

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
November 1, 2022**

747718:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Pam Ely, Natalie Loop, Rick Moreno, Bruce VanWieren and Carl Sword

ABSENT: Lee Daugherty

ALSO PRESENT: Sherry Kirkland, John Irvine, Rich & Carolyn Halliwill, Joann Simmons, Lisa Enerson, Barb Ireland, Police Chief Ron Keck, DPW Superintendent Jay Best, WWTP Superintendent Ted Hutchison, City Manager Charles Weir, and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****747719:**

Motion by Carl Sword, seconded by Rick Moreno **to excuse Lee Daugherty from the meeting.**
CARRIED 6-0 by roll call

Approval of Minutes of October 18, 2022:**747720:**

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes from October 18, 2022 and place on file.** CARRIED 6-0 by roll call

PUBLIC COMMENT:

Barb Ireland – Expressed her concerns about cars on Main Street during a parade and children running out into the street. Why the potholing will not be done by DPW and the new hydro truck. She also had concerns about the process of the vacancy seat for Council.

Lisa Enerson – Had parents telling her on Saturday during the Trick – or- treating that it was really nice to have it on a Saturday.

John Irvine – Expressed his concerns about the potholing and the new hydro truck. Also he was promised a year ago that the parking area in front of the city office off Railroad Street would have painted lines for showing where to park.

NEW BUSINESS:

Approve: Transfer Memorial Fund:

The Hudson Area Historical Society which is affiliated with the Hudson Museum has become a 501 (c)3 entity and is formally requesting the transfer of the Memorial Fund from the city to the Hudson Area Historical Society.

The city has no control of these funds other than being on the account as the fiduciary and receiving bank statements. The Memorial Fund is not in the city's general ledger. By transferring the fund, the Hudson Area Historical Society would be the sole fiduciary for the continued benefit of the Hudson Museum.

747721:

Motion by Bruce VanWieren, seconded by Natalie Loop **transfer the Memorial Fund at County National Bank to the Hudson Area Historical Society a 501 (c)3 entity, to be the sole fiduciary of the fund.** CARRIED 6-0 by roll call vote.

Approve: City Brush Bin Rebuild:

The city brush bin is in disrepair. This bin is used every day by the public and public works staff. DPW Superintendent Jay Best and his staff have determined that using cement blocks stacked would be a better long-term solution for the repair.

Becker & Scrivens Concrete Products was able to give pricing for the block and their delivery. Jay advised that 33, 6' x 2' x 2' blocks are \$50.00 each and 5, 3' x 2' x 2' blocks at \$40.00 each, will also be needed for the ends. The total price for the materials will be \$1,850.00. The delivery costs are \$150.00 an hour. It is estimated that the delivery cost would be about \$750.00. Hudson DPW employees would do the rebuild.

Jay advised City Manager, Charles Weir that he checked with Darby Ready Mix Concrete and their prices are basically the same.

The total estimated cost for the materials and delivery is \$2,600.00.

Funds from the Forestry Line Item in the DPW budget would be used to cover the expense. There is currently over \$30,000.00 in the Forestry Line.

747722:

Motion by Natalie Loop, seconded by Carl Sword **approve the purchase and delivery of 38 cement blocks from Becker & Scrivens Quality Concrete Products, in the estimated amount of \$2,600.00 for the city brush bin rebuild.** CARRIED 6-0 by roll call vote.

Approve: Employee Health Plan Renewal:

The Michigan Municipal League – League Employee Benefit Services has submitted the 2023 Blue Cross Blue Shield of Michigan rates, effective as of December 1st. The plan is the Simply Blue PPO, which is compliant with the Affordable Care Act.

The proposed 2023 Plan renewal has an average premium increase of 12.62%.

747723:

Motion by Natalie Loop, seconded by Bruce VanWieren **approve the renewal of the Blue Cross Blue Shield Simply Blue PPO Health Plan for the contract year beginning December 1, 2022.** CARRIED 6-0 by roll call vote.

Approve: Public Act 152:

The 2022 Public Act 152 (The Publicly-Funded Health Insurance Contribution Act) requires a resolution from Council indicating compliance with the law’s provisions. A municipality may comply with P.A. 152 by adopting the Exemption option each health plan year (with a two-thirds vote of Council). Council has voted every year since 2013 to adopt the Exemption, and we recommend that the City adopt the Exemption option again this year.

By adopting the resolution, the City can maintain full eligibility for State Statutory Revenue-sharing, and also meet the requirements of P.A. 152.

747724:

Motion by Carl Sword, seconded by Rick Moreno **Adopt the resolution adopting the Exemption option of 2011 Public Act 152 for the upcoming health care plan year which begins on December 1, 2022 .** CARRIED 6-0 by roll call vote.

Authorize: No Parking on Main Street – Christmas Parade:

The annual Christmas Parade will be held on Saturday, December 10th at 6:30 p.m. The parade line-up will be staged on School and McKenzie, proceed west on School and north on Spring Street to Main Street, continue west on Main Street to West Street, then head north on West Street to Railroad Street, and travel east on Railroad Street to the Fire Station.

We recommend that Council authorize “no parking” in the 200 and 300 Block of West Main Street from 6:00 p.m. – 8:00 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade.

If Council authorizes no parking in the 200 and 300 blocks of West Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 8:00 p.m., they will do so.

747725:

Motion by Rick Moreno, seconded by Natalie Loop **authorize No Parking in the 200 and 300 block of West Main Street from 6:00 p.m. – 8:00 p.m., Saturday, December 10, 2022 for the Christmas Parade.** CARRIED 6-0 by roll call vote.

Approve: Cemetery Frost Fee:

City Staff and City Manager has been discussing about the city having a frost fee to cover the additional cost for materials and labor in the winter months for burials at the cemetery. The DPW crew this last winter had two grave openings that required an additional two hours each due to the frost in the ground.

Mr Weir has checked with some of the surrounding local communities and some of them have the additional fees over the winter months and some do not. The communities that do, charge the additional fees from November 1 to April 1 each year.

Further discussion with city staff, implementing a frost fee of an additional \$100.00 for a full burial and \$50 for a cremation interment, that would cover the extra labor and material costs to the city over the winter months.

747726:

Motion by Natalie Loop, seconded by Pam Ely **approve the addition of “frost fees” for full burials \$100.00 and \$50.00 for cremation burials, at the Maple Grove Cemetery November 1, through April 1, annually.** CARRIED 4-2 by roll call vote. (Camp, Ely, Loop, Sword – yes Moreno, VanWieren – no)

Reappoint: Lee Daugherty to the Hudson Carnegie District Library Board:

The Hudson Carnegie District Library Agreement specifies that the City of Hudson shall appoint two members to the Hudson Carnegie District Library Board.

Lee Daugherty and Mary Ann Kingsley currently serve as Board Members, Mr. Daugherty’s current three-year term expires in December and he has requested to be reappointed.

747727:

Motion by Natalie Loop, seconded by Carl Sword **reappoint Lee Daugherty to a three-year term on the Hudson Carnegie District Library Board, with a term to expire in December 2025.** CARRIED 6-0 by roll call vote.

Appointment: Vacancy Seat on Council:

Section 5.6 of the Charter of the City of Hudson directs Council to fill vacancies on the City Council within 30 days, for a term lasting until the Monday after the next regular city election. The vote of a majority of the remaining Council members is required to fill the vacancy.

The person filling the vacancy must meet the requirements for elective office, which are: he or she must have been a resident of the city for at least the last year; he or she must be a qualified and registered elector of the city; and he or she may not be in default to the city.

Bruce VanWieren is currently filling the position after the resignation of Lee Ann Minton, but he will be leaving for Florida at the end of November. Instead of excusing Mr VanWieren for months he would be in Florida, he has asked Council to appoint someone else to represent the residents of the city. The City Clerk put an invitation on the website for anyone to apply and we have one person who responded.

Sherry Kirland advised she will be willing to fill the vacancy. She meets all the qualifications for Council.

747728:

Motion by Natalie Loop, seconded by Rick Moreno **appoint Sherry Kirkland to fill the vacancy on City Council created by the resignation of Lee Ann Minton, with a term to expire on November 13, 2023.** CARRIED 6-0 by roll call vote.

OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER:

City Clerk Jeaniene McClellan administered the Oath of Office to newly appointed Council member Sherry Kirkland.

UNFINISHED BUSINESS:

Bills:

Bills to Council
November 1, 2022

Bills to be Approve

Pittsford Gas and Tire	\$1,020.00	Tires and Balance – DPW
Pittsford Gas and Tire	\$1,026.20	Tires, Oil changes & Balance - HPD
Lenawee County	\$1,150.50	3 rd Quarter Ordinance & Fines
Total	\$3,196.70	

Bills to be Confirmed

Modern Waste	\$11,056.16	Refuse Contract
Renius & Renius	\$1,512.50	Monthly Assessing Contract
Total	\$12,568.66	

747729:

Motion by Carl Sword, seconded by Pam Ely **to pay the bills.** CARRIED 6-0 by roll call vote

Account Balances & Check Register:**Account Balances:**

General Fund	\$531,057.33
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$109,852.17
Local Street Fund	\$ 71,686.64
Fire Department Fund	\$ 88,244.61
Recreation Fund	\$ 3,818.91
Cemetery Foundation	\$ 38,391.89
Ambulance	\$ 85,080.47
Community Center	\$ 14,689.34
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 39,938.83
Downtown Development	\$ 43,670.76
Industrial Park Fund	\$ 11,105.69
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$111,943.28
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$ 16,337.81
Motor Veh and Equip Fund	\$199,702.58
Property Tax Collection	\$ 14,814.75
Income Tax Fund	\$132,374.89
Payroll Fund	\$ 1,346.36

747730:

Motion by Rick Moreno, seconded by Carl Sword **to accept the Account Balances & Check Register and place on file.** CARRIED 6-0 by roll call vote

Revenue Expenditure Report:**747731:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Revenue Expenditure Report and place on file.** CARRIED 6-0 by roll call vote

MANAGER'S REPORT:

- The Intent to Apply requests have been sent to EGLE for the grant funding for water and wastewater projects. EGLE confirmed they received the requests, and they will follow up with the city in a few weeks.

- Mr Weir has contacted Michigan Rural Water to start working on another rate study for the water and wastewater to make sure the city is on track with collection to cover expenses (Operation and Maintenance). We will be looking at commercial accounts and factoring in the potential new wastewater operator. We will get started on this in December.
- Habitat for Humanity is planning on their Rock the Block project scheduled for the city of Hudson next year. This program helps property owners with cleaning up their properties and some home repairs. This will help improve some of the blight issues in the city. Mr Weir will be meeting with Jennifer Bush of Habitat for Humanity in December to discuss the program and plan for the city. The cost for the project is covered by donations to Habitat for Humanity.
- The Webster Park water tower has been cleaned and inspected. Some of the cathodic protection equipment had to be replaced. We are expecting an invoice any day now. The Industrial Park water tower cathodic protection was also inspected, and no issues were noted.
- The new community tree has been delivered and planted.
- Mr Weir has forwarded the commercial appraisal document of the 458 Cross Street property to DMK Development. Mr Brian Leibrandt advised that they will prepare a written offer for the Council to consider for the purchase of the property.
- Mr Weir applied for a USDA grant to help fund a new ambulance. Under the grant the City is eligible for 15% funding of a new ambulance. Director Jim Stevens has an estimate for a new ambulance \$171,727.00. If the city is awarded the grant, \$25,700.00 would be covered by the grant. \$1436,027.00 would have to be financed.

COUNCIL COMMENTS:

ADJOURNMENT:

747732:

Motion by Rick Moreno, seconded by Pam Ely to **adjourn the meeting at 7:57 pm**

APPROVED: _____

Carmel Camp, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk