

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
June 21, 2022**

747607:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Pam Ely, Natalie Loop, Rick Moreno and Carl Sword

ABSENT: Lee Ann Minton

ALSO PRESENT: John Irvine, John Johnson – Nickel & Saph Inc., Matt Shaffer, Joann Simmons, Candi Best, Daniel Schudel, Lisa Enerson, Barb Ireland – Hudson Post Gazette, WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

747608:

Motion by Carl Sword, seconded by Rick Moreno **to excuse Lee Ann Minton from the meeting.** CARRIED 6-0 by roll call

Setting the Agenda:

747609:

Motion by Carl Sword, seconded by Rick Moreno **to add Item D, Approve Resolution for Charitable Gaming Licenses for the Library and Item E, Approve Jefferson Street Repair under New Business.** CARRIED 6-0 by roll call

Approval of Minutes of June 7, 2022:

747610:

Motion by Natalie Loop, seconded by Carl Sword **to approve the minutes from June 7, 2022 and place on file.** CARRIED 6-0 by roll call

PUBLIC COMMENT:

No Public Comment received.

NEW BUSINESS:**Approve: Webster Park Water Tank Inspection and Cleaning:**

The Webster Water Tower is need of an interior cleaning and inspection. It appears that the water tower has not had an interior cleaning since 2000. The last inspection was done in 2017.

Dixon Engineering & Inspection Services has provided a proposal for the interior cleaning and inspection of the water tower. Dixon has provided these services to the city in previous years on both city's water towers.

The 10-page proposal gives the details of the scope of the work and the terms.

The cost of the services provided by Dixon on this project is estimated at \$4,575.00. \$5,000 has been budgeted for the work to be done under the Contractual Service line item in the 2022-2023 Water Distribution Fund.

747611:

Motion by Carl Sword, seconded by Natalie Loop **approve the inspection service proposal from Dixon Engineering & Inspection Services for the cleaning and inspection of the Webster Park water tower, in the amount of \$4,575.00, and authorize the City Manager to sign the agreement.** CARRIED 6-0 by roll call vote.

Approve: Assessing Service Agreement with Renius & Renius:

Renius & Renius has been providing assessing services to the City of Hudson since 2019. The current 4-year contract expired March 31, 2022. Renius & Renius has done an exceptional job for the city over the last four years.

The proposal from Renius & Renius is identical to the previous proposal except for date changes where needed. The cost for the assessing services also remains the same at \$18,150.00 annually or \$1,512.50 monthly.

The second agreement is for the assessor Part-Time Employment Agreement is specifically for the Board of Review duties at \$200.00 annually.

The 2022-2023 budget for contractual assessing services is \$18,350.00.

747612:

Motion by Natalie Loop, seconded by Pam Ely **approve the agreements with Renius & Renius for all assessing services for the city, April 22, 2022 through March 31, 2026 in the amount of \$18,350.00 annually, and authorize the City Manager to sign the agreements.**

CARRIED 6-0 by roll call vote.

Approve: Year End Budget Amendments:

The Council members were given the year-end budget amendments for the fiscal year 2021-2022. Revenues were up in several of the General Fund lines.

The expenses were up likewise in several areas with the utilities showing some of the larger increases. Some increases in salaries and wages due to the much-appreciated Council approved stipend increases for the employees.

Just over \$100,000.00 was pulled from the General Fund to meet the financial obligations of the City for the fiscal year.

Overall, the City appears to be in good financial status. July 1, 2021, the City's fund balances were at \$124,915.56 with some of the funds in the red.

June 30, 2022, projection is a healthy \$1,348,248.98 and all funds in the black. This was only possible by the city (Government and Citizens) coming together and making it happen.

747613:

Motion by Carl Sword, seconded by Natalie Loop **approve the year-end budget amendments for fiscal year 2021-2022.** CARRIED 6-0 by roll call vote.

Approve: Resolution for Charitable Gaming Licenses for the Library:

Joann Simmons from the Library has asked for the Council to approve the resolution for the Friends of the Library to have a charitable gaming license.

747614:

Motion by Pam Ely, seconded by Rick Moreno **approve the resolution for the charitable gaming license for the Friends of the Library on the 501C3.** CARRIED 6-0 by roll call vote.

Approve: Jefferson Street Repair:

After televising the collapsed sewer pipe at the intersection of Jefferson and Douglas Street, it showed a drain pipe dumping into this pipe also along with the crack. The set and cure piping method will not work well in this situation so we will need to replace the whole section. DPW Superintendent Jay Best has been in contact with a couple of contractors, Rising Excavating will not be able to get to this until approximately 6 weeks but Bailey Excavating has time right now to fix the collapsed pipe.

747615:

Motion by Natalie Loop, seconded by Pam Ely **approve Bailey Excavating from June 5, 2022 in the amount of \$30,984.50 to repair the Jefferson Street** CARRIED 6-0 by roll call vote.

UNFINISHED BUSINESS:

Approve: Property Liability Insurance Renewal Quotes:

At the June 7th Council meeting Council was presented with two property liability insurance quotes. One from BHS who the City currently hold the city's policy, and the other quote was from Nickel & Saph. Both proposals were presented by representatives from each company. Council requested more time to review the proposal documents before deciding and to forward any questions they may have to the City Manager for follow up.

Final Quote prices presented June 7, 2022

BHS \$67,819.00
 Nickel & Saph \$62,505.00

747616:

Motion by Natalie Loop, seconded by Carl Sword **approve Nickel & Saph in the amount of \$62,505.00 for our Property Liability Insurance** CARRIED 6-0 by roll call vote.

Vector Truck Finance Purchase:

At the February 15, 2022, Council meeting Council approved the purchase of a Vactor Truck up to \$75,000.00. After several months of searching for a good serviceable truck in that price range has been unsuccessful. DPW Superintendent Jay Best has found a couple of trucks that are in the \$130,000.00-\$160,000.00 range.

The companies that have these trucks have Governmental Lease-Purchase Agreements that will allow financing over a period of three years. Current interest rate is just under 5%.

We have received information and pricing on three Vactor trucks.

Brown Equipment Company 2005 Vactor \$145,000.00
 Brown Equipment Company 2002 Vactor \$130,000.00
 Doheny Company 2008 Vactor \$153,850.00
 Bell Equipment Advised \$200,000.00 Plus

Since we received the quotes the prices on all the vehicles went up.

747617:

Motion by Natalie Loop, seconded by Carl Sword **approve to bring in two vehicles, one from Brown Equipment and one from Doheny and to negotiate the price on the vehicle you decide to purchase.** CARRIED 6-0 by roll call vote.

Bills:

Bills to Council
 June 21, 2022

Bills to be Approved

Elhorn Engineering Company	\$2,139.00	4 - 30 gallon Drum of El-Chlor & 8 - 15 gallon Liquid Aquadene
Blue Cross Blue Shield	\$35,661.65	June Health Insurance
Total	\$37,800.65	

Bills to be Confirmed

D & P Communications	\$1,232.73	June 2022 Internet, phones, tv for all departments
Briner Oil Company	\$1,785.59	135 gallons of diesel @ \$4.73 268 gallons of gas @ \$4.28
Modern Waste Systems	\$9,741.64	Refuse Contract
Peerless Midwest	\$17,561.00	High Service Pump 1, 2, & 3 @ WTP
Consumers Energy	\$1,082.46	June 2022 City Hall and Fire Department
Consumers Energy	\$2,016.60	June 2022 Water Treatment Plant
Consumers Energy	\$3,162.51	June 2022 Waste Water Treatment Plant
First Bankcard	\$6,918.75	DPW, WWTP, & ALS Credit card statement - June 2022
Total		
		\$43,501.28

747618:

Motion by Carl Sword, seconded by Rick Moreno **to pay the bills.** CARRIED 6-0 by roll call vote

Department Head Reports:

747619:

Motion by Carl Sword, seconded by Rick Moreno **to accept the Department Head Reports and place on file.** CARRIED 6-0 by roll call vote

Account Balances & Check Register:

Account Balances:

General Fund	\$169,272.83
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$121,573.45
Local Street Fund	\$ 95,843.54
Fire Department Fund	\$ 93,031.47
Recreation Fund	\$ 5,388.02
Cemetery Foundation	\$ 12,662.26
Ambulance	\$ 79,128.33
Community Center	\$ 17,222.01
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 41,791.98
Downtown Development	\$ 10,699.58
Industrial Park Fund	\$ 13,745.77
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$144,686.42

Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$113,102.83
Motor Veh and Equip Fund	\$216,434.09
Property Tax Collection	\$ 0.00
Income Tax Fund	\$ 98,032.90

747620:

Motion by Carl Sword, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 6-0 by roll call vote

Revenue Expenditure Report:**747621:**

Motion by Natalie Loop, seconded by Carl Sword **to accept the Revenue Expenditure Report and place on file.** CARRIED 6-0 by roll call vote

MANAGER'S REPORT:

- The Celebrate Hudson Festival and the Cars for Kids events scheduled for June 18th is coming together and expected to be well attended. It looks like the weather that day will be a perfect sunny and 72 degrees. A big thank you to Mr. and Mrs. Green, the Hudson Chamber of Commerce, and the Hudson Kiwanis for their efforts to make it happen.
- We are getting good compliance with the ordinance violations letters going out and being followed up by the Police Department. It is an ongoing task but a worthwhile endeavor.
- The Downtown Development Authority (DDA) is in the process of selling the 306 W Main Street building. The current renter has the option to purchase the property.
- We are in the process of televising the sewer main break on Jefferson Street to make a better assessment of how to make the repair. We are also seeking another bid for the repair work.
- The small section of curb that needed to be replaced on Washington Street before the repaving project, has been done.
- DPW will be shorthanded for the next several weeks due to a medical procedure of an employee.
- EGLE has put out information on how to apply for State Revolving fund dollars for Drinking Water and Clean Water projects. City Manager will be looking into what this all entails. He will be discussing it further when they meet again with Jones and Henry on the DWAM grant work for this year.
- Charles Weir will be attending the Michigan Municipal Executive workshop July 19-22.
- There has been another sink hole developing in the North west parking lot by the Panda House back door.

COUNCIL COMMENTS:

ADJOURNMENT:

747622:

Motion by Natalie Loop, seconded by Rick Moreno to **adjourn the meeting at 8:31 pm**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk