

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**November 21, 2023 at 7:00 P.M.**

**A G E N D A**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
  - A. Excuse Absent Members(s)
  - B. Setting the Agenda
  - C. Approval of Minutes of November 13, 2023
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
  - A. Approve: Christmas Parade
  - B. Approve: Appointment to the Recreation Advisory Board
  - C. Approve: Performance Resolution for Municipalities
- VII. UNFINISHED BUSINESS**
  - A. Bills
  - B. Account Balances and Check Register
  - C. Department Head Reports
- VIII. OTHER BOARDS AND COMMISSIONS**
  - A. Planning Commission Minutes dated October 23, 2023 and corrected minutes September 25, 2023
  - B. Recreation Advisory Board Minutes dated October 30, 2023
- IX. CITY MANAGER'S REPORT**
- X. COUNCIL COMMENTS**
- XI. ADJOURNMENT**

**Jeaniene McClellan, City Clerk**

\*\* MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE \*\*

\*\* 121 N. CHURCH STREET, HUDSON, MI 49247 \*\*

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
ORGANIZATIONAL MEETING  
November 13, 2023 at 7:00 p.m.**

**747976:**

The organizational meeting was called to order by Mayor Carmel Camp at 7:00 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lisa Enerson, Sherry Kirkland, Rick Moreno, Daniel Schudel,  
Natalie Loop and Carl Sword

ABSENT: None

ALSO PRESENT: Sara Schudel, Will Terrill, Richard & Carolyn Halliwill, Mary Catherine Halliwill, Bill Camp, Teresa Frantz, Ambulance Director Jim Stevens, Andy Campbell – Bakertilly Municipal Advisors, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Approval of Minutes of October 17, 2023:****747977:**

Motion by Lisa Enerson, seconded by Daniel Schudel to **approve the minutes of October 17, 2023, and place on file**, CARRIED: 7-0 by roll call vote.

**READING OF CERTIFICATION OF NOVEMBER 7, 2023 ELECTION:**

City Clerk Jeaniene McClellan read the Election Results Report of the November 7, 2023 Election from the Tabulator tape. The Canvassers was not able to verify the votes for the City of Hudson but the City did not have a close race so the City Clerk sworn in the members.

**CITY COUNCIL MEMBER FOR HUDSON CITY (2) FULL TERMS**

Carl Sword received 120 votes

Sherry Kirkland received 111 votes

There was a total of 19 Write-In votes

Total ballots tabulated 250

**CITY COUNCIL MEMBER FOR HUDSON CITY (1) PARTIAL ONE-YEAR TERM**

Write-in total of 31 votes

Teresa Frantz received 20 votes

Jerry Underfer received 1 vote

**OATHS OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS:**

City Clerk Jeaniene McClellan administered the Oaths of Office to Incumbents Carl Sword and Sherry Kirkland along with new Council Member Teresa Frantz.

*Meeting adjourned Sine Die*

**CITY OF HUDSON**  
**121 N. CHURCH STREET, HUDSON, MI 49247**  
**REGULAR MEETING**  
**November 13, 2023 Immediately Following the Organizational Meeting**

**747978:**

The regular meeting was called to order by Mayor Pro Tem Carl Sword at 7:05 p.m.

ROLL CALL: PRESENT: Lisa Enerson, Teresa Frantz, Sherry Kirkland, Natalie Loop, Rick Moreno,  
Daniel Schudel and Carl Sword  
ABSENT: None

ALSO PRESENT: Carmel Camp, Sara Schudel, Will Terrill, Richard & Carolyn Halliwill, Mary Catherine Halliwill, Bill Camp, Teresa Frantz, Ambulance Director Jim Stevens, Andy Campbell – Bakertilly Municipal Advisors, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Election of Mayor:**

At this time City Clerk Jeaniene McClellan announced the start of the mayoral election process, and asked if there were any Council members who did not wish to be considered for Mayor. Everyone but Daniel Schudel raised their hand.

**747979:**

Motion by Rick Moreno, seconded by Sherry Kirkland to **have Daniel Schudel as the Mayor for the year 2023-2024**. CARRIED 7-0 by roll call vote.

**Oath of Office to Mayor:**

City Clerk Jeaniene McClellan administered the Oath of Office to Daniel Schudel as Mayor.

**Election of Mayor Pro-Tem:**

The election of the Mayor Pro-Tem occurred with the same election process as for Mayor and the City Clerk asked for any Council members who did not wish to be considered for Mayor Pro Tem. Rick Moreno, Natalie Loop and Carl Sword raised their hands.

Sherry Kirkland received 4 votes

Lisa Enerson received 3 votes

**747980:**

Motion by Lisa Enerson, seconded by Rick Moreno to **have Sherry Kirkland as the Mayor Pro Tem for the year 2023-2024**. CARRIED 7-0 by roll call vote.

**Oath of Office to Mayor Pro Tem:**

City Clerk Jeaniene McClellan administered the Oath of Office to Sherry Kirkland as Mayor Pro Tem.

**PUBLIC COMMENT:**

Barb Ireland – Congratulations to the new elected officials and to thank Carmel Camp for her dedication to the City of Hudson.

**PRESENTATION:****Andy Campbell – Bakertilly Municipal Advisors:**

The City of Hudson was notified of a possible 20 or 30 year SRF Loan through the State of Michigan to fix the sewer and water projects. They also supplied information if the City had a 40 year loan from USDA. But if the City applied for a loan the cost would be applied to the residents of Hudson. The application for the DWSRF and the CWSRF grants did not get approved this year, the city has 4 more years to apply. The City would not have to raise the rates if they were approved for the grants, so it was discussed that it would be better for everyone in the city to continue to try to get one or both of the grants before applying for a loan that would increase the utility bills.

**Sewer Projects**

20 Year loan would increase the utility bill approximately \$16.56 per month per account.

30 Year loan would increase the utility bill approximately \$12.68 per month per account.

40 Year loan would increase the utility bill approximately \$13.16 per month per account through USDA.

**Water Projects**

40 Year loan would increase the utility bill approximately \$17.73 per month per account through USDA.

**NEW BUSINESS:****Rules of Procedure:**

Every year the Council reviews and adopts its Rules of Procedure. A copy of the Rules of Procedure for 2023-2024 for Council's review for adoption was attached.

**747981:**

Motion by Natalie Loop, seconded by Teresa Frantz to **adopt the Hudson City Council Rules of Procedure for 2023-2024 as presented.** CARRIED 7-0 by roll call vote.

**Code of Conduct:**

Every year the Council reviews and adopts its Code of Conduct. A copy of the Code of Conduct for the Hudson City Council for 2023-2024 was attached.

**747982:**

Motion by Natalie Loop, seconded by Rick Moreno to **adopt the Hudson City Council Code of Conduct for 2023-2024 as presented.** CARRIED 7-0 by roll call vote.

**Resolution: Carmel Camp:**

Carmel Camp has served on the City of Hudson Council from November 2011 to November 13, 2023, during that time has been the Mayor of Hudson since 2013.

Therefore, Mr. Weir has recommended that Council adopt the resolution for Carmel Camp, officially commending her for her loyal efforts and dedicated service to the City of Hudson.

**747983:**

Motion by Lisa Enerson, seconded by Sherry Kirkland to **adopt the proclamation acknowledging Carmel Camp, commending her for her years of dedicated service to the City of Hudson.** CARRIED 7-0 by roll call vote.

**Approve: Reappointment to the Downtown Development Authority:**

Both Jason Decker and John Kirkland have requested to be reappointed to 4-year term on the Downtown development Authority that expires in October 2027.

They both meet all the requirements to be re-ap-pointed to the Downtown Development Authority.

**747984:**

Motion by Carl Sword, seconded by Rick Moreno to **reappoint Jason Decker and John Kirkland to the Downtown Development Authority to 4-year term expiring in October 2027.** CARRIED 7-0 by roll call vote.

**Approve: PA Act 152 Compliance for the 2024 Health Care Plan Year:**

The 2011 Public Act 152 (The Public-Funded Health Insurance Contribution Act) requires a resolution from Council indicating compliance with the law's provisions. A municipality may comply with P.A. 152 by adopting the Exemption option each health plan year (with a two-thirds vote of Council). Council has voted every year since 2013 to adopt the Exemption, and we recommend that the City adopt the Exemption option again this year.

By adopting the attached resolution, the City can maintain full eligibility for State Statutory Revenue-sharing, and also meet the requirements of P.A. 152.

**747985:**

Motion by Natalie Loop, seconded by Lisa Enerson to **adopt the attached resolution adopting the Exemption option of 2011 Public Act 152 for the upcoming health care plan year which begins on December 1, 2023.** CARRIED 7-0 by roll call vote.

**Approve: Employee Health Plan Renewal:**

The Michigan Municipal League – League Employee Benefit Services has submitted the 2024 Blue Cross Blue Shield of Michigan rates, effective as of December 1<sup>st</sup>. The renewal didn't change the deductible but the out of pocket went from \$3,000 to \$4,500 for the individual and from \$6,000 to \$9,000 for the family plan. The Prescription drug plan changed also, for the non-Preferred Brand (\$50 more), Preferred Specialty (\$100 more max) and the Non-Preferred Specialty (\$200 more max).

The proposed 2024 Plan renewal has an average premium increase of 4.33 %.

**747986:**

Motion by Lisa Enerson, seconded by Sherry Kirkland to **approve the renewal of the Blue Cross Blue Shield SB HSA Gold Plan for the contract year beginning December 1, 2023.** CARRIED 7-0 by roll call vote.

**Authorize: Sale of 458 Cross Street:**

Mr Weir has attached the indemnity agreement paperwork from the First American Title Insurance Company for Council's review and approval. The closing date has been set for December 7, 2023. At the closing there will be additional documents that will need signing to complete the sale. The document has been reviewed by the City Attorney.

He is requesting authorization from the City Council to sign the documents on behalf of the city.

**747987:**

Motion by Carl Sword, seconded by Lisa Enerson to **Authorize the City Manager to sign the indemnity title agreement and pending sales documents for 458 Cross Street to Tractor Supply Company.** CARRIED 7-0 by roll call vote.

**CWSRF Project:**

EGLE initially advised that the City of Hudson was not in the fundable range for the project. Due to other municipalities dropping out and moving Hudson into the fundable range. This is for a low interest loan of 2.00% for 20 or 30 years.

There are many factors to consider before moving forward.

Timeline engineering, bidding, and construction contract. Fiscal Year 2024, see the attached EGLE email.

Scope of the project. Limited to storm and sanitary sewers. Disruption of streets, sidewalks etc. without water service line work being done.

A loan would increase customers' sewer utility rates to cover the cost.

Again, the city's CWSRF, DWSRF project plans that were submitted to EGLE are good for four years. Grant funding or debt forgiveness may be available sometime over the next four years, or the city may be in a better financial position to finance the projects through a low interest loan over that period.

Discussion only: No vote taken but the consensus was not to add anymore debt to the City at this time.

**UNFINISHED BUSINESS:**

Bills to Council  
November 13, 2023

**Bills to be Approve**

	\$0.00	
Total	\$0.00	

**Bills to be Confirmed**

Old National Bank	\$62,480.72	Fire Truck Payment
Old National Bank	\$28,481.01	Ambulance Payment
Stevens Disposal	\$10,609.00	Refuse Contract
Total	\$101,570.73	

**Bills:**

**747988:**

Motion by Carl Sword, seconded by Lisa Enerson to **pay the bills**. CARRIED: 7-0 by roll call vote.

**Account Balances & Check Register:****747989:**

Motion by Rick Moreno, seconded by Natalie Loop to **accept the account balances & check register and place on file.** CARRIED 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- Mr Weir will be attending an EGLE webinar on November 29<sup>th</sup>. The webinar is about a 48 million dollars grant appropriation made by the Michigan Legislature for lead service line identification, and replacement. Priority will be given to communities that have not received funding. The city has received some funding under the DWAM grant that was done this year. We are looking for funds for emergency lead line replacements which the city has had three replacements this year already which are \$4,500.00 - \$4,500.00 each (unbudgeted). If funding is not available, the city will have to budget these expenses for the next fiscal year.
- The Uniform Chart of Accounts work is finally done. The city is now in compliance with the State Treasury.
- We have sent letters out to suspected home businesses that are believed to not have followed the conditional use permit process. We have received information from six of the potential fourteen and will be taking them to the Planning Commission for consideration.
- We have sent out a survey questionnaire to 400 random city residents to assist the Recreation Board with input on the city parks and trails as part of the city Recreation Master Plan update. Questionnaires are to be returned to City Hall by January 1, 2024. We are anticipating that the updated Recreation Master Plan being completed April/May of 2024.
- Unsafe Structures:
  - There will be a pretrial hearing for 225 Grove Street at 2:00 pm on Monday November 20<sup>th</sup>.
  - 109 Mechanic, we are just waiting for the Circuit Court Clerk to get the process service paperwork to the City Attorney.
  - 218 Grove Street is scheduled for a Circuit Court hearing on January 8, 2024.
  - The fire destroyed property at 138 Lafayette Street is going to be an issue die to the property owner not having insurance on the property.
- Officer Dusty Reckner is back working at the Hudson Police Department. The School Resource Officer search continues with the Hudson Area Schools.

**ADJOURNMENT:****747990:**

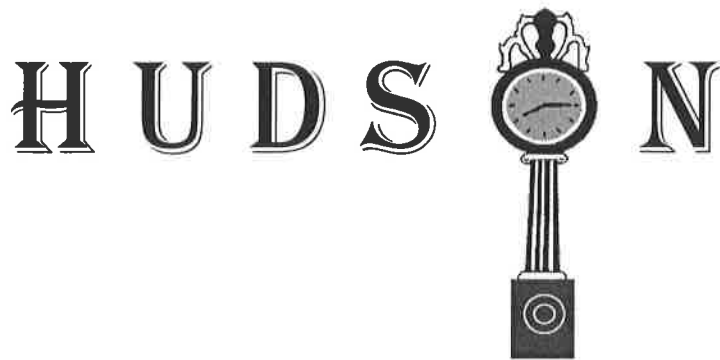
Motion by Rick Moreno, seconded by Sherry Kirkland to **adjourn the meeting at 8:08 p.m.**

APPROVED: \_\_\_\_\_


Daniel Schudel, Mayor

ATTEST: \_\_\_\_\_

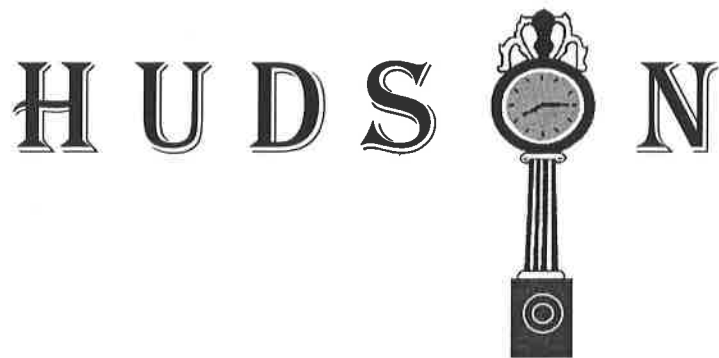
Jeaniene McClellan, City Clerk



**AGENDA ITEM - REVIEW FORM**

<b>ITEM:</b> No Parking on Main Street During Christmas Parade	<b>SUBMITTED BY:</b> Charles Weir
<b>ACTION REQUESTED:</b> Authorize "No Parking" on Main Street during Christmas Parade	<b>DEPARTMENT:</b> City Office <b>DATE:</b> November 21, 2021
<b>SUMMARY:</b> <p>The annual Christmas Parade will be held on Saturday, December 2, 2023 at 7:00 p.m. The parade line-up will be staged on School and McKenzie, proceed west on School and north on Spring St. to Main Street, continue west on Main Street to West Street, then head north on West Street to Railroad Street, and travel east on Railroad Street to the Fire Station.</p> <p>We recommend that Council authorize "no parking" in the 200 and 300 Block of W. Main Street from 6:00 p.m. – 8:00 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade.</p> <p>If Council authorizes no parking in the 200 and 300 blocks of W. Main street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 8:00 p.m., they will do so.</p> <p>The Christmas Tree Lighting will follow after the parade.</p>	
<b>RECOMMENDATION:</b> <b>Authorize No Parking in the 200 and 300 Block of W. Main Street from 6:00 p.m. – 8:00 p.m., Saturday, December 2, 2023 for the Christmas Parade.</b>	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager





**AGENDA ITEM  
REVIEW FORM**

<b><u>ITEM:</u></b> Appointment to the Recreation Advisory Board.	<b><u>SUBMITTED BY:</u></b> Charles Weir City Manager
<b><u>ACTION REQUESTED:</u></b> Appoint George Race to the Recreation Advisory Board.	<b><u>DEPARTMENT:</u></b> City Office <b><u>DATE:</u></b> November 21, 2023
<b><u>SUMMARY:</u></b>  George Race has requested to be appointed to 3-year term on the Recreation Advisory Board that expires in July 2026.  Mr Race meets all the requirements to be appointed to the Recreation Advisory Board.	
<b><u>RECOMMENDATION:</u></b> Appoint George Race to the Recreation Advisory Board to a 3-year term expiring in July 2026.	
<b><u>SIGNATURE:</u></b> 	<b><u>TITLE:</u></b> City Manager



**RECREATION**  
Advisory Board

Request for Appointment  
2023

date: Nov 2, 2023

name: George E. Race

address: 542 Tiffin St - Hudson

phone: 517-812-7590 phone #2: \_\_\_\_\_

e-mail: george@mrrace.com

date of establishment  
of continuous residency in the City: July 2022  
(must be a resident for 1-year and not indebted to City)

Provide a brief biography including your skills, background, and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board. (You may include a resume if you like).

Please return this completed application to the Hudson City Office  
no later than **MARCH 1, 2023**

My name is George Race, we purchased our home, the property at 542 Grove Street, in Hudson, around the first of July 2022.

I am retired, after 40 years of service as a Facilities Operation Supervisor, of Campus Technical Services. In that position, I Supervised 5 to 8 employees over the previous 25 years. We called ourselves, as a group, DOTS! Meaning, The Department of Technical Services.

DOTS Had responsibility for development and maintenance of various campus systems within the College Campus. Follows, a few primary examples of our duties and responsibilities.

All electrical systems, including distribution of the 8320 voltage, main Campus distribution system.

Installation and maintenance of a 50 channel Satellite TV Service to many campus buildings.

Installation and maintenance of Fiber Optic cable distribution to all Campus Buildings.

Building and maintenance of initial Windows Type Computer Systems to several computer labs, as well as single units to many Faculty and Staff office. Responsibility for given to, and equipment was eventually supplied to Dell Manufacturing.

Managed and operated a 2000 station, Campus Wide, telephone switch and all associated equipment.

Managed and operated 10 major building Energy Management systems.

Built and managed a Campus Wide Dormitory FM Student Operated Broadcast Radio Station.

I retired after 40 years of service with Albion College in 2004. Within days I was rehired by the Vice President, of the College, Dale Dopp. My new position was as The College Representative to the Science Complex Renovation. A 2.5-year project worth \$55.5 million dollars, to do a complete renovation of the Science Complex, and adding a new 4 story building to the existing 3 that were opened in the early 1960" s. For the 2.5-year assignment, I worked from 7:00 AM till noon. My job was doing a photographic record of the tearing down and rebuilding of the Science Complex. As well as assuring that all of the various Contractors were following the Engineering Print Sets, to assure the buildings were being renovated and the new building was constructed, all according to Architectural Specifications.

Over the length of the project, many times I discovered discrepancies in workmanship and materials. When reported to the General Contractor, these were addressed from the top down, and resulted in having a lot of extras and rework costs negated, by working directly with various contractors.

In 2007 I completed my "oversight" position at Albion College. The project was a great success, and to this day is providing a great scientific purpose for Students attending Albion College.

If you are interested in what I did for many years at Albion College, please look up on the internet the following. "The George Race Papers" at Albion College.

That will give you a much deeper insight into what I spent time doing for 40 years at Albion College. Is kind of a neat place to look up my background and work ethics.

I graduated from High School in 1954. Went on to Western Michigan College and spent two years getting my Certificate as a Broadcast Engineer.

Over the many years at Albion College, I collected certificates in Electrical Engineering, Telephony Systems design and Maintenance, Certified as a Honeywell Building Management Services provider. I oversaw the installation of 8 Cogeneration systems in 8 Campus Buildings. These systems provided hot water for building heating, and at the same time provided 60 KW 220 volt AC for building electrical operations.

In my position as a Facilities Operation Supervisor, I took on a week monthly of being on call for emergencies that occurred at the College after hours and on weekends. This encompassed calling in workers and staff to care for any kind of problem that can occur after hours and weekends anywhere at the College. I did that for over 5 years, as a Plant Supervisor. Was a lot of very interesting things happening, from Fires to Flooded Buildings. Always something new!

I started taking flying lessons during my last work years at the College. I got my Pilot License in October of 2010, had started building a Zenith 701 airplane in 2009. In 2012 I flew my new airplane, out of my back yard runway for the very first time. Was something that was always on my "Bucket List" to do!

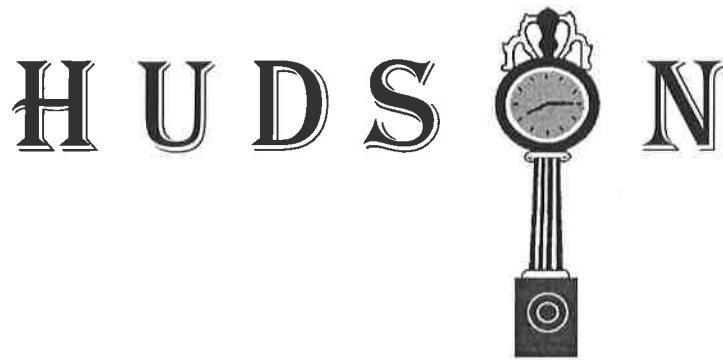
I am a Ham Radio Operator, holding that top rated license as an Extra Class license. WB8BGY. I did years of public service operations in Jackson County. From Tornado Watching to providing Emergency Communications for public events, and even Tornado Site Cleanup communications. I spent 15 years on the Board of Directors of the American Radio Relay League as Director of the Great Lakes Division, which included Michigan, Ohio, and Kentucky. This encompassed many visits to affiliated Amateur Radio clubs, in the three states, as well as Board of Director meetings in Newington Connecticut.

I am interested in the Local Hudson government as a Public Service provider. I have a lot of interests in many areas and feel that my background would prove to provide a look at many things being done within the city, as an educated outsider, who likes problem solving and working with others to get things happening and done.


Thanks for considering me a a candidate for "Recreation Advisory Board."

George Race

A handwritten signature in black ink that reads "George Race". The signature is written in a cursive, flowing style with a large initial "G".



**AGENDA ITEM**  
**REVIEW FORM**

<b>ITEM:</b> APPROVE: Performance Resolution for Governmental Agencies	<b>SUBMITTED BY:</b> Charles A Weir
<b>ACTION REQUESTED:</b> Adopt the attached resolution for the Annual MDOT Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way.	<b>DEPARTMENT:</b> City Office <b>DATE:</b> November 21, 2023
<b>SUMMARY:</b>  Adopting the attached resolution will allow the City to continue to receive MDOT approval for the different parades along the trunkline throughout the year.  Government agencies must apply annually, prior to February, for the on-line permit application.	
<b>RECOMMENDATION:</b> Adopt the attached resolution "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way" for the calendar year 2022.	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager

## PERFORMANCE RESOLUTION FOR MUNICIPALITIES

*This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the \_\_\_\_\_ City of Hudson  
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

City Manager - Charles Weir

City Clerk - Jeaniene McClellan

Police Chief - Ronald Keck Jr

DPW Superintendent - Jay Best

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Hudson City Council

*(Name of Board, etc.)*

of the City of Hudson of Lenawee

*(Name of MUNICIPALITY)*

*(County)*

at a Regular meeting held on the 21 day

of November A.D. 2023.

*Signed*

City Clerk

*Title*

Jeaniene McClellan

*Print Signed Name*

**Bills to Council**  
**Tuesday, November 21, 2023**

**Bills to be Approved**

MML	\$12,185.00	WORKERS COMP
<b>Total</b>	<b>\$12,185.00</b>	

**Bills to be Confirmed**

<b>Total</b>	<b>\$0.00</b>
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Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
11/01/2023	CNB -	1275	LENAWEE INT SCHOOL DISTRICT	1,193.20
11/01/2023	CNB -	1276	LENAWEE COUNTY TREASURER PROP TAX	3,730.74
11/01/2023	CNB -	1277	CITY OF HUDSON	4,969.51
11/01/2023	CNB -	1278	HUDSON AREA SCHOOLS	1,437.31
11/16/2023	CNB -	1279	LENAWEE INT SCHOOL DISTRICT	117.91
11/16/2023	CNB -	1280	LENAWEE COUNTY TREASURER PROP TAX	368.63
11/16/2023	CNB -	1281	CITY OF HUDSON	490.01
11/16/2023	CNB -	1282	HUDSON AREA SCHOOLS	120.59

CNB - TOTALS:

Total of 8 Checks:	12,427.90
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	12,427.90

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
11/01/2023	CNB-C	103699	J McELDOWNEY INC	106.71
11/01/2023	CNB-C	103700	LENAWEE COUNTY TREASURER PROS.ATT.	964.03
11/01/2023	CNB-C	103701	DAVE BLACK	550.00
11/01/2023	CNB-C	103702	LENAWEE COUNTY TREASURER	51.00
11/01/2023	CNB-C	103703	MUNICIPAL SUPPLY CO	660.72
11/01/2023	CNB-C	103704	ROWLEY INC.	3,069.00
11/01/2023	CNB-C	103705	TANNER AUTO REPAIR	36.89
11/01/2023	CNB-C	103706	USA BLUE BOOK	275.96
11/01/2023	CNB-C	103707	HUDSON POST GAZETTE	232.50
11/01/2023	CNB-C	103708	MML CDL	450.00
11/09/2023	CNB-C	103709	GILBERT, CELINA	100.19
11/09/2023	CNB-C	103710	LOWES BUSINESS ACCOUNT	173.92
11/09/2023	CNB-C	103711	STEVENS DISPOSAL	10,609.00
11/09/2023	CNB-C	103712	HEATHER OSMUN	200.00
11/09/2023	CNB-C	103713	FIRST BANKCARD	244.38
11/09/2023	CNB-C	103714	FRAMES PEST CONTROL	47.50
11/09/2023	CNB-C	103715	HBC LAWN SERVICE, LLC	1,300.00
11/09/2023	CNB-C	103716	BRINER OIL CO INC	629.37
11/09/2023	CNB-C	103717	BRINER OIL CO INC	549.60
11/09/2023	CNB-C	103718	BRINER OIL CO INC	445.20
11/09/2023	CNB-C	103719	BRINER OIL CO INC	682.63
11/09/2023	CNB-C	103720	CRAIG WICKHAM TREE SERVICE	1,800.00
11/09/2023	CNB-C	103721	JOHNSON SIGN COMPANY	412.50
11/09/2023	CNB-C	103722	FIRST BANKCARD	435.96
11/09/2023	CNB-C	103723	FIRST BANKCARD	858.04
11/09/2023	CNB-C	103724	FIRST BANKCARD	471.49
11/09/2023	CNB-C	103725	CONSUMERS ENERGY	3,878.94
11/09/2023	CNB-C	103726	CONSUMERS ENERGY CITY HALL	702.08
11/09/2023	CNB-C	103727	THEE OLD MILL	22.20
11/09/2023	CNB-C	103728	WHITE, HOTCHKISS & FALAHEE, PLLC	480.00
11/09/2023	CNB-C	103729	AT&T MOBILITY	97.52
11/09/2023	CNB-C	103730	USA BLUE BOOK	329.14
11/09/2023	CNB-C	103731	HUDSON AUTO CENTER	95.89
11/09/2023	CNB-C	103732	HUDSON AUTO CENTER	11.89
11/09/2023	CNB-C	103733	ETNA SUPPLY	488.00
11/09/2023	CNB-C	103734	ETNA SUPPLY	380.00
11/09/2023	CNB-C	103735	ELHORN ENGINEERING COMPANY	2,360.00
11/09/2023	CNB-C	103736	XCEL HEATING AND COOLING LLC	455.00
11/09/2023	CNB-C	103737	J McELDOWNEY INC	122.30
11/09/2023	CNB-C	103738	D & P COMMUNICATIONS INC.	1,125.04
11/09/2023	CNB-C	103739	BURNIPS EQUIPMENT COMPANY	2.56
11/09/2023	CNB-C	103740	BAKERS PROPANE	75.00
11/10/2023	CNB-C	103741	JEANIENE MCCLELLAN	25.81
11/10/2023	CNB-C	103742	MARY ANN KINGSLEY	195.00
11/10/2023	CNB-C	103743	DALE SCHMELTZ	232.50
11/10/2023	CNB-C	103744	KOREEN HOUSER	201.50
11/10/2023	CNB-C	103745	LYNNETTE HIGH	232.50
11/10/2023	CNB-C	103746	MICKIE CHAPMAN	50.00
11/10/2023	CNB-C	103747	LOU ANN BRYANT	100.00
11/10/2023	CNB-C	103748	PENN CARE	211.50
11/10/2023	CNB-C	103749	EAC SUBMISSIONS	28.20
11/10/2023	CNB-C	103750	EAC SUBMISSIONS	124.50
11/10/2023	CNB-C	103751	BLADE RUNNER OUTDOOR SERVICE	40.00
11/10/2023	CNB-C	103752	BURNIPS EQUIPMENT COMPANY	199.27
11/10/2023	CNB-C	103753	FIRST BANKCARD	3,373.38
11/10/2023	CNB-C	103754	VOID	0.00 V
11/10/2023	CNB-C	103755	UNIFIRST CORPORATION	55.88
11/10/2023	CNB-C	103756	MML WORKERS COMP FUND	12,185.00
11/10/2023	CNB-C	103757	HILLSDALE COUNTY TREASURER	300.00
11/10/2023	CNB-C	103758	HILLSDALE COUNTY TREASURER	285.00
11/10/2023	CNB-C	103759	CONSUMERS ENERGY	4,384.82
11/10/2023	CNB-C	103760	VOID	0.00 V
11/13/2023	CNB-C	103761	FIRST BANKCARD	737.27
11/13/2023	CNB-C	103762	CONSUMERS ENERGY	2,924.87
11/15/2023	CNB-C	103763	FIRST BANKCARD	615.01
11/15/2023	CNB-C	103764	MAUMEE PRINT & GRAPHICS	55.00
11/15/2023	CNB-C	103765	JONES & HENRY ENGINEERS LTD	2,660.65
11/15/2023	CNB-C	103766	DAKOTA KELLEY	200.00
11/15/2023	CNB-C	103767	CHEALSEA NOBLE	200.00

CNB-C TOTALS:

Total of 69 Checks:	65,599.81
Less 2 Void Checks:	0.00
Total of 67 Disbursements:	65,599.81

Check Date	Bank	Check	Vendor Name	Amount
Bank Count CNB INCOME TAX				
11/09/2023	Count	24437		8.25
11/09/2023	Count	24438		10.01
11/09/2023	Count	24439		134.10
11/09/2023	Count	24440		15.00
11/09/2023	Count	24441	INNOVATIVE SOFTWARE SERVICES	3,939.29
11/13/2023	Count	24442		5.00
11/13/2023	Count	24443		5.52
11/15/2023	Count	24444	FIRST BANKCARD	60.41
11/15/2023	Count	24445	RICKY HANDY	294.47

COUNT TOTALS:

Total of 9 Checks:	4,472.05
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	4,472.05

REPORT TOTALS:

Total of 86 Checks:	82,499.76
Less 2 Void Checks:	0.00
Total of 84 Disbursements:	82,499.76

CASH SUMMARY BY FUND FOR CITY OF HUDSON  
 FROM 11/10/2023 TO 11/16/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/10/2023	Total Debits	Total Credits	Ending Balance 11/16/2023
101	GENERAL FUND	731,563.47	3,332.29	91,642.69	643,253.07
151	CEMETERY TRUST FUND	2,290.86	0.00	0.00	2,290.86
202	MAJOR STREET FUND	208,174.22	0.00	95.58	208,078.64
203	LOCAL STREET FUND	68,340.44	0.00	95.58	68,244.86
206	FIRE DEPARTMENT FUND	61,735.66	0.00	6.00	61,729.66
208	RECREATION FUND	2,590.25	0.00	0.00	2,590.25
209	CEMETARY FOUNDATION	26,518.60	0.00	19.39	26,499.21
210	AMBULANCE	192,761.39	9,072.52	34,943.28	166,890.63
211	COMMUNITY CENTER	32,053.33	260.00	1,090.47	31,222.86
213	INCOME TAX FUND	87,342.93	1,390.52	365.40	88,368.05
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	58,181.21	0.00	0.00	58,181.21
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	41,028.42	0.00	66.30	40,962.12
412	INDUSTRIAL PARK FUND	17,582.07	0.00	0.00	17,582.07
444	2021 CAPITAL IMPROVEMENT BOND FUND	113,322.95	0.00	0.00	113,322.95
592	WATER AND SEWER FUND	128,418.54	13,022.78	44,968.79	96,472.53
661	MOTOR VEH AND EQUIP FUND	74,129.81	7,348.79	0.00	81,478.60
703	PROPERTY TAX COLLECTION	(1,513.24)	995.28	1,097.14	(1,615.10)
704	IMPREST PAYROLL FUND	1,995.68	136,783.11	132,616.49	6,162.30
809	SIDEWALK FUND	16,395.07	0.00	0.00	16,395.07
	TOTAL - ALL FUNDS	1,906,082.42	172,205.29	307,007.11	1,771,280.60

# Report from the Main Office

## October 2023

4 building permits and 2 mechanical permits issued in October.

We sold 1 lot in the Maple Grove Cemetery but didn't have any burials in October.

We sold 4 dog tags in October but we will not be selling anymore until December 1st.

Community Center had 9 rentals, 1 park reservation and 0 garage sale in October.

In the utilities, the office billed \$141,034.11 in October and additional \$6,820.16 in late charges.

We have a total of 118 absentee ballots sent out by mail and only 77 have come back. The election commission met and set the inspectors for the November 7<sup>th</sup> election and the public accuracy test ran very smooth. Jerry Underfer came into the office at 3:58 pm to declare his write-in affidavit for the 1 year term on council.

Seven properties received their certifications. We finally received pictures and a statement from one landowner that the violations on rentals properties were fixed. We are all caught up with rentals right now. But the cycle will start over really soon.

I had election training in Adrian to go over the early voting, maybe by the time the General Election gets here the State will know exactly what we need to do to be in compliance with the new laws that was on the 2022 General Election. For example, the February election coming up, some voters that wanted to be on the permanent ballot list will have ballot automatically sent by mail to them. BUT what ballot do I send to those voters, democrat or republican? The State wants all the clerks to call, email or text each person to ask them which ballot to send! By the time we contact each person, they could have filled out an application and return it back to me with all the information the first time around. NO where on the state's QVF (Quality Voter's File) shows us what ballot that voter wants. At least I will not have thousands of voters to contact like the bigger cities will be forced to do!

Jeaniene McClellan  
City Clerk

**City of Hudson Fire Dept.  
Department Head Report  
Month OCTOBER Year 2023**

**MONTHLY RUN TOTAL: 18  
BREAKDOWN BY SERVICE AREA**

**2023 YEAR TO DATE CALLS 196**

CITY OF HUDSON	<u>5</u>	YTD	<u>56</u>	2022 YEAR END TOTALS	<u>218</u>
HUDSON TWP.	<u>0</u>	YTD	<u>32</u>	2021 YEAR END TOTALS	<u>241</u>
PITTSFORD TWP.	<u>2</u>	YTD	<u>36</u>	2020 YEAR END TOTALS	<u>208</u>
MEDINA TWP.	<u>0</u>	YTD	<u>8</u>	2019 YEAR END TOTALS	<u>210</u>
				2018 YEAR END TOTALS	<u>174</u>

**ASSIST TO:**

CLAYTON	<u>3</u>	YTD	<u>12</u>	WALDRON	<u>0</u>	YTD	<u>3</u>
ADDISON	<u>0</u>	YTD	<u>11</u>	HUDSON AMBULANCE	<u>4</u>	YTD	<u>18</u>
MORENCI	<u>1</u>	YTD	<u>4</u>	NORTH ADAMS		YTD	<u>0</u>
JEFFERSON	<u>3</u>	YTD	<u>14</u>	OTHER	<u>0</u>	YTD	<u>2</u>

**TRAINING/ACTIVITY/OTHER**

**TRAINING #1 TOPIC Pre Plan Tour of Andersons Facility FIREFIGHTERS ATTENDED 18 HRS  
TOTAL 2.5**

**TRAINING #2 TOPIC Down FireFighter CPR FIREFIGHTERS ATTENDED 5  
HRS TOTAL 1**

**TRAINING #3 TOPIC FIREFIGHTER ATTENDED HRS TOTAL**

**OTHER ACTIVITIES:**

Issued 5 Burning permits for September. YTD= 77

2022 total permits issued was 69.

Truck Check was held 10/15/23. 14 Firefighters Attended. 2.5 Hrs. Total

Provided traffic control for the Chamber Downtown Trick or Treat event.

Conducted Fire Prevention Activities at Sacred Heart School.

Passed out Fire Prevention materials and Candy to trick or treaters on Halloween night both in Hudson and in Pittsford. Materials were given to close to 100 children.

C1 Attended the Hillsdale County Fire Association meeting.

Provided coverage for Jefferson Twp Fire so their members could attend the funeral of a firefighters son.

*Jerry Tanner*  
82 - C1

# CITY OF HUDSON



40 Jackson St.  
Hudson, MI 49247  
517-448-6101  
hudsondpw@hotmail.com

Jay Best  
DPW Superintendent  
Phone #517-403-9216

## **Water:**

1. Total water use: 7,384,000 Ave. 238,000 Max Day 410,000 Min Day 190,000
2. Note: usage was higher due to House fire in town and the cleaning and refilling of the Industrial Park tower
3. New weight scale installed in the water plant
4. High service pump leaking is going out for service should be covered under warranty
5. Monthly labs sent; report sent to state as required

## **Distribution:**

1. Hydrants flushed throughout City
2. Lead line service 310 Oak, 114 Fayette Street completed with All Seasons assisted with repair for a discounted rate
3. Reads complete
4. Turn offs and turn on completed
5. Meter house calls completed
6. Winterize irrigation systems
7. Hydrants pumped down for winter
8. Hydrant repairs completed
9. Met with TSC on water main and infrastructure replacement on the new site
10. Hydrants checked after fire to ensure working status and closure after fire
11. House fire property curb box shut off at street

## **Streets:**

1. Lincoln street storm drain repair
2. Cold patch done
3. Street signs installed
4. Street name signs installed
5. Brush pick up
6. Met with MDOT on lights at North Maple Grove and 34 to discuss light at the intersection
7. Vac Truck out for first run for leaf pick up

**Parks:**

1. Parks winterized for season
2. Cemetery winterized for season
3. Mowing completed
4. Discussed with Charlie about concession stands and equipment room status
5. Trees taken down in Cemetery stumps ground and donation to Cemetery tree fund for Tree maintenance

**Misc:**

1. Fire dept floor completed and EMS moved equipment back in
2. Tree trimming road edge started
3. Jay went to continuing education to maintain license
4. Tree planted in cemetery in honor of Sheldon Peltier
5. Cleaned tree debris out from under Jackson Street bridge
6. Foundation poured
7. Equipment moved to warm storage and cold storage for the winter season
8. Met with Kris and Charlie on her update for the grants
9. Community center repairs completed
10. Called EGLE to see if the State had an LSL emergency funds available for communities that have exceeded budget on repair (pending)

**Summary:**

Tower is back in service; we have an issue with the clearance light on top of the tower and working with Dixon for solution We have collected the materials needed to stock pile for the winter months and hope to not have to use them. I looked at the effluent number of the water plant and the influent numbers of the wastewater in the month of August, the Wastewater Plant had an avg. of 267,000 daily inflow we at the water plant had an avg. flow of 216,000 with 1.66 inches of rain. Now that does not include the unmetered taps or the Trailer Park. But the difference between is only 51,000 gallons difference. We are going to keep track and Ted and myself can keep you posted on any further developments but in short or usage to and from both plants is very close so that does help us direct to the I and I in the sanitary system. Thanks Jay



**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
PUBLIC HEARING  
September 25, 2023 at 6:30 pm**

The Regular Meeting was called to order by Commissioner Brad VandeZande at 6:30 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Watson Clark, Rob Hall, Sean Williams,  
Jack Donaldson, and Willis Terrill

ABSENT: None

OTHERS: Steve Witte & Brian Leibrandt – Tractor Supply Company, Hermelinda Meier, Gloria Laiklam, Jeff Stevens, Allan McDaniel, Tyler Mattison, Kari Hickman, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Variance Request: 458 Cross Street**

**Rezoning Request: 458 Cross Street**

*The neighbors had questions for Mr Witte and Mr Leibrandt about property lines, where the driveway will be and other questions. City Manager voiced concerns from Dr. Schmidt about heavy equipment and parking on her parking lot. She does not want her parking lot used.*

**Adjourn Sine Die:**

**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
REGULAR MEETING  
September 25, 2023 following the Public Hearing**

The Regular Meeting was called to order by Commissioner Brad VandeZande at 7:09 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Watson Clark, Rob Hall, Sean Williams,  
Jack Donaldson, and Willis Terrill

ABSENT: None

OTHERS: Steve Witte & Brian Leibrandt – Tractor Supply Company, Hermelinda Meier, Gloria Laiklam, Jeff Stevens, Allan McDaniel, Tyler Mattison, Kari Hickman, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Minutes dated July 24, 2023:**

Motion by Will Terrill, seconded by Sean Williams, to **approve the minutes dated July 24, 2023 and place on file.** CARRIED by voice vote.

## **NEW BUSINESS:**

### **Variance Request: Fence at 458 Cross Street:**

The City has received a request from Tractor Supply Company to have a 16 foot fence in the back of the property at 458 Cross Street. This fence would be to enclosed their inventory.

Motion by Rob Hall, seconded by Jack Donaldson, to **recommend to change the fence ordinance to allow taller fences in the Highway Commercial zones.** CARRIED by voice vote.

### **Rezoning Request: 458 Cross Street:**

The City has received a request from Tractor Supply Company to have the property at 458 Cross Street zoned from Office to Highway Commercial.

Motion by Rob Hall, seconded by Will Terrill, to **recommend Council to approve of the rezoning from Office to Highway Commercial at 458 Cross Street.** CARRIED by voice vote.

### **Site Plan for TSC Project:**

The City has received the site plan from Tractor Supply Company for their new store at 458 Cross Street.

Motion by Watson Clark, seconded by Sean Williams, to **recommend Council to approve the site plan for Tractor Supply Company at 458 Cross Street.** CARRIED by voice vote.

### **Conditional Use Permit: Hometown Vintage & Décor 788 N Maple Grove Ave:**

The City has received a conditional use permit request at 788 N Maple Grove Ave to have a retail store.

*The Commissioners denied this request due to 788 N Maple Grove Avenue is in the residential zoning and retail can not be within residential inside the City Limits.*

*The Commissioners discussed the request with the petitioner and the petitioner withdrew the request and no action was taken.*

## **CITY MANAGER'S REPORT:**

- Rock the Block was in Hudson and was able to help with three properties.
- City was denied on the two drinking water and waste water grants this year. We can reapply for next year. We will be looking into other options for financing.
- 109 Mechanic Street will be having an auction to try to sell the property on September 27<sup>th</sup>.
- The maintenance building is looking good, thanks to two of the girls in the office. Linda Cross and Jeaniene McClellan power washed and painted the building. They will also replace the two windows at the peak on the north and south side of the building.

## **VISITORS BEFORE COMMISSION:**

No Visitors

## **COMMISSION COMMENTS:**

## **ADJOURNMENT:**

Motion by Watson Clark seconded by Jack Donaldson, to **adjourn the meeting at 8:00 p.m.**

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

**PLANNING COMMISSION  
121 N. CHURCH STREET – HUDSON MI  
REGULAR MEETING  
October 23, 2023 at 6:30 pm**

The Regular Meeting was called to order by Commissioner Brad VandeZande at 6:35 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Watson Clark, Rob Hall, Sean Williams, Jack Donaldson, and Willis Terrill

ABSENT: None

OTHERS: Bruce VanWieren, Lisa Whitehead, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Setting the agenda:**

Motion by Watson Clark, seconded by Rob Hall, to **add Discussion and Clarification on Conditional Use Permit under New Business Item B.** CARRIED by voice vote.

**Minutes dated July 24, 2023:**

Motion by Watson Clark, seconded by Rob Hall, to **correct the minutes dated September 25, 2023 and place on file.** CARRIED by voice vote.

**NEW BUSINESS:**

**Review and Approve – Easement Application for Utility or Public Road:**

The draft form was given to the commissioners for review and approval.

Discussion only no vote taken and the form will be changed and brought back after corrections.

**Discussion and Clarification on Conditional Use Permit:**

Discussion only

**VISITORS BEFORE COMMISSION:**

Lisa Whitehead – Who is the Zoning Board and Why is TSC coming to Hudson?

**CITY MANAGER'S REPORT:**

- Tractor Supply Company is going forward to start building in the spring. With the aging water lines on the property we will be proposing to have the lines replaced.
- The Spark Grant was denied due to many applicants applying.
- The Recreation Master Plan is being re-done in house and 400 questionnaires will be going out for citizens to help with the new master plan.

**COMMISSION COMMENTS:**

**ADJOURNMENT:**

Motion by Watson Clark seconded by Jack Donaldson, to **adjourn the meeting at 7:15 p.m.**

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

**RECREATION ADVISORY BOARD**  
**121 N. Church Street, Hudson, MI 49247**  
**REGULAR MEETING**  
**Minutes of October 30, 2023**

The Recreation Advisory Board meeting was called to order by Chairperson Nikki Cleveland at 6:11 p.m.

Roll Call: Present: Nikki Cleveland, Elizabeth Comiskey, Eric Hickman,  
and John Kirkland  
Absent: Nicole Chase and Roger Clark

Others Present: Kris Eschedor, City Manager Charles Weir, and City Clerk Jeaniene McClellan.

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**ORDERS OF THE DAY:**

**Excuse Absent Members:**

Motion by Eric Hickman, seconded by John Kirkland to **approve to excuse absent members from the meeting**, CARRIED by voice vote.

**Minutes:**

Motion by John Kirkland, seconded by Elizabeth Comiskey to **approve the minutes of July 10, 2023, and place on file**, CARRIED by voice vote.

**OLD BUSINESS:**

**Recreation Master Plan:**

All the members were given a draft 2024-2029 Parks and Recreation Master Plan to review and discuss what should be changed. Kris Eschedor has been working hard at updating the file and finding all the figures from the US Census Bureau. She also sent out 400 questionnaires in the utilities bills for the residents to fill out and return to the City Office by December 31<sup>st</sup>. The members were also asked to help with pictures and doing a checklist for the existing facilities for ADA accessibility.

**VISITORS BEFORE THE BOARD:**

No comments received

**CITY MANAGER'S REPORT:**

- Not only has Kris Eschedor helping with updating the Master Plan, she has also attended a grant writing class.
- Council passed the Park Rules and Regulations Ordinance.
- We did not get the Spark Grant due to the volume of applicants applying.
- Tractor Supply Company will be breaking ground this spring and we are also negotiating to have the water lines replaced. They are preparing to go out for bids sometime this week.

- We are doing some extension on the Cemetery on the southeast corner.
- The fire department floor has been fixed.

**BOARD COMMENTS:**

The next meeting will be December 4, 2023 at 6:00 pm.

**ADJOURNMENT:**

Motion by Eric Hickman, seconded by Elizabeth Comiskey **to adjourn the meeting at 6:35 p.m.**

ATTEST:

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Jeaniene McClellan, City Clerk



## City Manager Report

November 21, 2023

- WWTP Superintendent Ted Hutchison resigned from the city on November 14<sup>th</sup> to work full time for the City of Morenci Public Works Department. We thank Ted for his many years of service to the City of Hudson and wish him well.
- Josh Mattek is filling in as Interim Superintendent until the position is filled. The WWTP is again understaffed by one employee. We have internal postings for the Superintendent and Wastewater Operator positions. Internal applications/letters of intent apply will be accepted until Tuesday 2:00pm on November 21. If a candidate is not chosen internally for the position, the posting will go out to the public.
- I have a meeting at Lenawee Now on Tuesday November 21, and a potential business that is interested in the Hudson Industrial Park for their operations. The city is one of the two locations that the business is considering for expanding their operations.
- We are still working on the Employee Handbook update. I am hoping to have it before the Council before the end of the year for review and approval, but it may be after the first of the year.
- We are starting to work on the updated five-year Capital Improvement Plan in preparation for the drafting of next fiscal year's budget.
- City Auditor Brent Shea advised that he is finishing up the FY 2022-2023 audit and I expect that the audit report will be soon.

Charlie