

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
January 3, 2023**

**747767:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Natalie Loop, Rick Moreno, Lisa Enerson, Sherry Kirkland, and Daniel Schudel

ABSENT: Carl Sword

ALSO PRESENT: Barb Ireland, Police Chief Ron Keck, Matt Shaffer, City Clerk Jeaniene McClellan, and City Manager Charles Weir

**ORDERS OF THE DAY:**

**Excuse Absent Members:**

**747768:**

Motion by Rick Moreno, seconded by Natalie Loop **to approve to excuse Carl Sword from the meeting.** CARRIED 6-0 by roll call

**Approval of Minutes of December 6, 2022:**

**747769:**

Motion by Natalie Loop, seconded by Lisa Enerson **to approve the minutes from December 6, 2022 and place on file.** CARRIED 6-0 by roll call

**PUBLIC COMMENT:**

No public comments received.

**NEW BUSINESS:**

**Approve: Resolution for Spark Grant Application:**

The Michigan Department on Natural Resources has a \$65 million grant program to help local communities that want to create, renovate, or redevelop public opportunities for residents and

visitor especially those whose economic opportunities and health were hardest hit by the COVID-19 pandemic.

Administered by the DNR, Michigan Spark Grants will support projects that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure, and make it easier for people to enjoy both indoor and outdoor recreation. This grant opportunity is possible because of the Building Michigan Together Plan signed in March 2022 which included a historic infusion of federal funding in our state and local parks.

There will be three rounds to apply for the grant. The first round \$15 million. Round two and three will be for \$25 million each round. Round one application is due December 19, 2022. Round two will be in the spring of 2023 and round three will be in the summer of 2023. Projects are to be completed by December 31, 2026.

Projects are to be in the funding range of \$100,000.00 to \$1,000,000.00. City Manager in intending to apply for these grant funds for the updating and renovation of the City's three main parks. Thompson Memorial, Will Carleton and Webster Parks.

Part of the application process is that the govern body approve by resolution for the submission of the Spark Grant Application to the Department of Natural Resources.

**747770:**

Motion by Natalie Loop, seconded by Rick Moreno to **approve the resolution to apply for the Spark Grant through the Michigan Department of Natural Resources and authorize the City Manager to sign the application documents.** CARRIED 6-0 by roll call vote.

**UNFINISHED BUSINESS:**

**Ordinance Amendments to Section 18-54 & 18-55 (Water and Sewer):**

This was brought to Council at the December 6, 2022, meeting and Council determined that they wanted to have further discussion before making any changes.

The City Clerk Jeaniene McClellan who is also tasked as being the city's utility billing clerk spoke with Council and noted it in her department head report about the city for years absorbing outstanding utility bills (water and sewer) left by renters that are more than the \$200.00 deposits that they deposited at City Hall after they sign the affidavit and a lease agreement stating they are responsible for the water and sewer service charges. The current ordinance allows the lease agreements and affidavits.

A solution to this issue would be to remove the verbiage in the sections allowing the lease agreement / affidavit process, and the \$200.00 deposit filing with the City. This would make it the property owner's responsibility to cover the outstanding water and sewer bills left by their

renters. If the property owner does not pay the outstanding bills left by their tenants, the outstanding balance will be assessed to their property tax.

If Council was to approve making amendments to Section 18-54 and 18-55, City Manager, Charles Weir believes the city should honor the agreements and affidavits already filed with the city. The City has thirty plus properties currently active. Mr. Weir has consulted with the City Attorney Eric White and he advised that this would be an acceptable solution should the city choose to do so.

