

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING VIA TELEPHONE CONFERENCE AND IN PERSON
March 16, 2021 at 7:00 p.m.

747240:

The regular meeting was called to order by Mayor Carmel Camp at 7:08 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Pam Ely, Lee Ann Minton, Rick Moreno and Darlene VandeZande

ABSENT: None

ALSO PRESENT: City Treasurer Benjamin Farley, Police Chief Charlie Weir, DPW Superintendent Jay Best, WWTP Superintendent Ted Hutchison, Barb Ireland & Kayla Walkowicz– Hudson Post-Gazette, Rich & Carolyn Halliwill, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Setting the Agenda:

747241:

Motion by Lee Daugherty, seconded by Lee Ann Minton **to add Item F, Under New Business, Approve seeking sealed bids to sell 1997 Dump Truck**, CARRIED: 7-0 by roll call vote.

Approval of Minutes of February 16, 2021:

747242:

Motion by Carl Sword, seconded by Lee Daugherty **to approve the minutes of February 16, 2021, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Rich & Carolyn Halliwill from Wilcox Street – Wanted to show their appreciation to the crew at DPW for all their hard work. Especially when they heard that DPW showed up early in morning to clear the streets from the last snow storm, then had to fix a water main on Wilcox Street until late in the evening in extreme cold without a break. They wanted not only show their appreciation with a plaque for keeping the streets clear and keeping the residents safe from broken water mains but to also provide them lunch in the near future.

NEW BUSINESS:**AUTHORIZE: Submission of Act 51 Annual Mileage Certification Report:**

Under Act 51, the City Administrator is required to review the MDOT-prepared map and certify the accuracy of the approve major and local streets, as well as submit any changes from the previous year.

The signature block of the State Copy of the map is signed by the Street Administrator, followed by the wording “By authority of the Governing Body.” This working is the reason for this authorization request.

For Council’s information, the approved MDOT mileage for 2020 (the period of this current report) remains 6.73 miles of major streets and 9.97 miles of local streets, for a total of 16.70 miles of city streets.

747243:

Motion by Carl Sword, seconded by Pam Ely to **authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2020 through June 20, 2021.** CARRIED 7-0 by roll call vote.

AUTHORIZE: Street Closure for the 20th Annual Cars for Kids Event on June 19th, 2021:

The 20th Annual Cars for Kids event will be held again at the eastern side of the Market House parking lot. The proceeds of this event got to needy children in our community at Christmastime. We request that Council authorize the closure of Lane Street between Main and Railroad Streets on Saturday, June 19th, 2021 from 7:00 am – 4:00 pm. The event runs from 9 am to 3 pm, with the extra time to allow for set-up and break-down/cleanup before and after the event.

747244:

Motion by Lee Daugherty, seconded by Carl Sword to **authorize the closure of Lane Street between Railroad and Main and Railroad Streets on Saturday, June 19th, 2021 from 7:00 am to 4:00 pm for the 20th Annual Cars for Kids event.** CARRIED 6-1 by roll call vote. (Camp, Daugherty, Ely, Moreno, Sword, VandeZande - yes Minton - no)

APPROVE: Pittsford Township Fire/Rescue Contract:

Fire Chief Tanner was approached by Pittsford Township officials regarding a contract renewal for HFD to provide primary Fire and Rescue service to the Township following the conclusion of the current Pittsford Township contract on April 1st, 2021.

The new contract includes a 2% increase. Pittsford Township approved the contract on March 8th.

747245:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the contract with Pittsford Township to provide primary Fire and Rescue Service from April 1, 2021 through March 31, 2024.** CARRIED 7-0 by roll call vote

APPROVE: Purchase of Fire Department Air Fill Station:

We have wished to obtain our own compressed air fill station for the Self-Contained Breathing Apparatus (SCBA) used by our firefighters. The nearest capability now is over in Adrian or using the sole County air fill truck if available. With last year's sale of Engine 1 for \$35,000, HFD has enough to move ahead with the purchase and installation of one of these units at the Fire Station. Chief Tanner has received quotes for two types of 6000 psi units from MES/Douglas Safety Systems of Sanford, MI, the regional supplier. One configuration is \$42,284.12 and the other is \$37,125.87. The \$37,125.87 configuration is completely acceptable for HFD's needs.

747246:

Motion by Carl Sword, seconded by Rick Moreno to **approve the purchase of a Compressed air Fill Station for the Fire Department from MEF/Douglas Safety Systems for \$37,125.87.**

CARRIED 7-0 by roll call vote

DISCUSSION: Fiscal Year 2021-22 Budget:

1. The initial draft Budget for Fiscal Year 2021/22 was enclosed for Council to review before the meeting. As in the previous two years, this budget is intended to focus our available resources on the costs of the N. Maple Grove reconstruction. Despite initial 2020 income tax receipts matching previous years, our planning assumption is that income tax revenue will be slightly reduced from the current fiscal year due to the pandemic.
2. Noteworthy items under this budget include:
 - Engineering Design Costs for Phase 2 of the N. Maple Grove Reconstruction
 - \$150,000 in matching funds for the Murdock Trail Bridge DNR Project
 - \$80,000 to contract work to continue to investigate lead and galvanized water service lines within the City, per State requirements
 - A 1% employee pay increase (to offset inflation)
3. The main emphasis of the proposed budget is to save for the next phase of construction on N. Maple Grove, from the south end of Phase 1 (north of Wilcox) to Main Street.
4. Some of the equipment purchases we propose are a portable valve exerciser for DPW, a small emergency generator for the Police Station and a high-speed service pump for the water plant. We are also increasing the forestry fund in order to remove and replace more trees.

APPROVE: Seek Sealed Bids to sell the 1997 Dump Truck:

DPW Superintendent Jay Best would like to advertise to seek sealed bids to sell the 1997 Ford F800 Dump Truck. They will have a reserve on the truck of \$3,500.

747247:

Motion by Lee Daugherty, seconded by Carl Sword to **approve Seeking Sealed Bids for the sale of the 1997 Ford Dump Truck.** CARRIED 7-0 by roll call vote

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$17,655.48**

Michigan Pipe & Valve	\$2,116.83	Repair Clamps & Parts for Water Main Repair
Consumers Energy	\$2,343.38	Electricity for Street Lights
Detroit Salt Company	\$2,770.27	50.58 Tons of Rock Salt for DPW
ETNA Supply	\$4,125.00	Smartpoint Meters for DPW
Watertap Specialists	\$6,300.00	Emergency Valve Repair for Water Main

Bills to be Confirmed: \$1,189.71

Lincoln Life Insurance	\$1,189.71	Life Insurance Premiums for March
------------------------	------------	-----------------------------------

747248:

Motion by Lee Daugherty, seconded by Pam Ely to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Reports for February 2021:**747249:**

Motion by Carl Sword, seconded by Pam Ely to **accept the Department Head Reports for February 2021, and place on file**, CARRIED: 7-0 by roll call vote.

Accounts Payable Report for February 2021:**747250:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Accounts Payable Report for February 2021, and place on file**, CARRIED: 7-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSION:**Minutes from Planning Commission dated February 22, 2021:****747251:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the minutes from the Planning Commission dated February 22, 2021, and place on file**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The County is ramping up vaccinations and is receiving more doses from the State. The significant backlog is beginning to be reduced. With the Governor's partial relaxation of COVID restrictions, up to 25 people are permitted to meet indoors, which allows Council and Planning Commission meetings to resume being in-person. We will continue to offer the option for members to call in to these meetings if they prefer. The City Office has also reopened its doors to customers, while continuing to require masks for in-person interactions.
- MDOT is again taking applications for its TEDF Cat B grants. This is the same grant we received last year that provided \$180,000 towards Phase 1 of the N. Maple Grove reconstruction. We intend to apply again for this funding to help offset the costs of Phase 2. Applications are due by June, and are to include Resolutions of Support by the local governing body. The grant will cover approximately half of the roadway construction costs, excluding related items such as water and sanitary sewer work.
- Fleis & VandenBrink continues to finalize design for the Murdock Trailhead Project and prepare the bid package as part of its Design Engineering work. Working with both Matt Johnson, the Project Engineer, and Jon Moxey, their civil engineer who began the project with us and has since been promoted at F&V, we expect to receive the bid package and request to seek bids on the project next month. The project will consist of 3 construction contracts: bridge renovation, kayak launch, and parking lot improvements. We will coordinate the project through the DNR, which is providing \$150,000 in grant funds.
- The renovated ambulance facility in Pittsford is expected to be ready for occupancy within two weeks; until then, the crew has moved out of the pole barn on M34 and is now temporarily based at the Jefferson township headquarters near M-99 and M-34.
- This Saturday (the 13th), the main electrical hookup of the Community Center Emergency Generator will be completed, involving Brint Electric, Consumers Energy, Superior Generator, the Hillsdale County Inspectors and DPW. Once the final electrical inspection and testing of the generator is completed the following week, the generator will be placed in-service, providing automatic emergency electrical power to the Community Center year-round, ensuring the ability to provide meals to seniors, as well as winter heating and summer cooling in the event of a power outage.
- Demolition and reconstruction of the Tiger Stadium Press box is underway. The work should be completed before the (hopeful) first home football game this fall. Demolition is also nearly complete at the former M&S plant on M34 adjacent to SMCSI.
- Construction has also begun on the new Biggby Coffee shop coming to town at the NW corner of the Market House. This shop will have both a drive-through and an inside service and seating area. This national franchise will significantly increase the number of visitors coming into the City, particularly off US-127, and can be expected to provide a tangible economic boost to Hudson.

ADJOURNMENT:

747252:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **adjourn the meeting at 7:55 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____