

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**August 15, 2023 at 7:00 p.m.**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
  - A. Excuse Absent Members(s)
  - B. Setting the Agenda
  - C. Approval of Minutes of August 1, 2023
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
  - A. Approve: Reappointments to the Election Commission
  - B. Approve: 1<sup>st</sup> Reading - Ordinance 402.23 Park's Rules and Regulations
  - C. Authorize: 4 x 4 Utility Crane Truck for WWTP
  - D. Discuss: Purchasing Ordinance Amendment
  - E. School Resource Officer – Tentative Agreement
  - F. Discuss: Industrial Park Survey
- VII. UNFINISHED BUSINESS**
  - A. Bills
  - B. Account Balances and Check Register
  - C. Department Head Reports
- VIII. MINUTES FROM OTHER BOARDS AND COMMISSIONS**
  - A. Planning Commission dated July 24, 2023
  - B. Recreation Advisory Board dated July 10, 2023
- IX. CITY MANAGER'S REPORT**
- X. COUNCIL COMMENTS**
- XI. ADJOURNMENT**

**Jeaniene McClellan, City Clerk**

\*\* MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE \*\*  
\*\* 121 N. CHURCH STREET, HUDSON, MI 49247 \*\*

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
August 1, 2023**

**747920:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno, Daniel Schudel and Carl Sword

ABSENT: None

ALSO PRESENT: Ambulance Director Jim Stevens, WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Police Chief Ron Keck, Barb Ireland – Hudson Post Gazette, Candi Best, Sara Schudel, Will Terrill, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Approval of Minutes of July 18, 2023:**

**747921:**

Motion by Natalie Loop, seconded by Rick Moreno **to approve minutes of July 18, 2023 and place on file.** CARRIED 7-0 by roll call

**PUBLIC COMMENT:**

No Comments received

**NEW BUSINESS:**

**Approve: Purchase Lane Shark LS2 Brush Cutter:**

DPW Superintendent Jay Best asked Council for consideration to purchase a Lane Shark LS2 Brush Cutter to be used with the Kubota 630 loader. This is a attachment for the loader that has a 44 inch cutting width and can be used in various positions for use on the road edge and the trails. It would cut up to 3” trees. The price is \$5,555.00 for the cutter and a switch kit that may not have to be used and it would be cheaper. It has been budgeted and would come out of the Equipment replacement fund.

**747922:**

Motion by Carl Sword, seconded by Rick Moreno **approve the purchase of the Lane Shark LS2 cutter from Wolverine Rental, in Ann Arbor MI in the amount of \$5,555.00 out of the equipment replacement fund.** CARRIED 7-0 by roll call

**Approve: Site Plan Application form and fee:**

Since working on the DMK Development, TSC project, we have discovered that per the city ordinance the city is to have a Site Plan Application form and a fee schedule for the application. The city does have building / zoning permit application form that the city has used as a site plan application, in the past but the form is more specific to existing buildings and grounds not new construction. The fees on this form are for the permits, electrical, plumbing, fences etc.

The City staff has drafted the form using a model from another community and made a few minor changes. Along with the request for the approval of the form we are asking the Council to set the fee schedule for the application. The fee schedule numbers on the draft form are from a community in Washtenaw County. Our thoughts are that they should be less for the Hudson community. We suggest \$200.00 for the Preliminary, \$250.00 for the final and \$450.00 for combined.

After speaking with the City building inspector Ray Taylor, he concurred and thought the Site Plan Application would be beneficial to the city. Ray advised that the city has the authority to set the fee schedule for the application.

**747923:**

Motion by Daniel Schudel, seconded by Lisa Enerson **approve the Site Plan Application form as written, with the fee schedule of \$200.00 for a preliminary plan, \$250.00 for a final plan, and \$450.00 for a combined plan.** CARRIED 7-0 by roll call

**Approve: 1<sup>st</sup> Reading – Ordinance 402.23 Park's Rules and Regulations:**

In 2018 our liability insurance carrier advised the City Staff that the City needed a Park's Rules and Regulations ordinance to help protect the City from law suits. The draft ordinance was given to the Recreation Advisory Board in 2018 and they agreed to proceed and give to the Council for approval. It was also given to the City's attorney at the time (Denis Jodis) who reviewed and approved the wording to proceed.

Since then the ordinance has been brought back to the new Recreation Advisory Board, they made changes to the original and approved to proceed with Council for the adoption of the new ordinance. The Planning Commission has also review the ordinance with some minor changes at the last meeting. We are now ready for the Council to have the 1<sup>st</sup> reading and the City Clerk will have the new ordinance published in the Hudson Post Gazette.

If Council approves the 1<sup>st</sup> reading, we will bring back to Council for the 2<sup>nd</sup> reading and approval at the August 15<sup>th</sup> meeting. The ordinance will be effective on August 30, 2023.

*Members agreed to add information about electrical vehicles to the Rules and Regulations.*

**747924:**

Motion by Rick Moreno seconded by Sherry Kirkland **approve to postpone the 1<sup>st</sup> reading until it is ready to come back to Council.** CARRIED 7-0 by roll call

**UNFINISHED BUSINESS:****Bills:**

Bills to Council  
August 1, 2023

**Bills to be Approve**

<i>Craig Wickham (added at meeting)</i>	\$3,350.00	<i>Tree Services</i>
Total	\$3,350.00	

**Bills to be Confirmed**

Consumers	\$ 3,128.91	WWTP
Consumers	\$ 2,159.52	Water Plant
Renius & Renius	\$ 1,512.50	Monthly Assessing Fee
BS & A Software	\$ 1,905.00	GL, AP, PR, AP Annual Program support fees
BS & A Software	\$ 11,540.00	Final Pymt from software setup, contract dated 2021
ETNA	\$ 1,295.00	Meter Flag Set & 1000 Gallon
Jones & Henry	\$ 12,634.66	DWAM Implementation
Nickel & Staph	\$ 9,064.75	1 <sup>st</sup> install on package
Nickel & Staph	\$ 2,079.00	Boiler & Machinery Policy
Nickel & Staph	\$ 8,380.25	1 <sup>st</sup> install on property
All Seasons Underground Construction	\$112,250.00	Contractor for DWAM
HBC Lawn Service	\$ 2,600.00	Cemetery Contract 5th pymt
Total	\$168,549.59	

**747925:**

Motion by Lisa Enerson, seconded by Rick Moreno to approve to pay the bills. CARRIED 7-0 by roll call

**Account Balances and Check Register:****Account Balances:**

General Fund	\$173,638.56
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$222,425.47
Local Street Fund	\$118,579.89
Fire Department Fund	\$108,722.27
Recreation Fund	\$ 2,903.87
Cemetery Foundation	\$ 25,983.58
Ambulance	\$107,314.82
Community Center	\$ 23,700.35
Thompson Museum Fund	\$ 57,867.35
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 39,688.10
Downtown Development	\$ 43,170.76
Industrial Park Fund	\$ 18,450.35
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$111,800.68
Sidewalk Fund	\$ 16,173.70
Utilities Fund	\$182,059.40
Motor Veh and Equip Fund	\$113,214.29
Property Tax Collection	\$108,336.71
Income Tax Fund	\$192,721.87

**747926:**

Motion by Daniel Schudel, seconded by Rick Moreno to accept the account balances and check register and place on file. CARRIED 7-0 by roll call

**CITY MANAGER'S REPORT:**

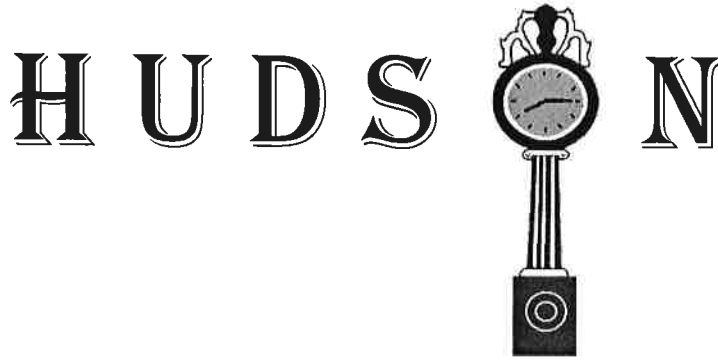
- We have received a draft site plan for the TSC project. At the Planning Commission meeting on July 24, 2023, the commissioners did a brief review and made some recommendations regarding zoning and variance concerns. Mr Weir has consulted with Jay and Ted about the water and wastewater considerations and spoke with Ron and Jerry regarding Fire and Police responses. We anticipate that the developer will be meeting with the Planning Commission for the site plan review soon.
- We had a water main break on Tiger Drive and we believe it is related to the paving project in that area. The leak was fixed and the contractor, Belson's Asphalt, will be taking care of a few issues that are pending on the project.
- Tri State Concrete should be opening the Fire Department floor to expose the problem of the sinking floor this week.
- The women's bathroom floor at the Hudson Community Center has been fixed and turned out nice. We will be scheduling the men's room soon.
- City Attorney Eric White has filed a Summons and Complaint with the Lenawee County Circuit Court against the property owner of the unsafe structure at 225 Grove Street. Once the property owner is served, he will have 21 days to respond to the complaint to bring the property into compliance with the building code or have the structure demolished.
- Jason Mattek has been hired as the new Wastewater technician at the Wastewater Treatment Plant and started on Monday July 24<sup>th</sup>.
- The new Health Saving Accounts for the full-time employees have been set up and six months of funding has been deposited in their accounts. Under the new plan we have discovered that the full maximum OOP expense must be met before the prescription drugs are fully covered. This is causing some financial strain on several of the employees.

**COUNCIL COMMENTS:****ADJOURNMENT:****747927:**

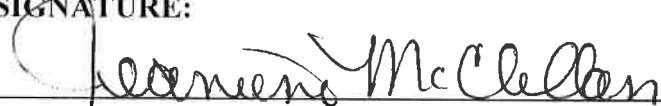

Motion by Rick Moreno, seconded by Daniel Schudel to **adjourn the meeting at 7:37 pm**

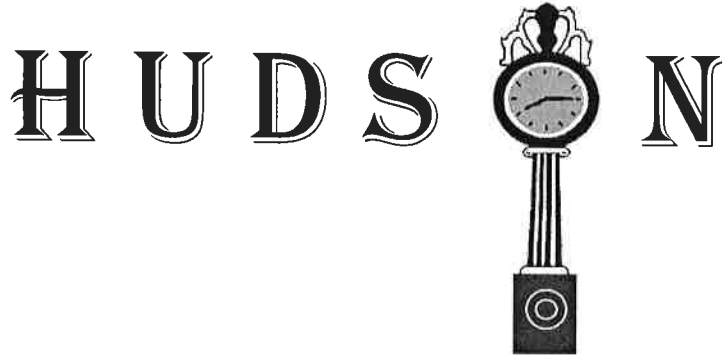
APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk




**AGENDA ITEM**  
**REVIEW FORM**

<b>ITEM:</b> Reappointment to the Election Commission.	<b>SUBMITTED BY:</b> Jeaniene McClellan
<b>ACTION REQUESTED:</b> Reappoint Mickie Chapman and Lou Ann Bryant to the Election Commission that expired in June 2026.	<b>DEPARTMENT:</b> City Office <b>DATE:</b> August 15, 2023
<b>SUMMARY:</b>  Lou Ann Bryant and Mickie Chapman have served on the Election Commission for many years now. Their terms expired in June 2023. They both would like to continue to serve on the Election Commission.	
<b>RECOMMENDATION:</b>  Reappoint Lou Ann Bryant and Mickie Chapman to the Election Commission with a term to expire in June 2026.	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Clerk
<b>I AGREE AND CONCUR:</b> 	<b>TITLE:</b> City Manager



**AGENDA ITEM**  
**REVIEW FORM**

<b>ITEM:</b> First Reading Ordinance 402-23 Add, City of Hudson's Park Rules Ordinance	<b>SUBMITTED BY:</b> Charles Weir
<b>ACTION REQUESTED:</b> Approve the first reading and waive the actual reading of Ordinance 402-23 to add "City of Hudson's Parks Rules".	<b>DEPARTMENT:</b> City Office <b>DATE:</b> August 15, 2023
<b>SUMMARY:</b> At the Recreation Advisory Board on July 10, 2023, the board members motioned to approved the Rules and Regulations and forwarded to Council for their approval.  The Planning Commission also has looked at this ordinance and made a couple of minor suggestions. At the August 1 <sup>st</sup> meeting with Council, it was discussed that adding a section about Other Power-Driven Mobility Devices would be a good addition.	
<b>RECOMMENDATION:</b> Approve the first reading and waive the actual reading of Ordinance No.402-23, adding - City of Hudson's Park Rules and Regulations Ordinance	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager



## **CITY OF HUDSON'S PARK RULES ORDINANCE #402.23**

An ordinance to provide for the use, protection, regulation and control of the public parks and park facilities and other matters concerning recreation, conservation, education, historic and scenic areas and preserves and parkways, and to provide for the adoption of supplementary rules and regulations and other matters related to the use of and conduct on park property.

THE CITY OF HUDSON, LENAWEЕ COUNTY, MICHIGAN ORDAINS:

### **Section 1: Short Title**

This ordinance may be known and referred to as the City of Hudson's Park Ordinance.

### **Section 2: Public Use and Hours**

#### A. General public -

Any group or gathering of persons may use certain areas within the public parks in the City of Hudson to the exclusion of others by making a reservation starting by January 1<sup>st</sup> for that year along with \$25.00.

#### B. Permits -

1. Reservations are made through the City Office.
2. The city needs to be notified 1 business day in advance for reservations.
3. In the event more applications for reserved space are received than spaces available, such applications shall be considered in the chronological order received.

#### C. Fees and charges –

1. Fees and charges are assessed by the city.
2. It shall be unlawful for any person to use any facility, land, or area for which a fee or charge has been established by the City without payment of such fee or charge.

#### D. Hours -

No person or vehicle shall remain upon property between the hours of sunset and sunrise unless special authorization is granted by the City.

### **Section 3: Protection of Property**

- A. Destruction of buildings, markers, monuments, and other properties shall be prohibited, and no person shall on City Park property:

1. Willfully destroy, deface, alter, change, or remove any monument, stone marker, benchmark, stake, post, or blaze, marking, or designate any boundary line, survey line, or reference point.
  2. Cut, break, mark upon or otherwise injure any building, equipment, bridge, drain, wall, fountain, lamp post, fence, gate, hedge, or other structure.
  3. Deface, destroy, or remove any placard, notice, or sign, whether permanent or temporarily, posted or exhibited within or upon park property.
  4. Appropriate, excavate, injure, or destroy any historical or prehistorical ruin or any object of antiquity, without permission of the city or its agent.
- B. Destruction of plant life and natural surroundings shall be prohibited and no person shall:
1. Cut, remove, or destroy any tree, sapling, seedling, bush or shrub, whether alive or dead, or chip, blaze, box, girdle, trim or otherwise deface or injure any tree or shrub, or break or remove any branch, foliage, flower, or any tree or shrub, or pick, gather, uproot, remove or destroy any flower, plant or grass.
  2. Remove or cause to be removed any sod, earth, humus, peat, boulders, gravel, or sand, without written permission of the city or its agent.
- C. The following rules shall apply to fires on City Park property:
1. No person shall willfully set or cause to be set on fire any tree, woodland, brushland, grassland or meadow within or upon the property of the City.
  2. No person shall build any fire upon city property except within the fireplaces, receptacles or open spaces approved and designated by the city for such purpose and obtain a burn permit from the Fire Department.
  3. No person shall drop, throw, or otherwise scatter lighted matches, burning cigars, cigarettes, tobacco paper or other flammable materials within or upon any property of the City.
  4. Fires shall not be left unattended. All fires shall be extinguished upon leaving the immediate vicinity.

#### **Section 4: Protection of Wildlife**

It shall be unlawful for any person to hurt or injure any wildlife while on City Park property:

#### **Section 5: Regulations Governing Activities on the Bean Creek**

##### **No person shall**

- A. Swim, bathe, or wade between sunset and sunrise, in Bean Creek within or on the properties administered by or under the City's authority.
- B. Carry or consume any food or beverage of any kind, nor have in their possession any glass or metal container in the water.

#### **Section 6: Traffic and Parking**

Parking in prohibited areas; standing for loading or unloading in certain places

- A. It shall be unlawful for the operator of a vehicle to stop, stand or park said vehicle in any place marked as a passenger or loading zone, other than for the expeditious loading or unloading of passengers, or for the unloading and

- delivery or pick up and loading of materials.
- B. It shall be unlawful for the operator of a vehicle to stop, stand or park such vehicle upon any roadway or in any parking area in such manner as to form an obstruction to traffic thereon.
  - C. It shall be unlawful to park any vehicle in any area which is designated as a prohibited parking area.
  - D. It shall be unlawful to drive or park any motor vehicle in or upon City property which is used for recreational purposes, unless otherwise allowed by these rules.

### **Section 7: Motor-driven vehicles**

It shall be unlawful for any person to:

- A. Operate a motor-driven vehicle of any kind or nature except on roads or designated parking areas.
- B. Operate a motor-driven vehicle on any park road at a speed exceeding 15 miles per hour or at any speed greater than that posted; provided further, however, that notwithstanding any provision herein, any person driving a vehicle on a park road shall drive at a careful and prudent speed not greater than nor less than is responsible and proper, having due regard to the traffic, surface and width of the road and of any other condition then existing, and no person shall drive any vehicle upon a park road at a speed greater than will permit him to bring said vehicle to a stop within the assured clear distance ahead.
- C. Operate any motor-driven sled, toboggan, or snowmobile on any City property.
- D. Operate any vehicle upon City property, including but not limited to, any area designated for the parking of vehicles, in a careless or negligent manner likely to endanger any person or property.
- E. Drive any vehicle upon City property while under the influence of intoxicating liquor or narcotic, drug, barbitol, or any derivative of barbitol.
- F. Drive any vehicle upon City property while his ability to do so has been impaired using intoxicating liquor or using drugs or narcotics.
- G. Operate any motor vehicle upon City property while his license to so operate has been suspended or revoked by the State of Michigan.
- H. Operate a motor vehicle upon City property without having a valid operator's license, motor vehicle registration certificate and proof of the minimum liability coverage or uninsured motor vehicle fee as required by the State of Michigan vehicle code in his possession.
- I. Operate any vehicle upon City property contrary to posted traffic signs, symbols, rules, regulations or marked roadways.
- J. Operate any motor vehicle in any manner upon City property which results in excessive noise or disturbs the peace, quiet or tranquility of the area.
- K. Leave, or cause to be left, any vehicle upon property administered by or under the authority of the City between ½ hour after sunset and ½ hour before sunrise.
- L. Operate or ride on a motorcycle or motor-driven cycle without wearing a crash helmet approved by the Department of State Police. Rules of the Department

of State Police for the implementation of Section 658, subsection (d) of 1949, PA 300, as amended, shall apply to this rule.

**Section 8: Operation of Bicycles Other Power-Driven Mobility Devices (OPDMD)**

- A. Bicycles and OPDMD shall operate with due care and caution as close to the right-hand curb or right-hand side of the path, trail or roadway as conditions will permit, not more than two abreast and yield the right of way to pedestrians.
- B. It shall be unlawful for the operator of any bicycle or OPDMD where upon any path, trail, or roadway, to carry any person upon the handlebar or frame of any bicycle, or OPDMD.
- C. Bicycles and OPDMD may be operated upon such paths, trails, or roadways as may be posted allowing such use; provided, however, no such use shall be allowed between ½ hour after sunset and ½ hour before sunrise.
- D. Bicycles and OPDMD are to be limited by design to carrying no more than two passengers.
- E. No gas-powered motor vehicle of any kind is permitted on any sidewalk, trail or green space except for maintenance or emergency purposes.

**Section 9: Trespass**

- A. Livestock-No person shall drive or cause any horses, cattle, sheep, goats, swine, or other livestock to be driven upon or across property administered by or under the authority of the city, without the written permission of the city or its agent.
- B. Peddling and soliciting-It shall be unlawful for any person to peddle or solicit business of any nature whatsoever, or to distribute handbills, or other advertising matter, to post unauthorized signs on any lands, water, structures, or property administered by or under the jurisdiction of the City, or to use such lands, water, structures or property unless first authorized in writing by the City or its agent.
- C. Unlawful obstruction-No person, firm or corporation shall by force, threats, intimidations, unlawful fencing, enclosing, or by any other means prevent or obstruct any person from entering, leaving, or making full use of any property administered by or under the authority of the City.
- D. Hindering employees: No person shall interfere with or hinder any employee or agent of the City while performing their official duties.
- E. Alcoholic beverages, drugs-No person shall have in their possession any intoxicating beverage while in or upon the property administered by or under the jurisdiction of the City in areas determined by the City and designated by posting at the main entrance or other conspicuous place to be areas in which no alcoholic beverages are permitted unless special permission is given by the City through the alcohol permit.
- F. No person shall sell, use, or have in his possession any drug or narcotic; the sale, use or possession of which is prohibited by state law.
- G. Personal conduct-
  - 1. It shall be unlawful for any person to be under the influence of intoxicants, or to engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton,

obscene or otherwise disorderly conduct, or to disturb or annoy others, while in or on any property administered by or under the authority of the City.

2. It shall be unlawful to conduct or to participate in any form of gambling, lottery, or game of chance upon park property, unless gambling license issued by the State of Michigan.
- H. Fireworks—No person shall fire, discharge, or have in his or her possession any rocket, firecracker, torpedo, squib, or other fireworks or any substance of an explosive nature within or upon the property of the City unless the City or its authorized agent shall have authorized same by the issuance of a permit, therefore.
- I. Firearms—No person shall at any time, bring into or upon the City park's properties, nor have in his or her possession, nor discharge, or set off anywhere upon said properties, a revolver, pistol, shotgun, rifle, air gun or any gun, rifle, firearm or bow or other weapon that discharges projectiles either by air, explosive substance or any other force, provided, however, that this section shall not apply to any deputy sheriff, police officer, peace officer, or other duly appointed law enforcement officer while carrying out the duties nor does it apply to anyone with a valid CPL.
- J. Littering and pollution of waters—It shall be unlawful:
1. To discard or deposit refuse of any kind or nature in or upon the property of the commission except by placing said refuse in containers provided for such purpose.
  2. To throw, cast, lay, drop, or discharge into or leave in waters administered by or under the authority of the City any substance, matter or thing, liquid or solid which may or shall result in the pollution of said waters.
- K. Camping – Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Camp means to reside, sleep overnight, inhabit and/or dwell temporarily or longer with or without shelter.

Reside or dwell includes activities such as eating, sleeping and/or storing personal property.

Shelter includes, but is not limited to, a tent, tarpaulin, lean-to, sleeping bag, bedroll, blankets, or any other form of protection from the elements other than clothing the individual is wearing.

1. Public property. It shall be unlawful and constitute a nuisance for any person to camp or establish shelter upon a public park without the express written consent of an authorized official of the public entity having ownership, management, or control of such property.
2. Violation. A person who violates any of the provisions of this section is responsible for a municipal civil infraction.

**Section 10: Public exhibition**—No person shall exhibit any machine or show, or any animal, or indulge in any acrobatic exhibitions in or upon any City park property, nor shall any person carry on any performance or do anything whatsoever which shall cause persons to congregate so as to interfere with the proper use of such property by the general public or to obstruct the passage of vehicles or persons without first having obtained written permission from the City or its agent.

**Section 11: Special permits**—No erection, construction or maintenance shall be made above or below ground, across or beneath City park property by any person, firm, or corporation without first having obtained written permission from the City authorizing such installation or construction and a permit specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such approval.

**Section 12: Emergency powers—Nothing in these rules shall:**

- A. Prohibit or hinder duly authorized agents of the city or any peace officers from performing their official duties.
- B. Prohibit the City or the director from establishing emergency rules required to protect the health, welfare, and safety of park visitors and to protect park property; including, but not limited to, the right of the City to order all persons off City property, and close all or any portion of said park.

**Section 13: Enforcement**

A person who violates any provisions of this chapter is responsible for a municipal civil infraction, subject to payment of a civil fine of not less than \$50.00 or more than \$500.00, plus cost and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines provided as provided by section 1-13(c) (2) of the Code.

**Section 14: Definitions**

- A. "City" shall mean the City of Hudson.
- B. "City property" shall mean all lands, Bean Creek, and property administered by or under the authority of the City of Hudson.
- C. "Person" or "persons" shall mean individuals, male or female, singular or plural; firms, corporations, or any group or gathering of individuals.
- D. "Rules" shall mean the rules adopted by the City of Hudson Council applicable to all property administered by or under the authority of the said City and all amendments thereto.

**Section 15:**

All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**Section 16: Effective date**

This ordinance shall be published as required by law, to become effective on the date of final publication.

[ ] Non-emergency Ordinance

[ ] Emergency Ordinance

Introduced: August 15, 2023

Summary of Minutes Published: September 14, 2023

Enacted: September 5, 2023

Vote: \_\_\_\_\_ Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Ordinance Published: August 24, 2023, Hudson Post Gazette

Effective Date: September 20, 2023

Approved: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, City Clerk




## AGENDA ITEM REVIEW FORM

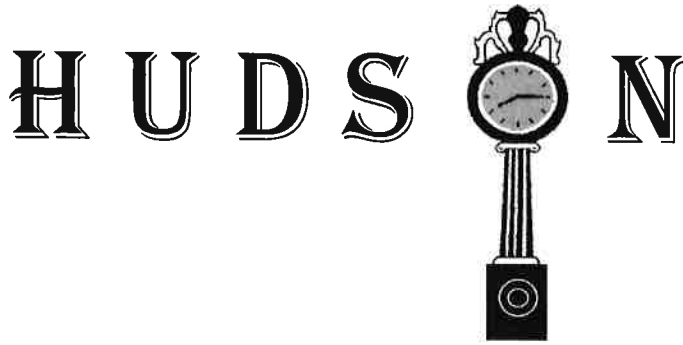
<b>ITEM:</b> 4x4 Utility Crane Truck for WWTP	<b>SUBMITTED BY:</b> Theodore L Hutchison
<b>ACTION REQUESTED:</b> Authorization to bid on a 4x4 Utility Crane Truck up to a bid of \$25,000	<b>DEPARTMENT:</b> Wastewater Treatment Plant <b>DATE:</b> 08/10/2023
<p><b>SUMMARY:</b> Currently, the WWTP is in need of service vehicle, The Authorization to bid on a four-wheel drive pickup Utility Crane Truck will allow us to have our needed tools on one vehicle and will have the capabilities of lifting out and servicing our lift station pumps for service and or replacement safely,</p> <p>We are currently looking at a Utility Crain Truck on a online auction site <b>Municibid</b> Looking at a 2008 Ford F-350 Utility Body Crane Truck (bid # 58533989) Starting bid was \$1,200 and currently @ \$6000, This truck has some issues but can be fixed in-house.</p> <p>If we feel this is not the truck we are looking for we would like to keep looking at other vehicles of same description and stay at the \$25,000 or less.</p> <p>The funds will come from Motor Vehicle Capital Outlay and Equipment Replacement or 444 budget line.</p>	
<b>RECOMMENDATION:</b> Authorize to bid on a Utility Crane Truck at action site(s) and stay under \$25,000 or less.	
<b>WWTP superintendent</b> Theodore L Hutchison / <i>Theodore L Hutchison</i>	<b>Date:</b> 08/10/2023
<b>City Manager</b> Charles Weir / <i>CW</i>	<b>Date:</b> 8-11-2023



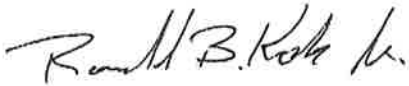



**AGENDA ITEM**  
**REVIEW FORM**

<b>ITEM:</b> Purchasing Ordinance Amendment	<b>SUBMITTED BY:</b> Charles A. Weir
<b>ACTION REQUESTED:</b>  Discussion and approve Amending Article IV Sec. 2-87, 2-88 and 2-89.	<b>DEPARTMENT:</b> City Hall  <b>DATE:</b> August 15, 2023
<b>SUMMARY:</b>  Under Article IV Finance in the City Ordinance Division 2. Purchasing, Contracts and Sales the current dollar amounts are as follows:  Sec 2-87 States, no prior council approval for purchases \$1,000.00 or less and may be made by the city manager.  Sec 2-88 States, purchases more than \$1,000.00 but less than \$5,000.00 shall receive prior council approval even though such purchase may be provided for in the budget. If practical, such purchases shall be made after obtaining at least three informal bids.  Sec 2-89 States All purchases for an amount exceeding \$5,000.00 shall have prior council approval even though such purchase may be provided for in the budget. All such purchases shall be made only after specifications have been issued and formal sealed buds have been received, provided however, that the city council may authorize purchases without sealed bids and/or specifications when an emergency exists, or it is to the city's advantage to do so. Sealed bids shall be received at city hall and be subject to final approval or rejection by the city council.  I did some research on the history of the council raising the spending limits over the years, I have discovered that the dollar amounts have not been adjusted for over 21 years. Due to inflation over the years and the current economic status of the United States, I think these numbers need to be adjusted to do business more efficiently but still be fiscally responsible in spending.  I suggest the following changes to the dollar amounts: Sec 2-87 \$5,000.00 Sec 2-88 \$5,000.00-\$10,000.00 Sec 2-89 \$10,000.00	
<b>RECOMMENDATION:</b> Council's pleasure.	
<b>SIGNATURES:</b> 	<b>TITLE:</b> City Manager



**AGENDA ITEM - REVIEW FORM**

<b>ITEM:</b> (SRO) School Resource Officer	<b>SUBMITTED BY:</b> City Manager Charles A Weir
<b>ACTION REQUESTED:</b> Approve additional funding the agreement between City of Hudson and Hudson Schools	<b>DEPARTMENT:</b> City Manager <b>DATE:</b> August 18, 2023
<b>SUMMARY:</b> Hudson Schools applied and received a grant for a School Resource Officer, which must be a sworn police officer. Hudson Schools requested an SRO from the Hudson Police Department. I received permission from the Council to continue to negotiate options to be brought back to the Council. I have attached documents for the council's review and consideration.  Pending Monday August 14 <sup>th</sup> , 2023 Hudson Schools Superintendent Dr Osborne had been given an agreement for consideration to be reviewed by the School Board. See Attached.  Options: A. Authorization: Hudson School board agrees to move forward with the agreement for consideration. B. Further Discussion: Hudson School Board wishes to continue discussion on the SRO agreement. C. Denied: SRO Discussion closed.  NOTE: Hudson Schools first day of School is August 28 <sup>th</sup> , 2023	
<b>RECOMMENDATION:</b> <b>Pending Hudson School Board's approval/authorization on August 28<sup>th</sup>, 2023:</b> Authorize the agreement between the City of Hudson and Hudson Schools for an SRO position funded 75% by Hudson Schools and 25% by the City of Hudson.	
<b>SIGNATURE:</b> 	<b>TITLE:</b> Chief of Police, Ronald B Keck Jr
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager, Charles A Weir



# Hudson Police Department

205 Railroad, Hudson, MI 49247

Chief of Police  
Ronald B Keck Jr

Phone: 517-448-8129  
Fax: 517-448-8888

REF: SRO  
Wage Packet for Hudson Police Department

	<u>2023/2024 School Season</u>
Salary: \$60,000 (Salary + OT used for calculations)	\$56,937
Overtime estimated	\$3,000
FICA 6.2% / Medicare 1.45% = 7.65% (Includes OT)	\$4,590
401	\$3,600
Health Care: +/- with Employee	\$29,000
HSA Account	\$4,000
Life Insurance	\$1,100
Cell Phone	\$240
Training	\$500
	<hr/>
Total	\$102,967

<b>School Cost</b> \$102967 x 75%	\$77,225.25
Per week (52)	\$1,485.10

NOTE:  
2024/2025 cost would include contract wage increase of 3% plus any adjustments to fringe benefits.

	<u>Hudson</u>		<u>School</u>
<b>Hudson City Cost</b>	<b>\$25,741.75</b>		<b>\$77,225</b>
***Required budget amendments***			
101-301-702.000 Salary and Wages (\$60,000)	\$15,000	+	\$45,000
101-301-714.000 FICA 7.65% of \$60000	\$1,148	+	\$3,443
101-301-719.000 Fringe Benefits (\$37,700)	\$9,425	+	\$28,275
101-301-759.000 Uniforms	<u>\$1,000</u>		
	\$26,573		

### Summary:

A Full-Time (SRO) School Resource Officer costs approximately \$103,000. The cost of the position is covered 75% Hudson Schools and 25% City of Hudson. Hudson City Cost is approximately \$26,500. The SRO would work at the Hudson Police Department M-F when not assigned to Hudson Schools. The SRO would cover PTO, Zoning enforcement, and other duties to assist the Chief as we do not have any clerical staff like other departments including Morenci and Blissfield.

**Money Source:**

Some of the cost to cover SRO wages would come from Part Time wages, however, HPD is currently paying OT due to fact there is a shortage of Police Officers. This OT expense makes it difficult to make an accurate budget.

HPD Current Budget:

101-301-703	Part Time Wages (\$22.25)	<u>\$95,790</u>	
Cost of business:	Weekends	-\$55,536	(312 shifts)
	Holidays	-\$8,812	(33 OT shifts)
	Training	-\$5,340	(6 x 40hrs)
	Cover for F/T PTO	<u>-\$9,790</u>	(55 shifts)

\*\*\*SRO position would cover the Chief's PTO lowering the above line expense.

Total Basic coverage \$79,478

Remainder for Zoning, Court, Overlap, Details, ect \$16,312

\*\*\*This amount was originally budgeted for Zoning, overtime, special assignments, overlap shifts, and to create administration time for the Chief. The summer SRO position would be assigned to Zoning. The SRO would also cover PTO for the Chief and PTO for afternoons, if taken for the entire week to avoid bouncing shifts.

\*\*\*This amount is the source of overtime being paid due to the lack of employees.

**Request for non-budgeted expense:**

City's expense for SRO	\$25,741.75
101-301-703 Part Time Wages	<u>\$10,000</u> (\$6,312 reserved for PT OT)
Amount requested	\$15,741.75

\*\*\*\*Approximately \$15,700 may be needed to cover the City's

**MEMORANDUM OF UNDERSTANDING  
SCHOOL RESOURCE OFFICER PROGRAM  
AT HUDSON COMMUNITY SCHOOLS**

**HUDSON POLICE DEPARTMENT  
HUDSON COMMUNITY SCHOOLS**

This Memorandum of Understanding (MOU) between the Hudson Police Department ("Department") and Hudson Community Schools ("Schools") (collectively, "Parties" or "We") is being set forth on this \_\_\_\_\_th day of \_\_\_\_\_, 2023. The purpose of this document is to facilitate a clear understanding of roles, duties and responsibilities of any School Resource Officer ("SRO"). This MOU is being set forth to provide universal clarification of expectations, to minimize confusion, and to provide for consistency between officers, schools, principals, and directors.

We do hereby agree that it is mutually beneficial to all parties for Hudson Police Officers to be assigned as SRO's to schools within the City of Hudson. It is understood by all parties that officers are employees of the Hudson Police Department.

**The Hudson Police Department recognizes and supports the need for safe schools and a safe learning environment for our youth.** In furtherance of that goal, the Hudson Police Department School Resource Officer shall work in partnership with school officials toward this end. The schools will provide a private office, office furnishings, telephone, and a computer to the SRO for his/her use in the school. The Police Department will provide any required police equipment determined essential by the Chief of Police.

**MISSION STATEMENT - SCHOOL RESOURCE OFFICER PROGRAM**

***Through education and enforcement and by cooperative efforts with the school staff, the students, the parents, the courts, the surrounding neighborhood, and the community's social service organizations, the SRO program strives to assist the schools with providing a safe school and neighborhood environment, and strives to hold juveniles responsible for their actions and prevent individual problems from developing into patterns of delinquency.***

**HUDSON POLICE DEPARTMENT SCHOOL RESOURCE OFFICER PROGRAM OBJECTIVES**

1. Friendly contact between the Hudson Police Department and the City's youth.
2. Assistance and information sharing concerning problems and issues affecting the schools and students.

3. Education of children regarding the role of laws, courts, and police in society.
4. Protection and education of children involving harmful adult and fellow juvenile influences.
5. Investigation of cases involving juveniles and use of effective alternatives to court whenever possible.
6. Prevention of crime or delinquent behavior by juveniles within the SROs' areas of assignment.
7. Effective problem solving and liaison with neighborhoods surrounding the schools within the City of Hudson, which are affected negatively by the conduct of students.

It should be recognized that SRO's:

- will work to maintain regular office hours, within the school buildings, as agreed upon by the parties. The SRO will also notify the appropriate supervisor in the event of leave time use so that coverage in the schools may be maintained when an officer is available;
- are encouraged to work closely alongside school officials when requested, and to work as a team with school officials for the betterment of students and the neighborhood environment as a whole;
- are encouraged to work extracurricular activities as requested by the school administrator. It is recognized by all parties that these assignments provide further opportunities for crime prevention and crime detection. Any work by the SRO in this capacity will be approved by the assigned Chief of Police. It will not relieve the School District of the need to provide adequate security at special events. All after hours work shall be approved by the Chief of Police in advance;
- are expected to keep the school principal or his/her designee informed about law enforcement actions which occur on school property and/or which may involve a student. This, of course, will occur consistent with the laws of the State of Michigan.
- are employees of the Hudson Police Department. As such, their responsibilities are to investigate criminal cases involving youth, maintain order through the enforcement of local, state, and federal laws;
- are governed by the rules, policies, shifts, schedules, procedures and practices of the Hudson Police Department and the City of Hudson;

- may be ordered away from School premises during normal school hours to perform other duties for the Department in cases of emergency. The Department is not obligated, nor expected, to back-fill during off-premises emergencies.
- are expected to attend all training, meetings, and appointments assigned by the Police Department. It is recognized that some of these will conflict with officer availability at the school during normal school hours. These conflicts will be minimized as much as possible, but the potential exists that such requirements will take precedence over school presence. The officer shall strive to keep the school principal, or his/her representative informed about his/her absences and/or activities as appropriate.
- are governed and covered by the current Collective Labor Agreement between City of Hudson and the Police Officers Labor Council;
- will receive duty assignment when school is not in session, under the direction of the Chief of Police or his/her designee;
- are police officers and not schoolteachers, school administrators, nor school counselors. The officers will assist teachers with classroom presentations on relative topics when requested and able. They will also work with families, individual students, and school staff members with counseling and guidance efforts when requested and appropriate. We, the undersigned, encourage teamwork, partnerships, cooperation and coordination between the officers, their supervisors, and the school administrators and their staff, as well as with the surrounding neighborhood;
- SROs, School Administration for the respective schools and the Chief of Police will meet at the beginning of each school year to determine the goals and objectives of the SRO for the respective school;

### **SELECTION**

While the Police Chief will duly consider Hudson Community School's recommendations, selection of each School Resource Officer is within the sole discretion of the Chief of Police.

### **EFFECTIVE DATE**

This Memorandum of Understanding is effective \_\_\_\_\_, 2023, and shall remain in effect through \_\_\_\_\_, 2024 unless renewed by agreement of both parties or terminated as provided herein.

**TERMINATION OF AGREEMENT**

Either party may terminate this agreement upon sixty (60) days' written notice to the other party.

**MODIFICATION: ENTIRE AGREEMENT OF PARTIES EXPRESSED**

No modification of this Agreement shall be valid or binding unless the modification is in writing, duly dated and signed by both parties.

**FEES:**

Hudson Community Schools shall pay the City of Hudson 75% of the SRO wages and benefit package per school year for these services; the City will be responsible for all other costs associated with the employment of SRO's.

Executed this date: \_\_\_\_\_.

**HUDSON COMMUNITY SCHOOLS**

By: \_\_\_\_\_ Superintendent


**HUDSON POLICE DEPARTMENT**

By: \_\_\_\_\_  
Chief of Police

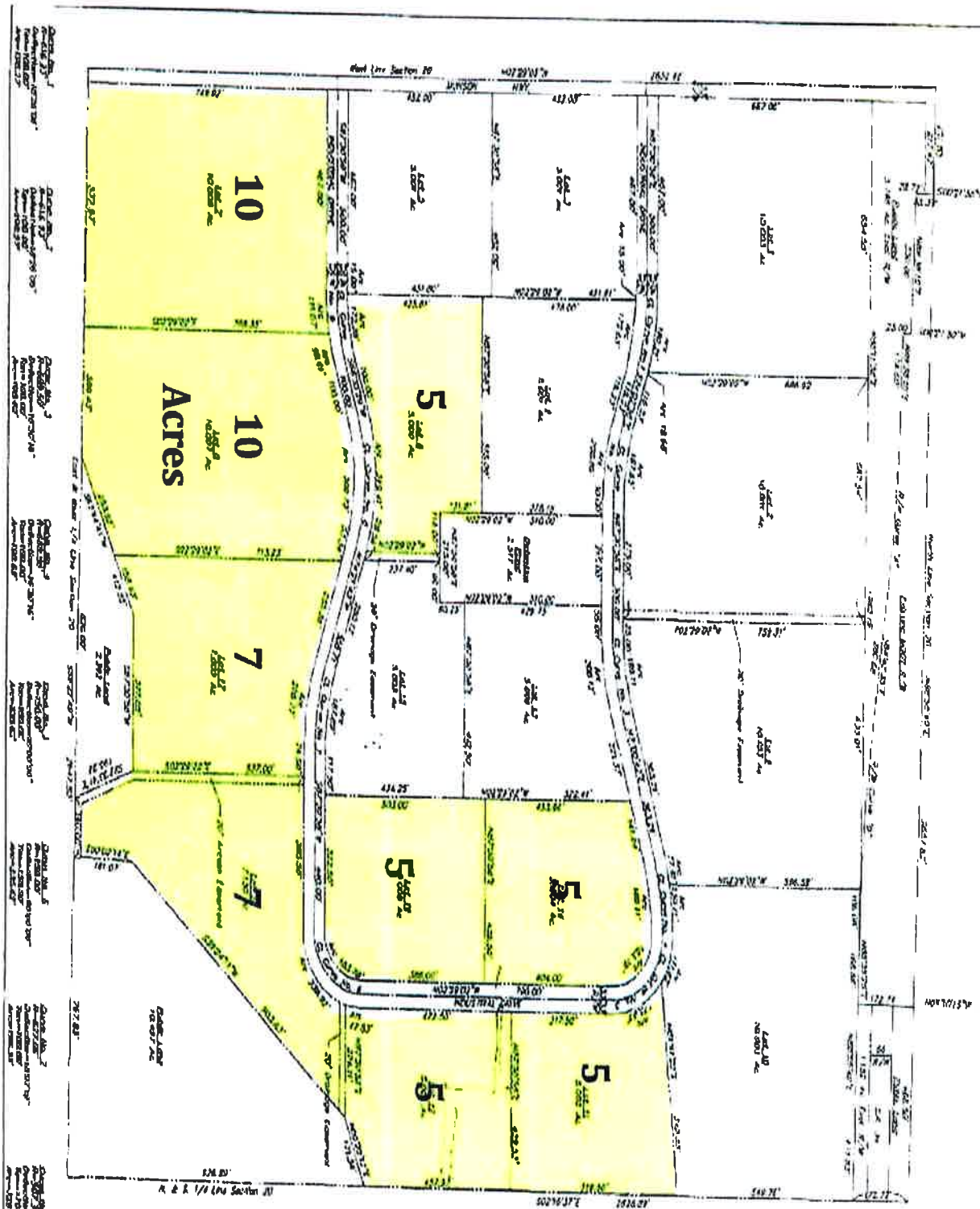




**AGENDA ITEM**  
**REVIEW FORM**

<b>ITEM:</b> Industrial Park Survey	<b>SUBMITTED BY:</b> Charles A. Weir
<b>ACTION REQUESTED:</b>  Discussion and direction for surveying the Industrial Park	<b>DEPARTMENT:</b> City Hall  <b>DATE:</b> August 15, 2023
<b>SUMMARY:</b> The city Industrial Park has a plat map showing some available lots that are currently being leased and farmed. These lots have not been surveyed and recorded with the Register of Deeds of Lenawee County. Before any land can be sold in the industrial park, it must be surveyed and filed with the County.  The city will have to determine if it should survey the lots that are noted on the plat map as written or make the lots larger or smaller? Spend the money now to survey and lay out the lots or wait until the city has a potential purchase agreement with a business for a certain amount of acreage and then pay for the survey to be done? I spoke with Kevin Pickford of the Mannik Smith Group, and he noted considerations with utility easements as well. The Mannik Smith has done survey work in the industrial park previously.  We are developing an RFP (Request for Proposal) for commercial property brokers, to market the sale of the industrial park property to potential industrial businesses so the city needs to determine how and when to have the surveying done.  The survey companies I have spoken with say that they are back logged six months or more to perform the work. Unknown how this may or may not have a negative effect on potential sales.	
<b>RECOMMENDATION:</b> Council's pleasure.	
<b>SIGNATURES:</b> 	<b>TITLE:</b> City Manager

# HUDSON INDUSTRIAL PARK



Scale 1" = 150'

Available

# Bills to Council Tuesday, August 15, 2023

<b>Bills to be Approved</b>		
BORTONS SAND & GRAVEL	\$5,000.00	BRUSH DISPOSAL 2023-2024
JONES & HENRY	\$8,564.01	DWAM GRANT IMPLEMENTATION
MML-WORKERS COMP FUND	\$12,185.00	QUARTERLY PAYMENT
MICHIGAN FINANCE AUTHORITY	\$267,000.00	PROJECT #5643-01
COUNTY NATIONAL BANK	\$80,030.00	2021 CAP. IMP. BOND PYMT.
<b>Total</b>	<b>\$372,779.01</b>	
 <b>Bills to be Confirmed</b>		
CONSUMERS	\$1,924.15	WATER PLANT
HBC LAWN SERVICE	\$2,600.00	6TH PYMT CEMETERY
QUADIENT POSTAGE FUNDING	\$2,112.48	POSTAGE
COUNTY NATIONAL BANK	\$28,204.72	VACTOR TRUCK PAYMENT
SUPERIOR IND. SALES	\$1,850.00	ANTIFREEZE, COOLANT & FILTERS
CONSUMERS	\$1,008.22	FIRE & CITY HALL
STEVENS	\$10,597.00	REFUSE MONTHLY CONTRACT
<b>Total</b>	<b>\$48,296.57</b>	

CASH SUMMARY BY FUND FOR CITY OF HUDSON  
 FROM 08/01/2023 TO 08/11/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 08/01/2023	Total Debits	Total Credits	Ending Balance 08/11/2023
101	GENERAL FUND	170,786.77	44,549.47	76,389.52	138,946.72
151	CEMETERY TRUST FUND	2,262.45	0.00	0.00	2,262.45
202	MAJOR STREET FUND	222,866.50	23,851.27	65,449.00	181,268.77
203	LOCAL STREET FUND	118,665.85	8,185.39	64,899.00	61,952.24
206	FIRE DEPARTMENT FUND	107,952.63	500.00	1,940.83	106,511.80
208	RECREATION FUND	2,913.79	0.00	0.00	2,913.79
209	CEMETARY FOUNDATION	23,729.04	0.00	0.00	23,729.04
210	AMBULANCE	145,280.74	7,628.56	31,383.83	121,525.47
211	COMMUNITY CENTER	23,429.55	1,400.00	95.38	24,734.17
270	THOMPSON MUSEUM FUND	57,910.31	0.00	0.00	57,910.31
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	39,591.91	625.00	36.93	40,179.98
410	DOWNTOWN DEVELOPMENT	43,170.76	0.00	0.00	43,170.76
412	INDUSTRIAL PARK FUND	18,513.42	0.00	0.00	18,513.42
418	L D F A	0.00	0.00	0.00	0.00
444	2021 CAPITAL IMPROVEMENT BOND FUND	112,182.94	0.00	0.00	112,182.94
450	SIDEWALK FUND	16,229.00	0.00	0.00	16,229.00
590	UTILITIES FUND	208,680.76	27,549.63	17,534.95	218,695.44
661	MOTOR VEH AND EQUIP FUND	112,230.91	8,540.55	29,844.98	90,926.48
703	PROPERTY TAX COLLECTION	118,229.05	45,567.96	118,229.05	45,567.96
705	INCOME TAX FUND	225,047.46	21,682.22	363.12	246,366.56
750	PAYROLL FUND	1,237.15	91,823.45	60,752.99	32,307.61
	TOTAL - ALL FUNDS	1,770,910.99	281,903.50	466,919.58	1,585,894.91

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CHECK REGISTER FOR CITY OF HUDSON  
CHECK DATE FROM 07/31/2023 - 08/11/2023

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Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
08/01/2023	CNB -	1244	LENAWEE INT SCHOOL DISTRICT	12,185.17
08/01/2023	CNB -	1245	LENAWEE COUNTY TREASURER PROP TAX	38,097.84
08/01/2023	CNB -	1246	CITY OF HUDSON	44,414.62
08/01/2023	CNB -	1247	HUDSON AREA SCHOOLS	23,531.42
CNB - TOTALS:				
Total of 4 Checks:				118,229.05
Less 0 Void Checks:				0.00
Total of 4 Disbursements:				118,229.05

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
07/31/2023	CNB-C	103314	CRAIG WICKHAM TREE SERVICE	3,350.00
07/31/2023	CNB-C	103315	HBC LAWN SERVICE, LLC	2,600.00
07/31/2023	CNB-C	103316	QUADIENT FINANCE USA, INC.	2,112.48
07/31/2023	CNB-C	103317	HUDSON AUTO CENTER	22.19
07/31/2023	CNB-C	103318	HUDSON AUTO CENTER	18.98
07/31/2023	CNB-C	103319	HUDSON AUTO CENTER	45.38
07/31/2023	CNB-C	103320	TERESA FRANZ	300.00
07/31/2023	CNB-C	103321	BRINER OIL CO INC	672.75
07/31/2023	CNB-C	103322	BRINER OIL CO INC	617.79
07/31/2023	CNB-C	103323	BRINER OIL CO INC	229.50
07/31/2023	CNB-C	103324	BRINER OIL CO INC	583.86
07/31/2023	CNB-C	103325	BRINER OIL CO INC	170.06
07/31/2023	CNB-C	103326	CFS INSPECTIONS	214.50
07/31/2023	CNB-C	103327	GRAINGER	317.11
07/31/2023	CNB-C	103328	GRAINGER	34.87
07/31/2023	CNB-C	103329	SHARE CORPORATION	599.90
07/31/2023	CNB-C	103330	USA BLUE BOOK	431.83
07/31/2023	CNB-C	103331	USA BLUE BOOK	396.34
07/31/2023	CNB-C	103332	BURNIPS EQUIPMENT COMPANY	120.00
07/31/2023	CNB-C	103333	ELHORN ENGINEERING COMPANY	655.00
07/31/2023	CNB-C	103334	RISING EXCAVATING INC	221.00
07/31/2023	CNB-C	103335	GERKEN MATERIAL INC	252.65
07/31/2023	CNB-C	103336	UNIFIRST CORPORATION	49.15
07/31/2023	CNB-C	103337	MICHIGAN GAS UTILITIES	930.94
07/31/2023	CNB-C	103338	GOLDSTAR PRODUCTS INC	79.94
07/31/2023	CNB-C	103339	MRWA	600.00
07/31/2023	CNB-C	103340	CITY OF HUDSON	571.46
07/31/2023	CNB-C	103341	RICE SIGNS	636.75
07/31/2023	CNB-C	103342	STATE OF MICHIGAN EGLE	482.00
07/31/2023	CNB-C	103343	WHEN I HAVE TIME	894.85
07/31/2023	CNB-C	103344	WARD, LORA	195.02
08/02/2023	CNB-C	103345	BURNIPS EQUIPMENT COMPANY	204.95
08/02/2023	CNB-C	103346	FORREST AUTO SUPPLY	13.18
08/02/2023	CNB-C	103347	WOODBIDGE FIRE DEPT	480.00
08/02/2023	CNB-C	103348	W.S. DARLEY & CO.	301.30
08/02/2023	CNB-C	103349	STATE CHEMICAL SOLUTIONS	452.36
08/02/2023	CNB-C	103350	BOUND TREE MEDICAL LLC	266.97
08/02/2023	CNB-C	103351	BOUND TREE MEDICAL LLC	328.21
08/02/2023	CNB-C	103352	BOUND TREE MEDICAL LLC	404.18
08/02/2023	CNB-C	103353	BOUND TREE MEDICAL LLC	308.98
08/02/2023	CNB-C	103354	BOUND TREE MEDICAL LLC	74.34
08/02/2023	CNB-C	103357	P & R COMMUNICATIONS SERVICE, INC	418.21
08/02/2023	CNB-C	103358	HACH	443.51
08/02/2023	CNB-C	103359	HACH	483.84
08/02/2023	CNB-C	103360	LINDA J CROSS	103.49
08/02/2023	CNB-C	103361	LENAWEE COUNTY TREASURER	89.25
08/02/2023	CNB-C	103362	HUDSON POST GAZETTE	118.25
08/02/2023	CNB-C	103363	JARED MIDDEL	210.00
08/02/2023	CNB-C	103364	J McELDOWNEY INC	95.35
08/02/2023	CNB-C	103365	BELSON ASPHALT PAVING INC.	129,798.00
08/03/2023	CNB-C	103366	FORREST AUTO SUPPLY	18.76
08/03/2023	CNB-C	103367	MARC PHIPPS	139.49
08/03/2023	CNB-C	103368	COUNTY NATIONAL BANK	28,204.72
08/07/2023	CNB-C	103370	FIRST BANKCARD	482.11
08/07/2023	CNB-C	103371	FIRST BANKCARD	92.34
08/07/2023	CNB-C	103372	FIRST BANKCARD	131.78
08/07/2023	CNB-C	103373	BRINER OIL CO INC	533.87
08/07/2023	CNB-C	103374	BRINER OIL CO INC	288.00
08/07/2023	CNB-C	103375	W.S. DARLEY & CO.	146.90
08/07/2023	CNB-C	103376	D & P COMMUNICATIONS INC.	1,126.29
08/07/2023	CNB-C	103377	UNIFIRST CORPORATION	49.15
08/07/2023	CNB-C	103378	HUDSON AUTO CENTER	22.19
08/07/2023	CNB-C	103379	BRINER OIL CO INC	596.60
08/07/2023	CNB-C	103380	BURNIPS EQUIPMENT COMPANY	63.98
08/07/2023	CNB-C	103381	SUPERIOR INDUSTRIAL SALES & SERVICE	1,850.00 V
08/07/2023	CNB-C	103382	ED BELLFY	136.18
08/07/2023	CNB-C	103383	JEFF VANDERLOOVEN	96.78
08/07/2023	CNB-C	103384	CONSUMERS ENERGY	1,552.31
08/07/2023	CNB-C	103385	WHITE, HOTCHKISS & FALAHEE, PLLC	535.00
08/07/2023	CNB-C	103386	STEVENS DISPOSAL	10,597.00
08/07/2023	CNB-C	103387	LOWES BUSINESS ACCOUNT	84.76
08/09/2023	CNB-C	103388	SUPERIOR INDUSTRIAL SALES & SERVICE	1,517.00
08/09/2023	CNB-C	103389	CITY OF ADRIAN	105.00
08/09/2023	CNB-C	103390	BLADE RUNNER OUTDOOR SERVICE	40.00
08/09/2023	CNB-C	103391	WHEN I HAVE TIME	796.20
08/09/2023	CNB-C	103392	FIRST BANKCARD	1,818.38
08/09/2023	CNB-C	103393	VOID	0.00 V

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CHECK REGISTER FOR CITY OF HUDSON  
CHECK DATE FROM 07/31/2023 - 08/11/2023

Page: 3/3

Check Date	Bank	Check	Vendor Name	Amount
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CNB-C TOTALS:

Total of 77 Checks:				204,025.46
Less 2 Void Checks:				1,850.00
Total of 75 Disbursements:				<u>202,175.46</u>

REPORT TOTALS:

Total of 81 Checks:				322,254.51
Less 2 Void Checks:				1,850.00
Total of 79 Disbursements:				<u>320,404.51</u>



# CLEAR-1019 Reported Offense By Date

Between 07/01/2023 Thru 08/01/2023

Agency: HN Hudson Police Department



Offense Code	Description	Incident Count
1178	CSC 4th Degree -Forcible Contact	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2602	Fraud - Swindle	1
2609	Identity Theft	2
2674	Fraud (Larceny) by Conversion	1
3077	Retail Fraud Misrepresentation 3rd Degree	1
3078	Retail Fraud Theft 3rd Degree	2
5006	Obstructing Justice	1
5015	Failure to Appear (FTA)	1
5295	Concealed Weapons - Firearm in Auto (CCW)	1
C2899	Juvenile - All Other	2
C3020	Misdemeanor Arrest Warrant (Originating Agency)	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	1
C3106	Crash, Rear End-Left Turn	1
C3155	Personal Injury Traffic Crash PIA	1
C3170	Private Property Traffic Crash	1
C3217	Attempt Suicide Adult	1
C3250	Mental Health Call	1
C3299	Welfare Check	5
C3310	Family Trouble	2
C3314	Missing Persons	1
C3316	Lost Property	2
C3318	Found Property	1
C3324	Suspicious Circumstances	11
C3326	Suspicious Vehicles	2
C3330	Assist Other Law Enforcement Agency	13
C3331	Assist Medical	2
C3336	Assist Citizen	3
C3337	Assist Citizen - Vehicle Lockout	1
C3355	Civil Matter - Other	6
C3357	Protective Services Referral (CPS/APS)	1
C3702	Traffic Complaint / Road Hazard	1
C3704	Traffic Complaint / Abandoned Auto	1
C3728	Traffic Complaint / Parking Complaint	1
C3804	Animal Complaint	5
C3808	Animal Bite / Scratch	3
C3902	Burglary Alarm	1
C3907	Panic Alarm	1
C3999	Alarms All Other	3
C4041	Speeding Citation	1
C4212	Parking Restricted Zone Citation	1
C4745	Recreational Marihuana - Civil Infraction	1
L3503	Warrant Pick Up - HN	1
L3513	Property Check - HN	1
L3517	Subpoena Service - HN	1
L3522	Storms/Flood/Power Outages - HN	1



**CLEAR-1019 Reported Offense By Date**

Between 07/01/2023 Thru 08/01/2023

Agency: **HN** Hudson Police Department



Offense Code	Description	Incident Count
L3524	Freedom of Information - HN	3
L3531	Fireworks Complaints - HN	2
L3533	PBT Test - HN	6
L3543	Purchase Permit - HN	1
L3544	Background/Records Check - HN	3
L3552	Noise Complaint - HN	4
L3565	Disturbance - Non Domestic - HN	2
L3585	Trespass Warning - HN	3
L3590	Traffic Stop - HN	10
L3597	Ordinance Violation -HN	28
Sum:		158

# Report from the Main Office

## July 2023

8 building permits and 1 electrical permit issued.

No activity at the Maple Grove Cemetery this month.

We still have three rental properties that need to send in their pictures to prove they fixed the violations that was found. After cross referencing the property taxes with the water bills, I found a few more rentals that has not been registered.

We sold 6 dog tags.

Community Center had 3 rentals, 10 park reservations and 7 garage sale permits.

Another 19 more code violations letters have been sent out on tall grass, vehicles, chickens and junk in the yard.

In the utilities, the office billed \$106,811.55 for the month of July and additional \$5,881.93 in late charges.

We received our election ballot box and the cameras will be arriving soon. Everything will be installed before the February election in 2024. Since we had to have an election box out front, the existing mailbox will be removed and a smaller mailbox will be installed on the wall.

Jeaniene McClellan  
City Clerk



Plant office Phone (517) 448-4701  
 Ted Cell # (517) 306-0023  
 Second cell # (517) 306-3879  
 E-Mail: [wwtp@ci.hudson.mi](mailto:wwtp@ci.hudson.mi)

Monthly Report of Operations at the  
 Wastewater Treatment Plant for July 2023

	23-Jun	23-July	
Rain	1.79	6.11	Inches
Average Influent Flow	0.27	0.283	MGD
Max Influent Flow	0.315	0.476	MGD
Total Influent Flow	8.114	8.480	MG
Average Primary Sludge Pumped	11,025	8,767	Gal/day
Total Primary Sludge Pumped	341,763	271,785	Gallons
Average Secondary Sludge Pumped	472,500	431,833	Gal/day
Total Secondary Sludge Pumped	14,175,000	12,955,000	Gallons
Average Sludge Wasted	26,474	15,330	Gal/day
Total Sludge Wasted	608,893	352,580	Gallons
Average Ferrous Feed	90	75	lbs/day
Total Ferrous Feed	2,694	2,242	lbs
Average Electrical Usage	939	922	Kilowatt hrs/day
Total Electrical Usage	28,160	27,650	kilowatt hrs
Average Natural Gas Usage	16	14	M cu ft/day
Total Natural Gas Usage	477	416	M cu ft



Respectfully Submitted

*Theodore L Hutchison*

City of Hudson WWTP Superintendent.

# City of Hudson Fire Dept. Department Head Report Month JULY Year 2023

**MONTHLY RUN TOTAL: 16**  
**BREAKDOWN BY SERVICE AREA**

**2023 YEAR TO DATE CALLS 153**

CITY OF HUDSON	<u>4</u>	YTD	<u>44</u>	2022 YEAR END TOTALS	<u>218</u>
HUDSON TWP.	<u>3</u>	YTD	<u>28</u>	2021 YEAR END TOTALS	<u>241</u>
PITTSFORD TWP.	<u>3</u>	YTD	<u>30</u>	2020 YEAR END TOTALS	<u>208</u>
MEDINA TWP.	<u>0</u>	YTD	<u>8</u>	2019 YEAR END TOTALS	<u>210</u>
				2018 YEAR END TOTALS	<u>174</u>

**ASSIST TO:**

CLAYTON	<u>1</u>	YTD	<u>8</u>	WALDRON	<u>0</u>	YTD	<u>1</u>
ADDISON	<u>2</u>	YTD	<u>11</u>	HUDSON AMBULANCE	<u>0</u>	YTD	<u>11</u>
MORENCI	<u>0</u>	YTD		NORTH ADAMS	<u>0</u>	YTD	<u>0</u>
JEFFERSON	<u>1</u>	YTD	<u>10</u>	OTHER	<u>2</u>	YTD	<u>2</u>

**TRAINING/ACTIVITY/OTHER**

**TRAINING #1 TOPIC SCBA Confidence/Denver Box Drills FIREFIGHTERS ATTENDED 13  
HRS TOTAL 2.3**

**TRAINING #2 TOPIC Master Streams/Severe Weather Watch Procedures FIREFIGHTERS  
ATTENDED 17 HRS TOTAL 2.3**

**TRAINING #3 TOPIC Electric Vehicle Extrication FIREFIGHTER ATTENDED 6 HRS TOTAL 8**

**OTHER ACTIVITIES:**

Issued 8 Burning permits for July. YTD= 62

2022 total permits issued was 69.

Truck Check was held 7/16/23. 15 Firefighters Attended. 2 Hrs. Total

C-1 worked on the Onboarding and Building of the Fire Reporting Software Program.

C-1 attended the Lenawee County Fire Chiefs Association Meeting.

C-1 and C-5 attended the Hillsdale County Fire Association Meeting. Hudson was voted back into the Association.

We received the NVFC water grant that we had applied for and had thought we had not gotten. The grant was supposed to be awarded in May so when we didn't hear from them it was a big surprise to get the email a few weeks ago stating we were awarded 96 cases of drinking water.

C-1 and City Manager Weir finished and submitted the Michigan Fire Grant process and hopefully we will be hearing good news back this month. The Grant is for \$30,000.00 for Fire Gear and Radio Batteries.

*Jerry Tanner*

82 - C1

**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
REGULAR MEETING  
July 24, 2023 at 6:30 pm**

The Regular Meeting was called to order by Commissioner Brad VandeZande at 6:40 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Watson Clark, Rob Hall, Sean Williams, Jack Donaldson, and Willis Terrill

ABSENT: None

OTHERS: City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Setting the Agenda:**

Motion by Jack Donaldson, seconded by Watson Clark, to **add Item C under New Business – Site Plan for TSC Project** Carried by voice vote.

**Minutes dated May 22, 2023:**

Motion by Watson Clark, seconded by Sean Williams, to **approve the minutes dated May 22, 2023 and place on file.** CARRIED by voice vote.

**NEW BUSINESS:**

**Rock the Block:**

Rock The Block in Hudson on September 15-16, 2023 provided by Habitat for Humanity of Lenawee. Habitat for Humanity has asked to come to Hudson and help homeowners on little projects such as: painting, general yard cleanup, pressure wash siding, bush trimming, fence repairs, and smoke/CO detectors.

*Members would like to have this posted on the website and also on facebook.*

**Park's Rules and Regulations:**

The Recreation Advisory Board has already approved the ordinance as written and the staff wanted the Planning Commission to also see the ordinance before the 1<sup>st</sup> reading at the Council meeting.

*Members had questions about the hours, having food or beverage on the Bean Creek, and Electrical vehicles on the trails. Would like the staff to make a few changes before going to Council.*

**Site Plan for TSC Project:**

City Manager Charles Weir just received the preliminary site plan from TSC and needed to know about the zoning and fence variance.

*Representatives from the TSC project will be at the Planning Commission Meeting on August 28<sup>th</sup> to ask for the zoning to be Highway Commercial and also have a variance on installing a taller fence.*

**CITY MANAGER'S REPORT:**

- Gregory, Cross and North Streets has been completed except for a couple of small items.
- City working on several blight complaints.
- New WWTP Employee hired.
- HPD working with the school for a school resource officer.
- Lift Station upgrades on going.

**VISITORS BEFORE COMMISSION:**

No Visitors

**COMMISSION COMMENTS:**

**ADJOURNMENT:**

Motion by Watson Clark seconded by Sean Williams, to **adjourn the meeting at 7:27 p.m.**

ATTEST:

\_\_\_\_\_  
Jeaniene McClellan, City Clerk

**RECREATION ADVISORY BOARD**  
**121 N. Church Street, Hudson, MI 49247**  
**REGULAR MEETING**  
**Minutes of July 10, 2023**

The Recreation Advisory Board meeting was called to order by Board Member John Kirkland at 6:00 p.m.

Roll Call: Present: Nicole Chase, Elizabeth Comiskey, Eric Hickman, Roger Clark  
and John Kirkland  
Absent: Nikki Cleveland

Others Present: City Manager Charles Weir, and City Clerk Jeaniene McClellan.

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**ORDERS OF THE DAY:**

**Excuse Absent Members:**

Motion by Eric Hickman, seconded by Roger Clark to **approve to excuse Nikki Cleveland from the meeting**, CARRIED by voice vote.

**Minutes:**

Motion by Eric Hickman, seconded by Elizabeth Comiskey to **approve the minutes of May 15, 2023, and place on file**, CARRIED by voice vote.

**OLD BUSINESS:**

**Ball Field Agreement:**

Motion by Eric Hickman, seconded by Roger Clark to **approve the Ball Field Agreement as written and forward to Council for approval**, CARRIED by voice vote.

**Parks Rules and Regulations:**

Members of the Board had a couple of changes under Section 2 and Section 4.

Motion by Eric Hickman, seconded by John Kirkland to **approve the Parks Rules and Regulations with the recommended changes and forward to Council**, CARRIED by voice vote.

**VISITORS BEFORE THE BOARD:**

No comments received

**CITY MANAGER'S REPORT:**

- MDOT's Street Construction on Main Street has been completed.
- There will be some interviews for the 3<sup>rd</sup> employee at the WWTP.

- The Spark Grant has been submitted and we should know around September if we will received any money.
- Tractor Supply Company has asked for the second extension but they still plan on breaking ground the Spring of 2024.

**BOARD COMMENTS:**

The next meeting will be September 11, 2023 at 6:00 pm.

**ADJOURNMENT:**

Motion by Elizabeth Comiskey, seconded by Eric Hickman **to adjourn the meeting at 6:26 p.m.**

ATTEST:

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Jeaniene McClellan, City Clerk





## City Manager Report

August 15, 2023

- The Hudson Museum is having the brick wall on the south side repointed to resolve the interior leaking problem that has been occurring for the past few years when we receive heavy rain falls. We have this same issue at the Community Center occasionally which we will need to address soon. This expense was covered by donations to the museum.
- The Fire Department floor was opened, and a void was discovered under sinking floor as suspected. There appears to be other voids under the adjacent slabs as well. We also discovered that the exterior walls and roof support beams are sitting on open cement blocks and not a solid pier. I am meeting with a structural engineer on Monday to further assess the situation. Public works and Wastewater staff televised, flushed, and cleaned the existing cast iron drains that are functional but not optimum by any means.
- Office staff is currently working on updating the employee handbook and I expect we will have it back to the Council for review over the next month or two.
- DDA meeting scheduled for 6:pm on August 22<sup>nd</sup>. There will be discussion about some projects in the downtown area that the DDA will potentially fund with the proceeds from the sale of 306 West Main Street.
- Jay Best and I met with Matt Biolette of Fleis & Vandenbrink who has been recently hired by F&V. Matt is responsible for researching and facilitating funding opportunities through grants for local governments. It was a good meeting, and he will be keeping the city informed of grant opportunities for different potential projects.
- The empty downtown building at 308 West Main has been sold and the city is working with the new owner to reconnect the water service to the building.
- The property owner of the "dangerous structure" at 225 Grove Street has been served and a pretrial hearing is scheduled for November 20, 2023, in the 39<sup>th</sup> Circuit Court of Lenawee County.

Charlie