*After Council's discussion the City Staff will amend the request and present it on January 17, 2023 meeting.*

**Bills:**

Bills to Council  
January 3, 2022

**Bills to be Approve**

Total	0
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**Bills to be Confirmed**

CR Motors	\$1,896.19	Dodge Charger Repairs
Etna	\$2,300.00	Sensus Auto Gun
Consumers	\$1,616.40	Street Lights
Consumers	\$1,429.06	LED Lights
Elhorn	\$1,865.00	Liquid Aquadene
Nickel & Staph	\$12,995.60	3 <sup>rd</sup> Payment on Liability Insurance
Consumers	\$1,019.79	City Hall
Consumers	\$2,890.24	WWTP
Consumers	\$1,940.00	WWTP
Corrpro Co.	\$1,940.00	Annual Service Agreement for Water Tank

Becker & Scrivens	\$2,630.00	Boom Truck Rental, Fuel Surcharge & Concrete Blocks
Shea Tax Consulting	\$15,113.00	Audit Services
Modern Waste	\$9,712.16	Refuse Service
Renius & Renius	\$1,512.50	Assessing Monthly Fee
Total	\$59,827.18	

2453

**747771:**

Motion by Sherry Kirkland, seconded by Natalie Loop **to pay the bills.** CARRIED 6-0 by roll call vote

**Account Balances & Check Register:**

**Account Balances:**

General Fund	\$502,931.31
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$141,166.57
Local Street Fund	\$ 70,913.10
Fire Department Fund	\$ 41,430.06
Recreation Fund	\$ 3,665.62
Cemetery Foundation	\$ 24,349.65
Ambulance	\$ 20,080.95
Community Center	\$ 20,904.49
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 39,086.91
Downtown Development	\$ 43,670.76
Industrial Park Fund	\$ 11,105.69
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$108,548.53
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$ 13,226.71
Motor Veh and Equip Fund	\$225,385.59
Property Tax Collection	\$ 72,911.22
Income Tax Fund	\$ 65,141.39
Payroll Fund	\$ 118.95

**747772:**

Motion by Rick Moreno, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 6-0 by roll call vote.

**747773:**

Motion by Rick Moreno, seconded by Lisa Enerson **to accept the Revenue and Expenditure Report and place on file.** CARRIED 6-0 by roll call vote.

**747774:**

Motion by Rick Moreno, seconded by Sherry Kirkland **to accept the Department Head Reports and place on file.** CARRIED 6-0 by roll call vote.

**CITY MANAGER REPORT:**

- The City has brought on a young man from Waldron Schools (Maverick Stuckey) that is part of the vocational program through LISD that will be working with DPW and the WWTP. This gives him the opportunity to get some work experience and earn credit and a few dollars. This will be helpful to the city with manpower needs which we are short of particularly at the WWTP. He will be working January 3 – May 17, 2023, three hours a day five days a week.
- The City is currently accepting applications from city residents to fill seven seats on the Recreation Advisory Board that has not been active for a few years now. Seating a new board will be helpful with setting goals regarding recreational activities in the city and provide input with the current Spark Grant application process that is underway.
- The Request for Qualifications for Engineering services has been posted. This is in regard to the Intent to Apply (ITA) for the Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF) possible grant funding that the city submitted earlier this year. If the city was to receive the grant funds, the city will need to make sure it has a qualified engineering firm for the projects.
- The staff will be meeting with John Holland and Joe Joseph Vandommelen from Michigan Rural Water Association on January 24<sup>th</sup> to do another rate study for the water and sewer. Part of this rate study will be to look at the numbers to help with the hiring of another full-time WWTP operator as was discussed and recommended in 2007 by the Department of Environmental Quality now EGLE.
- The floor damage at the Community Center has been repaired and it looks great.
- 109 Mechanic Street is still ongoing with the potential cleanup resolution with the EPA. Mr Weir spoke with the owner on December 21<sup>st</sup>, and he has an attorney that is corresponding with his insurance company as well. The EPA has not followed up with Mr Weir at this point as they said they would. He will be reaching out to them for an update.

**COUNCIL COMMENTS:**

2455

**ADJOURNMENT:**

**747775:**

Motion by Rick Moreno, seconded by Sherry Kirkland to **adjourn the meeting at 7:37 pm**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk