

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
August 1, 2023**

747920:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno, Daniel Schudel and Carl Sword

ABSENT: None

ALSO PRESENT: Ambulance Director Jim Stevens, WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Police Chief Ron Keck, Barb Ireland – Hudson Post Gazette, Candi Best, Sara Schudel, Will Terrill, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Approval of Minutes of July 18, 2023:****747921:**

Motion by Natalie Loop, seconded by Rick Moreno **to approve minutes of July 18, 2023 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

No Comments received

NEW BUSINESS:**Approve: Purchase Lane Shark LS2 Brush Cutter:**

DPW Superintendent Jay Best asked Council for consideration to purchase a Lane Shark LS2 Brush Cutter to be used with the Kubota 630 loader. This is a attachment for the loader that has a 44 inch cutting width and can be used in various positions for use on the road edge and the trails. It would cut up to 3” trees. The price is \$5,555.00 for the cutter and a switch kit that may not have to be used and it would be cheaper. It has been budgeted and would come out of the Equipment replacement fund.

747922:

Motion by Carl Sword, seconded by Rick Moreno **approve the purchase of the Lane Shark LS2 cutter from Wolverine Rental, in Ann Arbor MI in the amount of \$5,555.00 out of the equipment replacement fund.** CARRIED 7-0 by roll call

Approve: Site Plan Application form and fee:

Since working on the DMK Development, TSC project, we have discovered that per the city ordinance the city is to have a Site Plan Application form and a fee schedule for the application. The city does have building / zoning permit application form that the city has used as a site plan application, in the past but the form is more specific to existing buildings and grounds not new construction. The fees on this form are for the permits, electrical, plumbing, fences etc.

The City staff has drafted the form using a model from another community and made a few minor changes. Along with the request for the approval of the form we are asking the Council to set the fee schedule for the application. The fee schedule numbers on the draft form are from a community in Washtenaw County. Our thoughts are that they should be less for the Hudson community. We suggest \$200.00 for the Preliminary, \$250.00 for the final and \$450.00 for combined.

After speaking with the City building inspector Ray Taylor, he concurred and thought the Site Plan Application would be beneficial to the city. Ray advised that the city has the authority to set the fee schedule for the application.

747923:

Motion by Daniel Schudel, seconded by Lisa Enerson **approve the Site Plan Application form as written, with the fee schedule of \$200.00 for a preliminary plan, \$250.00 for a final plan, and \$450.00 for a combined plan.** CARRIED 7-0 by roll call

Approve: 1st Reading – Ordinance 402.23 Park’s Rules and Regulations:

In 2018 our liability insurance carrier advised the City Staff that the City needed a Park’s Rules and Regulations ordinance to help protect the City from law suits. The draft ordinance was given to the Recreation Advisory Board in 2018 and they agreed to proceed and give to the Council for approval. It was also given to the City’s attorney at the time (Denis Jodis) who reviewed and approved the wording to proceed.

Since then the ordinance has been brought back to the new Recreation Advisory Board, they made changes to the original and approved to proceed with Council for the adoption of the new ordinance. The Planning Commission has also review the ordinance with some minor changes at the last meeting. We are now ready for the Council to have the 1st reading and the City Clerk will have the new ordinance published in the Hudson Post Gazette.

If Council approves the 1st reading, we will bring back to Council for the 2nd reading and approval at the August 15th meeting. The ordinance will be effective on August 30, 2023.

Members agreed to add information about electrical vehicles to the Rules and Regulations.

747924:

Motion by Rick Moreno seconded by Sherry Kirkland **approve to postpone the 1st reading until it is ready to come back to Council.** CARRIED 7-0 by roll call

UNFINISHED BUSINESS:**Bills:**

Bills to Council
August 1, 2023

Bills to be Approve

<i>Craig Wickham (added at meeting)</i>	\$3,350.00	<i>Tree Services</i>
Total	\$3,350.00	

Bills to be Confirmed

Consumers	\$ 3,128.91	WWTP
Consumers	\$ 2,159.52	Water Plant
Renius & Renius	\$ 1,512.50	Monthly Assessing Fee
BS & A Software	\$ 1,905.00	GL, AP, PR, AP Annual Program support fees
BS & A Software	\$ 11,540.00	Final Pymt from software setup, contract dated 2021
ETNA	\$ 1,295.00	Meter Flag Set & 1000 Gallon
Jones & Henry	\$ 12,634.66	DWAM Implementation
Nickel & Staph	\$ 9,064.75	1 st install on package
Nickel & Staph	\$ 2,079.00	Boiler & Machinery Policy
Nickel & Staph	\$ 8,380.25	1 st install on property
All Seasons Underground Construction	\$112,250.00	Contractor for DWAM
HBC Lawn Service	\$ 2,600.00	Cemetery Contract 5th pymt
Total	\$168,549.59	

747925:

Motion by Lisa Enerson, seconded by Rick Moreno **to approve to pay the bills.** CARRIED 7-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$173,638.56
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$222,425.47
Local Street Fund	\$118,579.89
Fire Department Fund	\$108,722.27
Recreation Fund	\$ 2,903.87
Cemetery Foundation	\$ 25,983.58
Ambulance	\$107,314.82
Community Center	\$ 23,700.35
Thompson Museum Fund	\$ 57,867.35
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 39,688.10
Downtown Development	\$ 43,170.76
Industrial Park Fund	\$ 18,450.35
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$111,800.68
Sidewalk Fund	\$ 16,173.70
Utilities Fund	\$182,059.40
Motor Veh and Equip Fund	\$113,214.29
Property Tax Collection	\$108,336.71
Income Tax Fund	\$192,721.87

747926:

Motion by Daniel Schudel, seconded by Rick Moreno **to accept the account balances and check register and place on file.** CARRIED 7-0 by roll call

CITY MANAGER’S REPORT:

- We have received a draft site plan for the TSC project. At the Planning Commission meeting on July 24, 2023, the commissioners did a brief review and made some recommendations regarding zoning and variance concerns. Mr Weir has consulted with Jay and Ted about the water and wastewater considerations and spoke with Ron and Jerry regarding Fire and Police responses. We anticipate that the developer will be meeting with the Planning Commission for the site plan review soon.
- We had a water main break on Tiger Drive and we believe it is related to the paving project in that area. The leak was fixed and the contractor, Belson’s Asphalt, will be taking care of a few issues that are pending on the project.
- Tri State Concrete should be opening the Fire Department floor to expose the problem of the sinking floor this week.
- The women’s bathroom floor at the Hudson Community Center has been fixed and turned out nice. We will be scheduling the men’s room soon.
- City Attorney Eric White has filed a Summons and Complaint with the Lenawee County Circuit Court against the property owner of the unsafe structure at 225 Grove Street. Once the property owner is served, he will have 21 days to respond to the complaint to bring the property into compliance with the building code or have the structure demolished.
- Jason Mattek has been hired as the new Wastewater technician at the Wastewater Treatment Plant and started on Monday July 24th.
- The new Health Saving Accounts for the full-time employees have been set up and six months of funding has been deposited in their accounts. Under the new plan we have discovered that the full maximum OOP expense must be met before the prescription drugs are fully covered. This is causing some financial strain on several of the employees.

COUNCIL COMMENTS:

ADJOURNMENT:

747927:

Motion by Rick Moreno, seconded by Daniel Schudel to **adjourn the meeting at 7:37 pm**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk