

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
July 16, 2024 at 7:00 p.m.**

748156:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Brandi Clark, Lisa Enerson and Rick Moreno

ABSENT: Sherry Kirkland, Natalie Loop and Carl Sword

ALSO PRESENT: Sara Schudel, Aubree Schudel, Michael & Mary Beth Leonard, Bruce VanWieren, John Irvine, Tim & Tammy Jewell, Barb Ireland – Hudson Post Gazette, Greg Hillegas, DPW Superintendent Jay Best, Police Chief Ron Keck, City Treasurer Megan Thompson, Ambulance Director Jim Stevens, , City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

748157:

Motion by Lisa Enerson, seconded by Rick Moreno **to excuse absent members from the meeting.** CARRIED 4-0 by roll call

748158:

Motion by Rick Moreno, seconded by Brandi Clark **to approve minutes of June 25, 2024 and place on file.** CARRIED 4-0 by roll call

PUBLIC COMMENT:

Public Comments were heard from Michael Leonard and John Irvine.

NEW BUSINESS:**Approve: Reappointments to the Planning Commission:**

Rob Hall's current 3-year appointment to the Planning Commission will expire this month and he has expressed the desire to be re-appointed.

He meets the requirements to be reappointed to the Planning Commission.

748159:

Motion by Lisa Enerson seconded by Rick Moreno **reappoint Rob Hall to the Planning Commission for 3-year terms expiring in July 2027.** CARRIED 4-0 by roll call

Approve: Lease Agreement Composting at the Industrial Park:

Due to the decades of dumping leaves in the industrial park has caused an encroachment issue to a natural water way. This has forced the city into finding an alternative method for the city leaf disposal process.

As the Council is aware that we disposed of the leaves last fall on one acre of ground in the industrial park and in the process of breaking down the leaves into compost. City employee Tim Jewell has been researching and educating himself in the composting process and is willing to assist the city with the process and hopefully long-term solution to the city leaf disposal.

How this will work when it's fully operational is the city would deposit the leaves on the site and Mr. Jewell on his own time using his own equipment would process the material into useable compost that he would sell through his business. Jewell Sand & Gravel would provide some compost to the city at no cost and be allowed compost other organic material in addition to the leaves the city provides. The site would be cleared before the fall leaf pickup the following years.

Mr Weir reviewed Industrial Park Covenants and nothing in the covenants specifically prohibits composting operations.

Mr. Jewell will have some equipment investment needs in this venture, and he would like to have a lease agreement in place before he makes any further investments. Mr Weir attached the lease agreement for Council's review and approval.

748160:

Motion by Rick Moreno seconded by Lisa Enerson **approve the lease agreement with Jewell Sand and Gravel LLC for composting operations on one acre of land at the Industrial Park.** CARRIED 4-0 by roll call

Approve: Major Street Fund Transfer:

While setting the new budget the Council was made aware that to fund the 2024-2025 street projects it would require a \$70,000.00 transfer from the Major Street Fund to the Local Streets Fund.

The current fund balance in the Major Street Fund is \$311,895.64

748161:

Motion by Lisa Enerson seconded by Brandi Clark **approve the transfer of \$70,000.00 from the Major Streets Fund to the Local Streets Fund for the 2024-2025 street projects.** CARRIED 4-0 by roll call

Approve: 2024-2025 Local Street Paving Projects Quotes:

DPW Superintendent Jay Best surveyed the local streets and originally had seven (7) streets on the list for quotes. Early on we discovered that the \$150,000.00 budgeted would not cover the cost of all seven streets. We scaled back the number of streets to three (3) Lincoln, Wilcox, and two sections of Pleasant Street. We also included the parking lot for the EMS/Fire Department which is in very poor condition. This parking area is also used by the public, especially during elections.

The city received four quotes from four different contractors. Mr Weir attached the quotes and highlighted the streets, and the parking lot dollars amounts totals of each contractor. Mr Weir also attached a summary sheet of the quotes for ease of reading.

The quotes are as follows:

K & B Asphalt Sealcoating Inc.	\$147,306.70
Bailey Excavating Inc.	\$160,608.00
Belson Asphalt Paving Inc.	\$167,914.00
Gerkin Paving	\$175,060.00 without the parking lot

748162:

Motion by Rick Moreno seconded by Lisa Enerson **approve the bid from K & B Asphalt Sealcoating Inc. for the 2024-2025 paving projects on Lincoln, Wilcox, Pleasant streets and the City Parking lot of the east end of the Municipal building in the amount of \$147,306.70.** CARRIED 4-0 by roll call

Approve: Fisher TW-9000 Line Locator Purchase:

Request purchase of a replacement locator for the public works. The old locator is not supported and will not hold a charge. After reviewing the Fisher \$4,999.00, Rycom \$4,995.00, and RD8200 \$7,347.00 locators. The crew feels with ease of operation and local support of the product this is the best choice for the city. Fisher is well respected and has been in the field since the 1930's.

This is the latest model called Gen 3 and has top reviews for its performance and price point. The need for the Fisher is to locate underground water and service lines. With the Fisher we can use it in conjunction with the sewer camera for sewer lines also. We did a demo and located service line leak that is now scheduled for repair.

We went with Batco because they based out of Jackson Michigan and we will get his company's support for questions and he is also does repairs if needed.

748163:

Motion by Lisa Enerson seconded by Brandi Clark **approve the purchase of the Fisher TW-9000/Gen 3 locator for \$4,999.00 with funds from Water Distribution Capital Outlay line item.** CARRIED 4-0 by roll call

Approve: Purchase of a Dodge Charger - HPD:

The Hudson Police Department has money budgeted for a new patrol vehicle. Michelle Deacon is a Municipal Fleet Manager at Lafontaine with a MiDeal contract number 071B007718. Michelle can sell the City a 2023 rear wheel charger below the State purchase price of \$36,261.00. Michelle has offered the vehicle at “Special Pricing blow out sale \$32,062.00”. Michelle has been authorized to move these vehicles below the state price. Chief Ron Keck has requested a hold on one of the chargers and advised Michelle the purchase is pending the council’s approval.

748164:

Motion by Rick Moreno seconded by Brandi Clark **authorize the Chief of Police, Ronald B Keck Jr, to purchase a 2023 Dodge Charger RWD below the State purchase price from Michelle Deacon at LaFontaine of Lansing.** CARRIED 4-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
July 16, 2024

Bills to be Approve

Total	\$0.00	
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Bills to be Confirmed

USA Bluebook	\$9,370.25	Sludge Application
Nickel & Saph	\$39,750.20	Liability Insurance First Pymt
Total	\$49,120.45	

748165:

Motion by Lisa Enerson, seconded by Brandi Clark **to approve to pay the bills.** CARRIED 4-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$552,281.52
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$311,895.64
Local Street Fund	\$ 82,802.23
Fire Department Fund	\$129,954.51
Recreation Fund	\$ 674.41
Cemetery Foundation	\$ 5,789.16
Ambulance	\$ 74,408.03
Community Center	\$ 37,047.05
Income Tax Fund	\$263,609.86
Downtown Development	\$ 43,170.76
Thompson Museum Fund	\$ 0.00
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 10,879.51
Industrial Park Fund	\$ 14,093.44
2021 Capital Improvement Bond Fund	\$116,153.02
Water and Sewer Fund	\$369,386.96
Motor Veh and Equip Fund	\$137,750.49
Property Tax Collection	\$ 95,970.49
Payroll Fund	\$ 29,741.25
Sidewalk Fund	\$ 16,952.12

748166:

Motion by Lisa Enerson, seconded by Brandi Clark **to accept the account balances and check register and place on file.** CARRIED 4-0 by roll call

Department Head Reports:**748167:**

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the department head reports and place on file.** CARRIED 4-0 by roll call

MINTUES FROM OTHER BOARDS AND COMMISSIONS:**Recreation Advisory Board dated May 13th and June 10th, 2024:****748168:**

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the Recreation Advisory Board minutes dated May 13th and June 10th, 2024 and place on file.** CARRIED 4-0 by roll call

Planning Commission dated June 3, 2024:**748169:**

Motion by Rick Moreno, seconded by Lisa Enerson **to accept the Planning Commission minutes dated June 3, 2024 and place on file.** CARRIED 4-0 by roll call

CITY MANAGER'S REPORT:

- The City Water Asset Management Plan has been updated and completed and submitted to EGLE. The plan is required to be updated every five years. The last update was in 2019. The DWAM grant that is near completion, provided more detailed information about the water line assets. Also, the city has since 2019 procured GIS hardware and software through Silversmith that will help with identification and maintenance of the city water system moving forward.
- We had a city tree and light pole destroyed by a vehicle July 5th or 6th. The driver and vehicle were located at Suki's disabled after the crash. Mr Weir is in the process of getting the incident report to the insurance company. We had an electrician come in and make the missing light location safe and keep the rest of the lights working until the replacement light is installed.
- DPW was testing and training on a water line locator and discovered a broken water service line through a sewer main. DPW suspected a problem in that area but did not know what it was. The sewer camera and the locator were instrumental in identifying the problem. The service line will have to be replaced. Jay has scheduled the repair with a contractor that can run the new water line. DPW will assist the contractor with the repair using the hydrovac truck reducing the cost from approximately \$3,500.00 to \$2,500.00.
- Mr Weir will be meeting with Lisa DuRussel of DuRussel Landscape Architect PLLC on July 24th to discuss and tour the city for the updating of the Master Plan. They have started putting together the GIS data for the mapping.
- 109 Mechanic will be up for auction through the Lenawee County Tax sale August 13th. Mr Weir has requested the Lenawee County Treasurer add a stipulation to the sale that the new owner will need to clean up the property and bring the building back into compliance with the building code of the city or have it demolished in a timely manner acceptable to the city.
- We have forwarded files to the City Attorney to file a Summons and Complaint with the Lenawee County Circuit Court for dangerous structures at 138 Lafayette Street and 210 West Street. The property owners have not made any efforts to correct the problems.

COUNCIL COMMENTS:

ADJOURNMENT:

748170:

Motion by Rick Moreno, seconded by Brandi Clark to **adjourn the meeting at 7:38 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk