

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
September 20, 2022**

**747680:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Pam Ely, Natalie Loop, Bruce VanWieren and Carl Sword

ABSENT: Rick Moreno

ALSO PRESENT: Barb Ireland- Hudson Post Gazette, Jack Ely, John Irvine, Richard & Carolyn Halliwill, Police Chief Ronald Keck, City Manager Charles Weir, and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Excuse Absent Members:**

**747681:**

Motion by Pam Ely, seconded by Bruce VanWieren **to excuse Rick Moreno from the meeting.**  
CARRIED 6-0 by roll call

***Rick Moreno arrives at 7:02 pm***

**Approval of Minutes of September 6, 2022:**

**747682:**

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes from September 6, 2022 and place on file.** CARRIED 7-0 by roll call

**PUBLIC COMMENT:**

**PRESENTATION:**

**Dan Katzman – The Woods: (no show)**

**NEW BUSINESS:****Approve: Halloween Trick or Treat Time:**

Halloween falls on a Monday this year. There is a general consensus that it would be better to have Trick-or-Treating on Saturday October 29<sup>th</sup> 5:30 pm – 7:30 pm.

Mayor Camp suggested that the costume judging and treats take place in front of the Fire Department at 7:30 pm – 8:30 pm.

**747683:**

Motion by Bruce VanWieren, seconded by Rick Moreno **set Trick-or-Treating for Saturday, October 29, 2022 from 5:30 to 7:30 pm.** CARRIED 4-3 by roll call vote. (Camp, Ely, Moreno, VanWieren – yes Daugherty, Loop, Sword – no)

**Approve: Warm Storage Door Alteration:**

It was discovered that the warm storage doorway height is just a few inches too low for the new Hydro Vac truck. The truck would have fit if there was not a slight grade on the approach to the door.

The doorway can be altered to accommodate the height of the truck. DPW Superintendent Jay Best received a quote for the alteration from Irish Hills Overhead Door in the amount of \$1,800.00.

The Doorman in Hillsdale would not be able to do the work.

Adrian Overhead Door advised they would not be able to do the work.

Funds for the alteration will come from the DPW Building Maintenance line item. Current balance is \$5,680.83.

**747684:**

Motion by Carl Sword, seconded by Pam Ely **approve the door alteration to the warm storage building doorway, by Irish Hills Overhead Door in the amount of \$1,800.00.** CARRIED 7-0 by roll call vote.

**Approve: Employee Compensatory Time Policy:**

At the September 6, Council meeting Council was given a draft Compensatory Time Policy that were drafted with the assistance of the City's Labor Attorney. Council agreed with the draft but commented on the 180-day compensatory time use. Council requested a final to be presented at next Council meeting.

The two sentences in the draft regarding the (Exempt Employees) use of the compensatory within 180 days has been eliminated in the final draft due to it being a potential issue with employees not being able to take the time off and the City having to pay out after the 180 days.

The August 2022 draft presented to Council on the 6<sup>th</sup> of September and the final document September 20, 2022

**747685:**

Motion by Carl Sword, seconded by Natalie Loop **approve the Exempt and Non-Exempt Compensatory Time Policy.** CARRIED 7-0 by roll call vote.

**UNFINISHED BUSINESS:**

**Bills:**

Bills to Council  
September 20, 2022

**Bills to be Approve**

K & B Asphalt	\$22,146.07	Washington Street
K & B Asphalt	\$7,933.93	Oak Street Paving
Faley, Schultz, Burzych, Rhodes PLC	\$1,323.00	Review Policies and Handbook
Total	\$31,403.00	

**Bills to be Confirmed**

Consumers	\$3,360.74	Street Lights
Consumers	\$1,377.69	LED Lights
Consumers	\$1,099.94	City Hall/Fire Departement
Consumers	\$1,074.85	Community Center
Consumers	\$1,698.49	Water Treatment Plant
Consumers	\$2,918.97	WWTP
Lenawee Co Info Tech	\$1,652.00	MDT Partnership Program
Nickel & Staph	\$12,995.60	2 <sup>nd</sup> Installment Liability Insurance
MES	\$1,508.47	Fire-Annual Service & Air Quality Test

Total	\$27,686.75
-------	-------------

2412

**747686:**

Motion by Carl Sword, seconded by Rick Moreno **to pay the bills.** CARRIED 7-0 by roll call vote

**Account Balances & Check Register:**

**Account Balances:**

General Fund	\$222,724.54
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$185,326.81
Local Street Fund	\$116,944.91
Fire Department Fund	\$ 96,134.07
Recreation Fund	\$ 4,917.13
Cemetery Foundation	\$ 51,696.01
Ambulance	\$ 47,475.73
Community Center	\$ 13,158.93
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 41,021.54
Downtown Development	\$ 9,560.38
Industrial Park Fund	\$ 11,726.97
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$112,082.42
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$249,100.72
Motor Veh and Equip Fund	\$203,420.33
Property Tax Collection	\$818,854.02
Income Tax Fund	\$ 47,223.18
Payroll Fund	\$ 7,625.09

**747687:**

Motion by Rick Moreno, seconded by Natalie Loop **to accept the Account Balances & Check Register and place on file.** CARRIED 7-0 by roll call vote

**Revenue Expenditure Report:**

**747688:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Revenue Expenditure Report and place on file.** CARRIED 7-0 by roll call vote

**Department Head Reports:**

**747689:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Department Head Reports and place on file.** CARRIED 7-0 by roll call vote

**MANAGER’S REPORT:**

- City Manager, Charles Weir contacted Timothy Evans of Monroe Valuation for the commercial appraisal of the property of the old hospital. There is a limited number of appraisers in the area that are licensed to do the appraisal. The price of the appraisal is \$1,500.00 and 30 days out to complete. The \$1,500 fee appears to be the going rate for a commercial appraisal.
- We still have not heard from the new property owner of 225 Grove Street about his intentions with the property. We have sent certified mail to his last known address, and Mr Weir has tried to make personal contact with him without success.
- It appears that there may be a sale pending on the 422 Railroad Street property.
- We are in the process of updating job descriptions. There are no major changes to the descriptions, but they did need some modifications.
- The easements have been signed and forwarded to Consumers Energy for the 3 Phase power upgrade work at Sunrise Meadows lift station.
- Tri County Tree service will be removing the old trees at the Civic Pocket Park over the next week.
- The community tree has been ordered and expected to be planted the first part of next month.
- The Mayor and City Manager attended the Chamber of Commerce meeting on Wednesday, September 14, 2022. At the meeting we discussed the Christmas Parade and the tree lighting. The Christmas Tree lighting will be on November 27<sup>th</sup> at 7:00 pm. The Christmas Parade date is set for December 10, 2022. Line up will be a 6:00 pm and the parade start time will be 6:30 pm.
- The city audit is going well and expected to be completed over the next few weeks.

**COUNCIL COMMENTS:**

**ADJOURNMENT:**

**747690:**

Motion by Rick Moreno, seconded by Bruce VanWieren to **adjourn the meeting at 7:46 pm**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk