

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
SPECIAL MEETING  
June 25, 2024 at 7:00 p.m.**

**748148:**

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Sherry Kirkland, Natalie Loop, Rick Moreno and Carl Sword

ABSENT: Brandi Clark and Lisa Enerson

ALSO PRESENT: Will Terrill, Sara Schudel, Emma Schudel, Aubree Schudel, Dani Schudel, Dave Aungst, Steve Muth, Police Chief Ron Keck, Ambulance Director Jim Stevens, , City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Excuse Absent Members:**

**748149:**

Motion by Sherry Kirkland, seconded by Carl Sword **to excuse Brandi Clark from the meeting.**  
CARRIED 5-0 by roll call

**748150:**

Motion by Carl Sword, seconded by Natalie Loop **to excuse Lisa Enerson from the meeting.**  
DENIED 3-2 by roll call (Kirkland, Moreno – yes Schudel, Loop, Sword – no).

**Approval of Minutes of June 4, 2024:**

**748151:**

Motion by Natalie Loop, seconded by Carl Sword **to approve minutes of June 4, 2024 and place on file.** CARRIED 5-0 by roll call

**PUBLIC COMMENT:**

Public Comments were heard.

**NEW BUSINESS:****Approve: 2023-2024 Fiscal Year end Budget Amendments:**

Below is a macro-view of the proposed budget amendments. You'll notice that this macro-view shows that our cash balances will increase with certain funds and decrease with others. In all, the fiscal year has treated us well and we expect increases in funds that we originally did not expect increases in.

**General Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$297,676.07	\$297,676.07
Revenue	\$2,218,129.33	\$2,282,943.11
Expenditure	\$2,107,592.31	\$1,982,361.23
Add or Decrease to Fund Balance	\$110,537.02	\$300,581.88
Ending Cash Balance	\$408,153.09	\$598,257.95

**Major Street Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$199,190.00	\$199,190.00
Revenue	\$295,325.91	\$304,923.50
Expenditure	\$243,216.25	\$309,745.78
Add or Decrease to Fund Balance	\$52,109.66	(\$-4,822.28)
Ending Cash Balance	\$251,299.66	\$194,367.72

**Local Street Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$110,736.47	\$110,736.47
Revenue	\$109,957.00	\$184,829.05
Expenditure	\$173,676.75	\$152,070.23

Add or Decrease to Fund Balance	(\$63,719.75)	\$32,758.82
Ending Cash Balance	\$47,016.72	\$143,495.29

2677

**Fire Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$112,123.11	\$112,123.11
Revenue	\$217,430.00	\$219,188.18
Expenditure	\$230,669.37	\$222,066.37
Add or Decrease to Fund Balance	(-\$13,239.37)	(-\$2,878.19)
Ending Cash Balance	\$99,883.74	\$109,244.92

**Ambulance Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$143,112.52	\$143,112.52
Revenue	\$737,658.34	\$746,633.48
Expenditure	\$795,406.10	\$789,249.74
Add or Decrease to Fund Balance	(-\$57,747.76)	(-\$42,616.26)
Ending Cash Balance	\$85,364.76	\$100,496.26

**Cemetery Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$28,867.14	\$28,867.14
Revenue	\$59,800.00	\$59,950.00
Expenditure	\$78,922.13	\$77,315.88
Add or Decrease to Fund Balance	(-\$19,122.13)	(-\$17,365.88)

Ending Cash Balance	\$9,745.01	\$11,501.26
---------------------	------------	-------------

2678

**Community Center Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$23,600.27	\$23,600.27
Revenue	\$43,652.11	\$43,257.54
Expenditure	\$31,147.92	\$30,762.00
Add or Decrease to Fund Balance	\$12,504.19	\$12,495.54
Ending Cash Balance	\$36,104.46	\$36,095.81

**Income Tax Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$135,594.58	\$135,594.58
Revenue	\$569,801.00	\$694,584.47
Expenditure	\$597,143.15	\$614,843.15
Add or Decrease to Fund Balance	(-\$21,342.15)	\$79,741.32
Ending Cash Balance	\$108,252.43	\$215,335.90

**Water & Sewer Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$277,630.34	\$277,630.34
Revenue	\$1,398,117.52	\$1,458,093.76
Expenditure	\$1,394,890.48	\$1,348,038.64
Add or Decrease to Fund Balance	\$3,227.04	\$110,055.12
Ending Cash Balance	\$280,857.38	\$387,685.46

**Equipment Fund**

	Approved Amended	Proposed Amended
Starting Fund Balance	\$246,959.43	\$246,959.43
Revenue	\$160,100.00	\$161,616.30
Expenditure	\$297,773.94	\$303,161.84
Add or Decrease to Fund Balance	(-\$137,673.94)	(-\$141,545.54)
Ending Cash Balance	\$109,285.49	\$105,413.89

Most of the changes were related to overages or actual expenses that did not add up to what was budgeted. The only substantial change was the allocation of funds from the Major Street Fund to the Local Street Fund to help build the Local Street Fund up in the future for capital projects.

**748152:**

Motion by Natalie Loop seconded by Rick Moreno **approve the budget amendments for Fiscal Year 2023-2024 as presented.** CARRIED 5-0 by roll call

**Liability Insurance Renewal:**

The city's insurance carrier Nickle & Saph has provided an insurance renewal quote.

There is a substantial increase in the premium costs of about (32%) over last year's renewal. Part of it is due to the completed property appraisals, the insurance market, and the city having two potential slip and fall incidents that may be in litigation soon.

We did not have the quote price before the budget was approved. With that being said, the city is under budgeted about 20K for FY 2024-2025. This will have to be adjusted in the budget at some point.

*This was a discussion only – no vote taken*

**UNFINISHED BUSINESS:****207 Washington Street Dangerous Structure. – Update from owner:**

Update from property owner as requested by the Council.

*Ms Rachel Villarreal has notified the City Staff that she has sold the property to Jeff VanHavel. Mr VanHavel has pulled a building permit for the roof and plans to work on the outside first.*

**Bills:**

Bills to Council  
June 25, 2024

**Bills to be Approve**

Total	\$0.00	
-------	--------	--

**Bills to be Confirmed**

Tristate Concrete	\$8,400.00	Curb Replacement
Briskey Construction	\$12,500.00	Demolition of Blighted Property
Total	\$20,900.00	

**748153:**

Motion by Natalie Loop, seconded by Carl Sword **to approve to pay the bills.** CARRIED 5-0 by roll call

**Account Balances and Check Register:**

**Account Balances:**

General Fund	\$616,769.77
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$288,617.44
Local Street Fund	\$ 74,738.03
Fire Department Fund	\$112,126.20
Recreation Fund	\$ 671.67
Cemetery Foundation	\$ 6,358.54
Ambulance	\$ 91,100.94
Community Center	\$ 36,903.06
Income Tax Fund	\$228,255.49
Downtown Development	\$ 43,170.76
Thompson Museum Fund	\$ 0.00
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00

Museum Fund	\$ 11,715.61
Industrial Park Fund	\$ 15,547.91
2021 Capital Improvement Bond Fund	\$115,680.41
Water and Sewer Fund	\$323,077.85
Motor Veh and Equip Fund	\$110,621.01
Property Tax Collection	\$ 00.00
Payroll Fund	\$ 954.03
Sidewalk Fund	\$ 16,883.29

**748154:**

Motion by Rick Moreno, seconded by Natalie Loop **to accept the account balances and check register and place on file.** CARRIED 5-0 by roll call

**CITY MANAGER'S REPORT:**

- DPW Superintendent Jay Best and WWTP Superintendent Josh Mattek have hired new employees. John Shaffer of Hudson will be working with the DPW and James Lennon from Adrian will be working with the WWTP. The city is fortunate to have these new employees as both have the training and experience in their respective positions. Both will be starting on Monday June 24<sup>th</sup>.
- Habitat for Humanity will be back in Hudson September 6<sup>th</sup> and 7<sup>th</sup> again this year with assisting homeowners with minor home repairs and blight issues. This year they will be focusing their efforts on School, Spring and S. Wood Streets.
- City Clerk Jeaniene McClellan is almost done with the updating of the city website. She has updated it with more information, new photos further promoting the City of Hudson and its history. Sara Schudel has assisted with many of the new photos on the site.
- The Recreation Advisory Board continues to work on the updating of the City Recreation Master Plan. The Board is also focusing on improvements to the city parks that are needed and not too expensive and that can be completed without grant funding. One of the items that could be addressed is the painting of the playground equipment. The city has purchased some paint for the equipment. Dan Rogers with the school has volunteered the football team with the painting of the equipment.

**COUNCIL COMMENTS:**

**ADJOURNMENT:**

**748155:**

Motion by Rick Moreno, seconded by Natalie Loop to **adjourn the meeting at 7:35 pm**

APPROVED: \_\_\_\_\_

Daniel Schudel, Mayor

ATTEST: \_\_\_\_\_

Jeaniene McClellan, City Clerk