

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**February 15, 2022 at 7:00 pm**

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. ORDERS OF THE DAY**

- A. Excuse Absent Member(s)
- B. Setting the Agenda
- C. Approval of Minutes of February 8, 2022

**V. PUBLIC COMMENT**

**VI. NEW BUSINESS**

- A. APPROVE: Purchase Spare Pump for Main Lift Station at the WWTP
- B. APPROVE: Pre-Approval of the Process of a Used Hydovac Truck

**VII. UNFINISHED BUSINESS**

- A. Bills
- B. Account Balances & Check Register
- C. Revenue Expenditure Report

**VIII. MANAGER'S REPORT**

**IX. COUNCIL COMMENTS**

**X. ADJOURNMENT**

**Jeaniene McClellan, City Clerk**

**\*\* MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE \*\***

**\*\* 121 N. CHURCH STREET, HUDSON, MI 49247 \*\***

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
SPECIAL MEETING  
February 8, 2022**

**747495:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Natalie Loop, Lee Ann Minton,  
Rick Moreno, Carl Sword, and Pam Ely  
ABSENT: None

ALSO PRESENT: Will Terrill, Dan Schudel, Michael Sessions, Brandon Hudson, Joann  
Simmons, Mike Mills, Barb Ireland – Hudson Post Gazette, Ambulance  
Director Jim Stevens, City Treasurer Linda Cross, WWTP Superintendent  
Ted Hutchison, DPW Superintendent Jay Best & Candi Best, City Manager  
Charles Weir, and City Clerk Jeaniene McClellan

**Setting the agenda:**

**747496:**

Motion by Lee Daugherty, seconded by Carl Sword **to move item F and G to Items A and B under New Business and then move the rest accordingly.** CARRIED 7-0 by roll call

**Approval of Minutes of January 18, 2022:**

**747497:**

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes from January 18, 2022 and place on file.** CARRIED 7-0 by roll call

**PUBLIC COMMENT:**

No public comments received.

**NEW BUSINESS:**

**Approve: Purchase of a Power Cot and Lucas Unit:**

Due to the fact that the majority of the coverage area we respond to does not have First Response, along with the continued and increasing staff shortages facing the First Responders who respond, we are asking you to authorize the purchase agreement for the following equipment: Lucas Device. This is a mechanical CPR Compression Device which provides quality, continuous compressions while eliminating the need for at least two personnel doing

compressions. Power Cot. Requires only two operators to load an occupied cot from the foot end. With wing rails which expand the surface area, it can accommodate patients up to 870 pounds. The purchase plan is as follows:

**American Rescue Plan Act Eligible  
Lucas Device, Power Cot Purchase**

Lucas Device Tier 2 pricing with Demo Power Cot:  
 Lucas Device: \$16,100.21 (-\$ 748.76)  
 Power Pro Cot: \$16,567.09 (-\$4659.41)  
 Service Plan: \$8,991.20  
 Total \$41,658.50

Total Discount: \$5,408.17

Payment Plan: Three Year, paid annually at 0% interest - \$13,886.16

Full service including parts and labor for both devices covered through 2027

2022 Pricing for the same above package: \$49,560.18 (+\$7,901.68)

Total cost this budget year for equipment is \$13,886

\$ 7,544.00 from misc. income towards 1<sup>st</sup> equipment payment

\$ 6,342.17 from Hillsdale County Capital

\$13,886.17 Total

Leaves a balance of \$2,258.43 in Hillsdale Capital in the 2021-22 budget

The remaining two payments for the equipment will be taken out of the Hillsdale Capital Line Item which increases to \$20,708.56 this year.

**747498:**

Motion by Natalie Loop, seconded by Carl Sword **approve the purchase of the power cot and lucas unit for \$41,658.50.** CARRIED 7-0 by roll call vote.

**Resolution: Budget Amendment Ambulance Fund:**

If Council agrees to the purchase of a power cot and the Lucas CPR device, Council will have to approve a budget amendment in the Ambulance Fund under the Hillsdale County Capital Improvement line item. The agenda review form submitted by ALS Director Jim Stevens regarding the purchase, gives a good explanation of how the devices will be paid for over a three year period.

**747499:**

Motion by Carl Sword, seconded by Pam Ely **approve the Budget Amendment Resolution in the Ambulance Fund, Hillsdale County Capital Improvement Line Item, for Fiscal year 2021-2022.** CARRIED 7-0 by roll call vote.

**Accept: Capital Improvement Project Plan for 2022-2028:**

As required annually, the Planning Commission approved the 2022-2028 Capital Improvement Project Plan at their January 24, 2022 meeting.

## CAPITAL IMPROVEMENT PLAN 2022-2028

BUDGET YEAR	IMPROVEMENT	ESTIMATED COST (INC. GRANTS)
Current FY 21 - 22	Lift Stations Upgrades Water Meter Replacement (Ongoing) Fire Hydrant Replacement (Ongoing) DWAM Grant Service Line Identification Replacement Pump WWTP ALS Equipment (Power Cot / Lucas Device)	\$ 260,000 \$ 30,000 \$ 15,000 \$ 294,000 \$ 18,000 \$ 41,000
22 - 23	Cemetery Expansion Development Street Signage Replacement Local Street Improvements Water Meter Replacement (Ongoing) New Ambulance or Loan Pay Off of Ambulances 3 Phase 40 K W Generator Lead Service Line Identification (Grant Funded) Fire Station Sinking Floor repair	\$ 20,000 \$ 10,000 \$ 19,000 \$ 15,000 \$ 160,000-170,000 \$ 40,000 \$ 300,000 \$ 20,000
23 - 24	N Maple Grove Reconstruction Design (Phase 2) New Patrol Vehicle Water Meter Replacement (ongoing) Local Street Improvements Lead Service Line Replacement I.D. (Grant)	\$ 150,000 \$ 50,000 \$ 15,000 \$ 19,000 \$ 300,000
24 - 25	N Maple Grove Reconstruction (Phase 2) Water Meter Replacement (finish) Local Street Improvements	\$1,000,000 \$ 15,000 \$ 50,000

	Lead Service Line Replacement I.D. (Grant)	\$ 300,000
25 - 26	N Maple Grove Reconstruction (Phase 3)Design/Eng DPW Dump Truck Replacement Lead Service Line Replacement Local Street Improvements	\$ 80,000 \$ 150,000 \$ \$ 50,000
26 - 27	Lead Service Line Replacement Local Street Improvements	\$ \$ 50,000
26 - 27	Lead Service Line Replacement Local Street Improvements	\$ \$ 50,000

Approved by City of Hudson Planning Commission on January 24, 2022

**747500:**

Motion by Carl Sword, seconded by Natalie Loop **accept the 2022-2028 Capital Improvement Project Plan from the Planning Commission.** CARRIED 6-1 by roll call vote. (Camp, Daugherty, Ely, Loop, Moreno, Sword – yes Minton – no)

**Approve: Appoint Will Terrill to the Board of Review:**

Carol Davidoff resigned from the Board of Review in January 2022.

We asked a few people if they would like to help and Will Terrill accepted the position. He meets all the requirements to be appointed to the Board of Review and is willing to start training this month for the March meetings.

**747501:**

Motion by Lee Ann Minton, seconded by Lee Daugherty **appoint Will Terrill to the Board of Review for a 3-year term expiring in December 2024.** CARRIED 7-0 by roll call vote.

**Approve: Silversmith GIS Data Service Agreement:**

The City has electronic data of the water, waste water systems and the storm drains. This information was collected over the past few years by Fleis and VandenBrink and Jones & Henry while doing various projects. Our DPW and Wast Water staff do not have easy access to this information that would be very beneficial in the field. It would also allow the City to track its assets more accurately and update it in real time. This is the goal when we started looking for a solution.

Jay Beast and Charles Weir have been working on this on and off over the past several months and recently had a meeting with Silversmith Data and they gave us a demonstration of their product. We were impressed with the product and the ease of use.

Over the past few months Mr Weir received two other quotes for the GIS services. One from Jones & Henry and the other from RCAP (Rural Community Assistance Partnership). The cost of each is as follows:

**Jones & Henry \$18,000**

Initial set up and training. Update information annually. Does not include hardware and cellular service.

**RCAP \$2,639.52**

Initial set up and year fee. Update information annually. Does not include hardware and cellular service.

**Silversmith Data \$3,750.00**

Initial set, annual fee (\$1,850.00) hardware and cellular service. Real time data updates.

**747502:**

Motion by Carl Sword, seconded by Natalie Loop **approve the Service Agreement with Silversmith Data for GIS services for the City of Hudson, and authorize the City Manager to sign the contract.** CARRIED 7-0 by roll call vote.

**Approve: Control Panel Cabinet for Lift Station Improvements:**

As part of the improvements made at the lift stations on South Church Street and Sunrise Meadows, two new electrical control panel cabinets will need to be purchased to house the new control panels. The cabinets will be made of stainless steel and are expensive. Ted has provided three quotes for the new cabinets.

USA Blue Book \$9,325.15 each

Gordon Reliability \$6,252.98 each

Metal Methods Manufacturing \$5,500.00 each

Metal Methods Mfg. is a local company out of Morenci. They are the most reasonable in price and there will be no shipping charges. These cabinets will be custom built to our specific needs.

**747503:**

Motion by Carl Sword, seconded by Natalie Loop **approve the purchase of two stainless steel cabinets from Metal Methods Manufacturing for \$5,500.00 a piece, with funds from the 2021 Capital Improvement Bond funds.** CARRIED 7-0 by roll call vote.

**Approve: Wood Benches for Downtown Business District:**

City Manager, Charles Weir was approached by members of the Chamber of Commerce about putting four benches in the downtown area. He has spoken with Dan Rogers of the Hudson Center for Science and Industry (CSI) and he advised that the students at the center would build and maintain the benches. The benches would be placed in the Spring and removed over the winter season. The benches would have the City official logo on them. There will be no cost to the City.

The Planning Commission looked at the photos and approved of the design but requested that a back be put on the benches. The benches would give pedestrians a few more spots to sit while walking downtown and would be a great way for local students to support their community and showcase their talents.

**747504:**

Motion by Natalie Loop, seconded by Pam Ely **approve the fabrication and placement of wood benches in the Downtown Business District.** CARRIED 6-1 by roll call vote. (Camp, Daugherty, Ely, Loop, Moreno, Sword – yes Minton – no)

**Approve: City Treasurer Role:**

Due to the work load of the Treasurer and administrating the City Income Tax, Linda has expressed an interest in stepping away from the Treasurer's position and focus on the City Income Tax and resume her duties as Deputy Clerk. By her ability to devote more time to the City Income Tax will benefit the City with more outstanding revenue, and allow her to assist Jeaniene with City Clerk duties.

City Manager Charles Weir, met with Brandon Hudson and Michael Sessions along with Office Staff and Brandon Hudson and Michael Sessions have agreed to take on the City Treasurer duties part-time. They would average around a combined 25-30 hours a week on the duties and would be in the office on select day (Michael on Fridays; Brandon possibly on Tuesdays, though he is still working details out with his primary employer – the Village of Blissfield). They would be considered part-time employees and would only draw a wage from the City of Hudson, and no other fringe benefits. They would receive \$30.00 an hour since they aren't receiving fringe benefits. They both know the City's financials in great detail and their expertise has played a big part in the City's financial recovery.

In terms of work, the following would be split between the two (2) of them:

Brandon Hudson

Tax Disbursement, Tax Questions, and Administration of Tax Roll: Done every 15 days from July until March; will also answer relevant tax questions that are given to him; will also administer the tax roll.

Bank Transfers: Done whenever.

Bank Reconciliations: Done monthly.

Review of Daily Deposits: A review of staff daily deposits will occur each day by Brandon Hudson is in the office to ensure that the daily deposits are done right.

General Ledger Entries: Done when needed

Annual Audit: Will prepare and be present for annual audit.

Payroll Taxes & Reports: Will complete payroll taxes and reports.

Michael Sessions

Accounts Payable: Done weekly.

Budget: Creation of the municipal budget on behalf of the administration and providing budget updates to the municipality; creation of budget amendments, if need be.

Cash Flow: Tracking and advising on cash flow for various accounts and providing a monthly update on this status.

Review of Daily Deposits: A review of staff daily deposits will occur each day by Michael Sessions is in the office to ensure that the daily deposits are done right.

General Ledger Entries: Done when needed.

There, of course, will be more work that will be done by both depending on the projects that are going on at that time. They will also be used to advise on various projects, as the City Manager sees fit.

There is a substantial savings by going with this setup, as a full-time employee would need to be provided with fringe benefits. This setup will save the municipality anywhere between \$30,000.00 to \$40,000.00 a year.

In terms of titles, Brandon Hudson would be the City Treasurer and Michael Sessions would be Deputy City Treasurer.

**747505:**

Motion by Natalie Loop, seconded by Carl Sword **approve the staffing plan for the City Treasurer position.** CARRIED 5-2 by roll call vote. (Camp, Ely, Loop, Moreno, Sword – yes Daugherty, Minton – no)

**Approve: Pay Stipend for Employees:**

In an order to offset the cost of inflation and to provide an incentive to our employees, we are proposing a \$1.00 an hour pay stipend for employees of the Administrative Department, Department of Public Works (DPW), Police Department, EMS, and Wastewater. The cost of the stipend is the following:

Administrative Department = \$2,760.00 (City Manager will not be taking this benefit)

DPW = \$4,600.00

Police Department = \$3,864.00

EMS = \$11,952.00

Wastewater = \$1,840.00

Total = \$25,016.00

The stipend is being asked to be given retroactive to January 16, 2022. There would be budget amendment for each fund that would been to be completed at a later date, however, each fund will be able to withstand this increase, as the amended budget approved back in November 2021 had projected an excess of revenue all around.

**747506:**

Motion by Pam Ely, seconded by Rick Moreno **approve a \$1.00 an hour stipend for employees of the Administrative Department, DPW, Police Department, EMS, and Wastewater.** CARRIED 5-2 by roll call vote. (Camp, Ely, Loop, Moreno, Sword – yes Daugherty, Minton – no)

**UNFINISHED BUSINESS:****Bills:**

**Bills to Council  
February 8, 2022**

**Bills to be Approved**

Renius & Renius	\$1,512.50	January 2022 Assessing Fee
Etna	\$1,960.00	14 - 3/4" IPERL 1,000 gal meters
Jones & Henry Engineers LTD	\$3,360.29	DWAM Grant Engineer services
Innovative Software Services Inc	\$3,824.55	Income Tax Software - One year service and support contract
MML Worker's Compensation Fund	\$6,134.00	#4 installment on the Policy Premium

Total \$16,791.34

**Bills to be Confirmed**

Lincoln Life	\$1,140.73	Employee Life Insurance - February 2022
Michigan Gas Utilities	\$1,054.50	WWTP - January 2022 Statement
Modern Waste Systems	\$9,762.55	January 2022 Refuse
City of Adrian	\$10,998.60	SCBA Grant Match Portion
D & P Communications	\$1,236.98	February 2022 Statement (all dept's - internet, phone, tv)
Detroit Salt Company	\$2,545.42	51.35 Tons of Rock Salt @ \$49.57 per ton
Spencer Manufacturing	\$1,682.39	10 - 5" LDH, 100' lengths (replaced by Consumers)
Total	\$28,421.17	

**747507:**

Motion by Rick Moreno, seconded by Carl Sword **to pay the bills.** CARRIED 7-0 by roll call vote

**Account Balances & Check Register:**

**Account Balances:**

General Fund	\$218,785.70
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$ 89,823.57
Local Street Fund	\$ 95,758.46
Fire Department Fund	\$ 33,032.26
Recreation Fund	\$ 6,018.40
Cemetery Foundation	\$ 26,958.17
Ambulance	\$ 54,803.57
Community Center	\$ 16,916.10
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 12,047.65
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 42,079.27
Downtown Development	\$ 8,699.36
Industrial Park Fund	\$ 14,651.52
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$256,479.16
Sidewalk Fund	\$ 2,565.98
Utilities Fund	-\$155,566.53)

Motor Veh and Equip Fund	\$209,473.52
Property Tax Collection	\$135,852.72
Income Tax Fund	\$122,698.20
Payroll Fund	\$ 48,535.28

**747508:**

Motion by Carl Sword, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 7-0 by roll call vote

**Revenue Expenditure Report:****747509:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Revenue Expenditure Report and place on file.** CARRIED 7-0 by roll call vote

**Department Head Reports:****747510:**

Motion by Rick Moreno, seconded by Pam Ely **to accept the Department Head Reports and place on file.** CARRIED 7-0 by roll call vote

**MINUTES FROM OTHER BOARDS AND COMMISSIONS:****Planning Commission minutes dated November 22, 2021:****747511:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Planning Commission minutes dated November 22, 2021 and place on file.** CARRIED 7-0 by roll call vote

**MANAGER'S REPORT:**

- City Manager, Charles Weir still has not heard from Michigan Treasury regarding the Deficit Elimination Plans or the Corrective Action Plan that have been submitted.
- Maple Grove Cemetery Lawn Mowing Bid Invitation has been posted.
- City staff will start sending out notices to residents for the random lead service line identification process under the DWAM Grant. DPW will start inspecting the lead service line identifications inside the residences and businesses from the random list after the notices are sent out. We are asking the property owners to contact City Hall to coordinate the inspections.
- Jeaniene and the City staff have completed the updating of the Maple Grove Cemetery records. The Cemetery records were unorganized and some of the records were missing and required a lot of research. The staff started the process in 2013. There are 9,306 graves in the Maple Grove Cemetery. A job well done.

- Charles Weir attended the Lenawee Now Stakeholders meeting on Tuesday. Representatives from the Michigan Economic Development Corporation, Detroit Regional Partnership, Michigan Works Southeast were present and gave updates in their respective offices. Overall the meeting was positive regarding growth of the Michigan economy in our region.
- Mr Weir would like to have a Council of the Whole meeting again at the Hudson Fire Department the first week of March to prepare for the new budget. He believes this will be beneficial with developing the 2022-2023 budget.
- Mr. Weir has obtained a list of structural engineers from our Building Inspector Ray Taylor, to have them come out and check the sinking floor problem in bay #1 in the Fire Station. He will set up a date and time for one of them to come on site and access the situation.

**COUNCIL COMMENTS:**

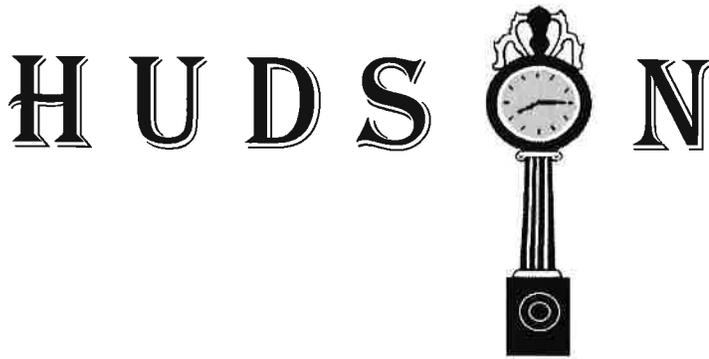
**ADJOURNMENT:**

**747512:**

Motion by Pam Ely, seconded by Rick Moreno to **adjourn the meeting at 8:47 pm**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk



**AGENDA ITEM - REVIEW FORM**

<b>ITEM:</b> Spare Pump for main lift station at the WWTP	<b>SUBMITTED BY:</b> Charles A. Weir City Manager
<b>ACTION REQUESTED:</b> Approve purchase of a spare pump for the main lift station at the WWTP	<b>DEPARTMENT:</b> City Manager <b>DATE:</b> February 15, 2022
<p>The WWTP needs a spare Flygt Pump at the main lift station at the WWTP. Originally the spare pump was to be part of the upgrade that was done at the plant in 2018. Due to cost cutting measures at the time, the pump was removed from the upgrade. The lift station at the WWTP is the main collection lift station for the whole City.</p> <p>Ted has provided a quote for the spare pump. Kennedy Industries is the company that carries the Flygt pumps the same pump that is currently in service at the WWTP. There are other pumps available but they are not made for the City's set up. This pump would be able to be changed out quickly putting the lift station back in service if there was a problem with one of the pumps.</p> <p>There is a 12-14 week delivery delay to get a pump. The price of the pump has gone up almost \$5,000.00 since the plant upgrade.</p> <p>The purchase of the pump would come out of the Capital Improvement Bond Funds 2021 of \$256,000.00. Council has approved Capital Improvement Bond 2021 expenditures to date of \$30,404.49. If this purchase is approved, the balance of the Capital Improvement Bond Fund would be \$225,595.51.</p>	
<b>RECOMMENDATION:</b> Approve the purchase of (1) FLYGT Pump from Kennedy Industries in the amount of \$22,979.00.	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager



QUOTATION		
DATE	NUMBER	PAGE
2/7/2022	0034585	1 of 1

B HUD125  
I CITY OF HUDSON  
L 121 N. CHURCH STREET  
T HUDSON, MI 49247  
O

Accepted By: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_

ATTENTION:  
TED HUTCHISON                      517-448-4701                      hudsonwwtp@yahoo.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	CITY OF HUDSON, WWTP, FLYGT NP 3153, WATER	REA/HLL	FREIGHT ALLOWED

QTY	PART	DESCRIPTION	UNIT PRICE	EXTENDED
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1.00	31530950218	FLYGT,PUMP,NON-CLOG, NP433-6 20/460/3, 50' FM FLS FV	\$22,979.00	\$22,979.00
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DELIVERY: APPROXIMATELY 12-14 WEEKS AFTER RECEIPT OF ORDER.

WE DO NOT INCLUDE:  
INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS,  
PIPING, VALVES, COVER, STARTERS, CONTROLS,  
CONDUIT, WIRING, JUNCTION BOXES OR START-UP UNLESS LISTED ABOVE.

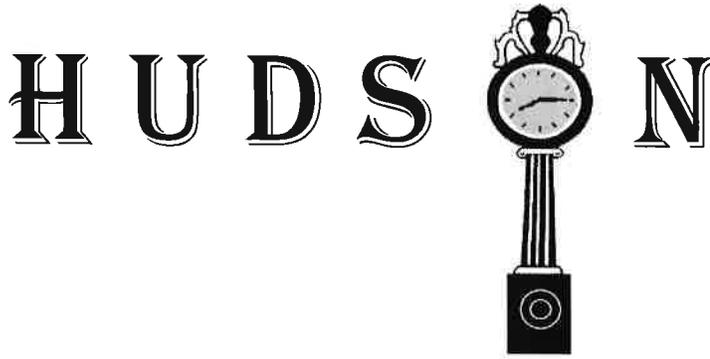
WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,  
HEATHER LAKE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at [www.kennedyind.com](http://www.kennedyind.com) which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL**

**TOTAL: \$22,979.00**



**AGENDA ITEM - REVIEW FORM**

<b>ITEM:</b> Used Hydrovac Truck	<b>SUBMITTED BY:</b> Charles A. Weir City Manager
<b>ACTION REQUESTED:</b> Pre approval to purchase a used Hydrovac Truck	<b>DEPARTMENT:</b> City Manager <b>DATE:</b> February 15, 2022
<p>DPW Supervisor Jay Best wrote the attached letter regarding the potential purchase of a Hydrovac truck. Jay's letter gives a good description of what the truck does and how beneficial it would be for the City with servicing the water and waste water systems. The letter also mentions a utility truck for the WWTP. After a discussion with Ted, we agreed that the purchase of a utility truck can wait.</p> <p>The City spends \$10,000.00-\$20,000.00 a year for Hydrovac Truck services. Many larger municipalities upgrade their trucks and the market is good around this time of year to find quality reasonably priced trucks. Most of these vehicles can be found on line auctions at reasonable prices.</p> <p>We would like Council to consider giving pre-approval of a purchase of a Hydrovac Truck for a specified dollar amount. As Jay pointed out in his letter a new truck runs \$400,000-\$450,000 which is not realistic for the City of Hudson. Jay advises that he has seen trucks in the price range of \$35,000.00-\$75,000.00 which is affordable for the City. A sub-committee could be formed with a couple of Council members and the City Manager that would be involved directly with the review, inspection and potential bid on the Hydrovac Truck.</p> <p>Funds from the Motor Vehicle Fund would be used for the purchase. The current balance in the Motor Vehicle Fund is \$207,609.09.</p>	
<b>RECOMMENDATION:</b> Approve the formation of a sub-committee for the purchase of a Hydrovac Truck, and the pre-approval to purchase a Hydrovac Truck up to \$75,000.00, with funds coming from the Motor Vehicle Fund.	
<b>SIGNATURE:</b> 	<b>TITLE:</b> City Manager

## Council consideration

Hudson City council, City Manager,

During my time here with the City I have felt a need for a Hydrovac truck for the public works and WWTP. In the past we have had many occasions where we have had to hire or rent the truck to clean lift stations or repair water main issues in the City. A short description of the truck is as follows; It is a self-contained Vacuum with a power washer nozzle that can be used to clean the grease and debris out of lift stations and sewer man holes, clean catch basins and Hydro vac water mains and service lines. The city manager has been onsite to see the effectiveness of the truck. It would see a cost savings yearly of approximately 10 to 20 thousand dollars a year in rentals and labor.

With that a new truck would be approximately 400 to 450 thousand dollars which is not a realistic number for the city at this time. But on the other hand, I have been doing some research and with other larger municipalities they are selling used equipment that has aged out or is up for replacement. That gives the city an opportunity to purchase a used truck for a realistic number that we can afford at this time. To make this happen, the council has to give us permission to look for a truck and to preapprove a price that we can work with to purchase a truck. I would like a number the council feels comfortable with to give the city manager for him and I to work with. The trucks that are up for sale right now are between 35 thousand and 75 thousand. The money would come out of the equipment fund and not from general fund or income tax funds. I would also require an inspection on the truck before purchase to know what we are buying.

The reason for the preapproval from the council is the fact the bid on this equipment is less than 30 days and we would not have enough time in-between council meeting for the bidding process and the inspection process before the bid ends. I would like to have time to do a personal walk around and a mechanic inspection but with all that it limits us on time. Also, with that I would also like for the council to consider a Utility truck purchase for the WWTP using the same criteria, Ted is going to need a utility truck with a crane to make the necessary repairs to the lift stations for removal of the old pumps and valves and for future work on the lift stations also. This cost is approximately 25 thousand to 45 thousand and again would be funded by the equipment rental line item.

We would not purchase both trucks at the same time and would keep the council involved as much as possible but it would give us a real shot at a truck that would serve the needs of the city for a long time. I would like to recommend a sub committee to assist with this project, if possible, to keep the council directly involved. Thank you for the consideration, Jay

## VACTOR TRUCK

Listing Number: 41130128 |  Brookville, PA US | [Brookville Borough 0](#)



### AUCTION DETAILS

**Starting Bid:** \$20,000.00

**Current Price:** \$25,000.00

Reserve Price Not Met

**Buyer's Fee:** 9.00 %

**Start Date** Friday, January 7, 2022 3:37 PM ET

**End Date** Friday, January 21, 2022 10:00 AM ET

**Bid History** 1 Bids

**High Bidder** D\*\*\*\*\*m

**Page Views** 625

### \$ PAYMENT DETAILS

Check or Money Order - checks must have funds clear before title will be transferred.

## ITEM DESCRIPTION

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2003 Sterling Truck, Vector 2100 Series - Current miles: 62,692.7 and current hours 3,671.4 - truck is still being used until sold and miles/hours will increase. Specifications included in the attached document.

## ADDITIONAL INFORMATION ON THIS AUCTION

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<b>Will item results be voted on</b>	Unsure
<b>Will you ship this item</b>	No, Pickup only.
<b>In person item inspection information</b>	Contact Aaron Haines - 814-849-7941
<b>Pickup Location Details</b>	Brookville, PA

## QUESTIONS/ANSWERS

Ask the seller a question about this auction.

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 You must be signed in to ask and answer questions.

**Q:** "Is everything in working order? Does everything go with the truck that is in the pictures? Thanks 🙏"  
- Asked by #28920940 01/09/2022 08:59 PM

**A:** Yes, everything works. The truck is still being used. Everything pictured is included.  
- Answered by #28920940 01/10/2022 06:07 AM

## ITEM LOCATION

This location is a general area based on the sellers zip code. It is not the specific address where the item is located.

---

[View Large Map](#)

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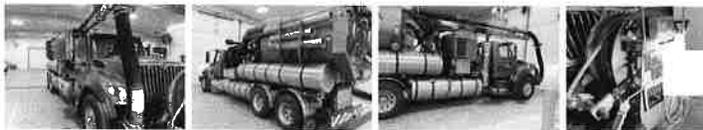
## 2008 INTERNATIONAL MODEL 7500 / 2007 VACTOR MODEL 2100

Listing Number: 41145710 | 📍 Butler, PA US | [Butler Area Sewer Authority\\_1](#)



BIDDING HAS NOT STARTED  
FOR THIS AUCTION.

ENDING IN  
**3 Days, 19 Hours**



### AUCTION DETAILS

Starting Bid: \$65,000.00

Current Price: \$65,000.00

Reserve Price Not Met

Buyer's Fee: 9.00 %

Start Date Sunday, January 16, 2022 8:00 AM ET

End Date Sunday, February 6, 2022 8:00 AM ET

Bid History 0 Bids

Page Views 11

### PAYMENT DETAILS

The successful bidder shall make payment in the form of cash or a certified check made payable to the Butler Area Sewer Authority. Payment is due on or before the time of pickup and the equipment must be removed from the Authority's property within 30 days of bid award. The Authority reserves the right to accept or reject any or all bids. The buyer has sole responsibility for removing the equipment from the premises which must be picked up during normal business hours, from 8:00-4:00 M-F.

## ITEM DESCRIPTION

---

2008 International Model 7500 SFA 6x4 (SF537) 58,000-lb. GVWR Chassis. PAINT: Sikkens #8897 Galaxy Gunmetal Gray Metallic. 2007 Vactor Model 2100 Fan Combo Unit with hydro-excavation package and other options.

## ADDITIONAL INFORMATION ON THIS AUCTION

---

<b>Custom ID</b>	1HTWPAAT68J680144
<b>Will item results be voted on</b>	Unsure
<b>Will you ship this item</b>	No, Pickup only
<b>In person item inspection information</b>	Please contact the Butler Area Sewer Authority at 724-282-1978 to schedule appointment to view.
<b>Pickup Location Details</b>	Butler Area Sewer Authority

## QUESTIONS/ANSWERS

Ask the seller a question about this auction.

---

 You must be signed in to ask and answer questions.

No one has asked a question on this item yet.

## ITEM LOCATION

This location is a general area based on the sellers zip code. It is not the specific address where the item is located.

---

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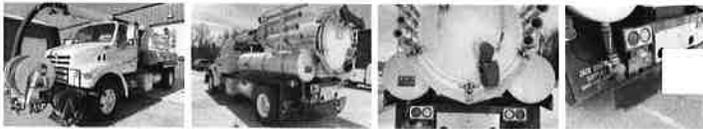
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## 2002 VACTOR 2103 COMBINATION TRUCK (VAC AND CLEAN)

Listing Number: 41179752 | Irwin, PA US | [Penn Township Sewage Authority 2](#)



### AUCTION DETAILS

**Starting Bid:** \$5,000.00

**Current Price:** \$5,000.00

**Reserve Price:** Not Met

**Buyer's Fee:** 9.00 %

**Start Date:** Wednesday, January 12, 2022 9:03 AM ET

**End Date:** Friday, January 28, 2022 12:00 PM ET

**Bid History:** 0 Bids

**Page Views:** 105

### \$ PAYMENT DETAILS

Payable Only by Cashiers Check or Money Order made payable to Penn Township Sewage Authority.

## ITEM DESCRIPTION

2002 Vactor 2103 Combination Truck  
Purchased as a refurb from Jack Doheney in 2009 with approx 25,500 miles  
Cat 3126 (330 hp) / Allison Automatic  
40 GPM @ 2500 RPM  
3.5 Cu Yd Debris Tank / 500 Gallons of Water  
Current Pa inspection til 8/22  
42,355 Miles / 5314 Hrs  
100 Gallon Fuel Capacity

Comes with Nozzles / Basket / Remote Boom Control / Handgun / Tiger Tail / Clamps / Vac Tubes / 4" Cleaning Tubes / 100' of Lateral cleaning Hose /  
Approximately 800' of extra hose included (Reel for extra hose not included)  
Replaced Main Rodder Pump and Water Manifold at 4744 hrs  
Replaced Silencer at approx 4800 hrs / 10/18/2019  
As Is / Where Is

## ADDITIONAL INFORMATION ON THIS AUCTION

<b>Will item results be voted on</b>	No
<b>Will you ship this item</b>	No, Pickup only
<b>In person item inspection information</b>	Interested bidders can schedule an appointment by calling Stanley Caroline at 724-744-4333

## QUESTIONS/ANSWERS

Ask the seller a question about this auction.

 You must be signed in to ask and answer questions.

No one has asked a question on this item yet.

## ITEM LOCATION

This location is a general area based on the sellers zip code. It is not the specific address where the item is located.

[View Large Map](#)

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## Bills to Council February 15, 2022

**Bills to be Approved**

Hillsdale County Treasurer \$1,480.00  
 Lenawee County Treasurer \$1,288.92

January 2022 Inspection Services  
 Prosecuting Attorney Fees October - December 2021

Total \$2,768.92

**Bills to be Confirmed**

Redline Equipment \$1,411.63  
 Consumers Energy \$1,487.12  
 Consumers Energy \$1,688.94  
 Consumers Energy \$2,584.69  
 Consumers Energy \$3,122.08

Repair on the front end loader  
 February Statement for the LED Lights  
 February Statement for the Street Lights  
 February Statement for the WTP  
 February statement for the WWTP

Total \$10,294.46

CASH SUMMARY BY FUND FOR CITY OF HUDSON  
 FROM 07/01/2021 TO 02/11/2022  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 02/11/2022
101	GENERAL FUND	270,009.61	1,268,130.29	1,326,636.56	211,503.34
151	CEMETERY TRUST FUND	2,262.45	0.00	0.00	2,262.45
202	MAJOR STREET FUND	(11,911.01)	243,413.61	141,965.46	89,537.14
203	LOCAL STREET FUND	33,163.92	110,959.48	48,364.94	95,758.46
206	FIRE DEPARTMENT FUND	53,149.68	45,130.73	67,385.36	30,895.05
208	RECREATION FUND	18,063.84	33,403.69	45,449.13	6,018.40
209	CEMETARY FOUNDATION	35,340.34	18,384.00	26,366.17	27,358.17
210	AMBULANCE	(115,775.58)	590,109.57	406,144.34	68,189.65
211	COMMUNITY CENTER	347.42	38,943.05	18,112.90	21,177.57
270	THOMPSON MUSEUM FUND	57,660.23	2.10	0.00	57,662.33
271	LIBRARY FUND	12,047.65	10.11	10.11	12,047.65
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	40,739.41	10,050.91	8,488.62	42,301.70
410	DOWNTOWN DEVELOPMENT	7,241.51	11,504.05	9,646.13	9,099.43
412	INDUSTRIAL PARK FUND	14,651.52	0.00	0.00	14,651.52
418	L D F A	0.00	0.00	0.00	0.00
444	2021 CAPITAL IMPROVEMENT BOND FUND	0.00	2,997,241.62	2,740,762.46	256,479.16
450	SIDEWALK FUND	(17,934.02)	20,500.00	0.00	2,565.98
590	UTILITIES FUND	(461,280.34)	799,796.37	489,671.29	(151,155.26)
661	MOTOR VEH AND EQUIP FUND	169,106.78	106,119.39	67,617.08	207,609.09
703	PROPERTY TAX COLLECTION	0.00	2,276,246.27	2,113,043.69	163,202.58
705	INCOME TAX FUND	18,032.15	333,143.66	226,939.35	124,236.46
750	PAYROLL FUND	0.00	2,521,088.25	2,484,832.81	36,255.44
	TOTAL - ALL FUNDS	124,915.56	11,424,177.15	10,221,436.40	1,327,656.31

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES					
02/08/2022	CNB -	1098	156	CITY OF HUDSON	319.86
02/08/2022	CNB -	1099	156	CITY OF HUDSON	833.05
02/08/2022	CNB -	1100	123	HUDSON AREA SCHOOLS	44.23
02/08/2022	CNB -	1101	123	HUDSON AREA SCHOOLS	48,362.82
02/08/2022	CNB -	1102	3383	HUDSON CARNEGIE DISTRICT LIBRARY	4,887.55
02/08/2022	CNB -	1103	193	LENAWEE COUNTY TREASURER	268.25
02/08/2022	CNB -	1104	193	LENAWEE COUNTY TREASURER	6,784.51
02/08/2022	CNB -	1105	196	LENAWEE INT SCHOOL DISTRICT	86.01
02/08/2022	CNB -	1106	196	LENAWEE INT SCHOOL DISTRICT	23,969.93

CNB - TOTALS:

Total of 9 Checks:	85,556.21
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	85,556.21

Bank Old N Old National Bank

02/10/2022	Old N	101621	1853	HILLSDALE COUNTY TREASURER	30.00
02/11/2022	Old N	101622	1200	BLADE RUNNER OUTDOOR SERVICE	80.00
02/11/2022	Old N	101623	129	CONSUMERS ENERGY	13,007.52
02/11/2022	Old N	101624	1825	DETROIT SALT COMPANY	2,545.42
02/11/2022	Old N	101625	1715	ELHORN ENGINEERING COMPANY	409.00
02/11/2022	Old N	101626	298	ETNA SUPPLY	1,960.00
02/11/2022	Old N	101627	2714	FIRST BANKCARD	2,650.87
02/11/2022	Old N	101628	87	FRAMES PEST CONTROL	40.00
02/11/2022	Old N	101629	98	HUDSON AUTO CENTER	1,307.02
02/11/2022	Old N	101630	66	HUDSON POST GAZETTE	33.00
02/11/2022	Old N	101631	148	JONES & HENRY ENGINEERS LTD	3,360.29
02/11/2022	Old N	101632	1282	LENAWEE COUNTY PRINTING/PURCHASING	222.16
02/11/2022	Old N	101633	269	MML WORKERS COMP FUND	6,134.00
02/11/2022	Old N	101634	623	MUNICIPAL CODE CORP	550.00
02/11/2022	Old N	101635	293	OFFICE DEPOT	15.12
02/11/2022	Old N	101636	756	REDLINE EQUIPMENT CO	1,335.90
02/11/2022	Old N	101637	166	RENIUS & RENIUS	1,512.50
02/11/2022	Old N	101638	3594	SNAP-ON TOOLS	153.00
02/11/2022	Old N	101639	89	SPENCER MANUFACTURING INC	1,682.39
02/11/2022	Old N	101640	970	WHITE, HOTCHKISS & FALAHEE, PLLC	240.00

OLD N TOTALS:

Total of 20 Checks:	37,268.19
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	37,268.19

REPORT TOTALS:

Total of 29 Checks:	122,824.40
Less 0 Void Checks:	0.00
Total of 29 Disbursements:	122,824.40

ADD FROM Income Tax

Innovative Software for City Tax  
 Program Dec. 5, 2021 to Dec. 4, 2022

\$3,824.55

Total: \$126,648.95

# City Manager Report

## February 15, 2022

- Jay and I had a meeting with MDOT on Thursday February 10<sup>th</sup> about the resurfacing of East and West main Streets from US127 to McClellan Street. A preliminary design is expected to be done by June-July of this year. The resurfacing will take place June-July 2023. The cross walk approaches are going to be upgraded and there was discussion about the main traffic signal. I made it clear the the City wants to keep the traffic signal. We also made them aware of areas of concern.
- Ted was able to identify what the problem is with the situation at the lift station at McDonalds. The WWTP has been dealing with large amounts of grease collecting in the lift station for 15 +years. Ted has been removing buckets of grease out of the lift station weekly over that period. We started looking into the problem more aggressively since May of last year. We discovered that the grease and waste water is flowing directly through a six-inch pipe to the lift station. McDonalds (Jenell Corporation) has been advised of the findings and we are requesting they replace their tank to correct the problem. The City has several other sites that need to be addressed regarding wastewater issues that have been ongoing. Much work still to be done.
- DPW had another water line break on Friday February 11<sup>th</sup>. The break was on Seward Street near the Laundromat. It was a service line break that was an easy fix but we had to damage more street surface.

Charlie