivery.** A manually signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
- 33. **Waiver of Breach.** The waiver of any party of a breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof.
- 34. **Binding Effect.** This agreement shall bind and benefit the parties and their successors and permitted assigns.
- 35. **Time is the Essence.** Time is of the essence in the performance of this Lease.
- 36. **Effective Date.** This Lease shall be effective on September 1, 2025.

IN WITNESS WHEREOF, the undersigned have made their signatures.

Lessor:

City of Hudson

Dated: _____

Charles Weir, City Manager

Dated: _____

Jeaniene McClellan, City Clerk


Lessee:

Dated: _____

Kelly Bailey



AGENDA ITEM
REVIEW FORM

ITEM: Request for Qualifications for Engineering Services	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Accept the RFQ from Jones & Henry Engineers Ltd.	DEPARTMENT: City Hall DATE: January 17, 2023
SUMMARY: <p>October 18, 2022, the City filed Intent to Apply Forms with EGLE for possible grant funding through the Clean Water and Drinking Water State Revolving Fund to rehabilitating and replacing storm and sanitary sewers, water mains and lead service lines specifically as a continuation of the Maple Grove Avenue project and in mitigating the (I&I) Inflow and Infiltration issues. Part of this process is making sure that the city has qualified engineering services in place if grant funding was awarded to the city.</p> <p>The city posted the (RFQ) Request for Qualifications for Engineering Services December 22, 2022, with a deadline to be received by the city at 2:00pm January 10, 2023.</p> <p>Jones and Henry Engineers Ltd. was the only firm that responded by the deadline. I have attached the Statement of Qualifications.</p> <p>Jones & Henry has worked on several projects with the city since 1980 and is currently working with the city under the Drinking Water Asset Management grant.</p>	
RECOMMENDATION: Accept the Statement of Qualifications from Jones & Henry Engineers Ltd. For Sanitary Sewer Rehabilitation, I/I reduction, Water Main, and Lead Service Line Replacement.	
SIGNATURES: 	TITLE: City Manager



January 10, 2023

Charles A. Weir
City Manager
121 North Church Street
Hudson, Michigan 49247

Subject: City of Hudson, Michigan
Sanitary Sewer Rehabilitation and I/I Reduction
Water Main and Lead Service Line Replacement

Dear Mr. Weir:

We have prepared and enclosed our Statement of Qualifications in response to your request for qualifications for engineering services related to the City of Hudson's Sanitary Sewer Rehabilitation and I/I Reduction and Water Main and Lead Service Line Replacement. We are submitting three copies but can provide additional copies upon request. As you are aware, the Jones & Henry team has evaluated, designed, and managed reconstruction of many roadway, water, and sewer improvement projects, and is well-experienced in helping communities navigate these transitions.

Specific to your request, we have noted our personnel for this project along with their resumes and similar project experiences. We believe your review of the attached Statement of Qualifications will provide confidence in our capabilities to meet and exceed your expectations for the project. As a regional leader in water resource engineering, we take pride in partnering to support the success of communities in our area. Our passion is ensuring cities like Hudson provide a successful environment for their residents and business leaders. It is only when your projects are successful that we are successful.

As you are aware, we have been providing Engineering Services for over 90 years to municipalities, including the City of Hudson. We feel our history and financial stability; education and experience of owners and key technical personnel; availability and location of the dedicated staff; and the firm's experience in performing similar engineering design in a timely manner — are all well-aligned to ensure we are a great fit for this project.

We are excited about the potential for continuing our partnership to enhance the resources of the City of Hudson and ensure it is a community appreciated for its vibrant and friendly atmosphere in being a "Small town, big heart".


Sincerely,

JONES & HENRY ENGINEERS, LTD.

Troy M. Brehmer, PE
Client Principal



AGENDA ITEM
REVIEW FORM

ITEM: Seek Bids Lawn Mowing Contract- Maple Grove Cemetery	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Approve posting invitation to bid and accept sealed bids for 2023-2025 lawn maintenance contract.	DEPARTMENT: City Hall DATE: January 17, 2023
SUMMARY: The lawn mowing contract for the Maple Grove Cemetery has expired. We would like to authorization to post an invitation to bid, and accept sealed bids, for a three (3) year contract for the lawn mowing services at the Maple Grove Cemetery for the 2023 through the 2025 mowing seasons. The wording in the invitation to bid and the contract, would remain the same, except for the date changes where appropriate.	
RECOMMENDATION: Approve the posting of the invitation to bid and accepting sealed bids, for the lawn maintenance contract for the Maple Grove Cemetery for 2023-2025 mowing seasons.	
SIGNATURES: 	TITLE: City Manager

INVITATION TO BID

The City of Hudson, Michigan will receive sealed bids for the summer lawn maintenance of the Maple Grove Cemetery until 2:00 p.m. on March 10, 2022 at the Hudson City Office, 121 N. Church Street, Hudson, Michigan. Sealed proposals shall be clearly marked "**CEMETERY MAINTENANCE BID**".

The lawn mowing period shall begin the week of May 7, 2022 and end with and include the week of October 22, 2022 (25 weeks).

The City of Hudson is willing to accept bids for cemetery lawn mowing that covers up to a three (3) year period. If you wish to submit a bid for more than one (1) year, please understand that the Council has the option to accept a one, two, or three year bid. Therefore, you may wish to submit a price for a one (1) year contract and a different price per year if a two or three year contract is approved.

The **Contractor** shall furnish the **City** with certificates of proof of insurance for Workmen's Compensation and any other State or Federally mandated insurance coverage. In addition, the **Contractor** shall provide the **City** with proof of insurance in the following minimum amounts:

Property Damage and Bodily Injury – each occurrence \$500,000.00

It is understood that the bids shall remain firm for sixty (60) days, and that the City reserves the right to reject any and all bids and to accept those which, in its opinion, will best suit the needs of the citizens of Hudson.

PERSONNEL AND EQUIPMENT: The **Contractor** shall have adequate personnel and equipment to perform the work specified. Bidder shall indicate the number of personnel estimated to be needed to accomplish the work as well as a list of the equipment available to do the work.

REFERENCES: Bidder shall provide a list of references of people for whom he has worked in the past.

INDEMNITY CLAUSE: The **Contractor** agrees to hold harmless and indemnify the **City** from all claims, legal and equitable, including court costs and reasonable attorney's fees, arising out of the service the **Contractor** is providing to the **City**.

INSPECTION OF THE CEMETERY: All bidders shall tour the Maple Grove Cemetery and familiarize themselves with the work contemplated in the contract. Submission of a bid shall be deemed conclusive evidence that such a tour has been made by the bidder and shall constitute a waiver of all claims of error in bid, withdrawal of bid, or payment of extras, or any combination thereof, under the executed contract, or any revision thereof.

WORK REQUIREMENTS: The **Contractor** will furnish all supervision, labor, materials, and equipment to mow and trim the Maple Grove Cemetery (see attached map). The **Contractor** shall keep grass mowed and trimmed to a maximum of three and one-half (3 ½) inches. However, the **Contractor** shall not be required to mow the cemetery more than once per week. Fall cleanup will consist of leaf pickup. The contractor will be assisted with leaf blowing by the City Department of Public Works, Monday through Friday during normal working hours. All work shall be done during the daylight hours and shall not start earlier than 7:30 a.m. In addition, no work shall be done on holidays.

CONTRACTOR'S PAYMENT: The **Contractor** shall be paid every two (2) weeks based on a pro-ration of the bid price over the twenty-five (25) week contract period.

CONTRACT TERMINATION: It shall be understood that should the **Contractor** fail to perform the work according to the specifications, the **City** shall have the right to terminate the contract. Upon termination, the **Contractor** shall be paid a pro-rated amount, based on the portion of the contract successfully completed up to the point of termination.

One (1) Year Contract: Lump sum cost for 25 weeks: _____

Three (3) Year Contract*: 1st Year Lump sum cost for 25 weeks: _____

2nd Year Lump sum cost for 25 weeks: _____

3rd Year Lump sum cost for 25 weeks: _____

Fall Cleanup: _____

*NOTE: Bidders submitting bids for a three (3) year period are encouraged to indicate a price for a one (1) year contract as well. This will enable Council to consider every bidder for either a one (1) year or a three (3) year contract period.

NAME: _____

ADDRESS: _____

TELEPHONE: _____

SIGNATURE OF BIDDER: _____

MAPLE GROVE CEMETERY LAWN CARE CONTRACT

AGREEMENT made and entered into this 27 day of April, 2022 by and between the City of Hudson, hereinafter referred to as the **CITY**, and Deo's Lawn Service, hereinafter referred to as the **CONTRACTOR**.

CONTRACTOR will furnish all supervision, labor, materials, and equipment to mow and trim the Maple Grove Cemetery as shown on attached map.

CONTRACTOR shall remove litter, mow the grass, and trim as needed. Grass mowed and trimmed to a maximum of two and one-half (2 1/2) inches. All sections of the cemetery will be mowed each time.

CONTRACTOR shall, upon completion of the litter clean up and mowing, all headstones, monuments, will be cleared of clippings and debris. This can be accomplished with sweeping or power blowing the areas.

CONTRACTOR shall clear all clippings from any sidewalks, burial plots, driveways, etc. Clippings on the lawn area must be adequately dispersed so as to leave a neat appearance.

CONTRACTOR shall prevent damage to headstones, monuments, buildings, trees, shrubbery, plantings, and decorative items at headstones or burial plots. Any damage that does occur shall be reported to the DPW Superintendent and the contractor shall be responsible for the repair or replacement of same.

CONTRACTOR shall take steps to protect flowers, funeral arrangements, flags, and decorative items on or near each burial plot.

CONTRACTOR shall remove all litter and debris at the time of each mowing. Bagging of such debris during mowing operations is acceptable.

CONTRACTOR shall not be required to mow the Cemetery more than once per week. All work shall be done during daylight hours and shall not start earlier than 7:30 a.m. In addition, no work shall be done on Sundays or holidays.

The **CITY** reserves the right to schedule additional mowing for special events. The **CONTRACTOR** will be paid an individual rate for any additional mowing. A request to perform additional mowing will come from the DPW Superintendent or City Manager.

CONTRACTOR agrees to hold harmless and indemnify the **CITY** for all claims, legal or equitable, including court costs and reasonable attorney's fees arising out of the service the **CONTRACTOR** is providing the **CITY**.

The contract period shall cover one (1) year and will consist of 25 weeks. The maintenance period shall begin and include the week of May 6, 2022 and end with and include the week of October 29, 2022.

CONTRACTOR shall furnish the **CITY** with proof of insurance for Workmen's Compensation and any other state and federally mandated insurance coverage. In addition, the **CONTRACTOR** shall provide the **CITY** with proof of insurance in the following minimum amounts:

Property Damage and Bodily Injury Each Occurrence \$1,000,000

No money will be paid by the **CITY** to the **CONTRACTOR** for any work until proof of insurance is on file in the City Clerk's Office.

CONTRACTOR shall be paid every two (2) weeks, based on a proration of the bid price over the twenty-five (25) week contract period. This payment shall be paid over the 25 week period: \$49,500 and one lump sum of \$8,125 for the fall cleanup.

It shall be understood that should the **CONTRACTOR** fail to perform the work according to the specifications, the **CITY** shall have the right to terminate the contract. Upon termination, the **CONTRACTOR** shall be paid a prorated amount, based on the portion of the contract successfully completed up to the point of termination.

IN WITNESS WHEREOF, the parties hereunto have set their hand son the day and year first above written.

WITNESS:

Linda J. Cross

Linda J. Cross

Jeanine McClellan
Linda J. Cross

Maple Grove Cemetery Contract.doc

CITY OF HUDSON

By: Charles A. Weir
Charles A Weir, City Manager


By: Jeanine McClellan
Jeanine McClellan, City Clerk

DEO'S LAWN SERVICE

By: William Deo
William Deo




AGENDA ITEM
REVIEW FORM

ITEM: Industrial Park Lot Sales	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Discussion: Marketing Industrial Park Lots	DEPARTMENT: City Hall DATE: January 17, 2023
SUMMARY: <p>Hudson Area Schools, Center of Science and Industry and I had a meeting with realtor and an executive of potential manufacturing company that is considering Hudson for its manufacturing and training needs. I was asked what the price per acre in the industrial park is but could not give an answer due to the lack of information.</p> <p>The most recent industrial park lot sold in 2015. At that time the city was approached by the purchaser and an offer was made to the Council and it was accepted. I don't think this is a very effective way to fill the industrial park with businesses.</p> <p>I would suggest that the city be more active in marketing the industrial park lots.</p>	
RECOMMENDATION: Council's Pleasure.	
SIGNATURES: 	TITLE: City Manager



AGENDA ITEM
REVIEW FORM

ITEM: Roof repairs to City Hall and Fire Department.	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Approve the roof repairs.	DEPARTMENT: City Hall DATE: January 17, 2023
SUMMARY: <p>There are leaks in the roofs over city hall and the fire department. Superintendent Jay Best contacted Billy White Roofing to check the roofs. The roofs are in fair condition but a few spots over or near the leak spots inside the building were identified and can be fixed. Billy White Roofing LLC has done roof repairs in the past for the city with good results.</p> <p>Attached is a proposal from Billy White Roofing to fix the roofs. The price of \$2,000.00 is quoted for the repairs. There was another area identified after this quote that will be checked on Monday the 16th. I hope to have a final price for Council by the January 17th meeting.</p> <p>Due to nature of the problem and the repairs likely to be under the \$5,000.00 to seek additional bids, I believe having Billy White Roofing do the repairs is the way to proceed.</p>	
RECOMMENDATION: Approve Billy White Roofing LLC to proceed with the roof repairs as quoted and authorize the City Manager to sign the agreement.	
SIGNATURES: 	TITLE: City Manager

Billy White Roofing, LLC

1710 E. High St.
Jackson, MI 49203
(517) 784-0463 • Fax (517) 787-6386

PROPOSAL / CONTRACT

Date 01/10/2023

Proposal Submitted To:

Work To Be Performed At:

Name City Of Hudson
 Street 121 N. Church St.
 City Hudson State MI
 Jay 517-403-9216 Zip 49247

Roof repairs
 Street 121 N. Church St.
 City Hudson State MI
 Cell _____ Email _____

We hereby propose to supply the materials and perform the labor necessary for the completion of

Roof repairs

- Lift up the metal box holding the air compressor and slide epdm rubber roofing and two walkway pads underneath it
- Install 6" cover stripping around the edges of the epdm piece
- Apply caulking around the edges of the new piece of epdm and on the wall to areas in need directly behind the metal box
- Install 6" cover strip over two pictures/cuts in the epdm rubber roofing (1 over the fire truck bay and 1 in the city offices)
- Clean all debris, haul all debris away and dispose of all debris in a state regulated landfill
- Take Out And/Or Replace Any Bad OSB Board—\$50.00 Per Sheet Extra Or Any Bad 1" x 6" Roof Boards—\$7.50 Per Foot Extra
- Take Out And/Or Replace Any Rafter Tails—\$12.00 Per Foot Extra Or Any Bad Sub-Fascia Boards—\$9.00 Per Foot Extra
- House And Landscape To Be Protected With OSB And Tarped—All Debris Hauled Away And Magnetized Daily
- Owners Responsibilities: All Interior Protection, Interior Trim Around New Skylights and Re-tuning Of Satellites
- Fully Insured— 1 Million General Liability Policy On Products and Completed Operations & 5 million Umbrella
- Workers Compensation is Carried and In Effect - Insurance Certificate Available Builders License #2102185817

All material is guaranteed to be as specified, and the above work to be performed in accordance with the specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Two thousand _____ Dollars [\$ 2,000.00]

***All Credit Card Transactions are Subjected to an Additional 3% Service Charge**

One Half Down Payment - Balance Upon Completion

Respectfully submitted /s/ Cougar Garey 517-315-1167

Note: This proposal may be withdrawn by us if not accepted within 7 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I have reviewed the Terms & Conditions pages attached and understand them. I agree to be bound by this contract and it's Terms & Conditions.

Date _____ Signature _____

BILLY WHITE ROOFING, LLC

Proposal/Contract TERMS AND CONDITIONS

NAME: _____

ADDRESS: _____

PHONE: _____ ZIP: _____

1. APPROVAL OF CONTRACT. This contract must be approved by Billy White Roofing, LLC (known as BWR) management to be binding. In the event this Contract is not approved by Billy White Roofing, LLC (BWR) management, any payment made hereunder shall be refunded to the Buyer. This Contract shall be null and void and of no force or effect. Buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Cancelled after 3 day recession period requires 15% cancellation fee.
2. CHANGE ORDER. Any alteration or deviation from specifications will be binding only upon a written change order. Any such authorization shall be on a Change Order form, approved by both parties, which shall become a part of this Contract. Where such additional work is added to this Contract, It is agreed that all terms and conditions of this Contract shall apply equally to such additional work. No repair work or alterations shall be done, except for basic wood replacement at the given rates stated in the proposal.
3. RESPONSIBILITIES. Billy White Roofing, LLC (known as BWR) shall complete the work pursuant to the terms and specifications of the contract. The work shall be completed in a timely fashion in a substantial and skillful manner. If scaffolding or swing staging is needed to do this work, it will be furnished by BWR unless otherwise agreed to in writing. All material is guaranteed to be as specified. BWR shall provide a transferable product warranty for the roofing materials. BWR shall also provide a 5-year labor warranty as agreed. BWR obtain all necessary building permits and carry a \$1 Million General Liability Policy on All Products and Completed Operations and a \$5 Million Umbrella. Workers Compensation is Carried and In Effect. Insurance Certificate is Available Upon Request. State of Michigan Builders License #2102185817
4. BUYERS' RESPONSIBILITIES. Unless otherwise specified, Billy White Roofing, LLC (known as BWR) price is based upon Buyer's representations that there are no conditions preventing Billy White Roofing, LLC from proceeding with the usual installation procedures for the material required under this Contract. Buyer represents that personal effects, personal property and plants will be relocated or trimmed prior to the beginning of work so that Billy White Roofing, LLC has free access to portions of the premises where work is to be done. Buyer authorizes BWR and its applicator crew permission to use Buyers electricity for work to be completed under this contract with BWR Buyer further understands that as a precautionary measure all pictures and wall accessories that are not securely fastened should be removed until all work has been completed. Buyer shall carry premises liability insurance. If necessary for the work, Buyer shall secure permission to work on or over adjoining property at no cost to BWR agrees to be responsible and to hold BWR harmless and accept any risk resulting from access through adjacent properties. Buyer grants to Billy White Roofing, LLC and its employees the right to perform contracted services during daylight hours Monday through Saturday between 7 AM and 9 PM unless otherwise specified by Buyer.
5. NON-RESPONSIBILITY. Billy White Roofing, LLC (known as BWR) shall not be responsible for any damage occasioned by the Buyer or their agents, rain, windstorm, Acts of God, or other causes beyond control of BWR is not liable for any act of negligence or misuse by the Buyer or any other party. BWR shall not be responsible for damage to existing arches, shrubs, lawns, trees, clotheslines, personal property, telephone and electric lines, doorbells, Cable-TV, Satellite Dishes or light fixtures unless otherwise specified in this contract. BWR is not responsible for Interior Trim Around Skylights or Re-tuning of Satellite Dishes. BWR is not responsible for existing gutter guards. BWR is not responsible for delays caused by strikes, weather, accidents, or other events beyond BWR control. Except through negligence, BWR is not liable for damages to interior fixtures, drywall, plaster, wall construction, decorations or to other parts of the premises or its contents. Further, BWR shall have no responsibility for correcting any existing structural defects which may be recognized during the course of the work. BWR is not responsible for work done by others, existing structure defects, carpentry work including and not limited to sagging, humps, crooked rafters, and material furnished by Buyer, dry rot, mold or code violations. BWR not responsible for attic or garage debris, bat entry, or any other wild animals. BWR is not responsible for inadequate soffit intake. BWR is not responsible for nails in open soffit and fascia or existing dented fascia. BWR is not responsible for tarping or protecting attic and garages. BWR is not responsible for personal

property or vehicles.

6. ADVERTISING. Buyer grants Billy White Roofing, LLC (BWR) the right to display advertising signs on the premises after the completion of work. Buyer further gives BWR permission to take pictures or video of the premises before and after completion of the project for use in BWR advertising. Buyer grants to Billy White Roofing, LLC the right to use any correspondence directed to BWR concerning the work in BWR advertising promotion.

7. PAYMENTS. Billy White Roofing, LLC (known as BWR) shall be entitled to prompt payment in full when the work described in the Contract has been performed. If, after BWR had declared the work to be satisfactorily preformed and Buyer claims that work still remains to be done, Buyer agrees to make prompt payment on the Contract amount, less only an amount needed to complete the work claimed yet to be done by Buyer. Upon completion of the remaining work, BWR immediately be paid the remaining balance due. BWR shall have the right to stop work and keep the job idle if any progresses are not made as required. In event Buyer does not pay BWR according to agreed terms, BWR may add a monthly service charge to the balance owed. The service charge will be three percent (3%) per month.

8. DISPUTES. It is specifically understood and agreed between the parties hereto that in the event of a dispute over any of the terms, conditions, or clauses contained herein shall have full and exclusive jurisdiction and/or venue over the parties and the subject matter hereof. This Contract shall be construed in accordance with and governed by the laws of State of Michigan. Buyer shall be responsible for any collection costs or applicable attorney fees. Buyer warrants that this contract is signed without any reliance upon any representations or promises or Billy White Roofing, LLC or its agents except as is specifically written on this contract, and that no such promises or representations have been offered as an inducement for signing. The parties agree that this Contract constitutes the entire agreement and understanding.

8A. Any dispute between owner and Billy White Roofing, LLC., with respect to this matter, including interpretation of any documents or the adequacy of any performance of work, shall first be mediated. If mediation is unsuccessful, the matter shall be resolved exclusively thereafter by arbitration through the American Arbitration Association. The decision of the arbitrator with respect to any dispute shall be final and binding on the parties and enforceable in any court of appropriate jurisdiction. The expense of the arbitration and/or mediation, if any, shall be shared equally by both parties.

9. MISCELLANEOUS PROVISIONS. All unused material shall remain the property of Billy White Roofing, LLC (BWR) Buyer agrees that this contract may be assigned by Billy White Roofing, LLC to another qualified contractor. This contract shall bind and obligate to the heirs, successors or assigns of the parties. This Contract and Agreement for Credit, if any, shall constitute the entire agreement between the parties. Any prior agreements or representations not expressly set forth herein are no force or effect. Billy White Roofing will re-use existing B-Units. Billy White Roofing is not responsible for exposed nails on open soffit areas.

10. After completion of job, BWR will have a representative do a follow up job inspection and clean up within a reasonable time after completion.

SIGNATURE: _____

DATE: _____


SIGNATURE: _____

DATE: _____





AGENDA ITEM
REVIEW FORM

ITEM: First reading of the Ordinance Amendments for outstanding Water, Sewer and Refuse bills.	SUBMITTED BY: Charles A. Weir
ACTION REQUESTED: Approve the first reading of amended of Sections 18-54 (c),18-55 (a,b,d). and Sec. 9-4	DEPARTMENT: City Hall DATE: January 17, 2023
SUMMARY: This was brought to Council at the January 3, 2023, meeting and Council determined that they wanted to have the city attorney review further before making any changes. Reviewing the ordinance changes I looked at the refuse side and discovered that the wording in Sec.9-4 also needed to be changed regarding billing. The ordinance changes in the affected sections were forwarded to the city attorney for legal review along with the ordinance resolution amendments Ord. # 400-23 and Ord. # 401-23 and he advised that the amendments meet the legal requirement and need of the city. I have attached all the related documents along with the City Attorney opinion letter. Once again, all current landlord/tenant agreements will remain in force. The ordinance will go into effect 16 days after the public hearing and the second reading.	
RECOMMENDATION: Approve the first reading and waive the actual reading of the Ordinance Amendments to Section 18-54, 18-55, and 9-4, of the Hudson City Code of Ordinances regarding the utility, refuse billing and collection, under landlord / tenant rental agreements.	
SIGNATURES: 	TITLE: City Manager

Sec. 18-104. Collection.

The department of public works is hereby authorized to enforce the payment of charges for water service to any premises by discontinuing the water service to such premises, and the payment of charges for sewage disposal service to any premises may be enforced by discontinuing either the water service or the sewage disposal service to such premises, or both, and an action of assumpsit may be instituted by the city against the customer. The charges for water service and sewage disposal service which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien, and the city treasurer shall, annually, by June 1, certify all delinquent unpaid charges for such services furnished to any premises, to the city assessor who shall place the unpaid charges on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. ~~In cases where the city is properly notified in writing, the notice to include a true copy of the lease of the affected premises, if there be one, in accordance with such Act 94 of 1933 that a tenant is responsible for water or sewage service charges, no such service shall be commenced or continued to such premises until there has been deposited with the city the sum of \$150.00.~~

(Ord. No. 279, § 2.99(1), 8-4-87)

Sec. 18-105. Termination of service; deposit.

Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be recommenced until all delinquent charges have been paid ~~and a deposit as in the case of tenants is made,~~ and there shall be a water turn-on charge of \$35.00. In any other case where, in the discretion of the city manager, the collection of charges for water or sewage disposal service may be difficult or uncertain, the city manager may require a ~~similar~~ deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges, and the application thereof shall not affect the right of the department of public works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest, and such deposit, or any remaining balance thereof, shall be returned to the customer making the deposit when he shall discontinue receiving water and sewage disposal service. ~~except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight successive quarterly bills shall have been paid by such customer with no delinquency.~~

(Ord. No. 279, § 2.99(1), 8-4-87; Res. of 8-21-07)

Sec. 9-4. Service charges.

- (a) The city may, at its discretion, make service charges which it deems necessary to cover the cost of service. Such charges, if made, shall be billed to every dwelling or dwelling unit on a monthly ~~quarterly~~ basis as an addition to the water and sewer charges. Such charges for garbage collection which are under the provisions of sections 3 and 6 of Act No. 320 of the Public Acts of Michigan of 1927 (MCL 123.241 et seq., MSA 5.2661 et seq.), and section 13.4 of the City Charter, made a lien on all premises served thereby, ~~unless notice is given that a tenant is responsible,~~ whereas a deposit of \$9.00 shall be required, are hereby recognized to constitute such lien and whenever any such charge against any piece of property shall be delinquent ~~for six months,~~ the city official or officials in charge of the collection thereof shall certify annually, on April 1 of each year, to the tax assessing officer of the city the fact of such delinquency, whereupon such charge shall be by him entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general city taxes against such premises are collected and the lien thereof enforced.
- (b) The charge for garbage collection shall be due and payable 30 days after date of such bill. A penalty of 15 percent shall be added to all bills not paid by the due date.
- (c) The charge for garbage collection shall be based on the number of dwelling units that are served by the collection contractor at the rate determined by the city from time to time, by resolution of the city council as contemplated in subsection (a) above.

(Code 1976, § 2.113; Ord. No. 383, 5-6-08)

Ordinance No. 400-23

AN ORDINANCE TO AMEND CHAPTER 18 OF THE CODE OF ORDINANCES OF THE CITY OF HUDSON, BY AMENDING SECTION 54 (c) AND 55 (a, b, d) 104 and 105 OF CHAPTER 18.

THE CITY OF HUDSON ORDAINS:

Section 1. Amending Section 18-54 (c)

Section 18-54 (c). of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby adding.

(c) All Utility bills will remain with property owner.

Section 2. Amending Section 18-55, 18-104, 18-105

Section 18-55. (a, b, d) of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby removing:

- (a) In cases where the city is properly notified in writing, the notice to include a true copy of the lease of the affected premises, if there be one, in accordance with such Act No. 94 of 1933 that a tenant is responsible for water or sewage service charges, no such service shall be commenced or continued to such premises until there has been deposited with the city the sum of \$200.00.
- (b) or except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight successive quarterly bills shall have been paid by such customer with no delinquency.
- (d) The provisions of subsection (c) above shall not apply in any instance where a lease has been or is legally executed, containing a provision that the lessor shall not be liable for payment of water supply and/or sewer service bills, provided an affidavit with respect to the execution of such lease shall be filed with the city, and 20 days' notice shall be given to the city by the lessor of any cancellation, change in or termination of the lease, whether said lease is in writing or not. In the event there is no written lease, and the lessor claims the lessee is liable for payment of water and/or sewer services, the affidavit shall also be signed by all lessees the lessor claims are liable for payment of water and/or sewer service bills.

Section 18-104 of the Code of Ordinances, City of Hudson, Michigan (the Code), is hereby removing:

"In cases where the city is properly notified in writing, the notice to include a true copy of the lease of the affected premises, if there be one, in accordance with such Act 94 of 1933 that a tenant is responsible for water and sewage service charges, no such service shall be commenced or continued to such premises until there has been deposited with the city the sum of \$150.00.

Section 18-105 of the Code of Ordinances, City of Hudson (the Code) is hereby removing:

"and a deposit as in the case of tenants is made" "similar" "except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight successive quarterly bills have been paid by such customer with no delinquency."

Ordinance No. 401-23

AN ORDINANCE TO AMEND CHAPTER 9 OF THE CODE OF ORDINANCES OF THE CITY OF HUDSON, BY AMENDING SECTION 9-4 (a) OF CHAPTER 9.

THE CITY OF HUDSON ORDAINS:

Section 1. Amending Section 9-4 (a)

Section 9-4 (a) of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby removing:

(a) "quarterly" and adding "monthly" in its place.

Removing: "unless notice is given that tenant is responsible," "for six months"

Section 2.

This Ordinance shall become effective on _____ 2023.

Non-emergency Ordinance

Emergency Ordinance

Introduced: _____ 2023

Summary of Minutes Published: _____

Enacted: _____

Vote: _____ Yes: _____ No: _____ Abstain: _____

Ordinance Published: _____

Effective Date: _____

Approved: _____, Mayor

Attest: _____, City Clerk

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WH
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Attorneys at Law

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Telephone 517.784.6250
Facsimile 517.784.6011

January 12, 2023

City of Hudson
Charles A. Weir, City Manager
Via email only

Re: Proposed Changes to Ordinance

Dear Mr. Weir:

Thank you for your email of January 9, 2023, along with the proposed amendments to City Ordinance 18-5, Utilities.

The draft changes attached to your email appear to be in order and meet the requirements and needs of the City and I see no issues with them.

I hope this provides the guidance needed. In the meantime, if you have any questions, please do not hesitate to contact me.

Sincerely,

WHITE, HOTCHKISS & FALAHEE, PLLC

Eric C. White



ECW:mrg

Bills to Council January 17, 2023

Bills to be Approved

MI AGRIBUSINESS SOLUTIONS	\$18,074.38	SLUDGE APPLICATION
MI AGRIBUSINESS SOLUTIONS	\$3,675.38	SLUDGE APPLICATION

Total \$23,699.76

Bills to be Confirmed

D&P CABLE	\$1,125.87	PHONE & INTERNET
MICHIGAN GAS	\$1,222.15	107 W MECHANIC
MUNICIPALE SUPPLY CO	\$3,779.20	FULL SEAL CLAMPS
LENAWEE COUNTY	\$1,150.50	60% OF 3 YR AVG OF ANNUAL ORDINANCE FINES PAID TO CITY
EGLE	\$1,950.00	PERMIT & FEES
CONSUMERS	\$1,429.97	LED LIGHT
CONSUMERS	\$1,618.04	STREET LIGHTS
CONSUMERS	\$1,041.28	CITY HALL
CONSUMERS	\$3,371.64	WWTP

Total \$16,688.65

Fund	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 01/13/2023
101	GENERAL FUND	385,514.27	1,442,729.83	1,335,202.60	493,041.50
151	CEMETERY TRUST FUND	2,262.45	0.00	0.00	2,262.45
202	MAJOR STREET FUND	132,967.71	178,252.91	150,042.38	161,178.24
203	LOCAL STREET FUND	98,482.63	75,207.11	95,822.71	77,867.03
206	FIRE DEPARTMENT FUND	88,629.39	115,303.04	165,644.30	38,288.13
208	RECREATION FUND	5,260.86	0.00	1,595.24	3,665.62
209	CEMETARY FOUNDATION	8,308.35	137,666.11	120,497.41	25,477.05
210	AMBULANCE	73,874.51	377,424.50	424,050.57	27,248.44
211	COMMUNITY CENTER	17,341.02	30,239.49	26,395.98	21,184.53
270	THOMPSON MUSEUM FUND	57,662.33	0.00	0.00	57,662.33
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	40,915.14	4,170.00	6,342.92	38,742.22
410	DOWNTOWN DEVELOPMENT	10,699.58	35,010.38	2,039.20	43,670.76
412	INDUSTRIAL PARK FUND	13,279.81	0.00	2,174.12	11,105.69
418	L D F A	0.00	0.00	0.00	0.00
444	2021 CAPITAL IMPROVEMENT BOND FUND	121,707.42	69,000.00	82,158.89	108,548.53
450	SIDEWALK FUND	2,565.98	0.00	0.00	2,565.98
590	UTILITIES FUND	154,154.80	1,101,951.58	1,221,141.14	34,965.24
661	MOTOR VEH AND EQUIP FUND	228,243.08	247,794.99	247,391.19	228,646.88
703	PROPERTY TAX COLLECTION	0.00	1,708,699.84	1,656,243.13	52,456.71
705	INCOME TAX FUND	101,000.64	371,197.33	367,045.19	105,152.78
TOTAL - ALL FUNDS		1,542,869.97	5,894,647.11	5,903,786.97	1,533,730.11

User: LINDA
 DB: Hudson

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES					
01/03/2023	CNB -	1197	9999	CITY OF HUDSON	4,368.75
01/03/2023	CNB -	1198	123	HUDSON AREA SCHOOLS	32,619.85
01/03/2023	CNB -	1199	3383	HUDSON CARNEGIE DISTRICT LIBRARY	8,885.15
01/03/2023	CNB -	1200	193	LENAWEE COUNTY TREASURER PROP TAX	2,487.84
01/03/2023	CNB -	1201	988	LENAWEE COUNTY TREASURER PROP TAX W	12,363.31
01/03/2023	CNB -	1202	196	LENAWEE INT SCHOOL DISTRICT	44,310.38
01/03/2023	CNB -	1203	MISC	LERETA, LLC - CENTRAL REFUNDS	411.28
01/03/2023	CNB -	1204	MISC	LERETA- CENTRAL REFUNDS	469.74
01/03/2023	CNB -	1205	MISC	VAN AUKEN WANDA	149.66

CNB - TOTALS:

Total of 9 Checks:	106,065.96
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	106,065.96

Bank CNB-C CNB--COMBINED ACCOUNT

01/03/2023	CNB-C	102640	2434	BRINER OIL CO INC	1,561.52
01/03/2023	CNB-C	102641	3182	BURNIPS EQUIPMENT COMPANY	199.99
01/03/2023	CNB-C	102642	79	CITY OF ADRIAN	150.00
01/03/2023	CNB-C	102643	2423	CITY OF JACKSON	125.00
01/03/2023	CNB-C	102644	2753	D & P COMMUNICATIONS INC.	1,125.87
01/03/2023	CNB-C	102645	2649	DINGES FIRE COMPANY	494.85
01/03/2023	CNB-C	102646	3499	GOLDEN WEST INDUSTRIAL SUPPLY	368.80
01/03/2023	CNB-C	102647	3610	GOLDSTAR PRODUCTS INC	287.31
01/03/2023	CNB-C	102648	98	HUDSON AUTO CENTER	81.49
01/03/2023	CNB-C	102649	3234	J McELDOWNEY INC	111.21
01/03/2023	CNB-C	102650	MISC	LENAWEE COMMUNITY FOUNDATION	2,000.00
01/03/2023	CNB-C	102651	2488	LENAWEE COUNTY FIRE CHIEFS ASSOC	820.94
01/03/2023	CNB-C	102652	151	MICHIGAN GAS UTILITIES	4,981.97
01/03/2023	CNB-C	102653	84	MUNICIPAL SUPPLY CO	3,779.20
01/03/2023	CNB-C	102654	MISC	PAM HACKETT	260.00
01/03/2023	CNB-C	102655	3461	REYNOLDS CUSTOM FLOORING LLC	275.00
01/03/2023	CNB-C	102656	MISC	RYAN STREHLKE OR NORTHWOODS	30.00
01/03/2023	CNB-C	102657	124	VERIZON WIRELESS	87.06
01/04/2023	CNB-C	102658	104	JIM STEVENS	59.90
01/04/2023	CNB-C	102659	168	KCI INC.	477.75
01/04/2023	CNB-C	102660	2565	LENAWEE COUNTY TREASURER	616.25
01/04/2023	CNB-C	102661	151	MICHIGAN GAS UTILITIES	297.75
01/04/2023	CNB-C	102662	NEXT	NEXT GENERATION AUTOMOTIVE	99.49
01/04/2023	CNB-C	102663	136	RISING EXCAVATING INC	612.00
01/04/2023	CNB-C	102664	804	STAPLES CREDIT PLAN	477.48
01/04/2023	CNB-C	102665	3584	TC'S HARDWARE & RENTAL INC	324.38
01/04/2023	CNB-C	102666	2359	ZOLL MEDICAL CORP GPO	192.00
01/06/2023	CNB-C	102667	2434	BRINER OIL CO INC	504.33
01/06/2023	CNB-C	102668	3182	BURNIPS EQUIPMENT COMPANY	124.22
01/06/2023	CNB-C	102669	0000	CITY OF HUDSON	476.07
01/06/2023	CNB-C	102670	344	ELECTION SOURCE	615.00
01/06/2023	CNB-C	102671	8703	FIRST BANKCARD	203.00
01/06/2023	CNB-C	102672	888	FIRST BANKCARD	897.88
01/06/2023	CNB-C	102673	888	FIRST BANKCARD	288.17
01/06/2023	CNB-C	102674	888	FIRST BANKCARD	691.37
01/06/2023	CNB-C	102675	888	FIRST BANKCARD	64.95
01/06/2023	CNB-C	102676	66	HUDSON POST GAZETTE	654.50
01/06/2023	CNB-C	102677	1839	MICHIGAN PIPE & VALVE	708.91
01/06/2023	CNB-C	102678	1534	UNIFIRST CORPORATION	49.15
01/06/2023	CNB-C	102679	1007	USA BLUE BOOK	1,094.70
01/11/2023	CNB-C	102680	3182	BURNIPS EQUIPMENT COMPANY	199.99
01/11/2023	CNB-C	102681	129	CONSUMERS ENERGY	10,784.01
01/11/2023	CNB-C	102682	129	VOID	0.00
01/11/2023	CNB-C	102683	MISC	ERICA LETHERER	200.00
01/11/2023	CNB-C	102684	87	FRAMES PEST CONTROL	47.50
01/11/2023	CNB-C	102685	98	HUDSON AUTO CENTER	110.00
01/11/2023	CNB-C	102686	1213	LENAWEE COUNTY TREASURER PROS.ATT.	1,150.50
01/11/2023	CNB-C	102687	766	LOWES BUSINESS ACCOUNT	15.19
01/11/2023	CNB-C	102688	84	MUNICIPAL SUPPLY CO	757.29
01/11/2023	CNB-C	102689	MISC	MURPHY, MARVIN	47.34
01/11/2023	CNB-C	102690	QUADIEN	QUADIEN FINANCE USA, INC.	24.70
01/11/2023	CNB-C	102691	1372	STATE OF MICHIGAN EGLE	1,950.00
01/11/2023	CNB-C	102692	1007	USA BLUE BOOK	272.27
01/11/2023	CNB-C	102693	970	WHITE, HOTCHKISS & FALAHEE, PLLC	240.00

CNB-C TOTALS:

Total of 54 Checks:	42,068.25
Less 1 Void Checks:	0.00

User: LINDA
DB: Hudson

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Total of 53 Disbursements:					42,068.25

REPORT TOTALS:

Total of 63 Checks:	148,134.21
Less 1 Void Checks:	0.00
Total of 62 Disbursements:	148,134.21

User: LINDA
DB: Hudson

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	505,000.00	456,052.30	2,276.85	48,947.70	90.31
101-000-404.000	PFT REIMBURSEMENT	180,000.00	90,236.69	0.00	89,763.31	50.13
101-000-405.000	TAX ANTICIPATION NOTE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DEL CITY TAX/COUNTY	0.00	0.00	0.00	0.00	0.00
101-000-412.000	DEL PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00
101-000-445.000	PENALTY AND INTEREST ON TAXES	5,000.00	2,210.56	484.72	2,789.44	44.21
101-000-476.000	BUILDING PERMITS	9,000.00	6,797.00	436.00	2,203.00	75.52
101-000-478.000	DOG LICENSES	4,900.00	1,375.00	290.00	3,525.00	28.06
101-000-479.000	RENTAL INSPECTION FEE	2,000.00	6,600.00	0.00	(4,600.00)	330.00
101-000-480.000	RENTAL REGISTRATION FEE	150.00	140.00	0.00	10.00	93.33
101-000-481.000	STATE LIQ LIC FEE	1,600.00	1,881.00	0.00	(281.00)	117.56
101-000-503.000	CARES ACT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-540.000	POLICE DEPT GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-570.000	PUBLIC ACT 302 POLICE GRANT	500.00	250.00	0.00	250.00	50.00
101-000-574.000	STATE INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-575.000	REVENUE/STATE SALES TAX	309,000.00	175,317.00	57,577.00	133,683.00	56.74
101-000-578.000	ARPA FUNDING	115,656.00	0.00	0.00	115,656.00	0.00
101-000-581.000	ADMIN REVENUE	2,500.00	2,587.57	65.00	(87.57)	103.50
101-000-608.000	REFUSE COLLECTION	21,000.00	15,342.10	1,029.09	5,657.90	73.06
101-000-613.000	SERVICES RENDERED & INFO REQ	120,000.00	68,255.89	1,976.97	51,744.11	56.88
101-000-626.000	DUPLICATING SERVICE (COPIES)	3,000.00	1,012.35	0.00	1,987.65	33.75
101-000-629.000	PARK RESERVATIONS	75.00	70.25	0.00	4.75	93.67
101-000-630.000	POLICE PROTECTION REVENUE	600.00	150.00	25.00	450.00	25.00
101-000-640.000	ORDINANCE FINES AND FEES	0.00	0.00	0.00	0.00	0.00
101-000-657.000	INTEREST EARNINGS	7,500.00	2,526.67	0.00	4,973.33	33.69
101-000-665.000	FARMERS MARKET VENDOR RENT	0.00	437.71	0.00	(437.71)	100.00
101-000-667.001	FARM LAND LEASE	3,540.00	3,540.00	3,540.00	0.00	100.00
101-000-671.000	SALE OF CITY LOT/EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-000-673.000	CONTRIBUTIONS & DONATIONS	0.00	510.00	0.00	(510.00)	100.00
101-000-674.000	MEMORIAL PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000-675.000	CE TREE GRANT	0.00	19,034.02	0.00	(10,034.02)	211.49
101-000-677.000	MISC REVENUE	9,000.00	0.00	0.00	0.00	0.00
101-000-678.000	RENTAL INSPECTION	0.00	0.00	0.00	0.00	0.00
101-000-679.000	HPD BENEFIT FUND REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-681.000	MISC REIMBURSE ACTIVITY	0.00	317.47	0.00	(317.47)	100.00
101-000-685.000	ADMIN REVENUE	916,352.00	392,189.40	0.00	524,162.60	42.80
101-000-691.000	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-699.705						
Total Dept 000		2,216,373.00	1,246,832.98	67,700.63	969,540.02	56.26
Dept 265 - CITY HALL & GROUNDS						
101-265-970.000		0.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL & GROUNDS		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,216,373.00	1,246,832.98	67,700.63	969,540.02	56.26
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-702.000	SALARIES & WAGES	5,040.00	1,980.00	0.00	3,060.00	39.29
101-101-714.000	FICA	386.00	151.48	0.00	234.52	39.24

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-864.000	CONFERENCE & TRANSPORTATION	500.00	85.00	0.00	415.00	17.00
101-101-885.000	PERSONNEL RELATIONS	1,000.00	129.71	0.00	870.29	12.97
101-101-886.000	CIVIC PROMOTION	7,000.00	(763.54)	0.00	7,763.54	(10.91)
101-101-905.000	BOOKS & PUBLICATIONS	3,000.00	1,517.93	0.00	1,482.07	50.60
101-101-956.000	MISC EXPENSE	100.00	11.65	0.00	88.35	11.65
101-101-958.000	MEMBERSHIP & DUES	4,000.00	2,859.05	0.00	1,140.95	71.48
Total Dept 101 - CITY COUNCIL		21,026.00	5,971.28	0.00	15,054.72	28.40
Dept 172 - CITY MANAGER						
101-172-702.000	SALARIES & WAGES	79,331.00	41,297.28	3,053.62	38,033.72	52.06
101-172-714.000	FICA	6,069.00	3,163.59	233.60	2,905.41	52.13
101-172-719.000	FRINGE BENEFITS	34,556.00	18,741.74	1,902.01	15,814.26	54.24
101-172-864.000	CONFERENCE & TRANSPORTATION	1,600.00	1,149.76	0.00	450.24	71.86
101-172-864.100	CITY VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-956.000	MISC EXPENSE	200.00	0.00	0.00	200.00	0.00
101-172-958.000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.00
Total Dept 172 - CITY MANAGER		122,056.00	64,352.37	5,189.23	57,703.63	52.72
Dept 192 - ELECTIONS						
101-192-727.000	OFFICE SUPPLIES	500.00	84.72	0.00	415.28	16.94
101-192-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	1,500.00	180.00	0.00	1,320.00	12.00
101-192-818.000	CONTRACTUAL SERVICES	3,500.00	2,334.50	0.00	1,165.50	66.70
101-192-864.000	CONFERENCE & TRANSPORTATION	300.00	0.00	0.00	300.00	0.00
101-192-900.000	PRINTING & PUBLISHING	1,000.00	853.50	0.00	146.50	85.35
101-192-956.000	MISC EXPENSE	300.00	1,590.84	615.00	(1,290.84)	530.28
101-192-963.000	EQUIPMENT REPLACEMENT	650.00	941.00	0.00	(291.00)	144.77
Total Dept 192 - ELECTIONS		7,750.00	5,984.56	615.00	1,765.44	77.22
Dept 209 - ASSESSOR						
101-209-768.000	CITY REAPPRAISAL	0.00	0.00	0.00	0.00	0.00
101-209-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	1,100.00	0.00	0.00	1,100.00	0.00
101-209-818.000	CONTRACTUAL SERVICES	18,350.00	9,545.00	0.00	8,805.00	52.02
101-209-900.000	PRINTING & PUBLISHING	1,000.00	1,499.47	477.75	(499.47)	149.95
101-209-956.000	MISC EXPENSE	1,000.00	300.00	0.00	700.00	30.00
101-209-963.000	EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - ASSESSOR		21,450.00	11,344.47	477.75	10,105.53	52.89
Dept 210 - CITY ATTORNEY						
101-210-827.000	LEGAL FEES	10,000.00	2,689.00	240.00	7,311.00	26.89
Total Dept 210 - CITY ATTORNEY		10,000.00	2,689.00	240.00	7,311.00	26.89
Dept 215 - CITY CLERK						
101-215-702.000	SALARIES & WAGES	52,562.00	28,281.21	2,024.52	24,280.79	53.81
101-215-714.000	FICA	4,021.00	2,101.56	150.45	1,919.44	52.26
101-215-719.000	FRINGE BENEFITS	37,348.00	18,448.79	2,665.65	18,899.21	49.40
101-215-864.000	CONFERENCE & TRANSPORTATION	1,200.00	372.00	0.00	828.00	31.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
101-215-900.000	PRINTING & PUBLISHING	6,000.00	2,190.39	654.50	3,809.61	36.51
101-215-956.000	MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
101-215-958.000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CITY CLERK		101,731.00	51,393.95	5,495.12	50,337.05	50.52
Dept 253 - TREASURER						
101-253-702.000	SALARIES & WAGES	49,000.00	25,210.69	1,500.00	23,789.31	51.45
101-253-714.000	FICA	3,749.00	2,004.87	112.08	1,744.13	53.48
101-253-719.000	FRINGE BENEFITS	34,587.00	17,933.44	2,757.19	16,653.56	51.85
101-253-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-253-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	12,740.00	12,740.19	0.00	579.81	95.45
101-253-831.000	TAX SERVICE/LEN COUNTY	3,600.00	1,504.06	0.00	2,095.94	41.78
101-253-864.000	CONFERENCE & TRANSPORTATION	1,100.00	1,148.13	0.00	(48.13)	104.38
101-253-900.000	PRINTING & PUBLISHING	150.00	12.07	0.00	137.93	8.05
101-253-956.000	MISC EXPENSE	300.00	273.84	0.00	26.16	91.28
101-253-958.000	MEMBERSHIP & DUES	250.00	99.00	0.00	151.00	39.60
Total Dept 253 - TREASURER		105,576.00	60,346.29	4,369.27	45,229.71	57.16
Dept 265 - CITY HALL & GROUNDS						
101-265-776.000	BUILDING MAINTENANCE	5,000.00	842.10	0.00	4,157.90	16.84
101-265-921.000	ELECTRICITY	5,000.00	3,555.79	520.64	1,444.21	71.12
101-265-921.100	DOWNTOWN SPRINKLER	0.00	0.00	0.00	0.00	0.00
101-265-923.000	HEATING FUEL	3,500.00	1,350.34	616.20	2,149.66	38.58
101-265-927.000	WATER	800.00	420.80	56.72	379.20	52.60
101-265-927.100	SPRINKLER DOWNTOWN TREES	100.00	0.00	0.00	100.00	0.00
101-265-943.000	EQUIPMENT RENTAL	4,000.00	854.46	0.00	3,145.54	21.36
101-265-956.000	MISC EXPENSE	15,100.00	1,287.75	708.91	13,812.25	8.53
101-265-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL & GROUNDS		33,500.00	8,311.24	1,902.47	25,188.76	24.81
Dept 277 - CEMETARY MAINTENANCE						
101-277-827.100	PROSECUTOR LEGAL FEES	6,000.00	3,451.50	1,150.50	2,548.50	57.53
Total Dept 277 - CEMETARY MAINTENANCE		6,000.00	3,451.50	1,150.50	2,548.50	57.53
Dept 299 - OFFICE OPERATIONS						
101-299-702.000	SALARIES & WAGES	83,595.00	46,213.91	3,315.94	37,381.09	55.28
101-299-703.000	PART TIME WAGES	0.00	0.00	0.00	0.00	0.00
101-299-714.000	FICA	6,395.00	3,517.50	252.39	2,877.50	55.00
101-299-719.000	FRINGE BENEFITS	49,811.00	28,284.29	3,716.30	21,526.71	56.78
101-299-727.000	OFFICE SUPPLIES	5,500.00	5,254.00	712.84	246.00	95.53
101-299-730.000	POSTAGE	8,000.00	5,699.50	24.70	2,300.50	71.24
101-299-740.003	COMPUTER/EQUIPMENT REPLACEMENT	9,500.00	1,769.92	0.00	7,730.08	18.63
101-299-850.000	TELEPHONE	4,000.00	2,568.98	372.12	1,431.02	64.22
101-299-864.000	CONFERENCE & TRANSPORTATION	1,100.00	115.00	0.00	985.00	10.45
101-299-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-299-934.000	OFFICE EQUIP MAINT	5,000.00	1,008.46	0.00	3,991.54	20.17
101-299-956.000	MISC EXPENSE	300.00	157.54	64.95	142.46	52.51
101-299-958.000	MEMBERSHIP & DUES	700.00	0.00	0.00	700.00	0.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-299-962.000	CITY WEBSITE MAINTENANCE	550.00	115.00	0.00	435.00	20.91
101-299-963.000	EQUIPMENT REPLACEMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 299 - OFFICE OPERATIONS		175,451.00	94,704.10	8,459.24	80,746.90	53.98
Dept 301 - POLICE DEPARTMENT						
101-301-702.000	SALARIES & WAGES	185,000.00	100,410.14	8,455.12	84,589.86	54.28
101-301-703.000	PART TIME WAGES	85,490.00	47,908.82	4,082.67	37,581.18	56.04
101-301-704.000	OFFICERS TRAINING WAGES	7,720.00	1,038.25	0.00	6,681.75	13.45
101-301-714.000	FICA	21,283.00	11,494.15	959.15	9,788.85	54.01
101-301-719.000	FRINGE BENEFITS	89,738.00	57,028.12	8,339.57	32,709.88	63.55
101-301-727.000	OFFICE SUPPLIES	800.00	145.04	0.00	654.96	18.13
101-301-740.000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
101-301-751.000	GASOLINE	7,500.00	4,545.38	609.28	2,954.62	60.61
101-301-759.000	UNIFORMS	2,500.00	782.69	0.00	1,717.31	31.31
101-301-776.000	BUILDING MAINTENANCE	2,000.00	1,301.23	0.00	698.77	65.06
101-301-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	6,500.00	3,612.00	56.00	2,888.00	55.57
101-301-850.000	TELEPHONE	3,300.00	493.50	70.50	2,806.50	14.95
101-301-864.000	CONFERENCE & TRANSPORTATION	700.00	49.14	0.00	650.86	7.02
101-301-905.000	BOOKS & PUBLICATIONS	300.00	0.00	0.00	300.00	0.00
101-301-921.000	ELECTRICITY	5,000.00	1,270.53	156.65	3,729.47	25.41
101-301-923.000	HEATING FUEL	1,200.00	581.98	246.78	618.02	48.50
101-301-927.000	WATER	1,200.00	492.09	57.09	707.91	41.01
101-301-930.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,988.65	0.00	(988.65)	119.77
101-301-943.000	EQUIPMENT RENTAL	1,000.00	20.14	0.00	979.86	2.01
101-301-956.000	MISC EXPENSE	500.00	0.00	0.00	500.00	0.00
101-301-958.000	MEMBERSHIP & DUES	350.00	115.00	0.00	235.00	32.86
101-301-961.000	TRAINING & EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-301-961.001	ACT 302 TRAINING & EQUIP	1,000.00	125.00	125.00	875.00	12.50
101-301-963.000	EQUIPMENT REPLACEMENT	4,000.00	4,162.48	0.00	(162.48)	104.06
101-301-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-301-977.100	NEW POLICE CAR	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		436,581.00	241,564.33	23,157.81	195,016.67	55.33
Dept 380 - BUILDING INSPECTION						
101-380-819.000	BLDG CODE INSPECTION	7,250.00	5,170.00	0.00	2,080.00	71.31
101-380-956.000	MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
101-380-956.100	RENTAL INSPECTION	3,000.00	6,190.00	0.00	(3,190.00)	206.33
Total Dept 380 - BUILDING INSPECTION		10,350.00	11,360.00	0.00	(1,010.00)	109.76
Dept 400 - PLANNING COMMISSION						
101-400-702.000	SALARIES & WAGES	960.00	110.00	0.00	850.00	11.46
101-400-714.000	FICA	75.00	8.42	0.00	66.58	11.23
101-400-821.000	CONTRACTUAL SVCS ZONE/MSTRPLAN	5,000.00	2,000.00	2,000.00	3,000.00	40.00
101-400-864.000	CONFERENCE & TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
101-400-905.000	BOOKS & PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-400-956.000	MISC EXPENSE	50.00	0.00	0.00	50.00	0.00
101-400-958.000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.00
Total Dept 400 - PLANNING COMMISSION		6,885.00	2,118.42	2,000.00	4,766.58	30.77

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 441 - PUBLIC WORKS DEPARTMENT						
101-441-702.000	SALARIES & WAGES	298,544.00	140,810.20	11,248.84	157,733.80	47.17
101-441-714.000	FICA	22,839.00	10,649.36	851.66	12,189.64	46.63
101-441-719.000	FRINGE BENEFITS	139,639.00	79,898.80	11,149.67	59,740.20	57.22
101-441-727.000	OFFICE SUPPLIES	400.00	430.76	0.00	(30.76)	107.69
101-441-731.000	REFUSE COLLECTION	11,000.00	10,452.66	0.00	(10,452.66)	100.00
101-441-731.100	SPRING/FALL CLEANUP	50,000.00	673.14	0.00	10,326.86	6.12
101-441-738.000	FORESTRY	4,500.00	23,570.97	0.00	26,429.03	47.14
101-441-739.000	PARKING LOTS AND ALLEYS	4,000.00	333.24	0.00	4,166.76	7.41
101-441-740.000	OPERATING SUPPLIES	12,500.00	4,328.05	152.05	8,171.95	34.62
101-441-748.000	STREET LIGHTING	43,000.00	24,109.05	3,506.46	18,890.95	56.07
101-441-751.100	PARKS	44,250.00	21,687.72	565.68	22,562.28	49.01
101-441-759.000	UNIFORMS	3,000.00	1,428.58	399.98	1,571.42	47.62
101-441-776.000	BUILDING MAINTENANCE	7,500.00	2,063.58	0.00	5,436.42	27.51
101-441-818.000	CONTRACTUAL SERVICES	1,000.00	400.00	0.00	600.00	40.00
101-441-850.000	TELEPHONE	4,500.00	1,678.24	230.27	2,821.76	37.29
101-441-864.000	CONFERENCE & TRANSPORTATION	750.00	0.00	0.00	750.00	0.00
101-441-921.000	ELECTRICITY	2,600.00	724.90	98.13	1,875.10	27.88
101-441-923.000	HEATING FUEL	2,250.00	830.92	395.89	1,419.08	36.93
101-441-943.000	EQUIPMENT RENTAL	16,000.00	6,791.86	347.44	9,208.14	42.45
101-441-956.000	MISC EXPENSE	1,250.00	687.13	0.00	562.87	54.97
101-441-958.000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
101-441-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - PUBLIC WORKS DEPARTMENT		666,022.00	331,549.16	28,946.07	334,472.84	49.78
Dept 442 - REFUSE SERVICES						
101-442-726.000	SANITARY LANDFILL	5,000.00	5,000.00	0.00	0.00	100.00
101-442-731.000	REFUSE COLLECTION	117,448.00	61,441.11	0.00	56,006.89	52.31
101-442-731.100	SPRING/FALL CLEANUP	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 442 - REFUSE SERVICES		124,948.00	66,441.11	0.00	58,506.89	53.18
Dept 447 - FRINGE BENEFIT A						
101-447-719.001	BENEFITS ADMIN FEES	500.00	250.00	0.00	250.00	50.00
101-447-719.002	STATE CLAIMS TAX	25.00	0.00	0.00	25.00	0.00
101-447-719.003	DEDUCTIBLE UTILIZATION	0.00	0.00	0.00	0.00	0.00
Total Dept 447 - FRINGE BENEFIT A		525.00	250.00	0.00	275.00	47.62
Dept 895 - GENERAL FUND O						
101-895-684.000	SALT & SAND INVENTORY	0.00	0.00	0.00	0.00	0.00
101-895-718.000	WORKERS COMPENSATION	24,675.00	23,502.00	0.00	1,173.00	95.25
101-895-718.001	UNEMPLOYMENT COMPENSATION	850.00	79.67	33.60	770.33	9.37
101-895-807.000	AUDIT FEES	7,446.00	5,913.00	0.00	1,533.00	79.41
101-895-835.000	LIABILITY INSURANCE	78,750.00	52,417.40	0.00	26,332.60	66.56
101-895-931.000	WEATHER RELATED REPAIR/RESTORE	0.00	0.00	0.00	0.00	0.00
101-895-956.000	MISCELLANEOUS EXPENSE	1,500.00	55.85	0.00	1,444.15	3.72
101-895-956.001	SALT & SAND INVENTORY	7,500.00	6,045.76	0.00	1,454.24	80.61
101-895-956.002	PROPERTY TAXES CITY OWNED PROP	7,500.00	6,388.20	0.00	1,111.80	85.18
101-895-956.003	MOSQUITO SPRAYING	4,000.00	3,522.68	0.00	477.32	88.07
101-895-956.004	PARK PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-895-956.005	LIBRARY BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-895-956.006	MISCELLANEOUS (313 W MAIN ST)	0.00	0.00	0.00	0.00	0.00
101-895-957.000	DOG LICENSE COST	2,750.00	1,015.75	616.25	1,734.25	36.94
101-895-958.001	CITY SIGNAGE (W GATEWAY)	0.00	0.00	0.00	0.00	0.00
101-895-959.450	TRANSFER TO SIDEWALK	0.00	0.00	0.00	0.00	0.00
101-895-960.000	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
101-895-965.450	TRANSFER TO SIDEWALK	3,500.00	0.00	0.00	3,500.00	0.00
101-895-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-895-995.206	TRANSFER TO FIRE DEPT	30,000.00	15,000.00	0.00	15,000.00	50.00
101-895-995.208	TRANSFER TO RECREATION	0.00	0.00	0.00	0.00	0.00
101-895-995.209	TRANSFER TO CEMETERY FUND	135,000.00	62,500.00	0.00	72,500.00	46.30
101-895-995.210	TRANSFER TO AMBULANCE	0.00	0.00	0.00	0.00	0.00
101-895-995.211	TRANSFER TO COMMUNITY CTR	0.00	0.00	0.00	0.00	0.00
101-895-995.271	TRANSFER TO LIBRARY FUND	0.00	0.00	0.00	0.00	0.00
101-895-995.273	TRANSFER TO MUSEUM FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 895 - GENERAL FUND 0		303,471.00	176,440.31	649.85	127,030.69	58.14
TOTAL EXPENDITURES		2,153,322.00	1,138,272.09	82,652.31	1,015,049.91	52.86
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,216,373.00	1,246,832.98	67,700.63	969,540.02	56.26
TOTAL EXPENDITURES		2,153,322.00	1,138,272.09	82,652.31	1,015,049.91	52.86
NET OF REVENUES & EXPENDITURES		63,051.00	108,560.89	(14,951.68)	(45,509.89)	172.18
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000	WEIGHT AND GAS TAX -- MAJOR	252,819.00	152,052.79	19,902.94	100,766.21	60.14
202-000-579.000	INTEREST EARNINGS	300.00	0.00	0.00	300.00	0.00
202-000-665.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
202-000-678.000	MI MAJOR ROAD PROGRAM	4,635.00	10,282.52	395.68	(5,647.52)	221.85
202-000-678.001	SOM GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
202-000-678.002	TRUNKLINE MAINT	3,600.00	232.19	0.00	3,367.81	6.45
202-000-692.000						

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
202-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
202-000-699.705	TRANSFER FROM INCOME TAX	15,000.00	7,500.00	0.00	7,500.00	50.00
Total Dept 000		276,354.00	170,067.50	20,298.62	106,286.50	61.54
TOTAL REVENUES		276,354.00	170,067.50	20,298.62	106,286.50	61.54
Expenditures						
Dept 451 - STREET CONSTRUCTION						
202-451-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
202-451-816.000	PREVENTATIVE MAINTENANCE	40,000.00	39,120.30	0.00	879.70	97.80
202-451-816.100	STREET RESTORATION	51,486.00	51,146.07	0.00	339.93	99.34
202-451-816.300	METRO ACT EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - STREET CONSTRUCTION		91,486.00	90,266.37	0.00	1,219.63	98.67
Dept 463 - ROUTINE MAINTENANCE						
202-463-721.000	ADMINISTRATIVE EXPENSE	31,337.00	15,668.46	0.00	15,668.54	50.00
202-463-740.000	OPERATING SUPPLIES	3,000.00	424.38	0.00	2,575.62	14.15
202-463-818.000	CONTRACTUAL SERVICES	0.00	1,600.00	0.00	(1,600.00)	100.00
202-463-930.001	NONMOTORIZED TRAILS (1% W>)	2,100.00	0.00	0.00	2,100.00	0.00
202-463-943.000	EQUIPMENT RENTAL	3,500.00	2,402.34	0.00	1,097.66	68.64
202-463-959.000	STREET SIGNS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		44,937.00	20,095.18	0.00	24,841.82	44.72
Dept 466 - SWEEPING AND FLUSHING						
202-466-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
202-466-943.000	EQUIPMENT RENTAL	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 466 - SWEEPING AND FLUSHING		2,200.00	0.00	0.00	2,200.00	0.00
Dept 474 - TRAFFIC SERVICES						
202-474-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
202-474-740.000	OPERATING SUPPLIES	600.00	1,092.51	0.00	(492.51)	182.09
202-474-818.000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
202-474-943.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 474 - TRAFFIC SERVICES		1,300.00	1,092.51	0.00	207.49	84.04
Dept 478 - WINTER MAINTENANCE						
202-478-721.000	ADMINISTRATIVE EXPENSE	27,328.00	13,663.98	0.00	13,664.02	50.00
202-478-740.000	OPERATING SUPPLIES	750.00	0.00	0.00	750.00	0.00
202-478-943.000	EQUIPMENT RENTAL	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 478 - WINTER MAINTENANCE		34,578.00	13,663.98	0.00	20,914.02	39.52
Dept 482 - ADM & ENGINEER						
202-482-721.000	ADMINISTRATIVE EXPENSE	26,461.00	13,230.48	0.00	13,230.52	50.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDCG USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-482-807.000	AUDIT FEES	1,500.00	1,500.00	0.00	0.00	100.00
202-482-807.001	ENGINEERING & DESIGN (N MAPLE GROVE)	0.00	0.00	0.00	0.00	0.00
202-482-995.203	TRANSFER TO LOCAL STREET	0.00	0.00	0.00	0.00	0.00
Total Dept 482 - ADM & ENGINEER		27,961.00	14,730.48	0.00	13,230.52	52.68
Dept 486 - TRUNKLINE						
ADMINISTRATIVE EXPENSE						
202-486-721.000	ROUTINE MAINTENANCE	100.00	0.00	0.00	0.00	0.00
202-486-955.000	SWEET & FLUSHING	300.00	0.00	0.00	100.00	0.00
202-486-955.001	TREES & SHRUBS	50.00	0.00	0.00	300.00	0.00
202-486-955.002	DRAINAGE	100.00	0.00	0.00	50.00	0.00
202-486-955.003	ROADSIDE CLEANUP	50.00	0.00	0.00	100.00	0.00
202-486-955.004	GRASS & WEEDS	1,500.00	0.00	0.00	50.00	0.00
202-486-955.005	SIGNS & SIGNALS	4,000.00	2,008.45	286.95	1,500.00	0.00
202-486-955.006	PAVEMENT MARKING	100.00	0.00	0.00	1,991.55	50.21
202-486-955.007	WINTER MAINTENANCE	1,500.00	0.00	0.00	100.00	0.00
202-486-955.008					1,500.00	0.00
Total Dept 486 - TRUNKLINE		7,700.00	2,008.45	286.95	5,691.55	26.08
TOTAL EXPENDITURES		210,162.00	141,856.97	286.95	68,305.03	67.50
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		276,354.00	170,067.50	20,298.62	106,286.50	61.54
TOTAL EXPENDITURES		210,162.00	141,856.97	286.95	68,305.03	67.50
NET OF REVENUES & EXPENDITURES		66,192.00	28,210.53	20,011.67	37,981.47	42.62
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
METRO ACT MONETIS						
203-000-440.000	WEIGHT AND GAS TAX -- LOCAL	10,000.00	0.00	0.00	10,000.00	0.00
203-000-579.000	INTEREST EARNINGS	92,082.00	44,576.77	6,818.38	47,505.23	48.41
203-000-665.000	MI LOCAL ROADS PROGRAM	20.00	0.00	0.00	20.00	0.00
203-000-678.003	TRANSFER FROM GENERAL FUND	1,600.00	948.87	135.55	651.13	59.30
203-000-699.101	TRANSFER FROM MAJOR STREETS	0.00	0.00	0.00	0.00	0.00
203-000-699.202	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
203-000-699.705		40,000.00	19,999.98	0.00	20,000.02	50.00
Total Dept 000		143,702.00	65,525.62	6,953.93	78,176.38	45.60
TOTAL REVENUES		143,702.00	65,525.62	6,953.93	78,176.38	45.60
Expenditures						
Dept 451 - STREET CONSTRUCTION						
PREVENTATIVE MAINTENANCE						
203-451-816.000	STREET RESTORATION	28,000.00	27,330.97	0.00	669.03	97.61
203-451-816.100	PLEASANT STREET RESTORATION	22,066.00	21,500.00	0.00	566.00	97.43
203-451-816.200	METRO ACT EXPENSE	0.00	0.00	0.00	0.00	0.00
203-451-816.300	ST CONST/RESTORATION	1,000.00	0.00	0.00	1,000.00	0.00
203-451-820.000		0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 451 - STREET CONSTRUCTION		51,066.00	48,830.97	0.00	2,235.03	95.62
Dept 463 - ROUTINE MAINTENANCE						
203-463-721.000	ADMINISTRATIVE EXPENSE	38,690.00	19,345.02	0.00	19,344.98	50.00
203-463-740.000	OPERATING SUPPLIES	2,700.00	206.63	0.00	2,493.37	7.65
203-463-816.300	METRO ACT EXPENSE	0.00	0.00	0.00	0.00	0.00
203-463-930.001	NONMOTORIZED TRAILS (1% W>)	500.00	0.00	0.00	500.00	0.00
203-463-943.000	EQUIPMENT RENTAL	2,500.00	591.30	0.00	1,908.70	23.65
Total Dept 463 - ROUTINE MAINTENANCE		44,390.00	20,142.95	0.00	24,247.05	45.38
Dept 466 - SWEEPING AND FLUSHING						
203-466-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
203-466-943.000	EQUIPMENT RENTAL	3,000.00	388.83	0.00	2,611.17	12.96
Total Dept 466 - SWEEPING AND FLUSHING		3,000.00	388.83	0.00	2,611.17	12.96
Dept 474 - TRAFFIC SERVICES						
203-474-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
203-474-740.000	OPERATING SUPPLIES	500.00	1,092.51	0.00	(592.51)	218.50
203-474-943.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 474 - TRAFFIC SERVICES		600.00	1,092.51	0.00	(492.51)	182.09
Dept 478 - WINTER MAINTENANCE						
203-478-721.000	ADMINISTRATIVE EXPENSE	16,051.00	8,025.48	0.00	8,025.52	50.00
203-478-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
203-478-943.000	EQUIPMENT RENTAL	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		22,551.00	8,025.48	0.00	14,525.52	35.59
Dept 482 - ADM & ENGINEER						
203-482-721.000	ADMINISTRATIVE EXPENSE	13,321.00	6,660.48	0.00	6,660.52	50.00
203-482-807.000	AUDIT FEES	1,000.00	1,000.00	0.00	0.00	100.00
Total Dept 482 - ADM & ENGINEER		14,321.00	7,660.48	0.00	6,660.52	53.49
TOTAL EXPENDITURES		135,928.00	86,141.22	0.00	49,786.78	63.37
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		143,702.00	65,525.62	6,953.93	78,176.38	45.60
TOTAL EXPENDITURES		135,928.00	86,141.22	0.00	49,786.78	63.37
NET OF REVENUES & EXPENDITURES		7,774.00	(20,615.60)	6,953.93	28,389.60	265.19
Fund 206 - FIRE DEPARTMENT FUND						
Revenues						
Dept 000						

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 206 - FIRE DEPARTMENT FUND						
Revenues						
206-000-630.001	MEDINA TOWNSHIP FIRE CONTRACT	7,234.00	1,844.67	0.00	5,389.33	25.50
206-000-630.002	FIRE INSURANCE RECEIVABLES	3,000.00	3,390.00	0.00	(390.00)	113.00
206-000-630.003	PITTSFORD TWP FIRE CONTRACT	38,400.00	29,376.00	0.00	9,024.00	76.50
206-000-630.004	HUDSON TOWNSHIP FIRE CONTRACT	29,682.00	14,841.00	0.00	14,841.00	50.00
206-000-642.000	SALE OF FIRE TRUCK	0.00	0.00	0.00	0.00	0.00
206-000-665.000	INTEREST EARNINGS	10.00	0.00	0.00	10.00	0.00
206-000-674.000	CONTRIBUTIONS & DONATIONS	100.00	0.00	0.00	100.00	0.00
206-000-674.001	DONATIONS FOR EQUIPMENT	100.00	0.00	0.00	100.00	0.00
206-000-678.000	MISC REVENUE	50.00	0.00	0.00	50.00	0.00
206-000-699.101	TRANSFER FROM GENERAL FUND	30,000.00	15,000.00	0.00	15,000.00	50.00
206-000-699.705	TRANSFER FROM INCOME TAX	62,480.00	31,240.36	0.00	31,239.64	50.00
Total Dept 000		171,056.00	95,692.03	0.00	75,363.97	55.94
TOTAL REVENUES		171,056.00	95,692.03	0.00	75,363.97	55.94
Expenditures						
206-000-674.002	GENERAL DONATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	SALARIES & WAGES	47,045.00	33,781.34	0.00	13,263.66	71.81
206-336-714.000	FICA	3,599.00	2,584.21	0.00	1,014.79	71.80
206-336-719.000	FRINGE BENEFITS	0.00	6.63	0.00	(6.63)	100.00
206-336-719.004	FIREMENS ACCIDENT INSURANCE	1,635.00	979.00	0.00	656.00	59.88
206-336-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
206-336-722.000	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
206-336-723.000	HFD BENEFIT FUND EXPENSE	0.00	0.00	0.00	0.00	0.00
206-336-727.000	OFFICE SUPPLIES	747.00	311.59	0.00	435.41	41.71
206-336-730.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
206-336-740.000	OPERATING SUPPLIES	1,760.97	1,760.97	809.75	(10.97)	100.63
206-336-751.000	GASOLINE	2,250.00	2,494.14	460.59	(244.14)	110.85
206-336-776.000	BUILDING MAINTENANCE	1,250.00	2,294.96	0.00	(1,044.96)	183.60
206-336-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	0.00	5.00	0.00	(5.00)	100.00
206-336-807.000	AUDIT FEES	400.00	400.00	0.00	0.00	100.00
206-336-850.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00
206-336-900.000	PRINTING PUBLISHING	50.00	0.00	0.00	50.00	0.00
206-336-921.000	ELECTRICITY	5,000.00	3,045.89	520.64	1,954.11	60.92
206-336-927.000	WATER	1,100.00	1,027.56	182.80	72.44	93.41
206-336-930.000	VEHICLE REPAIR & MAINTENANCE	6,300.00	10,460.44	0.00	(4,160.44)	166.04
206-336-932.000	FIRE EQUIP REPAIR/REPLCMT	15,000.00	14,800.26	347.21	199.74	98.67
206-336-934.000	OFFICE EQUIP MAINT	2,000.00	681.97	0.00	1,318.03	34.10
206-336-956.000	MISC EXPENSE	500.00	149.89	0.00	350.11	29.98
206-336-956.100	BUILDING IMPROVEMENTS	1,500.00	552.06	0.00	947.94	36.80
206-336-956.300	FIRE DEPT BENEFIT EXPENSE	500.00	0.00	0.00	500.00	0.00
206-336-956.500	COMPUTER SOFTWARE SUPPORT	1,000.00	347.75	0.00	652.25	34.78
206-336-958.000	MEMBERSHIP & DUES	1,200.00	1,070.94	820.94	129.06	89.25
206-336-960.001	DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00
206-336-961.000	TRAINING & EQUIPMENT	2,500.00	1,131.31	0.00	1,368.69	45.25
206-336-969.000	TO BUILD FUND BALANCE FIRE DEPT	0.00	0.00	0.00	0.00	0.00
206-336-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
206-336-972.003	PAYMENT ON FIRE TRUCK LOAN	62,480.00	62,480.72	0.00	(0.72)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDTG USED
Fund 206 - FIRE DEPARTMENT FUND						
Expenditures						
206-336-996.000	PAYBACK ON 2021 BOND	5,568.00	5,568.00	0.00	0.00	100.00
Total Dept 336 - FIRE DEPARTMENT						
		163,424.00	145,934.63	3,141.93	17,489.37	89.30
TOTAL EXPENDITURES						
		163,424.00	145,934.63	3,141.93	17,489.37	89.30
Fund 206 - FIRE DEPARTMENT FUND:						
TOTAL REVENUES						
		171,056.00	95,692.03	0.00	75,363.97	55.94
TOTAL EXPENDITURES						
		163,424.00	145,934.63	3,141.93	17,489.37	89.30
NET OF REVENUES & EXPENDITURES						
		7,632.00	(50,242.60)	(3,141.93)	57,874.60	658.31
Fund 208 - RECREATION FUND						
Revenues						
Dept 000						
208-000-675.001 UNITED WAY/HUDSON RECREATION						
		0.00	0.00	0.00	0.00	0.00
208-000-678.000 MISC REVENUE						
		1,100.00	0.00	0.00	1,100.00	0.00
208-000-699.101 TRANSFER FROM GENERAL FUND						
		650.00	0.00	0.00	650.00	0.00
Total Dept 000						
		1,750.00	0.00	0.00	1,750.00	0.00
Dept 753 - SOCCER						
208-753-607.000 FEES						
		0.00	0.00	0.00	0.00	0.00
208-753-651.000 FUNDRAISER REVENUE						
		0.00	0.00	0.00	0.00	0.00
208-753-651.001 CONCESSION REVENUE						
		0.00	0.00	0.00	0.00	0.00
Total Dept 753 - SOCCER						
		0.00	0.00	0.00	0.00	0.00
Dept 784 - LITTLE LEAGUE						
208-784-607.000 FEES						
		0.00	0.00	0.00	0.00	0.00
208-784-651.001 CONCESSION REVENUE						
		0.00	0.00	0.00	0.00	0.00
208-784-651.002 TOURNAMENT FEES						
		0.00	0.00	0.00	0.00	0.00
Total Dept 784 - LITTLE LEAGUE						
		0.00	0.00	0.00	0.00	0.00
Dept 786 - GIRLS SOFTBALL						
208-786-607.000 FEES						
		0.00	0.00	0.00	0.00	0.00
208-786-651.000 FUNDRAISER REVENUE						
		0.00	0.00	0.00	0.00	0.00
208-786-651.001 CONCESSION REVENUE						
		0.00	0.00	0.00	0.00	0.00
208-786-651.003 GIRLS SOFTBALL UNITED WAY						
		0.00	0.00	0.00	0.00	0.00
Total Dept 786 - GIRLS SOFTBALL						
		0.00	0.00	0.00	0.00	0.00
Dept 787 - SOCCER U 14						
208-787-607.000 FEES						
		0.00	0.00	0.00	0.00	0.00
208-787-651.000 FUNDRAISER REVENUE						
		0.00	0.00	0.00	0.00	0.00
Total Dept 787 - SOCCER U 14						
		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 208 - RECREATION FUND						
Revenues						
Dept 788 - FLOOR HOCKEY						
208-788-607.000	FEES	0.00	0.00	0.00	0.00	0.00
Total Dept 788 - FLOOR HOCKEY		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,750.00	0.00	0.00	1,750.00	0.00
Expenditures						
Dept 752 - RECREATION DEPARTMENT						
208-752-721.000	ADMINISTRATIVE EXPENSE	600.00	300.00	0.00	300.00	50.00
208-752-740.000	OPERATING SUPPLIES	0.00	3.29	0.00	(3.29)	100.00
208-752-770.000	FIELD & GEN MAINT	0.00	708.08	0.00	(708.08)	100.00
208-752-807.000	AUDIT FEES	0.00	0.00	0.00	0.00	0.00
208-752-814.000	FIELD TRIPS	0.00	0.00	0.00	0.00	0.00
208-752-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-943.000	EQUIPMENT RENTAL	150.00	384.62	0.00	(234.62)	256.41
208-752-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
208-752-956.007	CONTRACT REC PLAN PREP	0.00	0.00	0.00	0.00	0.00
Total Dept 752 - RECREATION DEPARTMENT		750.00	1,395.99	0.00	(645.99)	186.13
Dept 753 - SOCCER						
208-753-715.000	INSURANCE	0.00	0.00	0.00	0.00	0.00
208-753-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
208-753-822.000	FUNDRAISER EXPENSES	0.00	0.00	0.00	0.00	0.00
208-753-823.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
208-753-824.000	CONCESSION STAND EXPENSES	0.00	0.00	0.00	0.00	0.00
208-753-825.000	FUNDRAISER COST	0.00	0.00	0.00	0.00	0.00
208-753-826.000	UNIFORMS	0.00	0.00	0.00	0.00	0.00
Total Dept 753 - SOCCER		0.00	0.00	0.00	0.00	0.00
Dept 784 - LITTLE LEAGUE						
208-784-674.002	LITTLE LEAGUE SPONSOR/DONATION	0.00	0.00	0.00	0.00	0.00
208-784-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
208-784-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
208-784-822.000	FUNDRAISER EXPENSES	0.00	0.00	0.00	0.00	0.00
208-784-823.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
208-784-824.000	CONCESSION STAND EXPENSES	0.00	0.00	0.00	0.00	0.00
208-784-826.000	UNIFORMS	0.00	0.00	0.00	0.00	0.00
Total Dept 784 - LITTLE LEAGUE		0.00	0.00	0.00	0.00	0.00
Dept 786 - GIRLS SOFTBALL						
208-786-715.000	INSURANCE	0.00	0.00	0.00	0.00	0.00
208-786-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
208-786-822.000	FUNDRAISER EXPENSES	0.00	0.00	0.00	0.00	0.00
208-786-824.000	CONCESSION STAND EXPENSES	0.00	0.00	0.00	0.00	0.00
208-786-826.000	UNIFORMS	0.00	0.00	0.00	0.00	0.00
208-786-828.000	SPONSOR FEES	0.00	0.00	0.00	0.00	0.00
208-786-829.000	CONCESSIONS INCOME	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - RECREATION FUND						
Expenditures						
208-786-901.000	ADVERTISING	0.00	0.00	0.00	0.00	0.00
208-786-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
208-786-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 786 - GIRLS SOFTBALL						
		0.00	0.00	0.00	0.00	0.00
Dept 787 - SOCCER U 14						
208-787-740.000	OPERATING SUPPLIES	0.00	199.25	0.00	(199.25)	100.00
208-787-822.000	FUNDRAISER EXPENSES	0.00	0.00	0.00	0.00	0.00
Total Dept 787 - SOCCER U 14						
		0.00	199.25	0.00	(199.25)	100.00
Dept 788 - FLOOR HOCKEY						
208-788-715.000	INSURANCE	0.00	0.00	0.00	0.00	0.00
208-788-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
208-788-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
208-788-830.000	TROPHIES	0.00	0.00	0.00	0.00	0.00
Total Dept 788 - FLOOR HOCKEY						
		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		750.00	1,595.24	0.00	(845.24)	212.70
Fund 208 - RECREATION FUND:						
TOTAL REVENUES		1,750.00	0.00	0.00	1,750.00	0.00
TOTAL EXPENDITURES		750.00	1,595.24	0.00	(845.24)	212.70
NET OF REVENUES & EXPENDITURES		1,000.00	(1,595.24)	0.00	2,595.24	159.52
Fund 209 - CEMETARY FOUNDATION						
Revenues						
Dept 000						
209-000-633.000	CEMETERY FOUNDATIONS	3,500.00	2,608.20	302.40	891.80	74.52
209-000-634.000	CEMETERY BURIAL FEES	8,000.00	3,900.00	200.00	4,100.00	48.75
209-000-636.000	PERPETUAL CARE FEES	0.00	0.00	0.00	0.00	0.00
209-000-637.000	SALE OF CEMETERY LOT	9,500.00	5,175.00	625.00	4,325.00	54.47
209-000-665.000	INTEREST EARNINGS	40.00	0.00	0.00	40.00	0.00
209-000-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
209-000-699.101	TRANSFER FROM GENERAL FUND	135,000.00	62,500.00	0.00	72,500.00	46.30
209-000-699.705	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
Total Dept 000						
		156,040.00	74,183.20	1,127.40	81,856.80	47.54
TOTAL REVENUES						
		156,040.00	74,183.20	1,127.40	81,856.80	47.54
Expenditures						
Dept 276 - CEMETARY GRAVES						
209-276-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
209-276-740.000	OPERATING SUPPLIES	100.00	50.00	0.00	50.00	50.00
209-276-943.000	EQUIPMENT RENTAL	2,500.00	827.24	0.00	1,672.76	33.09

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH	% BDTG	
		AMENDED BUDGET	YTD BALANCE		01/31/2023	AVAILABLE BALANCE
Fund 209 - CEMETARY FOUNDATION						
Expenditures						
Total Dept 276 - CEMETARY GRAVES		2,600.00	877.24	0.00	1,722.76	33.74
Dept 277 - CEMETARY MAINTENANCE						
209-277-719.000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
209-277-721.000	ADMINISTRATIVE EXPENSE	15,223.00	7,611.48	0.00	7,611.52	50.00
209-277-738.000	FORESTRY	3,000.00	0.00	0.00	3,000.00	0.00
209-277-740.000	OPERATING SUPPLIES	1,000.00	173.54	0.00	826.46	17.35
209-277-776.000	BUILDING MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
209-277-777.000	ROADS & FENCES	2,000.00	0.00	0.00	2,000.00	0.00
209-277-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	750.00	915.00	0.00	(165.00)	122.00
209-277-807.000	AUDIT FEES	200.00	200.00	0.00	0.00	100.00
209-277-818.000	CONTRACTUAL SERVICES	60,000.00	41,785.00	0.00	18,215.00	69.64
209-277-832.000	FOUNDATIONS / HEADSTONE REPAIRS	1,500.00	0.00	0.00	1,500.00	0.00
209-277-943.000	EQUIPMENT RENTAL	1,500.00	5,452.24	0.00	(3,952.24)	363.48
209-277-971.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 277 - CEMETARY MAINTENANCE		136,173.00	56,137.26	0.00	80,035.74	41.22
TOTAL EXPENDITURES		138,773.00	57,014.50	0.00	81,758.50	41.08
Fund 209 - CEMETARY FOUNDATION:						
TOTAL REVENUES		156,040.00	74,183.20	1,127.40	81,856.80	47.54
TOTAL EXPENDITURES		138,773.00	57,014.50	0.00	81,758.50	41.08
NET OF REVENUES & EXPENDITURES		17,267.00	17,168.70	1,127.40	98.30	99.43
Fund 210 - AMBULANCE						
Revenues						
Dept 000						
210-000-404.000	PPT REIMBURSEMENT	7,821.00	0.00	0.00	7,821.00	0.00
210-000-445.000	PENALTY AND INTEREST ON TAXES	0.00	15.47	4.27	(15.47)	100.00
210-000-582.000	1% MILLAGE / CITY PROPERTY TAX	47,000.00	42,851.08	213.94	4,148.92	91.17
210-000-630.002	A.L.S. INSURANCE RECEIVABLES	300,000.00	165,559.01	13,006.58	134,440.99	55.19
210-000-635.000	HILLSDALE COUNTY ALS TAX MILLS	142,075.00	64,619.47	0.00	77,455.53	45.48
210-000-635.001	WRIGHT TWP/WALDRON ALSCONTRACT	18,000.00	9,000.00	0.00	9,000.00	50.00
210-000-635.002	DOVER TOWNSHIP ALS TAX MILLS	25,000.00	15,999.38	0.00	9,000.62	64.00
210-000-635.003	MEDINA TOWNSHIP ALS TAX MILLS	11,300.00	3,689.34	1,844.67	7,610.66	32.65
210-000-635.004	HUDSON TOWNSHIP ALS TAX MILLS	60,000.00	35,218.76	18,255.12	24,781.24	58.70
210-000-645.000	AMBULANCE BILLING SERVICES	5,500.00	3,009.00	0.00	2,491.00	54.71
210-000-665.000	INTEREST EARNINGS	11.00	0.00	0.00	11.00	0.00
210-000-678.000	MISC REVENUE	0.00	2,025.50	0.00	(2,025.50)	100.00
210-000-678.004	MISC REVENUE BENEFIT FUND	0.00	0.00	0.00	0.00	0.00
210-000-678.005	MISC REVENUE LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
210-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
210-000-699.705	TRANSFER FROM INCOME TAX	100,000.00	14,240.01	0.00	85,759.99	14.24
Total Dept 000		716,707.00	356,227.02	33,324.58	360,479.98	49.70
TOTAL REVENUES		716,707.00	356,227.02	33,324.58	360,479.98	49.70

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DB: Hudson

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 210 - AMBULANCE						
Expenditures						
Dept 344 - AMBULANCE DEPARTMENT						
210-344-702.000	SALARIES & WAGES	465,000.00	268,187.87	22,955.45	196,812.13	57.67
210-344-714.000	FICA	35,573.00	20,343.86	1,746.61	15,229.14	57.19
210-344-719.000	FRINGE BENEFITS	69,000.00	52,594.33	7,247.63	16,405.67	76.22
210-344-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
210-344-727.000	OFFICE SUPPLIES	1,100.00	580.39	0.00	519.61	52.76
210-344-728.000	SOFTWARE MAINTENANCE	1,500.00	613.98	0.00	886.02	40.93
210-344-730.000	POSTAGE	250.00	0.00	0.00	250.00	0.00
210-344-740.000	OPERATING SUPPLIES	10,000.00	4,015.25	192.00	5,984.75	40.15
210-344-741.000	CLEANING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
210-344-751.000	GASOLINE	13,000.00	8,190.86	1,340.59	4,809.14	63.01
210-344-759.000	UNIFORMS	3,000.00	1,413.24	0.00	1,586.76	47.11
210-344-776.000	BUILDING MAINTENANCE	5,000.00	1,544.18	0.00	3,455.82	30.88
210-344-802.000	CONTRACT TO HOUSE ALS UNIT	8,000.00	2,835.29	357.65	5,164.71	35.44
210-344-803.000	CONTRACT BILLING SVC EXPENSE	300.00	133.30	0.00	166.70	44.43
210-344-807.000	AUDIT FEES	350.00	350.00	0.00	0.00	100.00
210-344-818.000	CONTRACTUAL SERVICES	4,800.00	4,224.51	0.00	575.49	88.01
210-344-835.001	HEALTH SERVICES	300.00	0.00	0.00	300.00	0.00
210-344-850.000	TELEPHONE	4,170.00	2,768.33	330.13	1,401.67	66.39
210-344-864.000	CONFERENCE & TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
210-344-923.000	HEATING FUEL	0.00	173.64	0.00	(173.64)	100.00
210-344-930.000	VEHICLE REPAIR & MAINTENANCE	6,000.00	2,211.43	99.49	3,788.57	36.86
210-344-933.000	EQUIPMENT REPAIRS/MAINTENANCE	8,000.00	0.00	0.00	8,000.00	0.00
210-344-934.000	OFFICE EQUIP MAINT	1,500.00	24.80	0.00	1,475.20	1.65
210-344-956.000	MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
210-344-958.000	MEMBERSHIP & DUES	225.00	0.00	0.00	225.00	0.00
210-344-961.000	TRAINING & EQUIPMENT	1,925.00	235.00	0.00	1,690.00	12.21
210-344-961.002	AMBULANCE NOTE PAYABLE	28,935.00	28,481.01	0.00	453.99	98.43
210-344-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
210-344-977.300	HILLSDALE CTY CAPITAL IMPROV.	20,000.00	1,209.82	0.00	18,790.18	6.05
210-344-996.000	PAYBACK ON 2021 BOND	2,538.00	2,538.00	0.00	0.00	100.00
Total Dept 344 - AMBULANCE DEPARTMENT		691,566.00	402,669.09	34,269.55	288,896.91	58.23
TOTAL EXPENDITURES		691,566.00	402,669.09	34,269.55	288,896.91	58.23
Fund 210 - AMBULANCE:						
TOTAL REVENUES		716,707.00	356,227.02	33,324.58	360,479.98	49.70
TOTAL EXPENDITURES		691,566.00	402,669.09	34,269.55	288,896.91	58.23
NET OF REVENUES & EXPENDITURES		25,141.00	(46,442.07)	(944.97)	71,583.07	184.73
Fund 211 - COMMUNITY CENTER						
Revenues						
Dept 000						
211-000-477.000	FRANCHISE FEE	10,000.00	14,038.48	868.46	(4,038.48)	140.38
211-000-665.000	INTEREST EARNINGS	10.00	0.00	0.00	10.00	0.00
211-000-667.000	RENTAL INCOME 313 W MAIN	3,000.00	2,100.00	0.00	900.00	70.00
211-000-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
211-000-676.000	TELEPHONE REIMBURSEMENT LCDA	750.00	647.01	379.72	102.99	86.27
211-000-677.001	RENTAL INCOME COMM CTR	4,000.00	3,040.00	110.00	960.00	76.00
211-000-677.002	DEPT ON AGING RENTAL	10,200.00	5,100.00	850.00	5,100.00	50.00
211-000-678.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 211 - COMMUNITY CENTER						
Revenues						
211-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
211-000-699.705	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
Total Dept 000		27,960.00	24,925.49	2,208.18	3,034.51	89.15
TOTAL REVENUES		27,960.00	24,925.49	2,208.18	3,034.51	89.15
Expenditures						
Dept 805 - COMMUNITY CENTER						
211-805-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	2,500.00	0.00
211-805-740.000	OPERATING SUPPLIES	500.00	275.00	275.00	225.00	55.00
211-805-776.000	BUILDING MAINTENANCE	3,000.00	1,011.40	545.84	1,988.60	33.71
211-805-776.001	313 W MAIN STREET	0.00	0.00	0.00	0.00	0.00
211-805-807.000	AUDIT FEES	200.00	200.00	0.00	0.00	100.00
211-805-818.000	CONTRACTUAL SERVICES	480.00	311.50	47.50	168.50	64.90
211-805-850.000	TELEPHONE	900.00	632.23	0.00	267.77	70.25
211-805-912.000	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
211-805-921.000	ELECTRICITY	8,400.00	5,922.53	752.95	2,477.47	70.51
211-805-923.000	HEATING FUEL	2,500.00	1,326.15	416.58	1,173.85	53.05
211-805-927.000	WATER	750.00	247.27	29.15	502.73	32.97
211-805-943.000	EQUIPMENT RENTAL	800.00	177.65	11.12	622.35	22.21
211-805-956.000	MISC EXPENSE	50.00	10,310.00	0.00	(10,260.00)	20,620.00
211-805-957.001	313 W MAIN TAXES	1,650.00	1,099.45	0.00	550.55	66.63
211-805-977.200	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 805 - COMMUNITY CENTER		21,730.00	21,513.18	2,078.14	216.82	99.00
TOTAL EXPENDITURES		21,730.00	21,513.18	2,078.14	216.82	99.00
Fund 211 - COMMUNITY CENTER:						
TOTAL REVENUES		27,960.00	24,925.49	2,208.18	3,034.51	89.15
TOTAL EXPENDITURES		21,730.00	21,513.18	2,078.14	216.82	99.00
NET OF REVENUES & EXPENDITURES		6,230.00	3,412.31	130.04	2,817.69	54.77
Fund 270 - THOMPSON MUSEUM FUND						
Revenues						
Dept 000						
270-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
270-000-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 270 - THOMPSON MUSEUM FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH	% BDGT USED
		AMENDED BUDGET	YTD BALANCE		
Fund 270 - THOMPSON MUSEUM FUND					
TOTAL EXPENDITURES					
NET OF REVENUES & EXPENDITURES					
		0.00	0.00	0.00	0.00
Fund 271 - LIBRARY FUND					
Revenues					
Dept 000					
271-000-566.000	STATE AID	0.00	0.00	0.00	0.00
271-000-587.000	MONIES/HUDSON TWP	0.00	0.00	0.00	0.00
271-000-629.001	VIDEO RENTAL	0.00	0.00	0.00	0.00
271-000-658.000	FINES AND FEES	0.00	0.00	0.00	0.00
271-000-659.000	COUNTY PENAL FINES	0.00	0.00	0.00	0.00
271-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00
271-000-665.001	INTEREST EARNED SPEC MEMORIAL	0.00	0.00	0.00	0.00
271-000-665.002	INTEREST EARNED CLOCK FUND	0.00	0.00	0.00	0.00
271-000-665.003	INTEREST EARNED BLDG FUND	0.00	0.00	0.00	0.00
271-000-674.003	SPEC MEM DONATIONS	0.00	0.00	0.00	0.00
271-000-674.004	CARNEGIE S/M DONATIONS	0.00	0.00	0.00	0.00
271-000-678.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00
271-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00
Total Dept 000					
		0.00	0.00	0.00	0.00
TOTAL REVENUES					
		0.00	0.00	0.00	0.00
Expenditures					
Dept 790 - REGULAR - LIBRARY					
271-790-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00
271-790-703.000	PART TIME WAGES	0.00	0.00	0.00	0.00
271-790-714.000	FICA	0.00	0.00	0.00	0.00
271-790-719.000	FRINGE BENEFITS	0.00	0.00	0.00	0.00
271-790-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00
271-790-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
271-790-730.000	POSTAGE	0.00	0.00	0.00	0.00
271-790-741.000	CLEANING SUPPLIES	0.00	0.00	0.00	0.00
271-790-742.000	NEWSPAPER	0.00	0.00	0.00	0.00
271-790-745.000	COPY SUPPLIES	0.00	0.00	0.00	0.00
271-790-746.000	BOOKS	0.00	0.00	0.00	0.00
271-790-747.000	MAGAZINES	0.00	0.00	0.00	0.00
271-790-776.000	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00
271-790-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	0.00	0.00	0.00	0.00
271-790-807.000	AUDIT FEES	0.00	0.00	0.00	0.00
271-790-850.000	TELEPHONE	0.00	0.00	0.00	0.00
271-790-864.000	CONFERENCE & TRANSPORTATION	0.00	0.00	0.00	0.00
271-790-921.000	ELECTRICITY	0.00	0.00	0.00	0.00
271-790-923.000	HEATING FUEL	0.00	0.00	0.00	0.00
271-790-927.000	WATER	0.00	0.00	0.00	0.00
271-790-934.000	OFFICE EQUIP MAINT	0.00	0.00	0.00	0.00
271-790-941.000	AUDIO BOOKS	0.00	0.00	0.00	0.00
271-790-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00
271-790-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00
271-790-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00
271-790-963.000	EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00
271-790-977.200	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
271-790-995.271	TRANSFER TO HCD LIBRARY	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 271 - LIBRARY FUND						
Expenditures						
Total Dept 790 - REGULAR - LIBRARY		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 272 - THOMPSON LIBRARY FUND						
Revenues						
Dept 000						
272-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
272-000-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 204 - TRANSFER TO LIBRARY						
272-204-995.271	TRANSFER TO LIBRARY FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 204 - TRANSFER TO LIBRARY		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 272 - THOMPSON LIBRARY FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 273 - MUSEUM FUND						
Revenues						
Dept 000						
273-000-647.000	SALE OF SURPLUS PROPERTY	0.00	20.00	0.00	(20.00)	100.00
273-000-665.000	INTEREST EARNINGS	100.00	0.00	0.00	100.00	0.00
273-000-674.000	CONTRIBUTIONS & DONATIONS	5,000.00	300.00	0.00	4,700.00	6.00
273-000-677.003	RENTAL INCOME	6,600.00	3,850.00	550.00	2,750.00	58.33
273-000-678.006	BCHS BOOK SALES	0.00	0.00	0.00	0.00	0.00
273-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 000		11,700.00	4,170.00	550.00	7,530.00	35.64
TOTAL REVENUES		11,700.00	4,170.00	550.00	7,530.00	35.64
Expenditures						
Dept 795 - MUSEUM FUND						
273-795-406.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - MUSEUM FUND		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 273 - MUSEUM FUND						
Revenues						
Total Dept 795 - MUSEUM FUND		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		11,700.00	4,170.00	550.00	7,530.00	35.64
Expenditures						
Dept 795 - MUSEUM FUND						
273-795-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
273-795-727.000	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
273-795-730.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
273-795-740.001	ARCHIVAL BOXES	0.00	0.00	0.00	0.00	0.00
273-795-740.002	PRESERVATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
273-795-741.000	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00
273-795-745.000	COPY SUPPLIES	0.00	0.00	0.00	0.00	0.00
273-795-759.001	DRY CLEANING	0.00	0.00	0.00	0.00	0.00
273-795-776.000	BUILDING MAINTENANCE	500.00	2,344.23	0.00	(1,844.23)	468.85
273-795-807.000	AUDIT FEES	50.00	50.00	0.00	0.00	100.00
273-795-818.000	CONTRACTUAL SERVICES	600.00	0.00	0.00	600.00	0.00
273-795-850.000	TELEPHONE	450.00	257.95	36.85	192.05	57.32
273-795-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
273-795-905.000	BOOKS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
273-795-921.000	ELECTRICITY	2,000.00	1,721.86	311.34	278.14	86.09
273-795-923.000	HEATING FUEL	3,200.00	1,005.61	484.43	2,194.39	31.43
273-795-927.000	WATER	360.00	474.01	62.07	(114.01)	131.67
273-795-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
273-795-956.016	PROPERTY TAXES	700.00	489.26	0.00	210.74	69.89
Total Dept 795 - MUSEUM FUND		8,110.00	6,342.92	894.69	1,767.08	78.21
TOTAL EXPENDITURES		8,110.00	6,342.92	894.69	1,767.08	78.21
Fund 273 - MUSEUM FUND:						
TOTAL REVENUES		11,700.00	4,170.00	550.00	7,530.00	35.64
TOTAL EXPENDITURES		8,110.00	6,342.92	894.69	1,767.08	78.21
NET OF REVENUES & EXPENDITURES		3,590.00	(2,172.92)	(344.69)	5,762.92	60.53
Fund 410 - DOWNTOWN DEVELOPMENT						
Revenues						
Dept 000						
410-000-546.000	TAX MONIES CAPTURED	0.00	0.00	0.00	0.00	0.00
410-000-665.000	INTEREST EARNINGS	5.00	0.00	0.00	5.00	0.00
410-000-677.004	RENTAL INCOME 306 W MAIN	3,800.00	35,010.38	0.00	(31,210.38)	921.33
410-000-678.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
410-000-699.705	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
Total Dept 000		3,805.00	35,010.38	0.00	(31,205.38)	920.12
Dept 901 - DOWNTOWN DEVELOPMENT						
410-901-675.003	COMMUNITY LANDSCAPING/TREES	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 410 - DOWNTOWN DEVELOPMENT						
Revenues						
Total Dept 901 - DOWNTOWN DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		3,805.00	35,010.38	0.00	(31,205.38)	920.12
Expenditures						
Dept 901 - DOWNTOWN DEVELOPMENT						
410-901-407.000	PROPERTY TAXES	1,300.00	964.20	0.00	335.80	74.17
410-901-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
410-901-776.002	MAINTENANCE/306 W. MAIN	0.00	575.00	0.00	(575.00)	100.00
410-901-807.000	AUDIT FEES	0.00	0.00	0.00	0.00	0.00
410-901-901.000	ADVERTISING	0.00	0.00	0.00	0.00	0.00
410-901-921.000	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
410-901-923.000	HEATING FUEL	0.00	0.00	0.00	0.00	0.00
410-901-927.000	WATER	0.00	0.00	0.00	0.00	0.00
410-901-956.000	MISC EXPENSE	0.00	500.00	0.00	(500.00)	100.00
410-901-956.008	COMMUNITY LANDSCAPING/TREES	0.00	0.00	0.00	0.00	0.00
410-901-956.009	COMMUNITY PAINTING PROJECT	1,000.00	0.00	0.00	1,000.00	0.00
410-901-956.010	CITY SIGN /BANNER PROGRAM	0.00	0.00	0.00	0.00	0.00
410-901-956.011	HOLIDAY DECOR/LIGHTS	0.00	0.00	0.00	0.00	0.00
410-901-956.012	TRASH BINS & MISC ACCESSORIES	0.00	0.00	0.00	0.00	0.00
410-901-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - DOWNTOWN DEVELOPMENT		2,300.00	2,039.20	0.00	260.80	88.66
TOTAL EXPENDITURES		2,300.00	2,039.20	0.00	260.80	88.66
Fund 410 - DOWNTOWN DEVELOPMENT:						
TOTAL REVENUES		3,805.00	35,010.38	0.00	(31,205.38)	920.12
TOTAL EXPENDITURES		2,300.00	2,039.20	0.00	260.80	88.66
NET OF REVENUES & EXPENDITURES		1,505.00	32,971.18	0.00	(31,466.18)	2,190.78
Fund 412 - INDUSTRIAL PARK FUND						
Revenues						
Dept 000						
412-000-642.001	SALE OF INDUSTRIAL PARK LOTS	0.00	0.00	0.00	0.00	0.00
412-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
412-000-699.705	TRANSFER FROM INCOME TAX	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 000		7,500.00	0.00	0.00	7,500.00	0.00
TOTAL REVENUES		7,500.00	0.00	0.00	7,500.00	0.00
Expenditures						
Dept 900 - INDUSTRIAL PARK DEVELOPMENT						
412-900-776.000	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
412-900-921.000	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
412-900-943.000	EQUIPMENT RENTAL	2,500.00	2,174.12	0.00	325.88	86.96
412-900-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
412-900-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 412 - INDUSTRIAL PARK FUND						
Expenditures						
Total Dept 900 - INDUSTRIAL PARK DEVELOPMENT		2,500.00	2,174.12	0.00	325.88	86.96
TOTAL EXPENDITURES		2,500.00	2,174.12	0.00	325.88	86.96
Fund 412 - INDUSTRIAL PARK FUND:						
TOTAL REVENUES		7,500.00	0.00	0.00	7,500.00	0.00
TOTAL EXPENDITURES		2,500.00	2,174.12	0.00	325.88	86.96
NET OF REVENUES & EXPENDITURES		5,000.00	(2,174.12)	0.00	7,174.12	43.48
Fund 418 - L D F A						
Revenues						
Dept 000		0.00	0.00	0.00	0.00	0.00
418-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 691 - LOCAL DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
418-691-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
418-691-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
418-691-956.013	INDUSTRIAL PARK SIGNAGE	0.00	0.00	0.00	0.00	0.00
Total Dept 691 - LOCAL DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 418 - L D F A:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 444 - 2021 CAPITAL IMPROVEMENT BOND FUND						
Revenues						
Dept 000		0.00	0.00	0.00	0.00	0.00
444-000-902.000	BOND PROCEEDS	69,000.00	69,000.00	0.00	0.00	0.00
444-000-902.200	FUNDS FROM OTHER FUNDS FOR BOND PAYMENT	0.00	0.00	0.00	0.00	100.00
Total Dept 000		69,000.00	69,000.00	0.00	0.00	100.00
TOTAL REVENUES		69,000.00	69,000.00	0.00	0.00	100.00
Expenditures						

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 444 - 2021 CAPITAL IMPROVEMENT BOND FUND						
Expenditures						
Dept 000						
444-000-902.100	FUNDS FROM OTHER FUNDS FOR BOND PAYMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 905 - 2021 CAPITAL IMPROVEMENT EXPENSES						
444-905-905.001	UTILITY BOND PAYMENT	0.00	78,625.00	0.00	(78,625.00)	100.00
444-905-906.001	LIFT STATION IMPROVEMENTS	0.00	3,533.89	0.00	(3,533.89)	100.00
444-905-907.001	FIRE TRUCK LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00
444-905-908.001	AMBULANCE TRUCK LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00
444-905-909.001	MISCELLANEOUS PAYMENTS FOR BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 905 - 2021 CAPITAL IMPROVEMENT EXPENSES		0.00	82,158.89	0.00	(82,158.89)	100.00
TOTAL EXPENDITURES						
		0.00	82,158.89	0.00	(82,158.89)	100.00
Fund 444 - 2021 CAPITAL IMPROVEMENT BOND FUND:						
TOTAL REVENUES						
		69,000.00	69,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES						
		0.00	82,158.89	0.00	(82,158.89)	100.00
NET OF REVENUES & EXPENDITURES						
		69,000.00	(13,158.89)	0.00	82,158.89	19.07
Fund 450 - SIDEWALK FUND						
Revenues						
Dept 000						
450-000-502.000	DNR GRANT REVENUE (BRIDGE PRESERVATION)	0.00	0.00	0.00	0.00	0.00
450-000-665.000	INTEREST EARNINGS	20.00	0.00	0.00	20.00	0.00
450-000-674.005	TRAIL SYSTEM DONATION	0.00	0.00	0.00	0.00	0.00
450-000-674.006	2004 SIDEWALK ASSESSMENTS	3,500.00	0.00	0.00	3,500.00	0.00
450-000-676.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
450-000-699.705	TRANSFER FROM INCOME TAX	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000		13,520.00	0.00	0.00	13,520.00	0.00
TOTAL REVENUES						
		13,520.00	0.00	0.00	13,520.00	0.00
Expenditures						
Dept 692 - SIDEWALK FUND						
450-692-721.000	ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
450-692-818.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
450-692-818.001	CONSTRUCTION ENGINEERING	0.00	0.00	0.00	0.00	0.00
450-692-818.002	MURDOCK TRAIL WALKWAY	0.00	0.00	0.00	0.00	0.00
450-692-818.003	ENGLE/CONNECTOR TRAIL	0.00	0.00	0.00	0.00	0.00
450-692-818.004	THOMPSON TRAIL	0.00	0.00	0.00	0.00	0.00
450-692-818.005	PARKING LOTS IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
450-692-956.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 692 - SIDEWALK FUND		2,500.00	0.00	0.00	2,500.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 450 - SIDEWALK FUND						
Expenditures						
TOTAL EXPENDITURES		2,500.00	0.00	0.00	2,500.00	0.00
Fund 450 - SIDEWALK FUND:						
TOTAL REVENUES		13,520.00	0.00	0.00	13,520.00	0.00
TOTAL EXPENDITURES		2,500.00	0.00	0.00	2,500.00	0.00
NET OF REVENUES & EXPENDITURES		11,020.00	0.00	0.00	11,020.00	0.00
Fund 590 - UTILITIES FUND						
Revenues						
Dept 000						
590-000-445.000	PENALTY AND INTEREST ON TAXES	0.00	16.33	7.06	(16.33)	100.00
590-000-504.000	S2 GRANT REVENUE SRF SWQIF	0.00	0.00	0.00	0.00	0.00
590-000-505.000	SAW GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
590-000-628.000	REPAIRS/LINES/METERS	0.00	0.00	0.00	0.00	0.00
590-000-631.000	LABORATORY SERVICES	4,000.00	957.00	0.00	3,043.00	23.93
590-000-632.000	SEWER USE RECEIPTS	360,857.00	175,462.20	6,654.00	185,394.80	48.62
590-000-632.001	WATER USE RECEIPTS	361,559.00	183,651.74	6,062.55	177,907.26	50.79
590-000-643.000	WATER BOND	104,404.00	33,935.34	77.57	70,468.66	32.50
590-000-643.001	SEWER BOND	305,995.00	154,363.36	6,932.80	151,631.64	50.45
590-000-644.000	SEWAGE CONNECTIONS	0.00	0.00	0.00	0.00	0.00
590-000-644.001	WATER CONNECTIONS	0.00	0.00	0.00	0.00	0.00
590-000-646.000	LATE CHARGES	34,075.00	25,321.03	1,406.74	8,753.97	74.31
590-000-647.000	SALE OF MATERIALS	0.00	0.00	0.00	0.00	0.00
590-000-665.000	INTEREST EARNINGS	0.00	52.03	0.00	(52.03)	100.00
590-000-677.005	RTS/SEWER RENTALS	10,554.00	5,378.43	325.74	5,175.57	50.96
590-000-677.006	RTS/WATER RENTAL	31,568.00	16,783.82	991.42	14,784.18	53.17
590-000-678.000	MISC REVENUE	0.00	(3,887.99)	0.00	3,887.99	100.00
590-000-683.000	DEQ LSL DRINKING WATER PILOT GRANT	0.00	0.00	0.00	0.00	0.00
590-000-685.000	MISC REIMBURSE ACTIVITY	0.00	0.00	0.00	0.00	0.00
590-000-699.705	TRANSFER FROM INCOME TAX	188,143.00	188,143.00	0.00	0.00	100.00
Total Dept 000		1,401,155.00	780,176.29	22,457.88	620,978.71	55.68
TOTAL REVENUES						
		1,401,155.00	780,176.29	22,457.88	620,978.71	55.68
Expenditures						
Dept 560 - SEWER SYSTEM MAINTENANCE						
590-560-721.000	ADMINISTRATIVE EXPENSE	134,754.00	67,377.00	0.00	67,377.00	50.00
590-560-740.000	OPERATING SUPPLIES	200.00	686.62	0.00	(486.62)	343.31
590-560-807.000	AUDIT FEES	1,000.00	1,000.00	0.00	0.00	100.00
590-560-943.000	EQUIPMENT RENTAL	2,000.00	651.41	0.00	1,348.59	32.57
590-560-956.000	MISC EXPENSE	100.00	634.25	0.00	(534.25)	634.25
590-560-967.000	SEWER REHAB PROJECT	1,000.00	54,463.11	0.00	(53,463.11)	5,446.31
590-560-996.000	AMORTIZATION OF BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - SEWER SYSTEM MAINTENANCE		139,054.00	124,812.39	0.00	14,241.61	89.76
Dept 561 - SEWAGE TREATMENT						
590-561-702.000	SALARIES & WAGES	100,593.00	69,490.42	6,153.21	31,102.58	69.08
590-561-703.000	PART TIME WAGES	0.00	0.00	0.00	0.00	0.00
590-561-714.000	FICA	7,695.00	5,274.77	467.78	2,420.23	68.55

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 590 - UTILITIES FUND						
Expenditures						
590-561-719.000	FRINGE BENEFITS	48,698.00	29,367.46	4,142.70	19,330.54	60.31
590-561-727.000	OFFICE SUPPLIES	1,500.00	782.59	24.27	717.41	52.17
590-561-731.000	REFUSE COLLECTION	0.00	0.00	0.00	0.00	0.00
590-561-740.000	OPERATING SUPPLIES	1,500.00	670.83	72.98	829.17	44.72
590-561-743.000	TREATMENT CHEMICALS	10,000.00	5,417.60	0.00	4,582.40	54.18
590-561-744.000	LAB SUPPLIES	11,000.00	4,269.50	1,094.70	6,730.50	38.81
590-561-744.001	LAB EQUIP REPLACEMENT	2,000.00	1,084.86	0.00	915.14	54.24
590-561-750.000	DIESEL FUEL	600.00	0.00	0.00	600.00	0.00
590-561-751.000	GASOLINE	750.00	0.00	0.00	750.00	0.00
590-561-759.000	UNIFORMS	1,200.00	796.93	404.98	403.07	66.41
590-561-776.000	BUILDING MAINTENANCE	1,100.00	198.00	198.00	902.00	18.00
590-561-781.000	REPAIR PARTS	5,000.00	2,849.46	392.68	2,150.54	56.99
590-561-818.000	CONTRACTUAL SERVICES	5,000.00	2,404.70	0.00	2,595.30	48.09
590-561-818.006	SLUDGE APPLICATION	20,000.00	1,500.00	0.00	18,500.00	7.50
590-561-818.007	PERMITS & FEES	3,000.00	1,950.00	1,950.00	1,050.00	65.00
590-561-850.000	TELEPHONE	1,700.00	1,380.83	155.11	319.17	81.23
590-561-864.000	CONFERENCE & TRANSPORTATION	750.00	0.00	0.00	750.00	0.00
590-561-921.000	ELECTRICITY	49,000.00	22,960.01	1,077.26	26,039.99	46.86
590-561-923.000	HEATING FUEL	6,500.00	4,430.88	1,290.97	2,069.12	68.17
590-561-927.000	WATER	1,500.00	783.28	88.24	716.72	52.22
590-561-933.000	EQUIPMENT REPAIRS/MAINTENANCE	5,000.00	2,843.08	110.00	2,156.92	56.86
590-561-943.000	EQUIPMENT RENTAL	8,000.00	3,433.11	0.00	4,566.89	42.91
590-561-956.000	MISC EXPENSE	100.00	39.00	39.00	61.00	39.00
590-561-956.014	S2 I&I FLOW STUDY/PLAN	0.00	0.00	0.00	0.00	0.00
590-561-956.015	SRF GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
590-561-956.017	SAW GRANT PROJECT EXPENSES	0.00	0.00	0.00	0.00	0.00
590-561-958.000	MEMBERSHIP & DUES	1,500.00	0.00	0.00	1,500.00	0.00
590-561-963.000	EQUIPMENT REPLACEMENT	6,000.00	1,641.44	190.36	4,358.56	27.36
590-561-972.000	RESIDENTIAL LIFT STATIONS	12,000.00	1,899.74	0.00	10,100.26	15.83
590-561-972.001	CAPITAL IMPROVEMENT (ROOF)	0.00	0.00	0.00	0.00	0.00
590-561-972.002	EQUIPMENT FUND	14,000.00	87.93	0.00	13,912.07	0.63
590-561-993.000	SRF INTEREST PAYMENT	304,500.00	264,200.00	0.00	40,300.00	86.77
590-561-996.000	AMORTIZATION OF BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
590-561-996.002	WWTP BAD DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 561 - SEWAGE TREATMENT		630,186.00	429,756.42	17,852.24	200,429.58	68.20
Dept 570 - UTILITY ADMINISTRATION						
590-570-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
590-570-721.000	ADMINISTRATIVE EXPENSE	177,813.00	88,906.50	0.00	88,906.50	50.00
590-570-730.000	POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
590-570-801.000	COMPUTER/SOFTWARE SUPPORT EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00
590-570-900.000	PRINTING & PUBLISHING	75.00	0.00	0.00	75.00	0.00
590-570-943.000	EQUIPMENT RENTAL	150.00	0.00	0.00	150.00	0.00
590-570-960.000	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
590-570-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
590-570-996.001	PAYBACK ON 2021 BOND	60,894.00	60,894.00	0.00	0.00	100.00
Total Dept 570 - UTILITY ADMINISTRATION		249,932.00	149,800.50	0.00	100,131.50	59.94
Dept 571 - WATER DISTRIBUTION						
590-571-721.000	ADMINISTRATIVE EXPENSE	92,520.00	46,260.00	0.00	46,260.00	50.00
590-571-727.000	OFFICE SUPPLIES	75.00	0.00	0.00	75.00	0.00
590-571-740.000	OPERATING SUPPLIES	10,000.00	7,169.31	5,148.49	2,830.69	71.69

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - UTILITIES FUND						
Expenditures						
590-571-818.000	CONTRACTUAL SERVICES	5,000.00	2,200.00	0.00	2,800.00	44.00
590-571-864.000	CONFERENCE & TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
590-571-935.000	REPAIRS & MAINTENANCE	0.00	275.46	0.00	(275.46)	100.00
590-571-943.000	EQUIPMENT RENTAL	6,000.00	6,002.79	2,638.04	(2.79)	100.05
590-571-956.000	MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
590-571-971.000	CAPITAL OUTLAY	15,000.00	6,800.00	0.00	8,200.00	45.33
590-571-971.001	CAPITAL OUTLAY (DEQ LSL GRANT & DWAM)	0.00	(18,096.33)	(3,727.80)	18,096.33	100.00
Total Dept 571 - WATER DISTRIBUTION		128,695.00	50,611.23	4,058.73	78,083.77	39.33
Dept 572 - W.T.P. PUMPING						
590-572-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
590-572-721.000	ADMINISTRATIVE EXPENSE	92,520.00	46,260.00	0.00	46,260.00	50.00
590-572-740.000	OPERATING SUPPLIES	500.00	689.87	0.00	(189.87)	137.97
590-572-743.000	TREATMENT CHEMICALS	4,500.00	5,822.86	272.27	(1,322.86)	129.40
590-572-776.000	BUILDING MAINTENANCE	500.00	453.80	0.00	46.20	90.76
590-572-778.000	EQUIP/REPAIR REPLACEMENT	22,500.00	263.15	0.00	22,236.85	1.17
590-572-818.000	CONTRACTUAL SERVICES	1,000.00	2,334.96	150.00	(1,334.96)	233.50
590-572-864.000	CONFERENCE & TRANSPORTATION	750.00	560.00	0.00	190.00	74.67
590-572-921.000	ELECTRICITY	23,000.00	16,068.62	3,371.64	6,931.38	69.86
590-572-923.000	HEATING FUEL	5,500.00	2,927.66	1,531.12	2,572.34	53.23
590-572-943.000	EQUIPMENT RENTAL	1,750.00	1,345.52	22.24	404.48	76.89
590-572-956.000	MISC EXPENSE	100.00	0.00	0.00	100.00	0.00
590-572-958.001	MEMBERSHIP & DUES MRWA	2,000.00	0.00	0.00	2,000.00	0.00
590-572-963.000	EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
590-572-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
590-572-996.001	WTP BOND DEBT	71,785.00	72,560.81	0.00	(775.81)	101.08
Total Dept 572 - W.T.P. PUMPING		226,405.00	149,287.25	5,347.27	77,117.75	65.94
TOTAL EXPENDITURES		1,374,272.00	904,267.79	27,258.24	470,004.21	65.80
Fund 590 - UTILITIES FUND:						
TOTAL REVENUES		1,401,155.00	780,176.29	22,457.88	620,978.71	55.68
TOTAL EXPENDITURES		1,374,272.00	904,267.79	27,258.24	470,004.21	65.80
NET OF REVENUES & EXPENDITURES		26,883.00	(124,091.50)	(4,800.36)	150,974.50	461.60
Fund 661 - MOTOR VEH AND EQUIP FUND						
Revenues						
Dept 000						
661-000-665.000	INTEREST EARNINGS	250.00	0.00	0.00	250.00	0.00
661-000-670.000	EQUIPMENT RENTAL	0.00	76,867.96	3,018.84	(76,867.96)	100.00
661-000-670.101	DUE FROM GENERAL FUND	60,250.00	0.00	0.00	60,250.00	0.00
661-000-670.202	DUE FROM MAJOR STREETS	13,000.00	0.00	0.00	13,000.00	0.00
661-000-670.203	DUE FROM LOCAL STREET	10,100.00	0.00	0.00	10,100.00	0.00
661-000-670.209	DUE FROM CEMETARY FUND	4,400.00	0.00	0.00	4,400.00	0.00
661-000-670.211	DUE FROM COMM CENTER	500.00	0.00	0.00	500.00	0.00
661-000-670.271	DUE FROM LIBRARY FUND	0.00	0.00	0.00	0.00	0.00
661-000-670.390	DUE FROM MV&E FUND BALANCE	0.00	0.00	0.00	0.00	0.00
661-000-670.412	DUE FROM IND PARK FUND	2,500.00	0.00	0.00	2,500.00	0.00
661-000-670.418	DUE FROM LDFA	0.00	0.00	0.00	0.00	0.00

User: LINDA

DB: Hudson

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 661 - MOTOR VEH AND EQUIP FUND						
Revenues						
661-000-670.590	DUE FROM UTILITIES FUND	25,000.00	0.00	0.00	25,000.00	0.00
661-000-678.000	MISC REVENUE	0.00	3,317.17	0.00	(3,317.17)	100.00
661-000-696.000	PROCEEDS FROM SALE OF BONDS/NOTES	0.00	125,000.00	0.00	(125,000.00)	100.00
661-000-699.705	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
Total Dept 000		116,000.00	205,185.13	3,018.84	(89,185.13)	176.88
TOTAL REVENUES		116,000.00	205,185.13	3,018.84	(89,185.13)	176.88
Expenditures						
Dept 875 - MOTOR VEHICLE						
661-875-713.000	AUTO LEASE/ALLOWANCE	3,000.00	0.00	0.00	3,000.00	0.00
661-875-721.000	ADMINISTRATIVE EXPENSE	16,400.00	8,200.02	0.00	8,199.98	50.00
661-875-751.000	GASOLINE	17,500.00	10,083.80	(344.61)	7,416.20	57.62
661-875-752.000	OIL & GREASE	500.00	131.85	0.00	368.15	26.37
661-875-781.000	REPAIR PARTS	3,000.00	2,190.08	0.00	809.92	73.00
661-875-807.000	AUDIT FEES	500.00	500.00	0.00	0.00	100.00
661-875-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
661-875-930.000	VEHICLE REPAIR & MAINTENANCE	29,000.00	8,038.86	102.16	20,961.14	27.72
661-875-956.000	MISC EXPENSE	300.00	0.00	0.00	300.00	0.00
661-875-963.000	EQUIPMENT REPLACEMENT	0.00	630.94	0.00	(630.94)	100.00
661-875-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
661-875-971.000	CAPITAL OUTLAY	175,000.00	175,000.00	0.00	0.00	100.00
661-875-977.300	PURCHASE OF USED STREET SWEEPER	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 875 - MOTOR VEHICLE		265,200.00	204,775.55	(242.45)	60,424.45	77.22
TOTAL EXPENDITURES		265,200.00	204,775.55	(242.45)	60,424.45	77.22
Fund 661 - MOTOR VEH AND EQUIP FUND:						
TOTAL REVENUES		116,000.00	205,185.13	3,018.84	(89,185.13)	176.88
TOTAL EXPENDITURES		265,200.00	204,775.55	(242.45)	60,424.45	77.22
NET OF REVENUES & EXPENDITURES		(149,200.00)	409.58	3,261.29	(149,609.58)	0.27
Fund 703 - PROPERTY TAX COLLECTION						
Expenditures						
Dept 878 - INCOME TAX	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 878 - INCOME TAX		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 703 - PROPERTY TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDDT USED
Fund 703 - PROPERTY TAX COLLECTION						
NET OF REVENUES & EXPENDITURES						
Fund 705 - INCOME TAX FUND						
Revenues						
Dept 000						
705-000-438.000	RESIDENTIAL INCOME TAX	165,400.00	178,541.89	37,096.07	(13,141.89)	107.95
705-000-438.001	NON RESIDENT INCOME TAX	9,000.00	3,613.71	0.00	5,386.29	40.15
705-000-441.000	CORPORATIONS	20,000.00	234.00	0.00	19,766.00	1.17
705-000-442.000	QUARTERLY WITHHOLDINGS	372,401.00	142,340.37	0.00	230,060.63	38.22
705-000-629.002	INSURANCE REVENUE	0.00	0.00	0.00	0.00	0.00
705-000-665.000	INTEREST EARNINGS	100.00	7.24	0.00	92.76	7.24
705-000-678.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
705-000-699.202	TRANSFER FROM MAJOR STREETS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		566,901.00	324,737.21	37,096.07	242,163.79	57.28
TOTAL REVENUES						
Total Dept 000		566,901.00	324,737.21	37,096.07	242,163.79	57.28
Expenditures						
Dept 878 - INCOME TAX						
705-878-687.000	INCOME TAX REFUNDS	21,300.00	4,610.74	0.00	16,689.26	21.65
705-878-719.000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
705-878-721.000	ADMINISTRATIVE EXPENSE	101,362.00	50,680.98	0.00	50,681.02	50.00
705-878-727.000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
705-878-730.000	POSTAGE	500.00	170.00	0.00	330.00	34.00
705-878-807.000	AUDIT FEES	4,000.00	4,000.00	0.00	0.00	100.00
705-878-827.000	LEGAL FEES	700.00	0.00	0.00	700.00	0.00
705-878-864.000	CONFERENCE & TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
705-878-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
705-878-956.000	MISC EXPENSE	4,300.00	0.00	0.00	4,300.00	0.00
705-878-965.590	DUE TO UTILITY FUND	0.00	0.00	0.00	0.00	0.00
705-878-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
705-878-977.200	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
705-878-995.101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
705-878-995.202	TRANSFER TO MAJOR STREETS	15,000.00	7,500.00	0.00	7,500.00	50.00
705-878-995.203	TRANSFER TO LOCAL STREETS	40,000.00	19,999.98	0.00	20,000.02	50.00
705-878-995.206	TRANSFER TO FIRE DEPT	62,480.00	31,240.36	0.00	31,239.64	50.00
705-878-995.209	TRANSFER TO CEMETERY FUND	0.00	0.00	0.00	0.00	0.00
705-878-995.210	TRANSFER TO AMBULANCE	100,000.00	14,240.01	0.00	85,759.99	14.24
705-878-995.211	TRANSFER TO COMMUNITY CENTER	0.00	0.00	0.00	0.00	0.00
705-878-995.273	TRANSFER TO MUSEUM	0.00	0.00	0.00	0.00	0.00
705-878-995.400	TRANSFER TO DDA FOR PARKING LOT	0.00	0.00	0.00	0.00	0.00
705-878-995.412	TRANSFER TO IND PARK	7,500.00	0.00	0.00	7,500.00	0.00
705-878-995.450	TRANSFER TO SIDEWALK FUND	10,000.00	0.00	0.00	10,000.00	0.00
705-878-995.590	TRANSFER TO UTILITY FUND	188,143.00	188,143.00	0.00	0.00	100.00
Total Dept 878 - INCOME TAX		556,785.00	320,585.07	0.00	236,199.93	57.58
TOTAL EXPENDITURES						
Total Dept 878 - INCOME TAX		556,785.00	320,585.07	0.00	236,199.93	57.58
Fund 705 - INCOME TAX FUND:						
TOTAL REVENUES		566,901.00	324,737.21	37,096.07	242,163.79	57.28

User: LINDA
 DB: Hudson
 PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDT USED
Fund 705 - INCOME TAX FUND						
TOTAL EXPENDITURES		556,785.00	320,585.07	0.00	236,199.93	57.58
NET OF REVENUES & EXPENDITURES		10,116.00	4,152.14	37,096.07	5,963.86	41.05
Fund 750 - PAYROLL FUND						
Revenues						
Dept 000						
750-000-678.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 920 - PAYROLL						
750-920-823.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 920 - PAYROLL		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 750 - PAYROLL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		5,899,523.00	3,451,732.85	194,736.13	2,447,790.15	58.51
NET OF REVENUES & EXPENDITURES		5,727,322.00	3,517,340.46	150,339.36	2,209,981.54	61.41
		172,201.00	(65,607.61)	44,396.77	237,808.61	38.10



City Manager Report

January 17, 2023

- We have a meeting with Modern Waste on January 18th due to the refuse contract expiring in May. There will further discussion and decisions to be made regarding the refuse contract over the next month or two.
- I am exploring the idea of having the Community Center cleaned by a third party after weekend rentals to help free up DPW on call employees and resolve some differences about the cleanliness of the Center on Monday mornings.
- Consumers Energy advised again due to material shortages the Meadowbrook Drive project is being delayed with earliest start date of January 23rd.
- Plante Moran is getting close to completing the work on the State mandated Uniform Chart of Accounts and should be completed by March 1st.
- I spoke with Jones & Henry about the applying for the CWSRF and the DWSRF for possible grant funding for the storm, sanitary sewer rehabilitation and the replacement of water mains and lead service lines. The timeline to apply is very short and due by May 1st. Part the application is to have project plans submitted with the application which will incur an expense for the engineering services for the project plans. The money spent for the engineering services will be paid by the grant funding if awarded. If not awarded, the city will have to pay the expense. I requested details about the application and the projected cost from Jones & Henry for the project plans. Once received, we may have to call a special meeting to review their proposal for the work.
- The MDOT project on Main Street from US127 east to McClellan Street looks to be on track for the 2023 construction season. Unknown on the start date. We were advised that the Main Street traffic light will remain in place. I have also requested that MDOT place better pedestrian signage at the cross walks by the Post Office and the Market House shopping center.

Charlie