

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING VIA TELEPHONE CONFERENCE OR IN PERSON  
April 20, 2021 at 7:00 p.m.**

**747253:**

The regular meeting was called to order by Mayor Carmel Camp at 7:01 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Pam Ely, Lee Ann Minton, Rick Moreno and Darlene VandeZande

ABSENT: None

ALSO PRESENT: Police Chief Charlie Weir, DPW Superintendent Jay Best, WWTP Superintendent Ted Hutchison, Kayla Walkowicz— Hudson Post-Gazette, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Setting the Agenda:**

**747254:**

Motion by Lee Daugherty, seconded by Rick Moreno **to add Under New Business Item B, Approve Proposal for Financial Software,** CARRIED: 7-0 by roll call vote.

**Approval of Minutes of March 16, 2021:**

**747255:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the minutes of March 16, 2021, with corrections, and place on file,** CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No Public Comment received

**NEW BUSINESS:**

**DISCUSSION: Fiscal Year 2021-2022 Budget and Current Finances:**

The City Manager provided an update to Council on the recent unexpected financial shortfall, and indicated that revenues are expected to bring all accounts positive within the next few weeks. The proposed budget, which was already tailored towards minimizing expenditures and

increasing fund balances, will be further modified to save even more. He also announced that he has hired a new City Treasurer, Brandon Hudson, who will start this week.

**Approve: Proposal for Financial Software:**

In order to use accounting and financial software that more effectively, efficiently and transparently manages City finances than what we are currently using, we have received a proposal from BS & A to change over to their highly-rated accounting software. We just changed to BS & A for our utility billing, and it is a great improvement; the addition of the General Ledger, Accounts Payable, Cash Receipting and Payroll modules will markedly improve our ability to manage and assess our municipal finances.

BS& A has offered us a three-year payment option, with the first year's payment of \$9,575 not due until August. The total cost over three years is \$28,595 and includes data conversion and training.

**747256:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **accept the proposal from BS& A Software to upgrade our City financial software for \$28,505.** CARRIED 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- The renovated ambulance facility in Pittsford is expected to be manned and operational by the time of this meeting. The exterior will be tackled in the near-future. Great credit is due to Ambulance Supervisor Jim Stevens, who planned and coordinated this project and spent countless hours personally working on the interior improvements while saving as much money as possible.
- The emergency generator at the Community Center has been placed in-service, providing automatic emergency electrical power to the Community year-round, ensuring the ability to provide meals to seniors, as well as winter heating and summer cooling in the event of a power outage. The Center can now also serve as the location for Red Cross headquarters in the event of a community emergency. Thanks to Jay Best and the DPW for seeing this project through.
- The Wastewater Plant has been operating very well, according to Ted Hutchison. The Orbital oxidation system has been fine-tuned by Ted, and it quickly adapts its operation to changing conditions around the clock. Ted and Josh have spent considerable time, but that were not included in the recent improvement project. The serious problem of inflow & infiltration of ground water into the sewage treatment system has improved markedly, particularly since the completion last year of Phase 1 of the N. Maple Grove project. It appears that the combination of water accumulating in the pond created on the former Whittern property northeast of the Lincoln and N Maple Grove area, and several drain tiles disconnected from the storm water system, had saturated the entire area. Phase 1 eliminated this problem. DPW's concurrent efforts to clear lines between Tiger Field and Water Street has also helped greatly.

- Included in the upcoming year's budget is a powered valve-exerciser for DPW. This is a hydraulic unit mounted on a DPW vehicle hitch that very effectively opens and closes water valves. It is intended to keep these valves operational, and it does so much more easily and quickly than doing so manually. Jay had a vendor bring an exerciser to town this week to conduct a demonstration in the field. They were able to un-stick a water valve on State Street that was impossible to manually actuate. The unit even includes a sonic sensor to indicate the flow of water through the line. This equipment will help DPW tremendously.
- Amy Hill has informed us that Bill Mullaly is donating an electric scoreboard for the ballfield at Will Carleton Park. DPW will assist in installing the scoreboard.

**ADJOURNMENT:****747257:**

Motion by Lee Ann Minton, seconded by Pam Ely to **adjourn the meeting at 7:24 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_