

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**August 20, 2019 at 7:00 p.m.**

**746966:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Pam Ely,  
 Carl Sword and Darlene VandeZande

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Barb Ireland-Hudson Post Gazette, Jack Ely,  
 DPW Superintendent Jay Best, County Commissioner Nancy Jenkins-Arno, Tyler  
 & Lexi Mattison, City Manager Steven Hartsel, Deputy City Clerk Linda Cross

**ORDERS OF THE DAY:****Approval of Minutes of August 06, 2019:****746967:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the minutes of August 06, 2019, and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

County Commissioner Nancy Jenkins-Arno informed Council of the events surrounding the Michindoh Aquifer and what it entails. Lexi Mattison of Garland Flowers is having issues with tenants of other apartments with their garbage and cigarette butts. Barb Ireland of the Hudson Post Gazette wished to compliment and express her great appreciation to all of the City workers.

**NEW BUSINESS:****RESOLUTION: Tyler Mattison:**

Tyler Mattison has served on the City of Hudson Council from November 2013 to July 2019, contributing to the prosperous and orderly development of the City.

Therefore, City Manager, Steven Hartsel has recommended that Council adopt the resolution for Tyler Mattison, officially commending him for his loyal efforts and dedicated service to the City of Hudson.

**746968:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **adopt the Proclamation acknowledging Tyler Mattison, commending him for his years of dedicated service to the City of Hudson**, CARRIED 7-0 by roll call vote.

**APPROVE: Renewal of 313 W. Main Lease:**

Approve a 3-year lease renewal agreement with Kelly Bailey for the rental property at 313 W. Main Street for \$350.00 per month.

**746969:**

Motion by Lee Ann Minton, seconded by Rick Moreno, to **approve a 3-year lease renewal agreement with Kelly Bailey for the rental property at 313 W. Main Street for \$350.00 per month, CARRIED 7-0** by roll call vote.

**APPROVE: Quote for Street Crack-Sealing:**

The current City Budget includes \$15,000 for street preventive maintenance. DPW Superintendent Jay Best requested a proposal from K & B Asphalt Sealcoating of Adrian for several local streets. They are the only area street contractor that injects rubber into the cracks before applying the sealcoat. They are the same company that provided crack-sealing in the fall of 2017 on Pleasant and Tiffin Streets, and this spring on Railroad, S. Church and Grove Streets. K & B's proposal is to crack-seal S. Munson Hwy., Cadmus (within the City limits) and Steger Industrial Drive for \$6,310.00 and the Murdock Trail for \$1,850.00 for a total of \$8,160.00.

**746970:**

Motion by Carl Sword, seconded by Lee Ann Minton, to **approve the proposal from K & B Asphalt Sealcoating for crack-sealing S. Munson Hwy., Cadmus Road, Steger Industrial Drive and the Murdock Trail for \$8,160.00, CARRIED 7-0** by roll call vote.

**APPROVE: Quote for SE Parking Lot Sealcoating:**

The current City Budget includes \$10,000 for sidewalk, trail and parking lot maintenance. The City wishes to sealcoat the southeast parking lot near S. Market and Main Street. DPW Superintendent Jay Best sought proposals for sealcoating the lot and received them from K & B Asphalt Sealcoating of Adrian for \$5,406.00 and Buster's Sealcoating and Concrete of Hudson for \$3,500.00.

**746971:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the proposal from Buster's Sealcoating and Concrete for sealcoating the southeast parking lot for \$3,500.00, CARRIED 7-0** by roll call vote.

**AUTHORIZE: Release of WWTP Project Retainage:**

The Wastewater Improvement Project is nearly complete, and the final monthly progress meeting was held on August 14<sup>th</sup> with City staff, Fleis & VandenBrink, and our Owner's Advisor from Jones & Henry Engineering. Everyone agreed on the final steps to reach the end of the Construction Phase of the project, including receiving the Certificate of Substantial Completion from Fleis & VandenBrink within the next few days. Accordingly, per our contract, we are expected to release the funds we have retained from Fleis & VandenBrink. This amount is \$200,000.00

**746972:**

Motion by Lee Ann Minton, seconded by Carl Sword to **authorize the release of \$200,000.00 in retainage funds to Fleis & VandenBrink Construction for the Wastewater Improvement Project, CARRIED 7-0** by roll call vote.

**UNFINISHED BUSINESS:****Bills:**

**Bills to be Approved for Payment: \$407,724.63**

Consumers Energy	\$1,045.83	Electricity for City Hall
Consumers Energy	\$1,097.29	Electricity for Community Center
Lincoln National Life	\$1,187.83	Life Insurance Premiums for September Lenawee
County Information	\$1,652.00	MDT Partnership Program for HPD
Consumers Energy	\$2,060.33	Electricity for Water Treatment Plant
Lenawee County Equalization	\$2,577.90	2019 Tax Contract
MML Workers Comp Fund	\$5,179.00	Quarter 3 Policy Premiums
BCBS of Michigan	\$27,523.30	Health Insurance Premiums for September
The Bank of New York Mellon	\$109,895.81	Drinking Water Bond Payment
The Bank of New York Mellon	\$255,505.34	SRF Loan Payment

**Bills to be Confirmed: \$9,791.62**

Consumers Energy	\$4,432.08	Electricity for Street Lights
Patriots Fire Service	\$5,359.54	Emergency Repairs for HFD Truck

**746973:**

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

**Department Head Reports for July 2019:****746974:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the Department Head Reports for July 2019, and place on file** CARRIED: 7-0 by roll call vote.

**Accounts Payable Report for July 2019:****746975:**

Motion by Carl Sword, seconded by Lee Ann Minton to **accept the Accounts Payable Report for July 2019** CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- Wastewater Improvement Project: The remaining work includes the relining of the 24" sewer line along Jackson Street, which will happen within the next two weeks. Preparatory cleaning of this line was completed last week. Also remaining are the repairs to the sinking pavement at the intersection of West and Water Streets, which is also supposed to be completed prior to September. Fleis & VandenBrink wishes to have a project completion open house around the 20<sup>th</sup> of September. We have also received our first Principal repayment invoice for the project from the State. Our revenue projections from the last two utility billing cycles are proving to be accurate so far.
- Rothenberger Excavating leveled out the debris pile east of the intersection of N. Market and Railroad and with that, the Lane Street Reconstruction Project is complete.
- We submitted the Flood Hazard Area Ordinance that was approved at the last meeting to the State and they have okayed it and sent it on to the Federal Emergency Management Agency for final approval.
- We continue to have some issues with the air at the City office. A number of us have had headaches and burning eyes, although we have not been able to pinpoint the cause. We are scheduling an air quality survey with Compli-Check next week. This will include the fire bay, which is where all of the air going into the office HVAC system originates.

- The replacement Engine 1 is nearing completion, and should be delivered on or ahead of schedule within the next two months.
- DPW removed a section of concrete in the SE corner area of the fire bays to further investigate the cause of the sinking flooring and cracking in the station. The sand underneath was flush with the concrete floor, and at least we did not discover a giant sinkhole underneath. We will next try to reach the floor drains and try to get a camera through them to see if the sand is being drained away and causing the sinking.
- We are trying to complete all work on the DEQ Pilot Drinking Water Grant within the next month. We expect to receive the results of the water rate study and the completed GIS database for our water distribution system, both of which are being completed by Jones & Henry Engineers. We also hope to be able to receive some force account credit from the remaining funding for work performed by DPW and City Staff. There is also some remaining survey work by the Jones & Henry survey subcontractor to identify the remaining water system curb boxes. After this grant program is completed, the State will examine the approaches taken by each municipality to conduct the work, and then compile a list of best-practices and likely incorporate them into a single approach to be used by the entire State in the future. Hudson has been one of the three or four most innovative municipalities in conducting lead line investigation and replacement.

**ADJOURNMENT:**

**746976:**

Motion by Lee Ann Minton, seconded by Pam Ely to **adjourn the meeting at 7:46 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda J Cross, Deputy City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_