

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
August 18, 2026 at 7:00 pm**

748741:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Brandi Clark, Greg Hillegas, Barbara Ireland, Diane Mills and Carl Sword

ABSENT: Nicole Williams

ALSO PRESENT: State Representative Jennifer Wortz, Lisa Enerson, Mike Ash, Bruce VanWieren, Kimberly Adams, Cindy Corner, Pam Smoke, Will Terrill, Melanie Gerig, Office Assistant Samantha Gerig, Police Chief Ron Keck, WWTP Superintendent Josh Mattek, DPW Superintendent Jay Best, Ambulance Director Jim Stevens, City Manager Jeremiah Davies, City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:

Setting the Agenda:

748742:

Motion by Brandi Clark, seconded by Greg Hillegas **to add Fire Department & DPW's department head reports to Unfinished Business item C.** CARRIED 7-0 by roll call

Approval of minutes dated August 4, 2026:

748743:

Motion by Barb Ireland, seconded by Nicole Williams **to approve the minutes from August 4, 2026 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

Public Comments were heard.

NEW BUSINESS:**Memorandum of Understanding for School Resource Officer:**

The introduction of Officer Doug Pope in Hudson Schools as a School Resource Officer was a success. Hudson Area Schools wishes to continue the program for 2026/2027 school year. A new Memorandum of Understanding must be completed every year to continue the program. No additional funds are requested to continue the program for the 2026/2027 school year.

Hudson Schools will cover 100% of the cost during the school year.

748744:

Motion by Nicole Williams, seconded by Carl Sword to **authorize Chief Ronald B Keck Jr to sign the 2026/2027 Memorandum of Understanding to continue the School Resource Officer program.** CARRIED 7-0 by roll call

Approve: Appointment Samantha Gerig as Deputy Clerk:

At the previous City Council meeting, the Council discussed adding the title of Deputy City Clerk to Samantha's current position. Samantha would remain the Office Assistant, with Deputy City Clerk added as an additional title. The Council was receptive to the concept and requested additional information clarifying the responsibilities of each role.

Samantha currently serves as the City's primary front-desk receptionist and continues to perform customer service, payment processing, scheduling, and general administrative duties. However, as her knowledge and experience have grown, she has also assumed several higher-level responsibilities supporting the City Clerk and other administrative functions.

Samantha has completed the first year of Municipal Clerk Institute training and continues to develop the knowledge necessary to assist with elections, voter records, cemetery administration, official records, notices, resolutions and other duties assigned to the Clerk's Office. Adding the Deputy City Clerk title would formally recognize the additional duties she is already performing, many of which are Deputy City Clerk duties, while supporting the City's succession-planning efforts and establishing a structured path for additional training, cross-training, and increased responsibility.

Samantha currently earns \$21.22 per hour. The proposed compensation plan establishes a three-year professional-development pathway for her combined Office Assistant and Deputy City Clerk responsibilities. Samantha would initially advance to \$24.00 per hour, with potential advancement to \$25.50 and ultimately \$27.00 per hour as she completes the remaining Municipal Clerk Institute training, obtains applicable certifications, gains experience, and demonstrates proficiency in the full range of assigned Deputy City Clerk responsibilities. The \$27.00 rate represents the fully trained and performance review and City Council budget approval.

748745:

Motion by Greg Hillegas, seconded by Diane Mills **Approve adding the title of Deputy City Clerk to Samantha's existing Office Assistant position and increase her wage from \$21.22 to \$24.00 per hour, effective with the first full pay period following approval. Samantha will retain her Office Assistant title and responsibilities as part of the combined role.**

Further, acknowledge the proposed professional-development pathway that provides potential advancement to \$25.50 per hour in FY 2027-28 and \$27.00 per hour in FY 2028-29, subject to satisfactory performance, completion of established training and certification milestones, assigned responsibilities, and annual budget approval. CARRIED 7-0 by roll call

Approve: Street Pulverizing and Paving Project:

The City requested bids to pulverize and repave designated portions of Center, Division, and Maple Streets. Three bids were received:

- K & B Asphalt Sealcoating: \$137,565
- Belson Asphalt Paving: \$146,717
- Mullins Asphalt: \$210,743

K & B Asphalt Sealcoating submitted the lowest bid. Its proposal includes pulverizing the existing pavement, removing excess material, grading and compacting the base, and installing three inches of asphalt in two lifts.

The FY 2026-2027 Local Street Construction Account includes \$170,000 for street improvements. The proposed project is within the amount budgeted and would leave approximately \$32,435 available in the account.

748746:

Motion by Brandi Clark, seconded by Greg Hillegas **Accept the bid from K & B Asphalt Sealcoating, Inc. in the amount of \$137,565 for the pulverizing and repaving of Center, Division, and Maple Streets, with the project paid from the Local Street Construction Account. CARRIED 7-0 by roll call**

UNFINISHED BUSINESS:**Bills:**

Bills to Council
August 18, 2026

Bills to be Approve

Total	\$0.00	

Bills to be Confirmed

County National Bank	\$28,204.72	Vac Truck Payment
Total	\$28,204.72	

748747:

Motion by Carl Sword, seconded by Nicole Williams **approve to pay the bills.** CARRIED 7-0 by roll

Account Balances and Check Register:**Account Balances:**

General Fund	\$ 843,994.11
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$ 342,039.51
Local Street Fund	\$ 59,339.01
Fire Department Fund	\$ 193,464.40
Recreation Fund	\$ 0.00
Cemetery Foundation	\$ 79,698.07
Ambulance	\$ 359,509.01
Community Center	\$ 45,174.35
Income Tax Fund	\$ 15,640.00
Downtown Development	\$ 21,554.24
Thompson Museum Fund	\$ 0.00
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 13,279.73
Industrial Park Fund	\$ 7,885.29
CWSRF	\$ 37,568.74
2021 Capital Improvement Bond Fund	\$ 27,243.90
2025 Capital Improvement Bond Fund	\$ 99,838.32
Water and Sewer Fund	\$ 617,749.76
Motor Veh and Equip Fund	\$ 160,001.08
Property Tax Collection	\$ 56,350.92
Payroll Fund	\$ 7,609.48
Sidewalk Fund	\$ 18,456.69

748748:

Motion by Barb Ireland, seconded by Greg Hillegas **to accept the account balances and check register and place on file.** CARRIED 7-0 by roll call

Department Head Reports:**748749:**

Motion by Carl Sword, seconded by Brandi Clark **to accept the department head reports and place on file.** CARRIED 7-0 by roll call

COUNCIL COMMENTS:

Council comments were heard.

MANAGER'S REPORT:**Get the Lead Out (GLO) Initiative:**

- This past week marked the launch of the City's partnership with the U.S. Environmental Protection Agency's Get the Lead Out (GLO) initiative. Members of the GLO team attended several community events to share information and answer questions about the City's efforts to identify lead services lines. Beginning Tuesday, August 18, members of the GLO team, accompanied by a City of Hudson employee, will begin door-to-door outreach and in-home service-line identifications. Each inspection will take approximately two to five minutes. We appreciate our residents' cooperation as we continue to identify service-line materials and protect the safety of our community's drinking water.

August 4, 2026:

- Mr Davies would like to recognize and thank everyone who helped ensure the August 4 election was conducted smoothly and professionally. Special thanks to Elections Chairs Lynnette High and Mary Ann Kingsley; Election Inspectors and Receiving Board members Beth Johnston and Kim Edison; Election Commissioners Mickie Chapman and Lou Ann Bryant; and Election officers Linda Cross and Samantha Gerig, who worked alongside City Clerk Jeaniene McClellan. Their preparation, professionalism, and commitment were instrumental in delivering a well-run election for the City of Hudson.

ADJOURNMENT:

748750:

Motion by Brandi Clark, seconded by Greg Hillegas to **adjourn the meeting at 7:56 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk