

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
SPECIAL MEETING
May 09, 2024 at 7:00 p.m.**

748107:

The special meeting was called to order by Mayor Daniel Schudel at 7:00 pm in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Sherry Kirkland and Carl Sword

ABSENT: Rick Moreno, Natalie Loop and Brandi Clark

ALSO PRESENT: DPW Superintendent Jay Best, Ambulance Director Jim Stevens, Treasurer Megan Thompson, Bruce VanWieren, Candi Best, John Irvine, Sara Schudel, Barb Ireland, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

748108:

Motion by Sherry Kirkland, seconded by Lisa Enerson **to excuse absent members from the meeting.** CARRIED 4-0 by roll call

Setting the Agenda:

748109:

Motion by Carl Sword, seconded by Sherry Kirkland **to switch items G and H.** CARRIED 4-0 by roll call

Approval of Minutes of April 16, 2024:

748110:

Motion by Lisa Enerson, seconded by Carl Sword **to approve the minutes of April 16, 2024 and place on file.** CARRIED 4-0 by roll call

PUBLIC COMMENT:

Barb Ireland- had concerns over the city's draft budget, notary fees and adding recyclables to the refuse collection system.

NEW BUSINESS:**Approve: Street Closure for Memorial Day Parade:**

The Memorial Day Parade will be held on Monday, May 27, 2024 at 10:00 a.m. It will originate at Tiffin Street, commence west on M-34 to Grove Street, continue south on Grove Street turning west on Division to the Calvary Cemetery.

An advance notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. It is our recommendation that Council authorize “no parking” in the 200 and 300 block of W. Main Street from 9:30 am – 12:00 noon for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 12:00 noon, they will do so.

748111:

Motion by Lisa Enerson, seconded by Carl Sword to **authorize the closure of Main Street, and “No Parking” in the 200 and 300 Block of W. Main Street from 9:30 am until 12:00 noon on Monday, May 27, 2024 for the Memorial Day Parade.** CARRIED 4-0 by roll call

Approve: State Highway Maintenance Contract:

The City of Hudson has been involved with the Michigan Department of Transportation in 5-year contracts regarding the maintenance of the State Trunkline running through the City. The present contract became effective on October 1, 2019 and will expire on September 30, 2024.

MDOT requires a resolution to authorize two City officials to sign the contract. MDOT requires that the resolution specifically name the officials who are authorized to sign the contract.

We have enclosed a copy of the State Highway Maintenance Resolution and the contract for your review.

We recommend that Council approves the State Highway Maintenance Contract Resolution, and authorize City Manager and City Clerk to sign the contract.

748112:

Motion by Carl Sword, seconded by Sherry Kirkland **approve the State Highway Maintenance Contract Resolution and authorize City Manager Charles Weir and City Clerk Jeaniene McClellan to sign the State Highway Maintenance Contract.** CARRIED 4-0 by roll call

Approve: Water Main Valve Replacement:

The city has a defective 6” water main valve on Meridian Road and North Street. The TSC project includes the placement of a new 6” water main that this defective valve is on. DPW

Superintendent Jay Best advised that the replacement of the valve will be necessary for the installation of the water main.

The City has received two bids for the new valve insertion as follows:

City Services Inc.	\$6,200.00
WaterTap Inc.	\$6,170.00

DPW Superintendent Best recommends City Services due to the scope of the work and City Services being the contractor for the water main portion on the TSC project.

The Water Distribution Capital Outlay Line currently has a balance of \$2,002.00. A year end FY 2023-2024 budget amendment of \$6,200.00 will have to be made to the Water Distribution Capital Outlay Line with funds from the Utility Fund. Current balance in the Utility Fund is \$325,356.16.

748113:

Motion by Lisa Enerson, seconded by Sherry Kirkland **approve the 6” water main valve replacement by City Services Inc. for \$6,200.00 with funds coming from the Utility Fund to the Water Distribution Capital Outlay Line Item 592-539-971.000 to cover the cost of the replacement.** CARRIED 4-0 by roll call

Approve: Demolition of Dangerous Structure – 225 Grove Street:

The 225 Grove Street property was deemed a dangerous structure by the city’s building inspector March of 2022. The property was sold to a new owner, in August of 2022 and he was advised that the structure needed to be repaired or demolished. The new owner did not comply. On May 2, 2023 the City Council had a show cause hearing Dangerous Structure, at City Hall with the new owner. The owner did not show up at the hearing.

The City Attorney filed a complaint with the Lenawee County Circuit Court on behalf of the city. The owner failed to comply with the order. The city received the “Judgement for Demolition of Dangerous Building” from the Court giving the city the authority to demolish the structure.

We had DPW Superintendent Jay Best get quotes for the demolition. He contacted four potential contractors. The city received three quotes.

Briskey Brothers Construction	\$12,500.00
Rising Excavating Inc.	\$21,545.00
Steve Gier Construction	\$14,950.00

Under the City Hall and Grounds line item, we currently have a balance of \$22,320.00 that can be used to cover the cost of the demolition.

748114:

Motion by Carl Sword, seconded by Sherry Kirkland **accept the demolition quote from Briskey Brothers Construction for the demolition of the dangerous structure at 225 Grove Street, for \$12,500.00 and authorize the City Manager to sign the quote document.** CARRIED 4-0 by roll call

Approve: Schedule Fees:

The City Staff was not sure if or when the fees charged by the city for various services were reviewed by the Council, so the staff and Mr Weir have gone through and listed all the various fees and put them on one document for the Council to review.

We checked with a few other communities that are charging fees for various services and found that they vary, but we did not see anything that was substantially different to what the city charges. Overall, the City of Hudson fees are more moderately priced.

Notary services are currently free, but we are suggesting a charge for this service going forward due to the increased frequency and the number of documents in some cases. Charges for Notary services will be based on resident vs non-resident and the number of documents involved.

748115:

Motion by Lisa Enerson, seconded by Carl Sword **approve the updated City's 2024 City of Hudson Fee Schedule with the adjustment to the notarization service for residents that the first notary is free and subsequent requirements are \$1.00 each up to \$10.00.** CARRIED 4-0 by roll call

Clearing Dead Trees from Bean Creek Banks:

Mr. Richie Wheaton is requesting approval from the City Council to remove dead trees and brush from the banks of the Bean Creek. Richie would be coordinating the effort. Mr Weir spoke with DPW Superintendent Jay Best, and he has no major concerns with it and would assist in the removal of piles of brush that are accessible to a loader but not placed on any of the city trails.

748116:

Motion by Lisa Enerson, seconded by Sherry Kirkland **that we honor Richie's request to remove debris from Bean Creek with a stipulation of him having a plan in place and a section of creek as part of the plan.** CARRIED 4-0 by roll call

EXECUTIVE SESSION: OMA Section 8 (a) DPW Union Contract:

The Department of Public Works Union contract will expire June 30, 2024. We need to go into the executive session to discuss the new contract.

748117:

Motion by Sherry Kirkland, seconded by Lisa Enerson **Go into executive session pursuant to Open Meetings Act Section 8 (c) to discuss DPW Union Negotiation strategy.** CARRIED 4-0 by roll call

**Entered executive session at 7:29 pm

**Returned to open session at 7:55 pm

748118:

Motion by Lisa Enerson, seconded by Sherry Kirkland **to proceed with the contract negotiation outlined in the executive session.** CARRIED 4-0 by roll call

Discuss: Budget FY 2024-2025 & Set Public Hearing:

The changes has been made after the first meeting on April 16th.

The City needs to set a Public Hearing date for the adoption of the FY 2024/25 City Budget and the Truth In Taxation setting of the City Millage rate.

We recommend setting the Public Hearing for Tuesday, May 21, 2024.

748119:

Motion by Sherry Kirkland, seconded by Carl Sword **set the Public Hearing for adoption of the FY 2024/25 City Budget and the Truth In Taxation setting of the City Millage rate for Tuesday, May 21, 2024.** CARRIED 4-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
May 7, 2024

Bills to be Approve - No bills to be approved

Bills to be Confirmed

Stevens Disposal	\$12,000.00	Spring Cleanup
Total	\$12,000.00	

748120:

Motion by Lisa Enerson, seconded by Sherry Kirkland **approve to pay the bills.** CARRIED 4-0 by roll call

Account Balances and Check Register:

Account Balances:

General Fund	\$584,030.56
Cemetery Trust Fund	\$ 0.00

Major Street Fund	\$266,507.76
Local Street Fund	\$ 60,388.38
Fire Department Fund	\$102,915.63
Recreation Fund	\$ 992.37
Cemetery Foundation	\$ 18,339.07
Ambulance	\$136,197.33
Community Center	\$ 35,775.78
Income Tax Fund	\$182,054.44
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 23,974.68
Museum Fund	\$ 79.81
Industrial Park Fund	\$ 17,792.55
2021 Capital Improvement Bond Fund	\$115,194.29
Water and Sewer Fund	\$325,456.15
Motor Veh and Equip Fund	\$111,195.23
Property Tax Collection	\$ 40.38
Payroll Fund	\$ 210.99
Sidewalk Fund	\$ 16,810.43

748121:

Motion by Lisa Enerson, seconded by Carl Sword to **accept the account balances and check register and place on file.** CARRIED 4-0 by roll call

CITY MANAGER'S REPORT:

- John Kirkland of the Recreation Board and Mr Weir met with the Hudson Schools Officials on Monday April 29th about recreation youth sports. The school would be responsible for managing the teams, schedules, uniforms, and finances for the youth sports programs (baseball, softball). The Recreation Board and the City would continue to be responsible for the park's facilities.

There are citizens that are very involved with helping this endeavor and have made financial and volunteer donations. The city is already benefiting from this through the improvements already made to the ball diamonds at the parks, and the roof projects that will be underway at Will Carleton Park soon. This is all new and it will have some challenges, but it is exciting that the community is coming together to improve the quality of life here in our little town.

- 109 Mechanic Street has gone to Lenawee County for back taxes. Mr Konja no longer owns the property. The EPA is in the process of removing the several barrels of what is believed to be cleaning solvents. The property will likely go up for auction through the County Tax sale July-August this year.
- We have not heard from Michigan Department Agriculture Rural Development (MIDARD) about the SCADA Grant Application. According to an email Mr Weir received they expect to announce the grant awards sometime this month.
- It's that time of year again. We have sent out several long grass/vegetation letters on several properties.

•The bathrooms in City Hall have been freshened up with new paint, some fixtures and lighting at minimal cost due to Jeaniene, Linda and Sara Schudel volunteering a weekend to get it done. They did a great job, and the bathrooms look great. Thank you, ladies.

COUNCIL COMMENTS:

ADJOURNMENT:

748122:

Motion by Lisa Enerson, seconded by Sherry Kirkland to **adjourn the meeting at 8:20 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk