

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 5, 2023 at 7:00 P.M.

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of November 21, 2023
- V. PUBLIC COMMENT**
- VI. PRESENTATION**
 - A. Brent Shea CPA – Audit Report Fiscal Year 2022-2023
- VII. NEW BUSINESS**
 - A. Approve: Financial Audit Report for FY 2022-2023
 - B. Approve: 2024 Council and Planning Commission Meeting Dates
 - C. Approve: Conditional Use Permit 23-03
 - D. Approve: Utility/Public Road Easement Application Form
 - E. Approve: Annual Guideline Resolution for Poverty Exemption
- VIII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
- IX. OTHER BOARDS AND COMMISSIONS**
 - A. Planning Commission Minutes dated November 27, 2023
 - B. DDA Minutes dated November 14, 2023
- X. CITY MANAGER’S REPORT**
- XI. COUNCIL COMMENTS**
- XII. ADJOURNMENT**

Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **

** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
November 21, 2023 at 7:00 p.m.**

747991:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Lisa Enerson, Teresa Frantz, Natalie Loop, Sherry Kirkland, Rick Moreno, Daniel Schudel and Carl Sword

ABSENT: None

ALSO PRESENT: Patrick Wollet, Sara Schudel, Barb Ireland – Hudson Post Gazette, Ambulance Director Jim Stevens, Police Chief Ron Keck, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of Minutes of November 13, 2023:

747992:

Motion by Lisa Enerson, seconded by Natalie Loop to **approve the corrected minutes of November 13, 2023 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

Patrick Wollet – Asked Council if they would find a way to have lighted Christmas Trees along the walking trail for “In Memory Of” during the Holiday season.

Ambulance Director Jim Stevens – Since they started the AED Project, American Legion and the United Methodist Church both have an AED. Both places has used them to save a person that was having a heart attack.

NEW BUSINESS:

Approve: Christmas Parade:

The annual Christmas Parade will be held on Saturday, December 2, 2023 at 6:00 p.m. The parade line-up will be staged on School and McKenzie, proceed west on School and north on

Spring St. to Main Street, continue west on Main Street to West Street, then head north on West Street to Railroad Street, and travel east on Railroad Street to the Fire Station.

We recommend that Council authorize “no parking” in the 200 and 300 Block of W. Main Street from 5:00 p.m. – 7:00 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade.

If Council authorizes no parking in the 200 and 300 blocks of W. Main street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 7:00 p.m., they will do so.

The Christmas Tree Lighting will follow after the parade.

747993:

Motion by Natalie Loop, seconded by Teresa Frantz **authorize No Parking in the 200 and 300 Block of W. Main Street from 5:00 p.m. – 7:00 p.m., Saturday, December 2, 2023 for the Christmas Parade** CARRIED 7-0 by roll call

Approve: Appointment to the Recreation Advisory Board:

George Race has requested to be appointed to 3-year term on the Recreation Advisory Board that expires in July 2026.

Mr Race meets all the requirements to be appointed to the Recreation Advisory Board.

747994:

Motion by Carl Sword seconded by Rick Moreno **appoint George Race to the Recreation Advisory Board to a 3-year term expiring in July 2026.** CARRIED 7-0 by roll call

Approve: Performance Resolution for Municipalities:

Adopting the attached resolution will allow the City to continue to receive MDOT approval for the different parades along the trunkline throughout the year.

Government agencies must apply annually, prior to February, for the on-line permit application.

747995:

Motion by Rick Moreno seconded by Sherry Kirkland **Adopt the resolution “Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way” for the calendar year 2024.** CARRIED 7-0 by roll call

UNFINISHED BUSINESS:**Bills:**

Bills to Council
November 21, 2023

Bills to be Approve

MML	\$12,185.00	Workers Comp
Total	\$12,185.00	

Bills to be Confirmed

	\$0.00	
Total	\$0.00	

747996:

Motion by Carl Sword, seconded by Rick Moreno **to approve to pay the bills.** CARRIED 7-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$643,253.07
Cemetery Trust Fund	\$ 2,290.86
Major Street Fund	\$208,078.64
Local Street Fund	\$ 68,244.86
Fire Department Fund	\$ 61,729.66
Recreation Fund	\$ 2,590.25
Cemetery Foundation	\$ 26,499.21
Ambulance	\$166,890.63
Community Center	\$ 31,222.86
Income Tax Fund	\$ 88,368.05
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00

Thompson Museum Fund	\$ 58,181.21
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 40,962.12
Industrial Park Fund	\$ 17,582.07
2021 Capital Improvement Bond Fund	\$113,322.95
Sidewalk Fund	\$ 16,327.20
Water and Sewer Fund	\$ 96,472.53
Motor Veh and Equip Fund	\$ 81,478.60
Property Tax Collection	(\$ 1,615.10)
Payroll Fund	\$ 6,162.30

747997:

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the account balances and check register and place on file.** CARRIED 7-0 by roll call

Department Head Reports:**747998:**

Motion by Lisa Enerson, seconded by Teresa Frantz **to accept the Department Head Reports and place on file.** CARRIED 7-0 by roll call

OTHER BOARDS AND COMMISSIONS:**Planning Commission Minutes dated October 23, 2023 and corrected minutes September 25, 2023:****747999:**

Motion by Teresa Frantz, seconded by Sherry Kirkland **to accept Planning Commission minutes dated October 23, 2023 and corrected minutes September 25, 2023 and place on file.** CARRIED 7-0 by roll call

Recreation Advisory Board Minutes dated October 30, 2023:**748000:**

Motion by Lisa Enerson, seconded by Teresa Frantz **to accept Recreation Advisory Board minutes dated October 30, 2023 and place on file.** CARRIED 7-0 by roll call

CITY MANAGER'S REPORT:

- WWTP Superintendent Ted Hutchison resigned from the city on November 14th to work full time for the City of Morenci Public Works Department. We thank Ted for his many years of service to the City of Hudson and wish him well.
- Josh Mattek is filling in as Interim Superintendent until the position is filled. The WWTP is again understaffed by one employee. We have internal postings for the Superintendent and Wastewater Operator positions. Internal applications/letters of intent apply will be accepted until Tuesday 2:00 pm on November 21st. If a candidate is not chosen internally for the position, the posting will go out to the public.

- Mr Weir has a meeting at Lenawee Now on Tuesday November 21st, and a potential business that is interested in the Hudson Industrial Park for their operations. The city is one of the two locations that the business is considering for expanding their operations.
- We are still working on the Employee Handbook update. Mr Weir is hoping to have it before the Council before the end of the year for review and approval, but it may be after the first of the year.
- We are starting to work on the updated five-year Capital Improvement Plan in preparation for the drafting of next fiscal year's budget.
- City Auditor Brent Shea advised that he is finishing up the FY 2022-2023 audit and Mr. Weir is expecting that the audit report will be soon.

COUNCIL COMMENTS:

ADJOURNMENT:

748001:

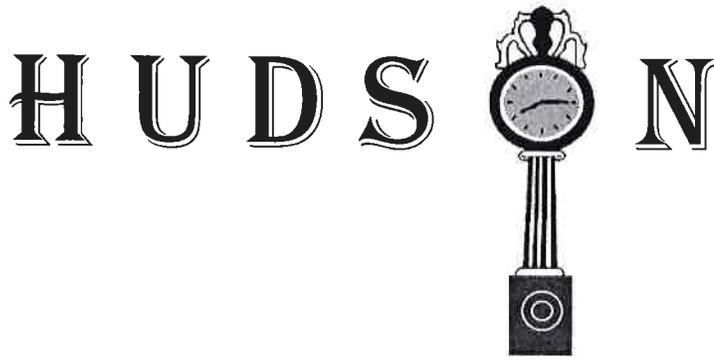
Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 7:23 pm**

APPROVED: _____

Daniel Schudel, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk



AGENDA ITEM - REVIEW FORM

ITEM: APPROVE: Financial Audit Report for FY 2022-2023	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Presentation of financial statement for the fiscal year ending on June 30, 2021	DEPARTMENT: City Manager DATE: December 5, 2023
SUMMARY: Brent Shea, City Auditor, has prepared the financial statement of accounts for the fiscal year period of July 1, 2022 to June 30, 2023. The auditor will review his opinion with the Council. Council should carefully review the audit findings and give close consideration to the financial position of the City.	
RECOMMENDATION: Review the Audit findings with City Auditor Brent Shea and approve the report.	
SIGNATURE: 	TITLE: City Manager



**121 N Church Street
P O Box 231
Hudson, MI 49247
Telephone (517) 448-8983 Facsimile (517) 448-7339**

November 27, 2023

**Brent D. Shea, CPA
133 W Main St.
Morenci, MI 49256**

This representation letter is provided in connection with your audit(s) of the financial statements of City of Hudson, Michigan, which comprise the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows for the period then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of June 30, 2023, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 8, 2023, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.

- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit. A list of the uncorrected misstatements is attached to the representation letter.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the City is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the City and involves—
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the City's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the City's related parties and all the related party relationships and transactions of which we are aware.

Government-specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

- 21) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 22) The City has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.
- 23) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 25) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 26) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 27) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 28) As part of your audit, you assisted with preparation of the financial statements and related notes and schedule of expenditures of federal awards. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.
- 29) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 30) The City has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 31) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 32) The financial statements properly classify all funds and activities in accordance with GASBS No. 34 , as amended, and GASBS No. 84 .
- 33) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 34) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 35) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 36) Provisions for uncollectible receivables have been properly identified and recorded.
- 37) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 38) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 39) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.

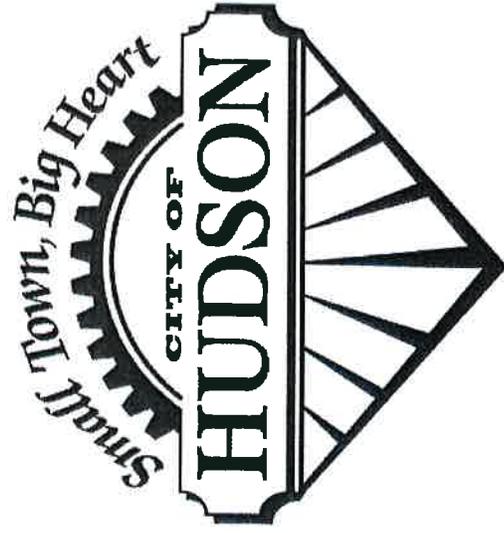
- 40) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 41) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 42) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
- 43) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 44) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 45) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

Signature: _____
Title: _____

Signature: _____
Title: _____

City of Hudson

6/30/2023

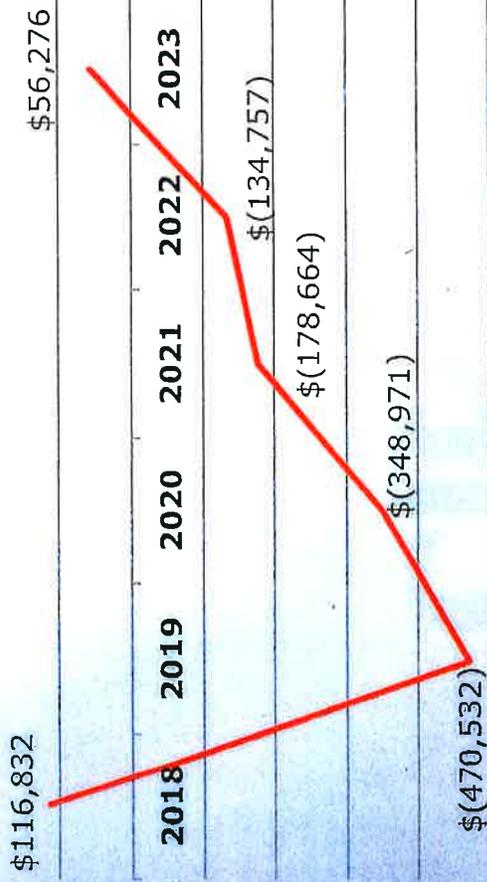


SHEA & ASSOCIATES
ADVISORY AND ACCOUNTING, INC.

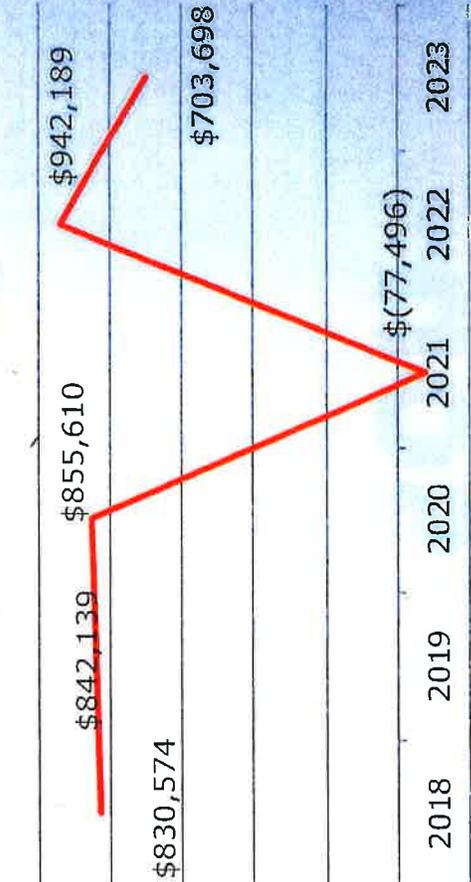
Financial Results: Governmental Activities

- First time since 2018 Gov't Activities has shown a net income since FYE 6/2018.
- Transfers to Business Activities decreased \$534k
- Unrestricted funds in healthy range

Governmental Activities Net Income



Unrestricted Fund Balance of Government Funds



Ambulance Fund Balance

- Fund balance reported a deficit in 6/2021 fiscal year
 - Fund showed net loss of \$41k prior to transfer from income tax of \$100k
 - Deficit corrected and looks to be in a stable position

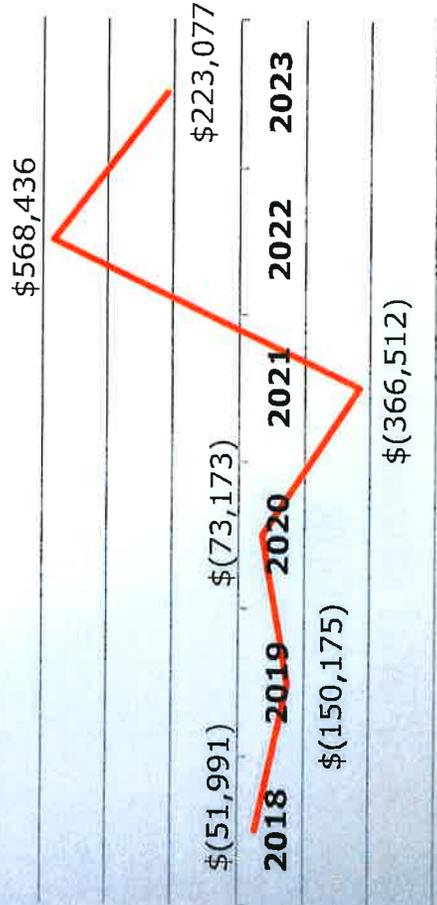
Ambulance Fund Balance



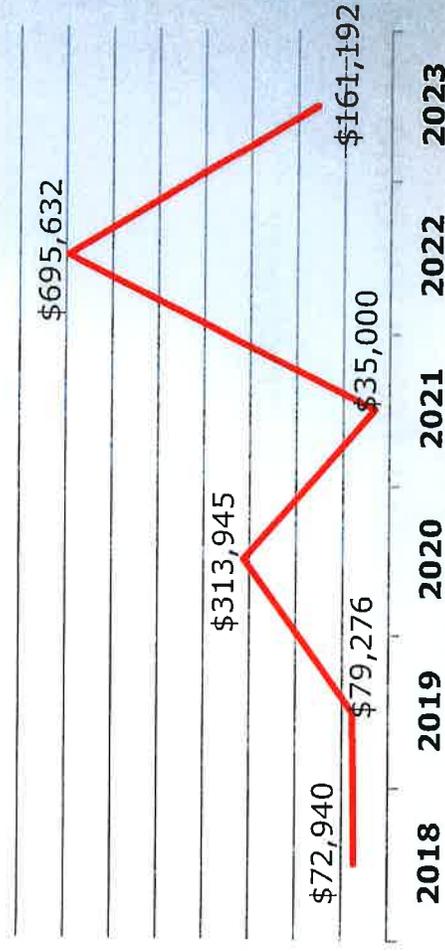
Financial Results: Business Activities

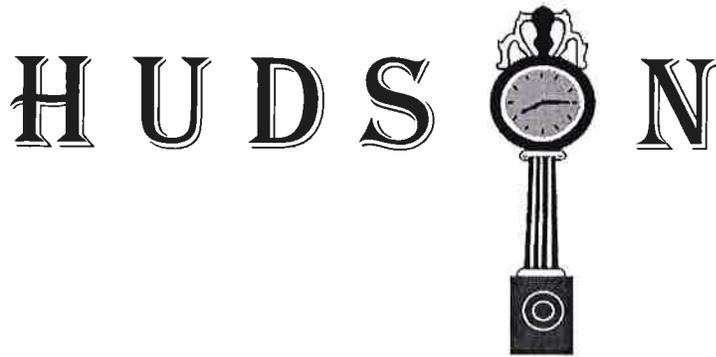
- The Utilities Fund has shown a loss in each of last 5 fiscal years
 - Net income \$223k in FYE 6/2023 after transfers
 - Income Tax Fund \$248k
 - Paid Capital Improvement fund \$86k (was paid \$494k in PY)
 - First time in over 10 years the Business-type funds have shown increase in net position BEFORE transfers!

Business Type Activities Net Income



Utility Fund Income Tax Transfers





AGENDA ITEM
REVIEW FORM

ITEM: 2024 Council and Planning Commission meeting dates.	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Approve the 2024 Council and Planning Commission meeting dates.	DEPARTMENT: City Office DATE: December 05, 2023
SUMMARY: Attached are the proposed meeting dates for the Council and Planning Commission. These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesday's of each month, and the regular Planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month.	
RECOMMENDATION: Approve the 2024 Council and Planning Commission meeting dates.	
SIGNATURE: 	TITLE: City Manager

CITY COUNCIL/PLANNING COMMISSION MEETINGS FOR 2024

CITY COUNCIL:

REGULAR MEETINGS: at 7:00 P.M. the FIRST and THIRD Tuesday of each month.

Tentative Dates

January 02	July 16
January 16	August 06
February 06	August 20
February 20	September 03
March 05	September 17
March 19	October 01
April 02	October 15
April 16	November 11
May 07	(1st Monday after Election at 7:00 pm)
May 21	November 19
June 04	December 03
June 18	December 17
July 02	

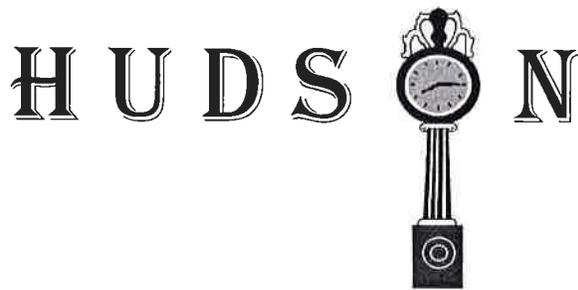
PLANNING COMMISSION:

REGULAR MEETINGS: 6:30 P.M. on the FOURTH Monday of each month

Tentative Dates

January 22	July 22
February 26	August 26
March 25	September 23
April 22	October 28
May 20 (3 rd Monday)	November 25
June 24	December 23

All meetings will be held in the Council Chambers at City Hall, 121 N. Church Street, Hudson, MI and are *subject to change with prior notice given.*



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> APPROVE: Conditional Use at 607 Grove Street	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Grant the conditional use at 607 Grove Street for a Day Care	<u>DEPARTMENT:</u> City Manager <u>DATE:</u> December 5, 2023
<u>SUMMARY:</u> Andrea Hamilton at 607 Grove Street has asked to have a day care at her residence. At the Planning Commission meeting on November 27, 2023, the commissioners approved to forward to Council to pass the Conditional Use Permit 23-03 by voice vote . A public hearing notice was published and residents within 300 feet of the 607 Grove Street were mailed notices of the conditional use permit request, per the city ordinance.	
<u>RECOMMENDATION:</u> Approve the conditional use permit 23-03 to allow a day care at 607 Grove Street.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

OCT 19 2023

City of Hudson

CITY OF HUDSON

APPLICATION FOR CONDITIONAL USE PERMIT

Application No: 23-03

Site Plan Fee: \$75.00

PLEASE PRINT OR TYPE (Use back of application if more space is needed)

I/We Andrea Hamilton of Hudson, MI, hereby requests a Conditional Use Permit.

Property Owner: Eric Hamilton & Andrea Hamilton

Telephone Number: (517) 465-0678

Address of Property Involved: 607 Grove St

Legal Description: opening a daycare

I/We are requesting a Conditional Use Permit for the following reason(s): ~~to open a daycare~~ wanting to open a daycare in my home. Group care up to 14 children.

Dated: 10/19/23

Andrea Hamilton
Applicant Signature

(Do Not Write Below This Line)
FOR CITY OFFICE USE ONLY

At the meeting of the Planning Commission held on November 27, 2023, the above described Conditional Use Permit was considered and it was recommended that the Council:

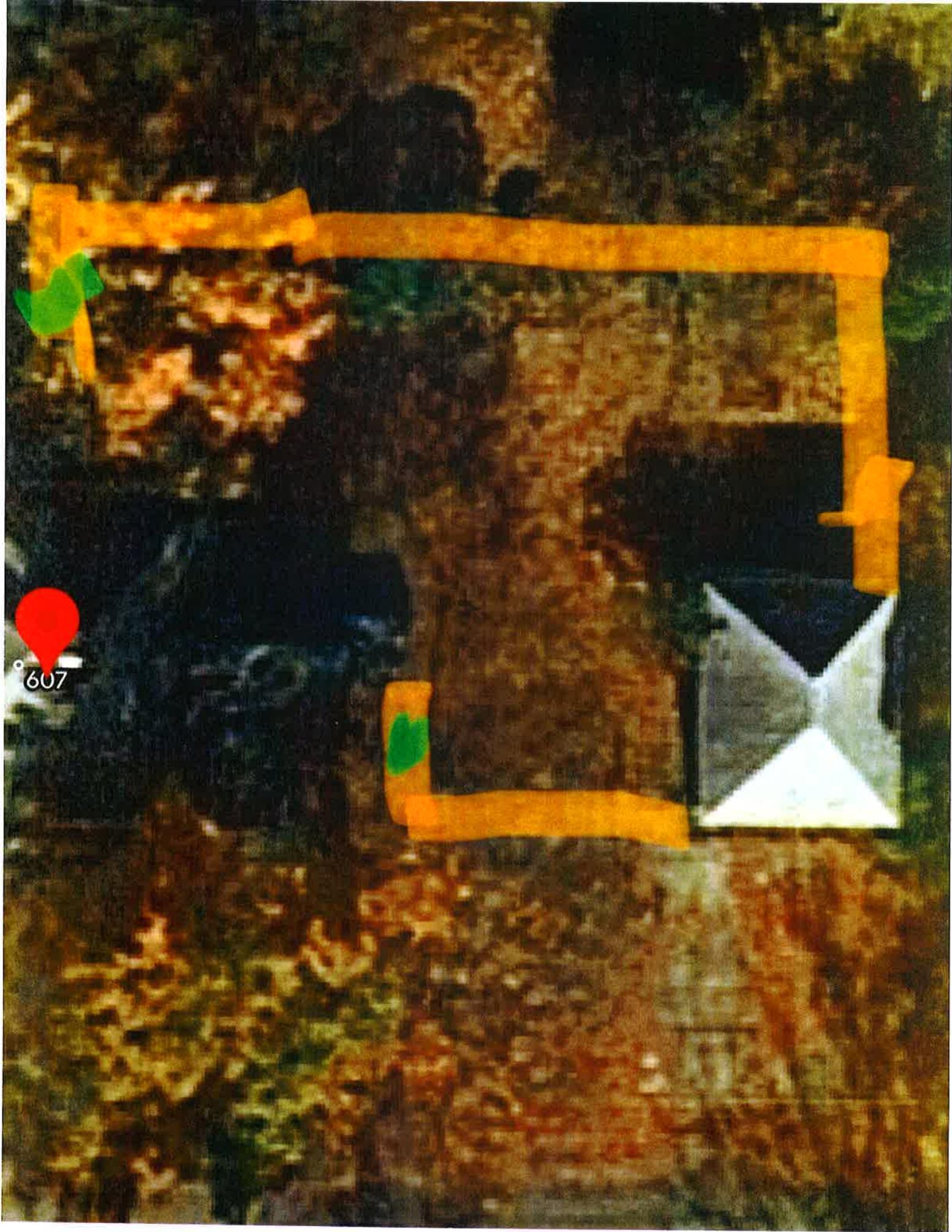
Grant () Deny () Other: _____

For the following reasons: _____

At the meeting of the Council held on _____, the above described Conditional Use Permit was: () Granted () Denied () Other: _____

For the following reasons: _____

Copy to: Applicant
 City Clerk
 Building Inspector



607



AGENDA ITEM
REVIEW FORM

<p><u>ITEM:</u> Utility / Public Road Easement Application Form</p>	<p><u>SUBMITTED BY:</u> Charles Weir</p>
<p><u>ACTION REQUESTED:</u> Approve the Utility / Public Road Easement Application Form and fee.</p>	<p><u>DEPARTMENT:</u> City Manager <u>DATE:</u> December 5, 2023</p>
<p><u>SUMMARY:</u></p> <p>D&P Cable will be starting a fiber upgrade city wide 2025 and part of the upgrade they will be placing a larger utility box for the network on the city property on Munson Highway south of M-34 next year (2024). There is no record of an easement being granted to D&P Cable for the equipment that is already in place.</p> <p>The city does not have an easement application form for businesses / persons requesting an easement on city property. Due to the upcoming project, I have drafted the attached Utility/Public Road Easement application form for the city going forward. This form is modeled after the State of Michigan DNR easement application with changes to meet the city's needs.</p> <p>The City Planning Commission has reviewed the draft form at the November 27th, 2023, meeting and approved it and recommended it be sent to the City Council for final approval.</p>	
<p><u>RECOMMENDATION:</u> Approve the Utility or Public Road Easement Application Form and the associated \$100.00 application fee.</p>	
<p><u>SIGNATURE:</u> </p>	<p><u>TITLE:</u> City Manager</p>



EASEMENT APPLICATION

for *UTILITY* or **PUBLIC ROAD**

Please Note: Easements for the use of City-owned land will be considered when City-owned land is the ONLY alternative for the proposed use. Protection of the natural environment is the primary consideration. See reverse side for requirements.

LOCATION OF EASEMENT		
County LENAWEE COUNTY	City CITY OF HUDSON	
List all Section(s) and Quarter-Quarter(s) affected by the easement. Attach additional sheets, if necessary.		
Dimensions of easement requesting crossing City-owned land	<i>width:</i> feet	<i>total length:</i> feet
PURPOSE OF EASEMENT		
Easement Type (pipeline, electric, telephone, sanitary sewer, highway, etc.)	Number of Lines	If pipelines, the diameter
Please explain why alternatives to use of City-owned land are not feasible:		
CONTACT INFORMATION		
Legal name of organization to which easement will be issued	Telephone	FAX
Contact Person	E-mail	
Mailing Address		
City, State, Zip		
<i>If Agent, please add the following information:</i>		
Name of Agent	Telephone	FAX
Contact Person	E-mail	
Mailing Address		
City, State, Zip		

Applicant's Signature _____

Date _____

INFORMATION

City of Hudson
517.448.8983 office

121 N Church Street
www.cl.hudson.mi.us

Hudson, MI 49247
517.448.7339 fax

Easements for the use of City-owned land will be considered when City-owned land is the **ONLY** alternative for the proposed use. **Protection of the natural environment is the primary consideration.** Easements are granted to authorize a specific long-term use of City-owned land, such as:

- Rights-of-Way for State Highways
- County Roads
- Electric Utility Lines
- Telecommunications Lines
- Oil and Gas Pipelines
- Sewer Lines
- Similar Uses

REQUIRED DOCUMENTATION OF PROPOSED EASEMENT TO BE SUBMITTED WITH APPLICATION:

1. A recordable survey and legal description of the easement area requested on City-owned land.

The survey shall:

- show all quarter-quarter lines,
- label quarter-quarters,
- indicate the amount of square footage in each quarter-quarter, and
- trails, right-of-ways, structures, utility lines, pipelines, waterlines, etc., in the easement area.

While not required, a PDF file of the survey will aid in the review and approval process.

2. **APPLICATION FEE:**

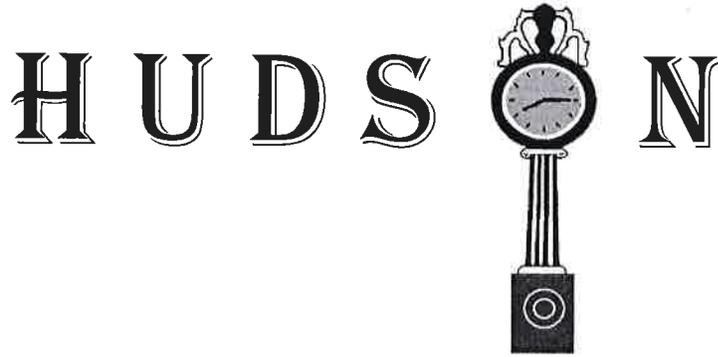
- **Proposed Easement** - Required application and review fee of \$100.

ADDITIONAL REQUIREMENTS OF PROPOSED EASEMENT AFTER REVIEW BY CITY:

1. Depending upon the lands to be affected, the City may require an environmental assessment, biological study, or archaeological study. If an assessment or study is requested, the applicant will complete and submit it prior to the city making a final decision on the easement application.
2. No easement shall be granted for land more than the amount necessary for the approved use. Easement rights shall be relinquished when the need ceases.
3. New easements will make joint use of existing utility corridors whenever possible (pipelines, underground cables, etc.).
4. All utility lines in high-use recreation areas and on other City land having high aesthetic, scenic, natural, or historic values shall be buried. All telecommunications lines and all electric power lines up to 34.5 K.V. will be buried whenever feasible.
5. Proposed rights-of-way to extend utility service to private landowners shall be located wholly or partially on private property whenever possible. City-land shall only be considered when the use of private property is unavailable.
6. Restoration and maintenance of easement areas and rights-of-way must be performed so the natural environment is protected, and unauthorized right-of-way use is not permitted. Any easement granted by the City will specify the construction, restoration, and maintenance conditions. No alternative means of construction, restoration or maintenance shall be used without specific written approval of the City.
7. If the City of Hudson approves this application, an notification of approval will be sent to the applicant.
8. It is the applicant's obligation to contact third parties holding easements within the approved easement area and coordinate construction and maintenance with those parties.

Applications **WILL NOT** be reviewed without payment

Mail completed application, required documents and check/money order, made payable to the CITY OF HUDSON



AGENDA ITEM
REVIEW FORM

ITEM: Approve: Annual Guideline Resolution for Poverty Exemption	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Approve the Annual Principal Residence Exemption Poverty Policy for 2024	DEPARTMENT: City Manager DATE: December 5, 2023
SUMMARY: On November 8, 2023, Governor Whitmer approved and signed Public Act 191 of 2023. The Act amends MCL211.7u, the poverty exemption, and MCL 211.53b, July and December Board of Review qualified errors. The new Act was given immediate effect. PA 191 amends the poverty exemption to allow local units to grant a 75% partial exemption, in addition to the previously allowed 100%, 50%, and 25%, without prior approval by the State Tax Commission.	
RECOMMENDATION: Approve the Resolution adopting the 2024 Annual Guidelines for Poverty Exemptions	
SIGNATURE: 	TITLE: City Manager

CITY OF HUDSON
Guideline Resolution for Poverty Exemption
2024 Tax Year, Resolution #_____

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons who, in the judgement of the Board of Review, by reason of poverty, are unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Hudson, Lenawee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but no be limited to the specific income and asset levels of the claimant and all persons residing in the household, filed in the immediately preceding year;

To be eligible, a person shall do all the following on an annual basis;

- 1) Be an owner of and occupy as the principal residence for the property which an exemption is requested.
- 2) File a claim, using the state approved application attached, with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the household, filed in the immediately preceding year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*, stating you are not required to file a federal or state income tax return.
- 3) Produce a valid driver's license or other form of identification if requested.
- 4) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. See Exhibit A
- 6) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. Hardship relief if granted is for one year only, in the year of application.
- 7) As required by P.A. 390 of 1994, all guidelines for poverty exemptions as established by the governing body the local assessing unit SHALL also include an asset level test. Applicant's assets cannot exceed \$50,000, NOT including primary residence, household furnishings, and personal effects.
- 8) If a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows:
 1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted if the applicant is below the 2024 Federal Poverty Guidelines; or
 2. A partial exemption equal to a 75% reduction in taxable value for the year in which the exemption is granted if applicant is between 100% and 115% of the 2024 Federal Poverty Guidelines; or
 3. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted if the applicant is between 115% and 130% of the 2024 Federal Poverty Guidelines; or
 4. A partial exemption equal to 25% reduction in taxable value for the year in which the exemption is granted if the applicant is between 130% and 145% of the 2024 Federal Poverty Guidelines; or
 5. For applicants above 145% above the 2024 Federal Poverty Guidelines, 0% relief shall be granted. See EXHIBIT A

Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any or all applicants be physically present to respond, under oath, to any questions the Board may have.

The Board of Review may grant relief within the following guidelines:

- For applicants at or below the 2024 Federal Poverty Guidelines, 100% relief shall be granted.
- For applicants between 100% and 115% of the 2024 Federal Poverty Guidelines, 75% relief shall be granted.
- For applicants between 115% and 130% of the 2024 Federal Poverty Guidelines, 50% relief shall be granted.
- For applicants between 130% and 145% of the 2024 Federal Poverty Guidelines, 25% relief shall be granted.
- For applicants above 145% of the 2024 Federal Poverty Guidelines, 0% relief shall be granted.

The following are the federal poverty income standards which the United States Office of Management and Budget recommends that federal departments and agencies use. The standards are actually compiled and published by the Bureau of the Census which refers to them as "poverty thresholds."

EXHIBIT A

FEDERAL POVERTY INCOME STANDARDS FOR 2024 ASSESSMENTS The following are the federal poverty income standards as of December 31, 2023 for use in setting poverty exemption guidelines for 2024 assessments.

Size of Family Unit Poverty Guidelines

Size of Family Unit	2024 Poverty Guidelines 100% Relief	2024 Poverty Guidelines 75% Relief Greater than 100% but equal to or less than 115% of Federal Guidelines	2024 Poverty Guidelines 50% Relief Greater than 115% but equal to or less than 130% of Federal Guidelines	2024 Poverty Guidelines 25% Relief Greater than 130% but equal to or less than 145% of Federal Guidelines
1	\$14,580	\$16,767	\$18,954	\$21,141
2	\$19,720	\$22,678	\$25,636	\$28,594
3	\$24,860	\$28,589	\$32,318	\$36,047
4	\$30,000	\$34,500	\$39,000	\$43,500
5	\$35,140	\$40,411	\$45,682	\$50,953
6	\$40,280	\$46,322	\$52,364	\$58,406
7	\$45,420	\$52,233	\$59,046	\$65,859
8	\$50,560	\$58,144	\$65,728	\$73,312
For Each Additional Person	\$5,140	\$5,911	\$6,682	\$7,453

NOW THEREFORE BE IT RESOLVED, that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by City Council Member _____ and

supported by City Council Member _____.

Upon roll call vote, the following voted:

“Aye”. _____

“Nay”. _____

I, Jeaniene McClellan, Clerk of the City of Hudson, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City Council at a meeting thereof held on the _____ day of _____ 2023.

Jeaniene McClellan, City Clerk
City of Hudson, Michigan

Date

Bills to Council
Tuesday, December 5, 2023

Bills to be Approved

Total \$0.00

Bills to be Confirmed

JONES & HENRY	\$8,029.78	DWAM GRANT
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CASH SUMMARY BY FUND FOR CITY OF HUDSON
 FROM 11/16/2023 TO 11/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/16/2023	Total Debits	Total Credits	Ending Balance 11/30/2023
101	GENERAL FUND	660,174.17	42,148.14	97,106.65	605,215.66
151	CEMETERY TRUST FUND	2,290.86	0.00	0.00	2,290.86
202	MAJOR STREET FUND	208,078.64	0.00	0.00	208,078.64
203	LOCAL STREET FUND	68,244.86	0.00	0.00	68,244.86
206	FIRE DEPARTMENT FUND	61,729.66	208.00	3,310.64	58,627.02
208	RECREATION FUND	2,590.25	0.00	0.00	2,590.25
209	CEMETARY FOUNDATION	26,499.21	1,080.00	4,150.28	23,428.93
210	AMBULANCE	169,620.81	23,292.64	29,407.25	163,506.20
211	COMMUNITY CENTER	31,222.86	1,554.73	1,065.53	31,712.06
213	INCOME TAX FUND	88,368.05	5,661.94	747.92	93,282.07
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	58,181.21	0.00	0.00	58,181.21
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	40,962.12	0.00	429.77	40,532.35
412	INDUSTRIAL PARK FUND	17,582.07	0.00	0.00	17,582.07
444	2021 CAPITAL IMPROVEMENT BOND FUND	113,322.95	0.00	0.00	113,322.95
592	WATER AND SEWER FUND	125,048.44	94,233.00	85,126.86	134,154.58
661	MOTOR VEH AND EQUIP FUND	81,478.60	7,424.62	1,864.33	87,038.89
703	PROPERTY TAX COLLECTION	1,097.14	344.92	1,302.06	140.00
704	IMPREST PAYROLL FUND	(30,949.91)	211,153.38	177,662.91	2,540.56
809	SIDEWALK FUND	16,395.07	0.00	0.00	16,395.07
	TOTAL - ALL FUNDS	1,785,107.82	387,101.37	402,174.20	1,770,034.99

11/30/2023 10:29 AM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 11/17/2023 - 11/30/2023

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Check Date	Bank	Check	Vendor Name	Amount
Bank CIVIC CIVIC PROMOTIONS-COUNCIL				
11/28/2023	CIVIC	500	DAN SCHUDEL	72.49
11/28/2023	CIVIC	121802	CAMP, CARMEL	213.30
CIVIC TOTALS:				
Total of 2 Checks:				285.79
Less 0 Void Checks:				0.00
Total of 2 Disbursements:				285.79

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
11/20/2023	CNB-C	103768	CITY OF HUDSON	1,265.95
11/20/2023	CNB-C	103769	MICHIGAN GAS UTILITIES	1,910.19
11/20/2023	CNB-C	103770	QUADIENT FINANCE USA, INC.	1,000.00
11/20/2023	CNB-C	103771	WORKSPHERE	328.00
11/20/2023	CNB-C	103772	AMY PARKHURST	200.00
11/20/2023	CNB-C	103773	PETTY CASH	36.29
11/20/2023	CNB-C	103774	BRINER OIL CO INC	443.08
11/20/2023	CNB-C	103775	BRINER OIL CO INC	472.36
11/20/2023	CNB-C	103776	JAY BEST	142.49
11/20/2023	CNB-C	103777	MACQUEEN EQUIPMENT	840.00
11/20/2023	CNB-C	103778	CITY OF JACKSON	474.90
11/20/2023	CNB-C	103779	RENIUS & RENIUS	1,512.50
11/20/2023	CNB-C	103780	LENAWEE COUNTY FIRE CHIEFS ASSOC	820.94
11/20/2023	CNB-C	103781	EMERGENCY SOLUTIONS	149.00
11/20/2023	CNB-C	103782	POND GUY	105.99
11/20/2023	CNB-C	103783	FRONTIER	129.72
11/20/2023	CNB-C	103784	LENAWEE COUNTY FIRE CHIEFS	750.00
11/21/2023	CNB-C	103785	HBC LAWN SERVICE, LLC	3,800.00
11/21/2023	CNB-C	103786	STATE CHEMICAL	500.36
11/21/2023	CNB-C	103787	MAMC	81.00
11/21/2023	CNB-C	103788	MAMC	81.00
11/21/2023	CNB-C	103789	PRO SHOP	390.00
11/21/2023	CNB-C	103790	HUDSON AUTO CENTER	4.99
11/21/2023	CNB-C	103791	MICHIGAN GAS UTILITIES	117.65
11/21/2023	CNB-C	103792	OTIS ELEVATOR COMPANY	167.82
11/21/2023	CNB-C	103793	BOUND TREE MEDICAL LLC	256.49
11/21/2023	CNB-C	103794	WRIGHTS PLUMBING & SEWER SERVICE	210.00
11/21/2023	CNB-C	103795	JARED MIDDEL	152.00
11/28/2023	CNB-C	103796	LENAWEE COUNTY ELECTION DEPT.	1,050.04
11/28/2023	CNB-C	103797	TAMMY BARNHART	200.00
11/28/2023	CNB-C	103798	HUDSON AUTO CENTER	7.90
11/28/2023	CNB-C	103799	BRINER OIL CO INC	462.63
11/28/2023	CNB-C	103800	BRINER OIL CO INC	367.38
11/28/2023	CNB-C	103801	JONES & HENRY ENGINEERS LTD	8,029.78
11/28/2023	CNB-C	103802	JESSICA JAMES	150.00
11/28/2023	CNB-C	103803	JONES & HENRY ENGINEERS LTD	2,891.90
11/28/2023	CNB-C	103804	FORREST AUTO SUPPLY	181.94
11/28/2023	CNB-C	103805	FORREST AUTO SUPPLY	87.34
11/28/2023	CNB-C	103806	MICHIGAN STATE FIREMENS ASSOCIATION	75.00
11/28/2023	CNB-C	103807	NFPA	175.00
11/28/2023	CNB-C	103808	MICHIGAN GAS UTILITIES	42.10
11/28/2023	CNB-C	103809	TRACTOR SUPPLY CREDIT PLAN	187.04
11/28/2023	CNB-C	103810	UNIFIRST CORPORATION	50.18
11/28/2023	CNB-C	103811	USA BLUE BOOK	98.97
11/28/2023	CNB-C	103812	ELHORN ENGINEERING COMPANY	715.00
CNB-C TOTALS:				
Total of 45 Checks:				31,114.92
Less 0 Void Checks:				0.00
Total of 45 Disbursements:				31,114.92

11/30/2023 10:29 AM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 11/17/2023 - 11/30/2023

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Check Date	Bank	Check	Vendor Name	Amount
<hr/>				
11/20/2023	Count	23468	ELIZABETH BEARD	90.82
11/20/2023	Count	24446		20.00
11/29/2023	Count	24447		536.31
11/29/2023	Count	24448		4.98
11/29/2023	Count	24449		4.99

COUNT TOTALS:

Total of 5 Checks:	657.10
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	<u>657.10</u>

REPORT TOTALS:

Total of 52 Checks:	32,057.81
Less 0 Void Checks:	0.00
Total of 52 Disbursements:	<u>32,057.81</u>

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
PUBLIC HEARING
November 27, 2023 at 6:30 pm**

The Regular Meeting was called to order by Chairperson Brad VandeZande at 6:32 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Rob Hall, Sean Williams and Jack Donaldson

ABSENT: Watson Clark and Willis Terrill

OTHERS: Eric and Andrea Hamilton, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Conditional Use Permit: 607 Grove Street

The staff received only one comment from a home owner. They were ok with a day care being at 607 Grove Street.

Adjourn Sine Die:

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
November 27, 2023 following the Public Hearing**

The Regular Meeting was called to order by Chairperson Brad VandeZande at 6:32 p.m.

ROLL CALL: PRESENT: Brad VandeZande, Rob Hall, Sean Williams and Jack Donaldson

ABSENT: Watson Clark and Willis Terrill

OTHERS: Eric and Andrea Hamilton, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

Motion by Rob Hall, seconded by Jack Donaldson, to **approve to excuse absent members from the meeting.** CARRIED by voice vote.

Minutes dated October 23, 2023:

Motion by Rob Hall, seconded by Jack Donaldson, to **approve the minutes dated October 23, 2023 and place on file.** CARRIED by voice vote.

NEW BUSINESS:

Conditional Use Permit 23-03: 607 Grove Street – Day Care:

The City has received a request from Andrea Hamilton at 607 Grove Street to have a Day Care.

Motion by Sean Williams, seconded by Jack Donaldson, to **recommend to forward to Council to approve the Conditional Use Permit 23-03 to have a Day Care at 607 Grove Street.** CARRIED by voice vote.

Easement Application for Utility or Public Road:

The Planning Commission reviewed and added changes to the application at their meeting on October 23rd. The changes have been changed to the application and have been brought back to the commission for approval.

Motion by Sean Williams, seconded by Jack Donaldson, to **approve the easement application for utility or public road and forward to council for their approval.** CARRIED by voice vote.

CITY MANAGER'S REPORT:

- Ted Hutichson from the WWTP resigned on November 14th to work full time for the City of Morenci. Joshua Mattek has stepped up as the interim superintendent. We posted the job internally but no one turned in an application. We will open up to the public for the waste water operator's job.
- At the Lenawee Now meeting the city has a company interested in 10-20 acres at the industrial park.
- We are still working on the Employee Handbook and should have it finished by the first of the year.
- The City's audit came back today and it will go to the Council December 5th for approval.

VISITORS BEFORE COMMISSION:

No Visitors

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by Rob Hall seconded by Jack Donaldson, to **adjourn the meeting at 6:42 p.m.**

ATTEST:

Jeaniene McClellan, City Clerk

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
REGULAR MEETING
Tuesday, November 14, 2023
6:00 p.m.**

The regular meeting was called to order to by Chairman Dave Sheely at 6:03 p.m.

ROLL CALL: PRESENT: Dave Sheely, Brian Comiskey, Michelle Jedele, Jason Decker, and Darwin Vandevender

ABSENT: Dr Corey Borck, John Kirkland, and Dave Willhite

OTHERS: City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approve the Minutes of May 30, 2023:

Motion by Jason Decker, seconded by Michelle Jedele to **approve the minutes of May 30, 2023 with corrections and place on file**, CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

NEW BUSINESS:

Suggestions for Downtown Projects:

Jason Decker discussed how the board should pick a few improvement projects for the downtown area to finish up the remaining money and then dissolve the board.

- Cameras in the parking lots and downtown areas
- Lighting in the alley ways
- Painting the light poles
- Replace the trash cans

The City Staff will get quotes for the work and the board will meet in February 2024 to decide on which projects to proceed with.

Motion by Jason Decker, seconded by Michelle Jedele to **get quotes for the different projects and then decide in February which projects to proceed with**, CARRIED: by voice vote.

OLD BUSINESS:

Treasurer's Report – Balance in account:

The DDA Members were given an up to date Financial report.

ADJOURNMENT:

Motion by Michelle Jedele, seconded by Brian Comiskey to **adjourn the meeting at 6:44 p.m.**

ATTEST:

Jeaniene McClellan, City Clerk



City Manager Report

December 5, 2023

- I have appointed Josh Mattek as the new WWTP superintendent. The city has posted the open WWTP operator position and will be accepting applications until 2:00pm January 8, 2024.
- I had a conversation with Lenawee Now and was informed that the Detroit Regional Partnership (DRP) has a Verified Industrial Properties (VIP) program that assists in marketing industrial properties across the State. There is no initial cost to get the City of Hudson Industrial Park on the list of industrial sites. At some point the city's industrial park will likely be selected for the three-part marketing process which are identified as: Desktop Diligence, Conceptual Site Planning and Physical Site Studies.
- Fire Chief Tanner advised me that it was discovered, through the annual MDOT inspection, that the 2003 tanker has a broken leaf spring. The tanker is out of service until it is repaired. Chief Tanner is getting estimates for the repair.
- The dumpster enclosure behind City Hall was hit by a vehicle and the entire east side of the enclosure was damaged. HPD is investigating and will likely identify the responsible driver with video evidence from the city's camera system.
- We are working on a grant application through the Michigan Rural Development for SCADA (Supervisory Control And Data Acquisition) equipment for the Water Treatment Plant, Wastewater Treatment Plant and lift stations. SCADA monitors and controls some of the plants processes improving efficiencies in operation and maintenance. The systems at both plants are old and in need of replacement. There is a minimum of a 30% match. \$100,000.00 maximum grant fund max. The grant application is due January 9, 2024, at 3:00pm. I intend to have the request approved by the Council at the December 19, 2023, meeting. The city currently has \$113,322.95 in the 2021 Capital Improvement Bond Fund is where I suggest the matching funds be pulled from if the city is awarded the grant.

Charlie