

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
SPECIAL MEETING
February 8, 2022 at 7:00 pm

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ORDERS OF THE DAY

- A. Excuse Absent Member(s)
- B. Setting the Agenda
- C. Approval of Minutes of January 18, 2022

V. PUBLIC COMMENT

VI. NEW BUSINESS

- A. ACCEPT: Capital Improvement Project Plan for 2022-2028
- B. APPROVE: Appointment Will Terrill to the Board of Review
- C. APPROVE: Silversmith GIS Data Service Agreement
- D. APPROVE: Control Panel Cabinet for Lift Station Improvements
- E. APPROVE: Wood Benches for Downtown Business District
- F. APPROVE: Purchase of a Power Cot and Lucas Unit
- G. RESOLUTION: Budget Amendment Ambulance Fund
- H. APPROVE: City Treasurer Role
- I. APPROVE: Pay Stipend for Employees

VII. UNFINISHED BUSINESS

- A. Bills
- B. Account Balances & Check Register
- C. Revenue Expenditure Report
- D. Department Head Reports

VIII. MINUTES FROM OTHER BOARDS AND COMMISSIONS

- A. Planning Commission minutes dated November 22, 2021

IX. MANAGER'S REPORT

X. COUNCIL COMMENTS

XI. ADJOURNMENT

Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance, under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
January 18, 2022

747484:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Carl Sword, and
Pam Ely

ABSENT: Rick Moreno and Natalie Loop

ALSO PRESENT: Will Terrill, WWTP Superintendent Ted Hutchison, DPW Superintendent
Jay Best, City Manager Charles Weir, and City Clerk Jeaniene McClellan

Excuse Absent Members:

747485:

Motion by Carl Sword, seconded by Pam Ely to excuse absent members from the meeting.

CARRIED 5-0 by roll call

Approval of Minutes of January 4, 2022:

747486:

Motion by Carl Sword, seconded by Pam Ely to approve the minutes from January 4, 2022
and place on file. CARRIED 5-0 by roll call

PUBLIC COMMENT:

No public comments received.

NEW BUSINESS:

Approve: Service Award to Charles Weir:

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Charles A. Weir's thirty (30) years of dedicated service in the City of Hudson from January 13, 1992 to January 13, 2022.

In accordance with our personnel practices the 30 Year Service Award includes a check in the amount of \$500.00.

747487:

Motion by Carl Sword, seconded by Pam Ely **present 30-Year Service Award to Charles A Weir.** CARRIED 5-0 by roll call vote.

Approve: Alternative Meeting Dates for the Board of Review:

The Board of Review meets on the Tuesday following the third Monday in July and Tuesday following the second Monday in December.

The Public Act 122 of 2008 allows an alternative July Board of Review meeting during the week of the third Monday in July and during the week of the second Monday in December, if authorized by the governing body.

747488:

Motion by Lee Ann Minton, seconded by Carl Sword **approve the Wednesday or Thursday following the third Monday in July and the Wednesday or Thursday following the second Monday in December as the Alternative meeting dates for the Board of Review.** CARRIED 5-0 by roll call vote.

Authorize: Seek Bids: Lawn Mowing Contract Maple Grove Cemetery:

The summer lawn mowing contract for the Maple Grove Cemetery has expired. We would like to get authorization to seek sealed bids for a three year contract (2022-2024) for the lawn mowing at the Cemetery.

We will be using the same Invitation to Bid document with the addition of detail about the fall cleanup duties and was not spelled out in the previous Invitation to Bid document.

747489:

Motion by Carl Sword, seconded by Pam Ely **authorize the City Manager to seek bids for the lawn mowing contract for the Maple Grove Cemetery.** CARRIED 5-0 by roll call vote.

Approve: Community Center Public Rental Rates:

The Community Center was in a deficit last fiscal year mostly because of no public rentals due to COVID, but we discovered that the public rental rates have not been increased or adjusted for 16 years (2006) and the building is in need of repairs. Kitchen floor, bathroom floors, parking lot and the south upper wall to name a few things.

City Manager checked the (CPI) consumer price index from 2006 to 2021. The increase was just under 33% over that period of time. With this information he calculated the increases to the resident and non resident rates. He is asking Council to consider the following increases.

For the Non-Residents he used the 33% increase with some rounding to establish the new proposed rates.

For the Residents he only used a 20% increase due to resident paying D & P and Comcast Franchise fees that go to the Community Center and City Income Tax that they are paying.

He is also requesting that the deposits that were under \$100.00 be increased to cover the cost for the on call Public Works employee that may have to come in and clean if a renter fails to do so.

The Police Department has to do a background check for renters that want to have alcohol at the Community Center. He would suggest an administrative fee of \$10.00 be collected to cover the cost for this service.

747490:

Motion by Carl Sword, seconded by Pam Ely **approve the proposed Hudson Community Center Rental rates starting February 2022.** CARRIED 5-0 by roll call vote.

Discuss: Water and Sewer Bonds:

Council is aware the Water Bond final payment is due September 2022 I the amount of \$72,560.00. Interest payment of \$895.81 is due April 1, 2022. 1,073 accounts at \$7.91 a month = \$8,487.43. The City will have to collect the Water Bond fee through June 2022 to pay off the balance of the Water Bond.

Looking over the Rate Study Documents done June of 2021, the replacement asset management program established by EGLE indicates that the City should be putting \$40,000.00 a year aside on an annual basis in the Sewer and Water Funds for equipment maintenance and replacement items that occur on an irregular basis. It also notes the both Sewer and Water funds should maintain 3 to 9 months reserve for emergency purposes. The City currently has none of these funds set aside and the City still has a deficit in the Utility Fund of -(195,000).

Reducing or eliminating the collection of the \$7.91 a month would reduce income to the Utility Fund and allow the deficit elimination, and the building of the funds for the replacement and maintenance needs to the Water and Sewer Systems. Once the Water Bond is paid in full, the fee can no longer be the "Water Bond" on the customers bills but would have to be labeled "Replacement Maintenance Fee" or something of that nature.

Water/Sewer Bond Account:

City Manager has asked for Council's thoughts on placing bond fees or a portion of the fees collected into a separate bank account as a way of making sure the funds are available when the interest and principle payments become due. Council will have to consider that this will restrict some of the funds from the combined deposits for which the City pays out all of the other City expenses. If the City puts all of the Water and Sewer Bond fees I the account, it would currently be 434,259.63 a month. After September when the Water Bond is paid off, the monthly deposit would be \$25,772.60.

All of the above can be offset and adjusted with the City Income Tax Fund as well. He believes if the City collects enough to cover the expenses in the Utility Fund adequately, it will ultimately free up funds to spend on streets, sidewalks and other infrastructure needs of the City.

UNFINISHED BUSINESS:**Bills:**

**Bills to Council
January 18, 2022**

Bills to be Approved

Haviland Products Company	\$1,079.04	Ferric Chloride
Municipal Supply Co	\$1,025.98	Seal Camps, Compression union, & 1" Compression Stop - WTP
Elhorn Engineering Company	\$1,533.00	Liquid Aquadene - WTP
Blue Cross Blue Shield	\$29,883.05	February 2022 Employee Health Care
Total	\$33,521.07	

Bills to be Confirmed

Consumers Energy	\$3,079.48	December 2021 WWTP 32960 kWh
Consumers Energy	\$2,133.49	December 2021 Street Lights 8,174 kWh
Consumers Energy	\$1,045.40	December 2021 LED Lights 3,545 kWh
Consumers Energy	\$2,926.03	December 2021 WTP 19100 kWh
D & P Communications	\$1,228.26	
		Telephone, internet, TV for all departments January 2022 statement
Michigan Association of Chiefs of Police	\$1,195.00	2022 March Police executives and New Chiefs School
Lowe's	\$1,781.52	Washer/Dryer and fittings for 2nd Ambulance Station
Total	\$13,389.18	

747491:

Motion by Lee Daugherty, seconded by Carl Sword to **pay the bills**. CARRIED 5-0 by roll call vote

Account Balances & Check Register:**Account Balances:**

General Fund	\$254,740.71
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$ 72,273.28

Local Street Fund	\$ 91,554.52
Fire Department Fund	\$ 44,233.56
Recreation Fund	\$ 6,018.40
Cemetery Foundation	\$ 24,132.98
Ambulance	\$ 46,749.67
Community Center	\$ 15,489.13
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 12,057.76
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 43,008.99
Downtown Development	\$ 8,699.36
Industrial Park Fund	\$ 14,651.52
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$256,479.16
Sidewalk Fund	\$ 2,565.98
Utilities Fund	-\$189,761.90)
Motor Veh and Equip Fund	\$202,491.65
Property Tax Collection	\$ 30,497.23
Income Tax Fund	\$ 65,237.75

747492:

Motion by Carl Sword, seconded by Lee Daugherty **to accept the Account Balances & Check Register and place on file.** CARRIED 5-0 by roll call vote

Revenue Expenditure Report:**747493:**

Motion by Carl Sword, seconded by Pam Ely **to accept the Revenue Expenditure Report and place on file.** CARRIED 5-0 by roll call vote

MANAGER'S REPORT:

- Jay Best, Jeff Vanderlooven and Charles Weir met with Jones & Henry on the Wednesday, January 12th, to start the Drinking Water Asset Management (DWAM) Grant work. The random list of the 187 locations to identify lead and copper service lines has been generated. Letters will be drafted and sent to the homeowners and businesses where the work will be done. DPW will be making contact with the owners to identify the service line materials inside of the homes and businesses as required by the grant.
- Linda Cross and Charles Weir met with Bob Wendt and Phoebe Mier from the Lenawee County Economic Crimes Unit to discuss the move forward with the City Income Tax violation again. This will be a more economical way of dealing with non-filers and collecting outstanding City Income Tax due to the City. Linda is currently showing a outstanding balance of \$22,500.00 owed. We anticipate more once we get caught up.

- City Manager will be meeting with City Hall Staff along with Brandon Hudson Mike Sessions about the work flow and duties at City Hall. Over the past four months it is clear that four full time employees in the City Hall is not adequate for the work load. We will be looking at options to solve the issue.
- City Manager sent out emails to the Michigan Treasury checking the status of the City's Corrective Action Plan and the Deficit Elimination Plans. At the writing of this report he has not heard back if the plans have been accepted.
- We have a Planning Commission meeting scheduled for January 24, and Mr Weir hops to have a Capital Improvement Plan to present to Council at a Council meeting in February.
- The City has an opening on the Board of Review that needs to be filled. We are currently advertising to fill the vacancy. The City is supposed to have three members on the Board of Review but can legally function with two.

COUNCIL COMMENTS:

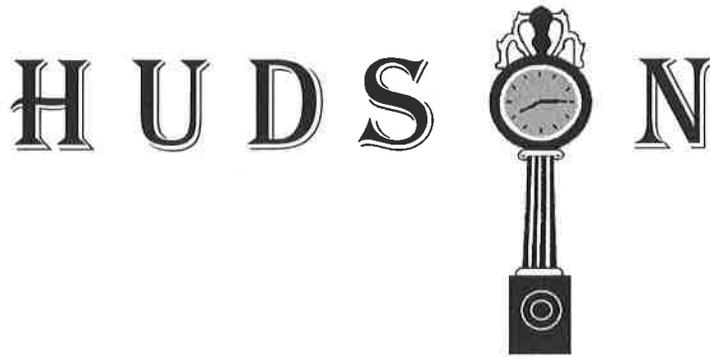
ADJOURNMENT:

747494:

Motion by Carl Sword, seconded by Pam Ely to **adjourn the meeting at 8:31 pm**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk



AGENDA ITEM - REVIEW FORM

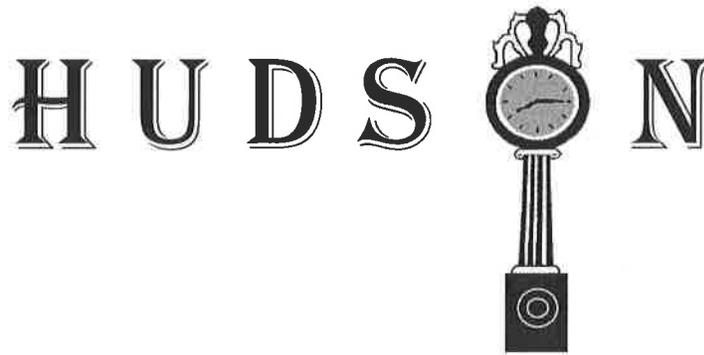
ITEM: Capital Improvement Project Plan for 2022-2028	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Accept the 2022-2028 Capital Improvement Project Plan from the Planning Commission	DEPARTMENT: City Manager DATE: February 8, 2022
SUMMARY: As required annually, the Planning Commission approved the attached 2022-2028 Capital Improvement Project Plan at their January 24, 2022 meeting.	
RECOMMENDATION: Accept the 2022-2028 Capital Improvement Project Plan from the Planning Commission.	
SIGNATURE: 	TITLE: City Manager

CAPITAL IMPROVEMENT PLAN 2022-2028

BUDGET YEAR	IMPROVEMENT	ESTIMATED COST (INC. GRANTS)
Current FY 21 - 22	Lift Stations Upgrades	\$ 260,000
	Water Meter Replacement (Ongoing)	\$ 30,000
	Fire Hydrant Replacement (Ongoing)	\$ 15,000
	DWAM Grant Service Line Identification	\$ 294,000
	Replacement Pump WWTP	\$ 18,000
	ALS Equipment (Power Cot / Lucas Device)	\$ 41,000
22 - 23	Cemetery Expansion Development	\$ 20,000
	Street Signage Replacement	\$ 10,000
	Local Street Improvements	\$ 19,000
	Water Meter Replacement (Ongoing)	\$ 15,000
	New Ambulance or Loan Pay Off of Ambulances	\$ 160,000-170,000
	3 Phase 40 K W Generator	\$ 40,000
	Lead Service Line Identification (Grant Funded)	\$ 300,000
	Fire Station Sinking Floor repair	\$ 20,000
23 - 24	N Maple Grove Reconstruction Design (Phase 2)	\$ 150,000
	New Patrol Vehicle	\$ 50,000
	Water Meter Replacement (ongoing)	\$ 15,000
	Local Street Improvements	\$ 19,000
	Lead Service Line Replacement I.D. (Grant)	\$ 300,000
24 - 25	N Maple Grove Reconstruction (Phase 2)	\$1,000,000
	Water Meter Replacement (finish)	\$ 15,000
	Local Street Improvements	\$ 50,000
	Lead Service Line Replacement I.D. (Grant)	\$ 300,000
25 - 26	N Maple Grove Reconstruction (Phase 3)Design/Eng	\$ 80,000
	DPW Dump Truck Replacement	\$ 150,000
	Lead Service Line Replacement	\$
	Local Street Improvements	\$ 50,000
26 - 27	Lead Service Line Replacement	\$

	Local Street Improvements	\$ 50,000
26 – 27	Lead Service Line Replacement Local Street Improvements	\$ \$ 50,000

Approved by City of Hudson Planning Commission on January 24, 2022



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> Appoint: Will Terrill to the Board of Review	<u>SUBMITTED BY:</u> Charles Weir City Manager
<u>ACTION REQUESTED:</u> Appoint Will Terrill to the Board of Review	<u>DEPARTMENT:</u> City Office <u>DATE:</u> February 8, 2022
<u>SUMMARY:</u> Carol Davidoff resigned from the Board of Review in January 2022. We asked a few people if they would like to help and Will Terrill accepted the position. He meets all the requirements to be appointed to the Board of Review and is willing to start training this month for the March meetings.	
<u>RECOMMENDATION:</u> Appoint Will Terrill to the Board of Review for a 3-year term expiring in December 2024.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

CITY OF HUDSON
REQUEST FOR APPOINTMENT TO
CITY BOARD, COMMISSION OR COMMITTEE

Name: Willis Terrill

Address: 200 Tiffin St.

Phone: (Home) 448-8782 (Other) _____

Email: whterrill@hotmail.com

Date of Establishment of Continuous Residency in the city of Hudson: Oct 2004
(Must be a resident for 1-year and not indebted to City)

Please list your qualifications as to why you feel you are qualified to serve on the particular Board, Commission or Committee to which you are applying (you may include a resume if you would like):

Was asked by City Manager

Please indicate your preference of which board(s) you would be interested in serving on:

PLANNING COMMISSION
(Meets every 4th Monday at 6:30 pm) Terms are 3-year and are up in July. In order to serve on this board, you must be a registered voter within the City for a period of at least 1-year.

HUDSON CARNEGIE DISTRICT LIBRARY BOARD
(Meets 3rd Monday every month at 6:00 pm) Terms are 3-year and are up in December.

ELECTION COMMITTEE

(Meets as needed for elections) Terms are 3-year and are up in June

RECREATION BOARD

(Meets quarterly at 7:00 pm) Terms are 3-year and are up in July.

COUNCIL COMPENSATION COMMITTEE

(Meets on odd-numbered years) Terms are 5-year and are up in April.

BOARD OF REVIEW

(Meets as needed, generally in March, July and December) Terms are 3-year and are up in December.

BOARD OF APPEALS

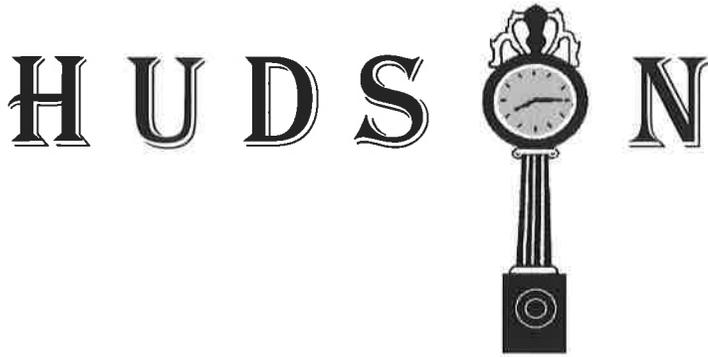
(Meets as needed) Terms are 3-year and are up in May.

DOWNTOWN DEVELOPMENT AUTHORITY

(Meets at least quarterly) Terms are 4-year and are up in October.

**(You are invited to attend meetings of any of the boards,
committees, or commissions in which you may be interested)**

Please submit this request for appointment to the City Clerk



AGENDA ITEM - REVIEW FORM

ITEM: Silversmith GIS Data Service Agreement	SUBMITTED BY: Charles A. Weir City Manager
ACTION REQUESTED: Approve Agreement with Silversmith Data	DEPARTMENT: City Manager DATE: February 8, 2022
<p>The City has electronic data of the water, waste water systems and the storm drains. This information was collected over the past few years by Fleis and VandenBrink and Jones & Henry while doing various projects. Our DPW and Waste Water staff do not have easy access to this information that would be very beneficial in the field. It would also allow the City to track its assets more accurately and update it in real time. This is the goal when we started looking for a solution.</p> <p>Jay Best and I have been working on this on and off over the past several months and recently had a meeting with Silversmith Data and they gave us a demonstration of their product. We were impressed with the product and the ease of use.</p> <p>Over the past few months I received two other quotes for the GIS services. One from Jones & Henry and the other from RCAP (Rural Community Assistance Partnership). The cost of each is as follows:</p> <p>Jones & Henry \$18,000.00 Initial set up and training. Update information annually. Does not include hardware and cellular service.</p> <p>RCAP \$2,639.52 Initial set up and yearly fee. Update information annually. Does not include hardware and cellular service.</p> <p>Silversmith Data \$3,750.00 Initial set up, annual fee (\$1,850.00) hardware and cellular service. Real time data updates.</p>	
RECOMMENDATION: Approve the Service Agreement with Silversmith Data for GIS services for the City of Hudson, and authorize the City Manager to sign the contract.	
SIGNATURE: 	TITLE: City Manager



October 13, 2021

Mr. Charles A. Weir
Interim City Manager
City of Hudson
121 North Church Street
Hudson, Michigan 49247-1011

Subject: City of Hudson, Michigan
GIS Services

Dear Mr. Weir:

In response to our conversation on September 29, 2021, we are pleased to provide this proposal to provide the following Geographic Information System (GIS) services for the City of Hudson:

1. Combine the Water Distribution, Sanitary Sewer and Storm Sewer databases into a single GIS.
2. Sanitary Sewer and Storm Sewer databases will be as provided by Fleis and Vandenbrink (F&V) to the City dated September 16, 2021.
3. Water Distribution database is to be further developed under the recently approved Drinking Water Asset Management (DWAM) grant, and incorporated into the GIS.
4. Review system requirements with the City so that the City has the necessary hardware and software in place to run the GIS internally. The cost for hardware, software updates and/or license renewals is not included in this proposal.
5. Meet with the City to review the GIS.
6. Establish a procedure for updating the GIS on a regular basis (at least annually). This includes going through an update with the City during the following 12-month period.

Our fee to provide GIS services is estimated to be \$18,000. Our services will be provided based on actual time and expense.

Please let us know if you have any questions or comments.

Sincerely,

JONES & HENRY ENGINEERS, LTD.

Troy M. Brehmer, PE
Principal Project Manager

Timothy D. Warren, PE
Rates and Financing Specialist

GIS Team Services

Great Lakes Rural Community Assistance Program



THE LEADER IN GIS SERVICES FOR SMALL SYSTEMS AND RURAL COMMUNITIES

The GIS Team has assisted over 100 communities with utility mapping and GIS database development.

Partial grant funding and our Cooperative structure gives small communities access to professional GIS services for a fraction of the cost of hiring a GIS professional.

GPS Data Collection & GIS Mapping

- ◇ Surveyor-grade 1 cm accuracy
- ◇ Work with utility staff to ensure sustainability of the product
- ◇ Scanning of maps, as-builts
- ◇ Asset Management inventories
- ◇ Free loaner GPS units

Training

- ◇ On-site
- ◇ O&M contact hours

GIS Cooperative Services

- ◇ GIS data hosting
- ◇ 24-hour access to data
- ◇ Web and mobile applications using the ESRI platform
- ◇ On-call technical support
- ◇ Site visits
- ◇ Preventive maintenance recording
- ◇ Reporting functions
- ◇ Dashboards to track and monitor operations



Partnership with communities is what sets us apart. We work alongside your staff throughout data collection and Cooperative membership to ensure sustainability of your investment and your data.



For more information contact:
Laura Schuch, GIS Coordinator
Phone: 330-389-1612
lmschuch@glcap.org
www.glcap.org



This cost estimate assumes that the Village of Hudson has existing GIS data (shapefile or file geodatabase format) that they would like hosted and to be developed into RCAP custom apps for digital inspection and preventative maintenance.

The services listed below reflect what most utilities and communities require to support their GIS, but this list is not exhaustive. The GIS Team, with our collective experience and individual expertise, function as a GIS department for your community. We strive to provide services that reflect the needs of your utilities and will work with your staff to ensure that the applications are designed to support your preventive maintenance interests and needs. We can also adapt our services to extend to other departments in your community, if desired.

1. Services to be performed by Contractor:

A. Service Start

- 1) Initial meeting
- 2) Data review, if needed

B. GIS Database Development

- 1) Provide database recommendations, if needed
- 2) Incorporate database changes recommended by local utility staff
- 3) Create related table inspection reports in database for field use
- 4) Created related tables for photos or document attachments
- 5) GIS data model set-up, base map preparation
- 6) Obtain any available reference GIS files

C. Data Cleanup, if necessary

- 1) Field check areas of concern
- 2) Find missing points, if needed

D. Staff Training – ongoing, as needed

- 1) Data collection and inspection best practices with mobile GIS applications
- 2) Desktop web applications for editing and asset management
- 3) Other training as needed

E. Service Deliverables

- 1) Host data on GIS server for cloud application use
- 2) Develop, configure and deploy customized web applications for office use

- 3) Develop, configure and deploy customized mobile applications for field staff use
- 4) Develop dashboards and other applications to support utility inspection and preventive maintenance
- 5) Print large format wall maps of system(s) upon request
- 6) Create map-books of system(s) for field use upon request
- 7) Use of GLCAP drone for infrastructure visualization
- 8) RCAP GIS Cooperative services with password protected ArcGIS Online account and applications during contract period.
- 9) Assistance with maps needed to support regulatory compliance or reporting
- 10) Facilitation of data sharing with third parties, at the written request of the utility

1. Project Estimate (includes all labor, equipment, IT and travel expenses):

	Customer Count	Population Per 2010 Census	Annual Cost Per Customer or Person	Quarterly
Water	1100		\$1.80	\$495.00
Storm Water		2300	\$0.10	\$57.50
Base Fee				\$50.00
Subtotal				\$602.50
Administrative Fee				\$30.13
Services Total				\$572.38
Field Worker license				\$87.50
TOTAL				\$659.88

Contract length is a three year period. Payments are made quarterly. Additional licenses are available at the cost of \$350/year for a Field Worker license and \$100/year for a Viewer. A Field Worker license provides editing capacity in both mobile and computer applications.

3. Disclaimers and Comments:

The recipient of this document agrees that this is an estimate and for reference purposes only. This is not a contract or project proposal. Prices or ranges above are not guaranteed. Contact RCAP GIS Coordinator, Laura Schuch at lschuch@glcap.org or 330-389-1612 to request a project scope and contract.

The labor estimate calculated for this proposal cost uses benchmarks from other similar villages, cities, and counties and is based on approximate water and sewer customer counts and population.

Client will own all data and maps created as part of Cooperative membership. This does not include any software, Internet or mobile applications used to view, collect and edit data and maps during the contract period.

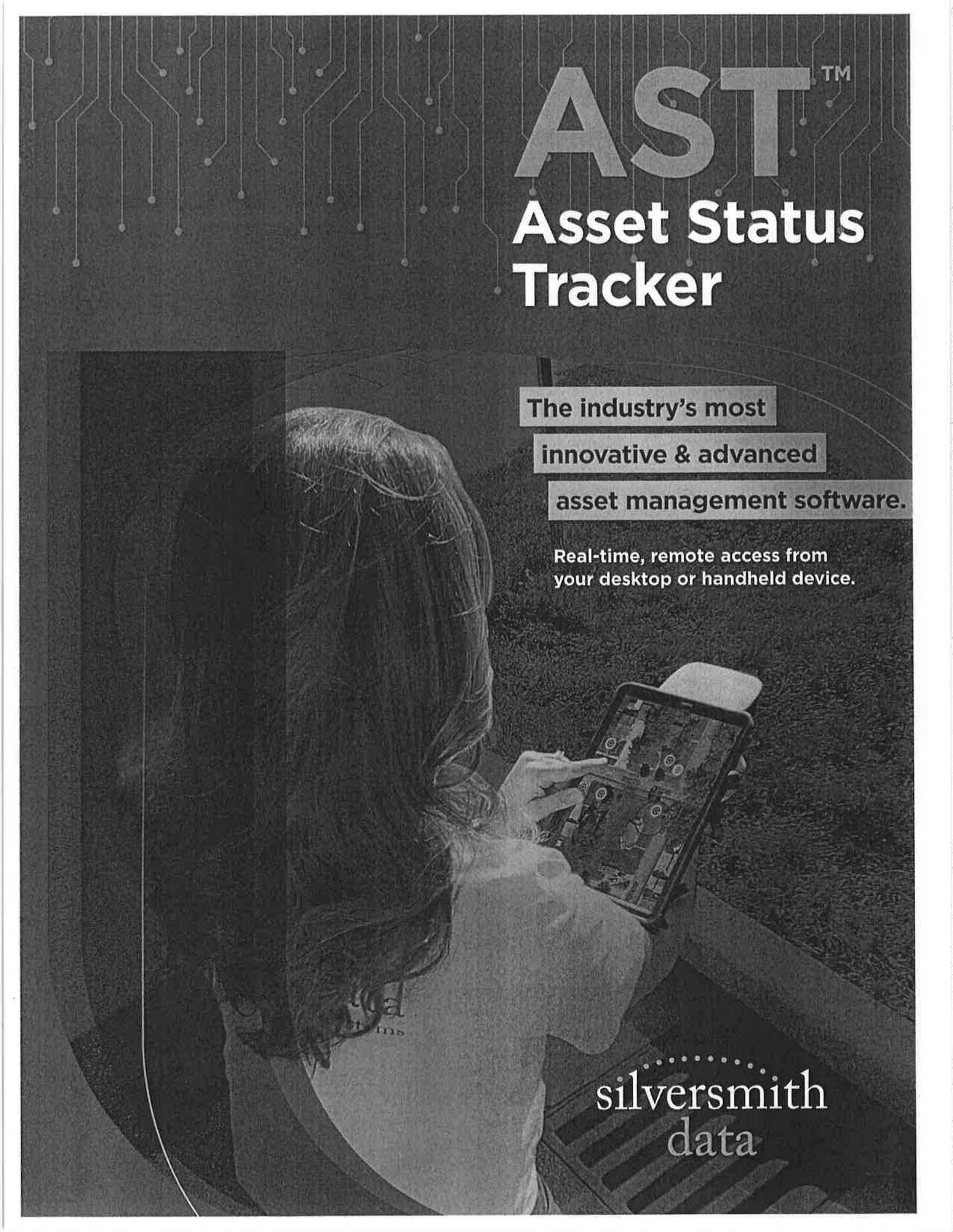
Contractor cannot be held responsible for finding assets that are hidden. Assets that are known to exist but cannot be found will be denoted on maps where they are believed to exist using special symbols. Contractor cannot be responsible for the accuracy of any data added to the GIS its employees did not collect.

Client acknowledges that Contractor is not a professional licensed surveying company and does not employ licensed professional surveyors. Client agrees that the finished GIS files and map products will be considered 'mapping-grade', intended for asset management, planning, record keeping and utility locating; and that they are not intended for and will not substitute for land surveying work necessary for design engineering or construction activities. Information and data contained or accessed within this GIS may contain errors and omissions.

Client agrees to paint or flag assets as needed and provide traffic control if it is necessary to collect any points in roadways.

The Rural Community Assistance Program is a program of the Great Lakes Community Assistance Partnership, a 501(c)(3) non-profit organization dedicated to creating partnerships and opportunities to help individuals, families and communities thrive.

For more information about our agency visit www.rcapgis.org or www.glcap.org.



ASTTM

Asset Status Tracker

The industry's most
innovative & advanced
asset management software.

Real-time, remote access from
your desktop or handheld device.

silversmith
data

Your City's next step toward optimal efficiency.

Silversmith's Asset Status Tracker AST™ is a game-changing utility management software that emphasizes the ease of use and helps municipalities go from paper or software that at times can be challenging to operate and maintain in the field. When time is critical and seconds often count, **AST™** is here to help people who need the highest level of optimization.

AST™ gives field workers the ability to locate assets using a handheld GPS unit to record and track critical data from fire hydrants, meter pits, main breaks, curb stops, catch basins, utility poles, and more, at their convenience.

Our easy-to-use software provides immediate access to location, proper mechanical operation, maintenance history, work orders, and accessibility with customized functions tailored to your specific industry.

With one click, your crews working out in the field and managers in the office have access to a user-friendly asset management system operating in real-time making, everyone's job easier.



In our quest for an asset management program, Silversmith's AST™ system was the easiest and most in-depth system to use. Their crew has provided great support, and the best part was the price. We would recommend AST™ to everyone.

- Jeff B. Water Works
LIGONIER, INDIANA

Built for you, by you.

Your needs matter and we're always listening to what you have to say.

This is what sets **Silversmith** apart from other suppliers. How do we know this? From customers just like you. Since our very first blueprints, we have been learning the realistic needs and challenges of professionals in the industries we serve.

Today, our dedicated engineers are continuously adding features to **Asset Status Tracker AST™** based on client requests.

INDUSTRIES SERVED

Municipalities
Public Works
Water Treatment Facilities
Fire Departments
Waste Water Treatment



A combined deep understanding of industry needs, compliance regulations, and technology acumen, along with our deep customer focus, have made **AST™** one of the best GIS maintenance software systems available to date.

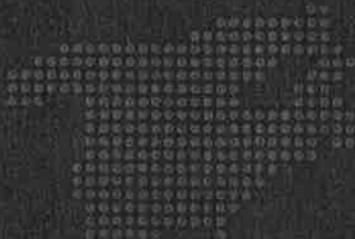
- Customer Support From AST™ Experts Available 24/7
- Software Upgrades and New Features Added Monthly
- On-Demand Setup and Training for All Employees
- UNLIMITED Users and Layers, Always



AST™ changes the way your crews and office staff work by providing a user-designed asset maintenance system operating in real-time.

SIMPLE INTUITIVE GAME CHANGER

Silversmith's Asset Status Tracker AST™



NORTH AMERICA AND BEYOND.

Recognizing that knowledge is revenue, Silversmith Data has been crafting information solutions for over 25 years. With more than 10,000 data collection sites and over a million data points across the continental United States and Canada, Silversmith Data has successfully assisted companies and municipalities in varying industries, both large and small, in implementing a wide range of real-time, GIS asset maintenance software, saving time and saving money.

SilversmithData.com

ph 989-732-8988

HEADQUARTERS
1370 Milbocker Rd
Gaylord, MI 49735

SILVERSMITH CANADA ULC
Alberta
Saskatchewan



Service Agreement

This Service Agreement is made between Silversmith, Inc. a Michigan corporation dba Silversmith Data ("SSD"), and The City of Hudson, Michigan ("Client"), collectively "Parties."

Client wishes to hire SSD to perform certain services as contained in Paragraph 1 below. This Agreement defines the relationship between SSD and Client, and the Parties agree that the consideration contemplated herein is good and sufficient.

City, Village, or Township Name:	<u>The City of Hudson, MI</u>	Proposal	<u>10823</u>
Population:	<u>2,202</u>		
Initial Setup Cost:	<u>\$1,500</u>		
Annual Recurring Fee:	<u>\$1,250</u>		

As a service, you can purchase through us GPS survey equipment tied directly to our system for instant asset location input into our system. It also allows users to precisely locate assets.

1 Android Tablet @ \$400 \$400

* Cellular service will be billed in advance on a recurring, annual basis (currently \$600 per tablet, per year).

Package Customization can be added at any time and may include additional tablets, GPS devices, Water Treatment Facilities and Waste Water Plants. These additional products can be quoted upon request in addition to our base package by Silversmith.

Responsibilities - We provide the framework for data collection including suggested fields. In no way do we imply nor have responsibility for the data, data input, data structure or fields involved in your programs. You are the experts in your fields/industries and, by signing this Agreement, take responsibility and liability for all information contained within the programs.

Yearly Billing in Advance - Billing is done on your contract anniversary, in advance. If absolutely necessary, we could make a **one-time move** of the contract anniversary date at the time of the initial purchase to better coincide with your budgeting.

Client initials _____

Initial Setup Cost: \$1,500
Annual Hosting Fee: \$1,250 and each year on the renewal date
Android Tablet \$400
Unlimited Data Plan \$600 and each year on the renewal date

Total upfront cost: \$3,750

Annual Recurring Fee: \$1,850 (each year on the renewal date)

1. SSD agrees to perform for Client the services described in this Agreement, which consist of providing the software and data service for the collection and maintenance of Client's data, marking the GPS coordinates of specified Client fire hydrants (if Client has selected this service), and maintaining Client's data on SSD's server or other third party data service.
2. All fees for services provided pursuant to this Agreement are non-refundable (except as set forth in Section 13 below). Invoices issued by SSD to Client are due upon receipt. If Client fails to pay within 30 days of the invoice date, Client agrees to pay interest at 1% per month on all overdue amounts.
3. Notices shall be provided to, and communication shall occur between:

Silversmith Data

The City of Hudson, Michigan

Tim Bresnahan

Tbresnahan@silversmithinc.com

989.390.6037

Each individual listed above shall be authorized to make binding decisions on behalf of the Party for whom he or she is listed.

4. SSD is an independent contractor of Client, and nothing contained in this Agreement shall be construed to create an employer-employee, partner, or joint venture relationship between the Parties.
5. SSD is providing services pursuant to this Agreement on an "as is" basis. In addition, Client acknowledges that SSD's sole responsibility with respect to any hardware provided by SSD to Client pursuant to this Agreement shall be to pass through the warranty, if any, provided by the manufacturer of such hardware, but SSD makes no representation as to the existence, scope, or availability of any such manufacturer's warranty. SSD HEREBY EXPRESSLY DISCLAIMS ANY AND

ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED AND WHETHER BY STATUTE, COMMON LAW, OR OTHERWISE, AS TO ANY MATTER RELATING TO THE SERVICES OR THIS AGREEMENT, INCLUDING (WITHOUT LIMITATION) PERFORMANCE, RESULTS, SECURITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR AVAILABILITY OF DATA. SSD has no responsibility or liability for cellular service that may be provided to Client.

6. Notwithstanding anything to the contrary in this Agreement, Client's sole and exclusive remedy for any breach of this Agreement by SSD, or any claim arising out of or otherwise relating to this Agreement, shall be limited to reimbursement by SSD of the aggregate dollar amount Client actually paid to SSD pursuant to this Agreement. Under no circumstances shall SSD be liable for any other damages, costs, expenses, or claims of any kind relating to this Agreement.
7. Client agrees to hold harmless, defend, and fully indemnify SSD, its affiliates, and their respective employees, agents, and subcontractors from and against any and all costs, expenses, losses, claims, actions, and damages of any kind (including reasonable attorney fees) arising out of any actual or threatened third party claim (advanced by a person or entity other than SSD or Client) that arises from or is in any way related to either (a) SSD's performance (or alleged lack thereof) of this Agreement, and/or (b) the use, storage, access to, or dissemination of Client's data.
8. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.
9. This Agreement contains the entire agreement of the Parties, and any and all prior and contemporaneous agreements, representations, and/or promises between the Parties relating to the subject matter of this Agreement are superseded in their entirety by this Agreement. This Agreement may only be modified by a written instrument signed by an authorized representative of each Party.
10. This Agreement is governed by the laws of the State of Michigan and any disputes arising out of this Agreement shall be litigated in the Otsego County, Michigan. All Parties to this Agreement consent to the jurisdiction of the State of Michigan.
11. This Agreement may be executed in counterparts both of which together will be deemed an original of this Agreement, and this Agreement may be signed in an electronic format.
12. Client agrees to comply with all technical specifications, policies and procedures, and other requirements that may be imposed by SSD from time to time with respect to Client's receipt of the services described in this Agreement.
13. This agreement shall renew annually on contract date. Either Party may terminate this Agreement upon written notice to the other Party with 30 days written notice. If SSD terminates this Agreement prior to a contract anniversary date, SSD shall refund to Client a prorated portion

of the Annual Recurring Fees paid by Client for the contract year in which SSD terminates the Agreement.

By their signatures below, the Parties acknowledge that (i) they have had sufficient opportunity to, and have, carefully read each provision of this Agreement; (ii) they have had the opportunity to review the Agreement with legal counsel of their own choice; (iii) they understand each provision; (iv) they are not under any duress; (v) they are not relying upon any representations or promises that are not set forth in this Agreement; and (vi) they are freely and voluntarily signing this Agreement and intend to be bound by it as a solemn contractual undertaking.

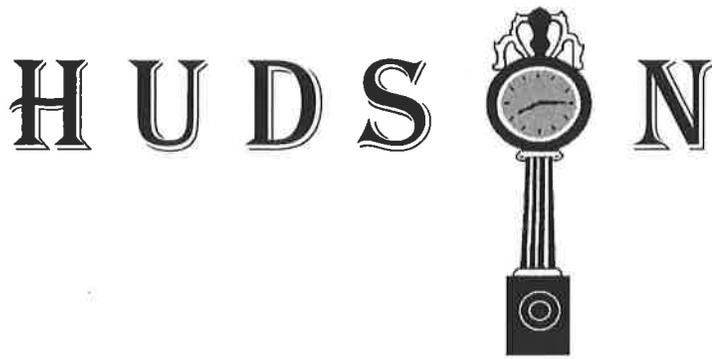
Contract Date: _____

The City of Hudson, Michigan

By: _____

Silversmith Inc. (DBA Silversmith Data)

By: _____
Tim Bresnahan, Silversmith Data



AGENDA ITEM - REVIEW FORM

ITEM: Control Panel Cabinet for Lift Station Improvements	SUBMITTED BY: Charles A. Weir City Manager
ACTION REQUESTED: Approve Purchase of Control Panel Cabinets	DEPARTMENT: City Manager DATE: February 8, 2022
<p>As part of the improvements made at the lift stations on South Church Street and Sunrise Meadows, two new electrical control panel cabinets will need to be purchased to house the new control panels. The cabinets will be made of stainless steel and are expensive. Ted has provided three quotes for the new cabinets.</p> <p>USABLUEBOOK \$9,325.15 Each</p> <p>GORDON RELIABILITY \$6,252.98 Each</p> <p>METAL METHODS MANUFACTURING \$5,500.00 Each</p> <p>Metal Methods Mfg. Is a local company out of Morenci. They are the most reasonable in price and there will be no shipping charges. These cabinets will be custom built to our specific needs.</p>	
RECOMMENDATION: Approve the purchase of two stainless steel cabinets from Metal Methods Manufacturing for \$5,500.00 a piece, with funds from the 2021 Capital Improvement Bond funds.	
SIGNATURE: 	TITLE: City Manager

Metal Methods Manufacturing
 235 Salisbury St
 Morenci, MI 49256 US
 +1 4195837481
 metalmethods3@gmail.com

Estimate



ADDRESS
City of Hudson

ESTIMATE #	DATE
1024	01/26/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Custom	Custom Stainless Steel cabinet 11ga steel Lockable latch 4' x 3' x 18"	1	5,500.00	5,500.00
		48 x 36 x 18			
				SUBTOTAL	5,500.00
				TAX	0.00
				TOTAL	\$5,500.00

Accepted By

Accepted Date

*YES
 Will need two of
 these but will get only
 one now and 2nd
 later after we
 install this one.*

TEQ

Call for update on estimated ship and delivery dates. COVID-19 Update [CLICK HERE](#)



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Cart 0

Product Questions?
(800) 892-1866



REQUEST QUOTE

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- Locations
- About
- Careers

Previous > WIEGMANN N412423212CDSS N412 SINGLE DOOR FLANGED DISCONNECT ULTIMATE 42X32X12 304SS

WIEGMANN N412423212CDSS N412 SINGLE DOOR FLANGED DISCONNECT ULTIMATE 42X32X12 304SS

Description:

WIEGMANN N412423212CDSS N412 SINGLE DOOR FLANGED DISCONNECT ULTIMATE 42X32X12 304SS

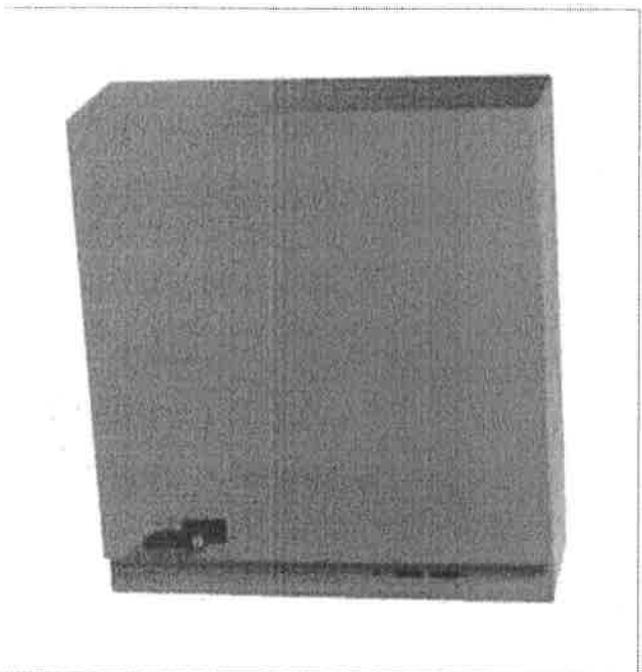
Technical Description:

42X32X12 Disc

UPC: 78672586274

Part Number: N412423212CDSS

Manufacturer: WIEGMANN



Retail Price: ~~\$10,421.49/ea~~

Your Price: \$6,252.98 / ea

Total Available: Wiegmann Orders Over \$375 Usually

Ship Next Day, Otherwise 5-7Days

Qty: ea ADD TO CART

[ADD TO LIST](#) [VIEW CART](#) [CHECKOUT](#)

 Mouse over image to zoom, click to enlarge



Product Specifications

Brand Name:	Wiegmann
Type:	Stainless steel NEMA 412 flanged single door disconnect enclosure
Color:	Silver
Construction:	Continuously welded seams
Cubic Capacity:	16128 cu. in.
Material:	304 Stainless Steel
Mounting:	Mounting holes
Size:	42 H x 32 W x 12 D
Special Features:	Bodies and doors fabricated from 14 gauge 304 stainless steel. Continuously plasma welded seams. Increased tub opening for better access. Concealed hinges. Doors are interchangeable and easily removable. Grounding provisions provided. Doors are sealed with poured-in-place polyurethane gasket. Mounting holes in rear of enclosure. Studs for mounting optional sub panel. Door latching system installed on door with a slotted insert defeater mechanism to open. Latching system interlocks with the disconnect handle for added safety. 3pt latch system.
Standard:	UL, CSA
CATALOG DESCRIPTION:	N412 SINGLE DOOR FLANGED DISCONNECT ULTIMATE SERIES 42X32X12 304 STAINLESS STEEL
Category:	Nema Type 1 Metallic Enclosures, Boxes, Cabinets

SMALLER THAN THE ONE WE WANT. (DEEP)

QUOTATION

HDSFM
 D/B/A USABLUEBOOK
 PO Box 9004
 Gurnee, IL 60031-9004
 Toll free: 1-800-548-1234
 Fax: (847) 689-3030

NO. 498282

Page 1

01/26/22

Ship-to: 1
 HUDSON, CITY OF
 *** NO SIGNATURE REQ'D *****
 107 MECHANIC ST
 HUDSON MI 49247-1300
 USA

Bill-to: 665613
 HUDSON CITY OF
 121 N CHURCH ST
 HUDSON MI 49247-1011
 USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
RQ - 12567	02/25/22	AMZ	NET 30	01	FXD/PPD	SAIA

QUOTED BY: AMZ | QUOTED TO: TED HUTCHISON

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
1717-A48H	A48H4812WFSSLP3PT HOFFMAN SS ENC. 3-PT 48"X48"X12" ** ALLOW 2-3 WEEKS AFTER ORDERING ** SHIPPING CONTACT: TED HUTCHISON 517-306-0023	1	EA	9325.15	EA	9325.15

Any quoted item(s) without a 5 digit stock # is not normally stocked by USABlueBook and is not normally returnable for credit UNLESS it is determined to be defective and covered under the vendor's warranty. With this in mind, please carefully review this quote BEFORE ordering to be certain it is appropriate for your application. This quote and all sales by HD Supply Facilities Maintenance, Ltd. d/b/aUSABlueBook shall be governed exclusively by the Terms of Sale available at hdsupplysolutions.com/terms.

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

CONTINUED

QUOTATION
 HDSEFM
 D/B/A USABLUEBOOK
 PO Box 9004
 Gurnee, IL 60031-9004
 Toll free: 1-800-548-1234
 Fax: (847) 689-3030

NO. 498282

Page 2

01/26/22

Ship-to: 1
 HUDSON, CITY OF
 *** NO SIGNATURE REQ'D *****
 107 MECHANIC ST
 HUDSON MI 49247-1300
 USA

Bill-to: 665613
 HUDSON CITY OF
 121 N CHURCH ST
 HUDSON MI 49247-1011
 USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
RQ - 12567	02/25/22	AMZ	NET 30	01	FXD/PPD	SAIA

QUOTED BY: AMZ | QUOTED TO: TED HUTCHISON

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
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TO ORDER --

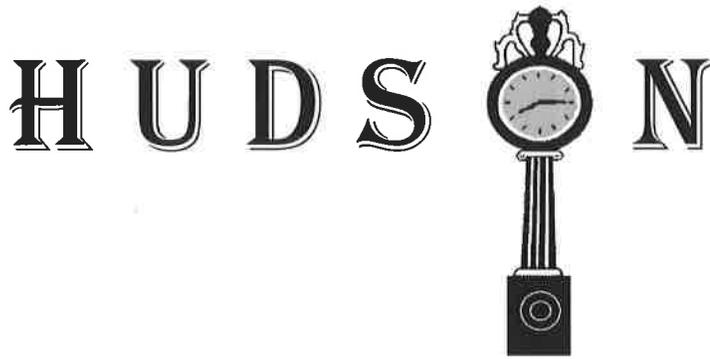
For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

 Authorization Signature

 PO Number (if required)

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
9325.15	.00	.00	159.63	9484.78

USE THIS QUOTE # ON PO's!



AGENDA ITEM - REVIEW FORM

ITEM: Wood Benches for Downtown Business District	SUBMITTED BY: Charles A. Weir City Manager
ACTION REQUESTED: Approve the fabrication and placement of wood benches in the Downtown Business District	DEPARTMENT: City Manager DATE: February 8, 2022
<p>I was approached by members of the Chamber of Commerce about putting four benches in the downtown area. I have spoken with Dan Rogers of the Hudson Center for Science and Industry (CSI) and he advised that the students at the would build and maintain the benches. The benches would be placed in the Spring and removed over the winter season. The benches would have the City official logo on them. There will be no cost to the City.</p> <p>Attached is a photo of what the benches would look like. The Planning Commission looked at the photos and approved of the design but requested that a back be put on the benches. The benches would give pedestrians a few more spots to sit while walking downtown, and would be a great way for local students to support their community and showcase their talents.</p>	
RECOMMENDATION: Approve the fabrication and placement of wood benches in the Downtown Business District.	
SIGNATURE: 	TITLE: City Manager

Bench

Dan Rogers <drogers@hudson.k12.mi.us>

Wed 1/12/2022 7:53 AM

To: Charles Weir <cweir@ci.hudson.mi.us>



Sent from my iPhone



AGENDA ITEM
REVIEW FORM

ITEM: Purchase of Power Cot and Lucas Device	SUBMITTED BY: Stevens
ACTION REQUESTED: Authorize Purchase Agreement with Stryker Medical	DEPARTMENT: Ambulance DATE: 02.01.2022

SUMMARY: Due to the fact that the majority of the coverage area we respond to does not have First Response, along with, the continued and increasing staff shortages facing the First Responders who respond, we are asking you to authorize the purchase agreement for the follow equipment: Lucas Device. This is a mechanical CPR Compression Device which provides quality, continuous compressions while eliminating the need for at least two personnel doing compressions. Power Cot. Requires only two operators to load an occupied cot from the foot end. With wing rails which expand the surface area, it can accommodate patients up to 870 pounds. The purchase plan is as follows:

**American Rescue Plan Act Eligible
Lucas Device, Power Cot Purchase**

Lucas Device Tier 2 Pricing with Demo Power Cot:

Lucas Device: \$16,100.21 (-\$ 748.76)
 Power Pro Cot: \$16,567.09 (-\$4,659.41)
 Service Plan: \$ 8,991.20
 Total \$41,658.50

Total Discount: \$5,408.17

Payment Plan: Three Year, paid annually at 0% interest- \$13,886.16
 Full service including parts and labor for both devices covered through 2027

2022 Pricing for the same above package: \$49,560.18 (+\$7,901.68)

Total cost this budget year for equipment is \$13,886

\$ 7,544.00 from misc. income towards 1st equipment payment
 \$ 6,342.17 from Hillsdale County Capital
 \$ 13,886.17 Total

- Leaves a balance of \$2,258.43 in Hillsdale Capital the 2021-22 budget

The remaining two payments for the equipment will be taken out of the Hillsdale Capital Line Item which increases to \$20,708.56 this year.

RECOMMENDATION:
 Authorize purchase agreement with Stryker Medical

SIGNATURE: 	TITLE: Director of EMS
--	----------------------------------



Hudson- LUCAS and Stryker Van Power-PRO

Quote Number: 10429907

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: CITY OF HUDSON

Rep:

Maegan Beveridge

Attn:

Email:

maegan.beveridge@stryker.com

Phone Number:

Quote Date: 01/11/2022

Expiration Date: 01/25/2022

Delivery Address

End User - Shipping - Billing

Bill To Account

Name: CITY OF HUDSON

Name: CITY OF HUDSON

Name: CITY OF HUDSON

Account #: 1069333

Account #: 1069333

Account #: 1069333

Address: 121 N CHURCH ST

Address: 121 N CHURCH ST

Address: 121 N CHURCH ST

HUDSON

HUDSON

HUDSON

Michigan 49247

Michigan 49247

Michigan 49247

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$16,567.09	\$16,567.09
				Certified Pre-Owned Stryker Van Demo Cot	
2.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$13,925.02	\$13,925.02
3.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,062.22	\$1,062.22
4.0	11576-000071	LUCAS External Power Supply	1	\$336.30	\$336.30
5.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$649.38	\$649.38
6.0	11576-000046	LUCAS Disposable Suction Cup (3 pack)	1	\$127.29	\$127.29
Equipment Total:					\$32,667.30

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
7.1	71061PT	ProCare Power-PRO Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	4	1	\$4,217.60	\$4,217.60



Hudson- LUCAS and Stryker Van Power-PRO

Quote Number: 10429907

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: CITY OF HUDSON

Chicago, IL 60673-3308

Attn:

Rep: Maegan Beveridge

Email: maegan.beveridge@stryker.com

Phone Number:

Quote Date: 01/11/2022

Expiration Date: 01/25/2022

#	Product	Description	Years	Qty	Sell Price	Total
7.2	78000020	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	4	1	\$4,773.60	\$4,773.60

ProCare Total: \$8,991.20

Price Totals:

Estimated Sales Tax (0.000%): \$0.00

Freight/Shipping: \$0.00

Grand Total: \$41,658.50

Comments:

LUCAS includes 1 year warranty
Stryker Power-PRO, Van Demo Unit- Fully Loaded- Still includes 1 year warranty
Pricing valid through 12/25/2022

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

01/14/2022

CITY OF HUDSON
 121 N CHURCH ST
 HUDSON, Michigan 49247

Equipment: See proposal for detailed equipment descriptions and pricing.

Finance Structure: \$1 out end of term option

\$1 out of end of term option: Purchase the equipment for \$1.00

Payment Terms:

\$1 OUT	3 annual payments
Equipment Total	\$32,667.30
Service Total	\$8,991.20
Equipment Payment	\$10,889.10
Service Payment	\$2,997.07
Total Payment	\$13,886.17

Payments are exclusive of all applicable taxes and freight unless otherwise noted

Contract Commencement: Upon delivery, installation and acceptance

First Payment Due: Net 30

Payment Adjustment The payments quoted herein were calculated based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/marketdata/reports/180>, under the USD Rates 1100 Series. Stryker's Flex Financial business reserves the right to adjust the payments prior to contract commencement in order to maintain current economics of this proposed transaction.

Deal Consummation: This proposal is subject to final credit, pricing, and documentation approval. Legal documents must be signed before your equipment can be delivered.

Please note that this proposal is subject to change if documents are not signed prior to **01/31/2022**.



April 2021

Dear valued customer,

Based on the required regulatory applicability of certain products during the COVID-19 pandemic, please review the following information regarding Stryker's Power-PRO™ XT ambulance cot and Power-LOAD® cot fastener system.

These advanced products provide a powered system approach to raising/lowering and loading/unloading a patient in the back of an ambulance.

Some key features of the Power-PRO XT and Power-LOAD that help with caregiver safety include:

- Only two operators needed for an occupied cot
- Raise/lower and load/unload with the touch of a button
- Caregiver injury reduction
- SAE J3027 crash-rated system*
- Power-LOAD safe working load of 870 lbs

Only two operators needed for an occupied cot: In the pre-hospital space, adequate staffing is a common problem experienced by a service. The COVID-19 pandemic could have further impacted those staffing shortages. With the Power-PRO XT, only two caregivers are required in order to operate.

Raise/lower and load/unload with the touch of a button: By simply pressing a button, the Power-PRO XT will raise or lower a patient. A patient up to 700 lbs on a Power-PRO XT cot can also be loaded or unloaded from an ambulance with the touch of a button on Power-LOAD.

Caregiver back injury reduction: Case studies showcase reduction in caregiver back-related injuries.

- 100% reduction in cot-related injuries saved one service \$545,000 in 4.5 years¹
- 96% reduction in adverse cot events after implementation of Power-PRO XT and Power-LOAD by one service²

SAE J3027 crash-rated system: Dynamically crash tested to pass SAE J3027 standards, which tests ambulance litter integrity, retention and patient restraint.*

Safe working load of 870 lbs: The Power-LOAD system can support 870 lbs of working load (the total weight of the cot and patient). This lets ambulance services potentially require less rescuers on scene to help load and unload patients in the back of the ambulance.

Please visit stryker.com for more information on the Power-PRO XT or Power-LOAD.

Sincerely,

Chris Walsh
Director of Marketing

1. Stryker (2018). EMSStat – Norman Regional Health System Case Study (Case Study on Power-PRO XT cots and Power-LOAD cot fastening systems).

2. Emergency Medical Services Authority. (2015). Risk Reduction Success Story: Utilization of the Stryker Power-LOAD Cot Fastener System in the EMSA System. Tulsa, Oklahoma and Oklahoma City, Oklahoma: Emergency Medical Services Authority.

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Stryker or its affiliated entities own, use, or have applied for the following trademarks or services marks: Power-PRO, Power-LOAD, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

*When used with Stryker's X-Restrains and Universal Floorplate. Data provided by EMSA.

Emergency Care

3800 E. Centre Avenue, Portage, MI 49002 USA | P +1 269 329 2100 | Toll-free +1 800 327 0770 | stryker.com



April 2021

Dear valued customer,

Based on the required regulatory applicability of certain products during the COVID-19 pandemic, please review the following information regarding Stryker's LUCAS® 3, v3.1 chest compression system.

Providing high-quality, Guideline-consistent chest compressions during a sudden cardiac arrest with minimal interruptions, the LUCAS device is designed to improve CPR quality while prioritizing caregiver and patient safety.

Some key features of the LUCAS 3, v3.1 device that can help with caregiver safety during COVID-19 include:

- Ability to maintain distance from suspected and confirmed COVID-19 patients during CPR
- Reduced number of caregivers needed to administer chest compressions during a code compared to a rotation of caregivers providing manual CPR
- Improved caregiver safety when providing CPR during transport

Additional guidance

The American Heart Association¹, U.S. Department of Defense² and Canadian Cardiovascular Society³ propose a role for mechanical CPR in resuscitation during the COVID-19 outbreak.

In order to reduce the risk of SARS-CoV-2 transmission to caregivers, there are additional factors to consider when providing CPR:

- Manual CPR is a possible transmission route for caregivers because the mouth and nose of the personnel come close to mouth and nose of the patient⁴ (that is valid for any other airborne transmission, such as meningitis)
- During manual CPR, the operator is performing an aerobic activity that increases his/her minute volume and makes it more likely to breathe in aerosol from the patient (patient exhalation of breath including airborne virus)
- During CPR, the patient may be ventilated with an airway device that is not a closed system
- The rotation of operators during manual CPR exposes more people to the disease transmission. When managing suspected and confirmed cases of COVID-19, the number of individual staff members involved in the resuscitation should be kept to a minimum with no or minimal exchange of staff for the duration of the case, if possible.⁵

Please visit strykeremergencycare.com for more information on the LUCAS chest compression system.

Sincerely,

Chris Walsh
Director of Marketing

Instructions for use: https://www.lucas-cpr.com/resources/#instructions_for_use

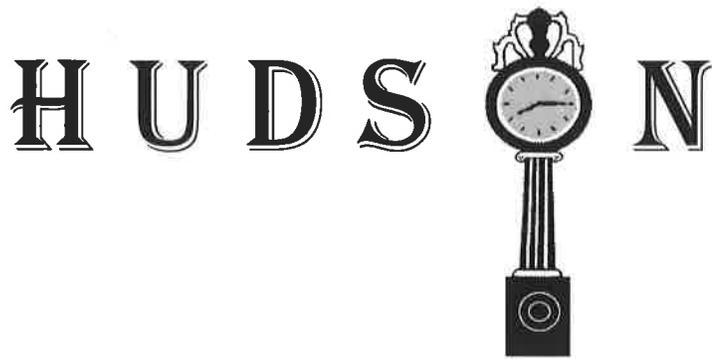
1. Edelson, et al. Interim guidance for basic and advanced life support in adults, children, and neonates with suspected or confirmed COVID-19. *Circulation*. 2020. (Online ahead of printing)
2. Matos RJ, et al. DoD COVID-19 practice management guide; clinical management of COVID-19. <https://health.mil/Reference-Center/Technical-Documents/2020/04/14/DoD-COVID-19-Practice-Management-Guide-Version-2>
3. Canadian Cardiovascular Society. Guidance from the CCS COVID-19 rapid response team. https://www.ccs.ca/images/Images_2020/NEW_CCS_RRT_Inhoptial_infection_reduction_30Mar.pdf
4. Ling L, et al. COVID-19: A critical care perspective informed by lessons learnt from other viral epidemics. *Anaesth Crit Care Pain Med*. 2020 (Online ahead of printing)
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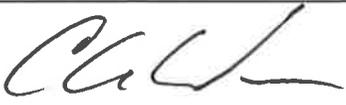
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Emergency Care

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AGENDA ITEM - REVIEW FORM

ITEM: Budget Amendment Resolution Ambulance Fund Hillsdale Capital Improvement Line	SUBMITTED BY: Charles A. Weir City Manager
ACTION REQUESTED: Approve Budget Amendment Ambulance Fund Hillsdale Capital Improvement Line	DEPARTMENT: City Manager DATE: February 8, 2022
<p>If Council agrees to the purchase of a power cot and the Lucas CPR device, Council will have to approve a budget amendment in the Ambulance Fund under the Hillsdale County Capital Improvement line item. The Agenda Review Form submitted by ALS Director Jim Stevens regarding the purchase, gives a good explanation of how the devices will be paid for over a three year period.</p>	
RECOMMENDATION: Approve the Budget Amendment Resolution in the Ambulance Fund, Hillsdale County Capital Improvement Line Item, for Fiscal year 2021-2022.	
SIGNATURE: 	TITLE: City Manager

City of Hudson
County of Lenawee
State of Michigan

RESOLUTION
AMENDMENT TO FISCAL YEAR 2021 - 2022 BUDGET

At a regular meeting of the City Council of the City of Hudson, County of Lenawee, State of Michigan, held at 121 N. Church Street, Hudson, MI 49247, in said city on Tuesday, February 8, 2022 at 7:00 p.m.

Present:

Absent:

The following preamble and resolution was offered by Councilmember _____, and supported by Councilmember _____.

WHEREAS, the City of Hudson City Council feels that it is in the best interest of the City to amend the Fiscal Year 2021 – 2022 Budget to meet various revenues and expenses that have been realized in the fiscal year.

NOW THEREFORE BE IT RESOLVED, that the Hillsdale Capital line-item of the Ambulance Fund be increased to \$23,285.41 to accommodate the first payment on the Lucas Device and Power Cot purchase for the Hudson Area EMS.

THEREFORE BE IT FURTHER RESOLVED, that the total expenditures for the Ambulance Fund are \$635,134.41 for Fiscal Year 2021 – 2022.

Upon vote for the adoption of the resolution, the vote was

AYES:

NAYS:

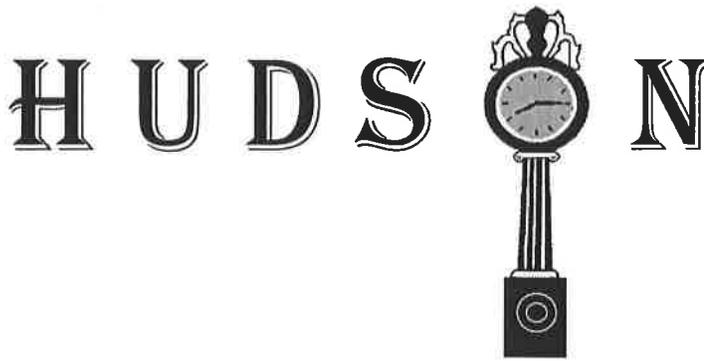
RESOLUTION DECLARED ADOPTED.

Carmel Camp
Mayor

Jeaniene McClellan
City Clerk

I hereby certify that the above is a true and complete copy of a resolution adopted by the City Council of the City of Hudson, County of Lenawee, State of Michigan, at a regular meeting held on February 8, 2022 and the public notice of said meeting was given pursuant to and in full compliance with Act. 267, Public Acts of Michigan, 1976.

Jeaniene McClellan
City Clerk



AGENDA ITEM - REVIEW FORM

ITEM: City Treasurer Role	SUBMITTED BY: Charlie Weir
ACTION REQUESTED: Approve Staffing Plan for City Treasurer Role	DEPARTMENT: City Manager DATE: February 8, 2022

SUMMARY:

Due to the work load of the Treasurer and administrating the City Income Tax, Linda has expressed and interest in stepping away from the Treasurer's position and focus on the City Income Tax and resume her duties as Deputy Clerk. By her ability to devote more time to the City Income Tax will benefit the City with more outstanding revenue, and allow her to assist Jeaniene with City Clerk duties.

I have met with Brandon Hudson and Michael Sessions along with Office Staff and Brandon Hudson and Michael Sessions have agreed to take on the City Treasurer duties part-time. They would average around a combined 25 to 30 hours a week on the duties and would be in the office on select days (Michael on Fridays; Brandon possibly on Tuesdays, though he is still working details out with his primary employer – the Village of Blissfield). They would be considered part-time employees and would only draw a wage from the City of Hudson, and no other fringe benefits. They would receive \$30.00 an hour since they aren't receiving fringe benefits. They both know the City's financials in great detail and their expertise has played a big part in the City's financial recovery.

In terms of work, the following would be split between the two (2) of them:

Brandon Hudson

Tax Disbursement, Tax Questions, and Administration of Tax Roll: Done every 15 days from July until March; will also answer relevant tax questions that are given to him; will also administer the tax roll.

Bank Transfers: Done whenever.

Bank Reconciliations: Done monthly.

Review of Daily Deposits: A review of staff daily deposits will occur each day by Brandon Hudson is in the office to ensure that the daily deposits are done right.

General Ledger Entries: Done when needed.

Annual Audit: Will prepare and be present for annual audit.

Payroll Taxes & Reports: Will complete payroll taxes and reports.

Michael Sessions

Accounts Payable: Done weekly.

Budget: Creation of the municipal budget on behalf of the administration and providing budget updates to the municipality; creation of budget amendments, if need be.

Cash Flow: Tracking and advising on cash flow for various accounts and providing a monthly update on this status.

Review of Daily Deposits: A review of staff daily deposits will occur each day by Michael Sessions is in the office to ensure that the daily deposits are done right.

General Ledger Entries: Done when needed.

There, of course, will be more work that will be done by both depending on the projects that are going on at that time. They will also be used to advise on various projects, as the City Manager sees fit.

There is a substantial savings by going with this setup, as a full-time employee would need to be provided with fringe benefits. This setup will save the municipality anywhere between \$30,000.00 to \$40,000.00 a year.

In terms of titles, Brandon Hudson would be the City Treasurer and Michael Sessions would be Deputy City Treasurer.

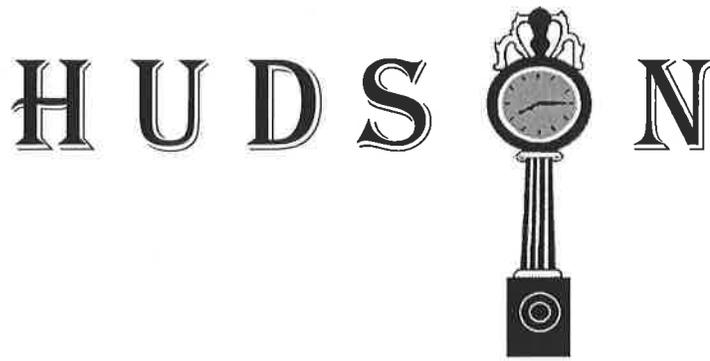
RECOMMENDATION:
Approve the staffing plan for the City Treasurer position.

SIGNATURE:



TITLE:

City Manager



AGENDA ITEM - REVIEW FORM

ITEM: Pay Stipend for Employees	SUBMITTED BY: Charlie Weir
ACTION REQUESTED: Approve a \$1.00 An Hour Pay Stipend for Employees	DEPARTMENT: City Manager DATE: February 8, 2022
SUMMARY: In an order to offset the cost of inflation and to provide an incentive to our employees, we are proposing a \$1.00 an hour pay stipend for employees of the Administrative Department, Department of Public Works (DPW), Police Department, EMS, and Wastewater. The cost of the stipend is the following: Administrative Department = \$2,760.00 (City Manager will not be taking this benefit) DPW = \$4,600.00 Police Department = \$3,864.00 EMS = \$11,952.00 Wastewater = \$1,840.00 Total = \$25,016.00 The stipend is being asked to be given retroactive to January 16, 2022. There would be a budget amendment for each fund that would need to be completed at a later date, however, each fund will be able to withstand this increase, as the amended budget approved back in November 2021 had projected an excess of revenue all around.	
RECOMMENDATION: Approve a \$1.00 an hour stipend for employees of the Administrative Department, DPW, Police Department, EMS, and Wastewater.	
SIGNATURE: 	TITLE: City Manager

Bills to Council February 8, 2022

Bills to be Approved	
Renius & Renius	January 2022 Assessing Fee
Etna	14 - 3/4" IPERL 1,000 gal meters
Jones & Henry Engineers LTD	DWAM Grant Engineer services
Innovative Software Services Inc	Income Tax Software - One year service and support contract
MML Worker's Compensation Fund	#4 installment on the Policy Premium
	Total
	\$1,512.50
	\$1,960.00
	\$3,360.29
	\$3,824.55
	\$6,134.00
	\$16,791.34

Bills to be Confirmed	
Lincoln Life	Employee Life Insurance - February 2022
Michigan Gas Utilities	WWTP - January 2022 Statement
Modern Waste Systems	January 2022 Refuse
City of Adrian	SCBA Grant Match Portion
D & P Communications	February 2022 Statement (all dept's - internet, phone, tv)
Detroit Salt Company	51.35 Tons of Rock Salt @ \$49.57 per ton
Spencer Manufacturing	10 - 5" LDH, 100' lengths (replaced by Consumers)
	Total
	\$1,140.73
	\$1,054.50
	\$9,762.55
	\$10,998.60
	\$1,236.98
	\$2,545.42
	\$1,682.39
	\$28,421.17

FUND: 000 101 103 151 202 203 206 207 208 209 210 211 270 271 272 273 410 412 418 444 450 590 591 661 703 705 746 750

Fund	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Endi Balan 02/04/20
101	GENERAL FUND	270,009.61	1,257,845.59	1,309,069.50	218,785.71
151	CEMETERY TRUST FUND	2,262.45	0.00	0.00	2,262.45
202	MAJOR STREET FUND	(11,911.01)	243,413.61	141,679.03	89,823.57
203	LOCAL STREET FUND	33,163.92	110,959.48	48,364.94	95,758.40
206	FIRE DEPARTMENT FUND	53,149.68	45,130.73	65,248.15	33,032.21
208	RECREATION FUND	18,063.84	33,403.69	45,449.13	6,018.41
209	CEMETERY FOUNDATION	35,340.34	17,984.00	26,366.17	26,958.17
210	AMBULANCE	(115,775.58)	576,142.08	405,562.93	54,803.57
211	COMMUNITY CENTER	347.42	34,042.88	17,474.20	16,916.10
270	THOMPSON MUSEUM FUND	57,660.23	2.10	0.00	57,662.33
271	LIBRARY FUND	12,047.65	10.11	10.11	12,047.65
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	40,739.41	9,500.91	8,161.05	42,079.27
410	DOWNTOWN DEVELOPMENT	7,241.51	11,103.98	9,646.13	8,699.35
412	INDUSTRIAL PARK FUND	14,651.52	0.00	0.00	14,651.52
418	L D F A	0.00	0.00	0.00	0.00
444	2021 CAPITAL IMPROVEMENT BOND FUND	0.00	2,997,241.62	2,740,762.46	256,479.16
450	SIDEWALK FUND	(17,934.02)	20,500.00	0.00	2,565.98
590	UTILITIES FUND	(461,280.34)	781,516.30	475,802.49	(155,566.53)
661	MOTOR VEH AND EQUIP FUND	169,106.78	106,119.39	65,752.65	209,473.52
703	PROPERTY TAX COLLECTION	0.00	2,163,340.20	2,027,487.48	135,852.72
705	INCOME TAX FUND	18,032.15	327,072.35	222,406.30	122,698.20
750	PAYROLL FUND	0.00	2,521,088.25	2,472,552.97	48,535.28
	TOTAL - ALL FUNDS	124,915.56	11,256,417.27	10,081,795.69	1,299,537.14

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES					
01/20/2022	CNB -	1088	156	CITY OF HUDSON	1,987.71
01/20/2022	CNB -	1089	156	CITY OF HUDSON	251.78
01/20/2022	CNB -	1090	123	HUDSON AREA SCHOOLS	1,080.68
01/20/2022	CNB -	1091	123	HUDSON AREA SCHOOLS	15,262.76
01/20/2022	CNB -	1092	3383	HUDSON CARNEGIE DISTRICT LIBRARY	1,386.68
01/20/2022	CNB -	1093	193	LENAWEE COUNTY TREASURER	976.31
01/20/2022	CNB -	1094	193	LENAWEE COUNTY TREASURER	1,956.86
01/20/2022	CNB -	1095	196	LENAWEE INT SCHOOL DISTRICT	313.02
01/20/2022	CNB -	1096	196	LENAWEE INT SCHOOL DISTRICT	6,800.44
01/21/2022	CNB -	1097	156	CITY OF HUDSON	0.05

CNB - TOTALS:

Total of 10 Checks:	30,016.29
Less 0 Void Checks:	0.00
Total of 10 Disbursements:	30,016.29

Bank Old N Old National Bank

01/20/2022	Old N	101570	325	KERRY KEITH	200.00
01/21/2022	Old N	101571	2434	BRINER OIL CO INC	918.10
01/21/2022	Old N	101572	3182	BURNIPS EQUIPMENT COMPANY	44.36
01/21/2022	Old N	101573	1053	CHARLES WEIR	500.00
01/21/2022	Old N	101574	156	CITY OF HUDSON	554.36
01/21/2022	Old N	101575	1715	ELHORN ENGINEERING COMPANY	1,533.00
01/21/2022	Old N	101576	2714	FIRST BANKCARD	4,202.30
01/21/2022	Old N	101577	3464	HAVILAND PRODUCTS COMPANY	1,079.04
01/21/2022	Old N	101578	1853	HILLSDALE COUNTY TREASURER	230.00
01/21/2022	Old N	101579	1619	MODERN WASTE SYSTEMS	9,762.55
01/21/2022	Old N	101580	84	MUNICIPAL SUPPLY CO	1,653.50
01/21/2022	Old N	101581	563	PETTY CASH	32.04
01/21/2022	Old N	101582	MISC	PRIORITY HEALTH	205.71
01/21/2022	Old N	101583	DEP REF	SAMANTHA BLANKENSHIP	200.00
01/21/2022	Old N	101584	332	THEE OLD MILL LLC	497.50
01/21/2022	Old N	101585	1534	UNIFIRST CORPORATION	45.30
01/21/2022	Old N	101586	1007	USA BLUE BOOK	556.37
01/27/2022	Old N	101587	79	CITY OF ADRIAN	10,998.60
01/28/2022	Old N	101588	3552	BEAVER RESEARCH COMPANY	476.66
01/28/2022	Old N	101589	1944	BOUND TREE MEDICAL LLC	577.97
01/28/2022	Old N	101590	418	BRAD VANDERLOOVEN	70.00
01/28/2022	Old N	101591	2434	BRINER OIL CO INC	980.95
01/28/2022	Old N	101592	3665	BROWNS ADVANCE CARE	149.00
01/28/2022	Old N	101593	79	CITY OF ADRIAN	85.00
01/28/2022	Old N	101594	1715	ELHORN ENGINEERING COMPANY	631.00
01/28/2022	Old N	101595	62	GRAINGER	215.03
01/28/2022	Old N	101596	MISC	GUTHRIE, MARK	63.83
01/28/2022	Old N	101597	324	JEWELL SAND AND GRAVEL LLC	600.00
01/28/2022	Old N	101598	151	MICHIGAN GAS UTILITIES	5,417.54
01/28/2022	Old N	101599	1873	MICHIGAN STATE FIREMENS ASSOCIATION	75.00
01/28/2022	Old N	101600	293	OFFICE DEPOT	94.98
01/28/2022	Old N	101601	QUADIEN	QUADIEN FINANCE USA, INC.	20.54
01/28/2022	Old N	101602	3594	SNAP-ON TOOLS	214.00
01/28/2022	Old N	101603	804	STAPLES CREDIT PLAN	286.09
01/28/2022	Old N	101604	285	WILLIS TERRILL	76.29
02/04/2022	Old N	101605	3560	ATCO INTERNATIONAL	500.00
02/04/2022	Old N	101606	2434	BRINER OIL CO INC	1,237.42
02/04/2022	Old N	101607	3182	BURNIPS EQUIPMENT COMPANY	73.92
02/04/2022	Old N	101608	MISC	CARLEY WILLIAMS	187.15
02/04/2022	Old N	101609	156	CITY OF HUDSON	618.99
02/04/2022	Old N	101610	2753	D & P COMMUNICATIONS INC.	1,236.98
02/04/2022	Old N	101611	1768	ECONO SIGNS LLC	691.32
02/04/2022	Old N	101612	2623	FORREST AUTO SUPPLY	148.09
02/04/2022	Old N	101613	66	HUDSON POST GAZETTE	275.25
02/04/2022	Old N	101614	104	JIM STEVENS	77.25
02/04/2022	Old N	101615	2565	LENAWEE COUNTY TREASURER	748.00
02/04/2022	Old N	101616	3539	OAKLAND COUNTY (MICHIGAN)	799.00
02/04/2022	Old N	101617	221	PRO SHOP	320.00
02/04/2022	Old N	101618	434	STAPLES	89.44
02/04/2022	Old N	101619	1007	USA BLUE BOOK	619.11
02/04/2022	Old N	101620	124	VERIZON WIRELESS	87.28

OLD N TOTALS:

Total of 51 Checks:	50,955.81
Less 0 Void Checks:	0.00
Total of 51 Disbursements:	50,955.81

User: MICHAEL
DB: Hudson

CHECK DATE FROM 01/15/2022 - 02/04/2022

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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REPORT TOTALS:

Total of 61 Checks:					80,972.10
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Less 0 Void Checks:					0.00
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Total of 61 Disbursements:					80,972.10
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Agency: HN

Offense Code	Description	Incident Count
1171	CSC 1st Degree -Penetration Penis/Vagina	2
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer)	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	2
2399	Larceny (Other)	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2602	Fraud - Swindle	1
3071	Retail Fraud Misrepresentation 1st Degree	1
3074	Retail Fraud Theft 2nd Degree	2
5015	Failure to Appear (FTA)	1
5393	Disorderly Conduct (Other)	2
7070	Runaway	2
C2840	Juvenile - Malicious Mischief	3
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	3
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	3
C3145	Property Damage Traffic Crash PDA	2
C3148	Motor Vehicle - Animal Traffic Crash	1
C3217	Attempt Suicide Adult	1
C3299	Welfare Check	7
C3310	Family Trouble	2
C3314	Missing Persons	1
C3318	Found Property	1
C3324	Suspicious Circumstances	1
C3326	Suspicious Vehicles	1
C3328	Suspicious Persons	3
C3330	Assist Other Law Enforcement Agency	13
C3331	Assist Medical	3
C3332	Assist Fire Department	1
C3336	Assist Citizen	2
C3341	Peace Officer Duties	1
C3344	Recovered Stolen Vehicle - Other Jurisdiction	1
C3355	Civil Matter - Other	1
C3357	Protective Services Referral (CPS/APS)	2
C3392	Miscellaneous Investigation	1
C3799	Miscellaneous Traffic Complaint	2
C3803	Animal Barking Dog	1
C3804	Animal Complaint	4
C3902	Burglary Alarm	1
C3999	Alarms All Other	2
L3503	Warrant Pick Up - HN	1
L3512	Warrant Attempt - HN	1
L3513	Property Check - HN	1
L3524	Freedom of Information - HN	1
L3532	911 Hang Up - HN	2
L3536	Opened in Error - HN	1
L3543	Purchase Permit - HN	1
L3544	Background/Records Check - HN	1

CLEAR-1019 Reported Offense By Date

Between 12/01/2021 Thru 12/31/2021

Agency: HN



Offense Code	Description	Incident Count
L3548	Juvenile Investigation - HN	2
L3562	Animal - Stray Canine - HN	1
L3585	Trespass Warning - HN	2
L3590	Traffic Stop - HN	39
	Sum:	134



Agency: HN

Offense Code	Description	Incident Count
1171	CSC 1st Degree -Penetration Penis/Vagina	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	3
2204	B&E - Burglary - No Forced Entry - Residence- Home Invasion	1
2399	Larceny (Other)	1
2608	Fraud by Wire	1
2902	Damage to Property - Private Property - MDOP	1
5393	Disorderly Conduct (Other)	3
C2832	Miscellaneous School Complaint	1
C2840	Juvenile - Malicious Mischief	2
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	1
C3101	Crash, Single Motor Vehicle	1
C3108	Crash, Sideswipe-Same	1
C3170	Private Property Traffic Crash	1
C3225	Drug Overdose	1
C3299	Welfare Check	6
C3310	Family Trouble	1
C3328	Suspicious Persons	2
C3330	Assist Other Law Enforcement Agency	6
C3331	Assist Medical	1
C3332	Assist Fire Department	1
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	1
C3355	Civil Matter - Other	1
C3357	Protective Services Referral (CPS/APS)	3
C3728	Traffic Complaint / Parking Complaint	1
C3902	Burglary Alarm	2
L3524	Freedom of Information - HN	1
L3543	Purchase Permit - HN	1
L3548	Juvenile Investigation - HN	1
L3552	Noise Complaint - HN	2
L3580	Unfounded CAD Call - HN	1
L3590	Traffic Stop - HN	23
	Sum:	75

City of Hudson Fire Dept. Department Head Report Month December Year 2021

MONTHLY RUN TOTAL: 18
BREAKDOWN BY SERVICE AREA:

2021 YEAR TO DATE CALLS 241

CITY OF HUDSON	<u>3</u>	YTD	<u>72</u>
HUDSON TWP.	<u>1</u>	YTD	<u>34</u>
PITTSFORD TWP.	<u>3</u>	YTD	<u>40</u>
MEDINA TWP.	<u>2</u>	YTD	<u>11</u>

2020 YEAR END TOTALS	<u>208</u>
2019 YEAR END TOTALS	<u>210</u>
2018 YEAR END TOTALS	<u>174</u>
2017 YEAR END TOTALS	<u>155</u>
2016 YEAR END TOTALS	<u>142</u>

ASSIST TO:

CLAYTON	1	YTD 17	WALDRON	<u>0</u>	YTD <u>9</u>
ADDISON	2	YTD 13	HUDSON AMBULANCE	<u>3</u>	YTD <u>23</u>
MORENCI	0	YTD 10	NORTH ADAMS	<u>0</u>	YTD <u>0</u>
JEFFERSON	2	YTD 7	OTHER	<u>1</u>	YTD <u>5</u>

TRAINING/ACTIVITY/OTHER

TRAINING #1 TOPIC Mapping/Routing FIREFIGHTERS ATTENDED 10 HRS TOTAL 2

TRAINING #2 TOPIC PPE Mask FIREFIGHTERS ATTENDED 10 HRS TOTAL 5

OTHER ACTIVITIES:

Issued 2 Burning permits for December. YTD=54

2020 total permits issued was 55.

Truck Check was held 12/12/21 with 10 Firefighters attending. Hrs. Total 5

On December 22, we held our annual Christmas Steak supper with 26 current and past Firefighters and Hudson EMS members participating. During the supper Chief handed out years of service awards to members as follows: Michael Tanner 5 years, Tyler Mattison 10 years, Brad Vanderlooven 20 years, Steve Bloomer 25 years, Pat Wollet 40 years. That's 100 years of combined valuable experience and service to our community. Congratulations to these dedicated individuals on reaching these achievements.

HFD received an update on the SCBA grant and the vendor will be receiving these packs in late March and our Departments will receive the SCBA units along with in-service training and Fit Testing in April.

The Department is continuing to take precautions with PPE, cleaning/sanitizing and maintaining safe practices. In December we had 0 firefighter positive test and 0 firefighter quarantines for covid-19 close contact exposures. Our PPE and cleaning supplies continue to be utilized to keep everyone as healthy as possible. We are now able to rapid test our members who have exposure, hopefully keeping everyone safer.

Jerry Tanner
82 - C1



Plant office Phone (517) 448-4701

Ted Cell # (517) 306-0023

Second cell # (517) 306-3879

E-Mail: wwtp@ci.hudson.mi

Monthly Report of Operations at the
Wastewater Treatment Plant for December 2021

	21-Nov	21-Dec	
Rain	1.72	3.58	Inches
Average Influent Flow	0.457	0.560	MGD
Max Influent Flow	0.778	1.216	MGD
Total Influent Flow	13.721	17.347	MG
Average Primary Sludge Pumped	6,460	6,368	Gal/day
Total Primary Sludge Pumped	174,420	184,660	Gallons
Average Secondary Sludge Pumped	474,133	438,323	Gal/day
Total Secondary Sludge Pumped	14,224,000	13,588,000	Gallons
Average Sludge Wasted	14,473	12,953	Gal/day
Total Sludge Wasted	434,195	401,541	Gallons
Average Ferrous Feed	95	69	lbs/day
Total Ferrous Feed	2,850	2,128	lbs
Average Electrical Usage	992	1,019	Kilowatt hrs/day
Total Electrical Usage	29,760	31,600	kilowatt hrs
Average Natural Gas Usage	29	32	M cu ft/day
Total Natural Gas Usage	855	1,000	M cu ft



Respectfully Submitted

Theodore L Hutchison

City of Hudson WWTP Superintendent.

Rain vs Influent



**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
November 22, 2021 at 6:30 pm**

The Regular Meeting was called to order by Chairperson Sue Minton at 6:30 p.m.

ROLL CALL: PRESENT: Sue Minton, Rob Hall Watson Clark, Willis Terrill, and Daniel Schudel,

ABSENT: Brad VandeZand, Joseph Yeider, Sean Williams, and Jack Donaldson

OTHERS: Lucy, Jolene, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

***** Brad VandeZande arrives at 7:32 pm *****

Excuse Absent Members:

Motion by Watson Clark, seconded by Rob Hall, to **excuse Jack Donaldson from the meeting.**
CARRIED by roll call vote. 6-0

Motion by Watson Clark, seconded by Rob Hall, to **excuse the rest of the members from the meeting.** DENIED by roll call vote. 3-3 (Clark, Hall, Terrill – yes Minton, Schudel, VandeZande – no)

Minutes dated September 27, 2021:

Motion by Rob Hall, seconded by Watson Clark, to **approve the minutes dated September 27, 2021.**
CARRIED by voice vote.

NEW BUSINESS:

Sidewalks along Tiffin Street:

A resident from Tiffin Street has asked the City Staff about having sidewalks put in along Tiffin Street for the school children to use so they will stay off the streets.

After discussion the consensus of the commission was to not put in a sidewalk along Tiffin Street.

Capital Improvement Plan 2022-2028:

Each year the Planning Commission has approved a capital improvement plan that will go to the Council. Since the City's financial difficulties, this year City Manager had the members help with the plan and it will be bought back to the commission for approval at the December meeting.

Move December Meeting:

City staff asked the commissioners if the December meeting could be held on the 20th this year instead of the 27th.

Motion by Daniel Schudel, seconded by Willis Terrill, to **approve to move the December meeting to the 20th.** CARRIED by voice vote.

VISITORS BEFORE COMMISSION:

There were no visitors before Commission.

CITY MANAGER'S REPORT:

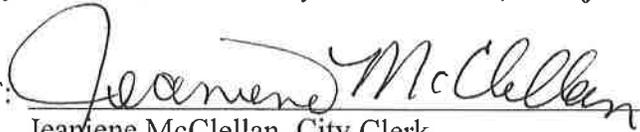
- Charles Weir attended a Zoom Meeting with Lenawee Now about the Economic Development Administration EDA Grant awarded to Lenawee and Hillsdale Counties. Lenawee County will receive \$823,200.00 to help businesses retain jobs and attempt to create more jobs in the County.
- Milk Source Dairy was sold but will remain in business. Rathmourne Dairy purchased the operation. Rathmourne Dairy is based in Port Hope, Michigan.
- City Treasurer, Linda Cross and City Manager, Charles Weir has a meeting scheduled with Burke Castleberry from the Lenawee County Prosecutor's Office, to discuss the City Income Tax Ordinance and the prosecution procedures.
- Charles Weir spoke with property owner of 109 Mechanic Street about the cleanup of the building rubble after the fire at his property. He was advised that he is in the process of finding a contractor to clean up the site.
- City Offices will be closed November 25th and 26th for the Thanksgiving Holiday.
- The City Christmas Tree is ready for the tree lighting ceremony after the parade on Saturday the 27th.

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by Rob Hall, seconded by Watson Clark, to **adjourn the meeting at 7:13 p.m.**

ATTEST:


Jeannene McClellan, City Clerk

City Manager Report

February 8, 2022

- I have not heard from Michigan Treasury regarding the Deficit Elimination Plans or the Corrective Action Plan that have been submitted.
- Maple Grove Cemetery Lawn Mowing Bid Invitation has been posted.
- City staff will start sending out notices to residents for the random lead service line identification process under the DWAM Grant. DPW will start inspecting the lead service line identifications inside the residences and businesses from the random list after the notices are sent out. We are asking the property owners to contact City Hall to coordinate the inspections.
- Jeaniene and the City staff have completed the updating of the Maple Grove Cemetery records. The Cemetery records were unorganized and some of the records were missing and required a lot of research. The staff started the process in 2013. There are 9,306 graves in the Maple Grove Cemetery. A job well done.
- I attended the Lenawee Now Stakeholders meeting on Tuesday. Representatives from the Michigan Economic Development Corporation, Detroit Regional Partnership, Michigan Works Southeast were present and gave updates in their respective offices. Overall the meeting was positive regarding growth of the Michigan economy in our region.
- I would like to have a Council of the Whole meeting again at the Hudson Fire Department the first week of March to prepare for the new budget. I believe this will be beneficial with developing the 2022-2023 budget.
- I have obtained a list of structural engineers from our Building Inspector Ray Taylor, to have them come out and check the sinking floor problem in bay #1 in the Fire Station. I will set up a date and time for one of them to come on site and access the situation.

Charlie