

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
March 1, 2022**

747521:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm.

ROLL CALL: PRESENT: Carmel Camp, Natalie Loop, Rick Moreno, Carl Sword, and Pam Ely
ABSENT: Lee Daugherty and Lee Ann Minton

ALSO PRESENT: Linda Elliott, John Irvine, Dan Schudel, Richard Halliwill, Mary Catherine Halliwill, Will Terrill, Joann Simmons, Barb Ireland – Hudson Post Gazette, DPW Superintendent Jay Best & Candi Best, City Manager Charles Weir, and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****747522:**

Motion by Carl Sword, seconded by Rick Moreno **to excuse the absent members from the meeting.** CARRIED 5-0 by roll call

Approval of Minutes of February 15, 2022:**747523:**

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes from February 15, 2022 and place on file.** CARRIED 5-0 by roll call

PUBLIC COMMENT:

Linda Elliott – Land Owner at 105 Spring Street – Had questions that would like to be answered.

- 1.How many households are off now because of the water rates?
- 2.How many households are in jeopardy of being shut off?
- 3.How many times can a person get help with their bills?
- 4.Has anyone looked into Grants and State or Federal funding to help the residents with their water bills?

Tipton Ohio received a grant for a playground and Fayette Ohio received money from the American Rescue Act Plan. Maybe the city needs a grant writer.

John Irvine – 127 Lincoln Street – Would like someone to explain what the Board of Review’s assessment means. What is the state equalization and why does it keeps going up? Also on Lincoln Street there is a pot hole so big that needs attention.

DPW Superintendent Jay Best responded to Mr Irvine, the hole on Lincoln Street was next on the list for the next morning. DPW could not just put in the hole patch, that hole would need brim mix before the patch was added. It would be fixed Wednesday morning.

NEW BUSINESS:

Authorize: Submission of Act 51 Annual Mileage Certification Report:

Under Act 51, the City Street Administrator (City Manager) is required to review the MDOT prepared map and certify the accuracy of the approved major and local street, as well as submit any changes from the previous year.

The governing body must give the Street Administrator authorization to certify the map and sign before it is submitted back to the State of Michigan.

For Council’s information, the approved MDOT mileage for the certification period of July 1, 2021 to June 30, 2022 remains 6.73 miles of major streets and 9.97 miles of local streets, with no changes from the previous reporting period.

747524:

Motion by Carl Sword, seconded by Pam Ely **authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2021 to June 30, 2022.** CARRIED 5-0 by roll call vote.

Approve: Memorandum of Agreement with the Lenawee County Department on Aging:

The most current MOA with the Lenawee County Department on Aging (LCDA) was due for a review June of 2021. Mr Weir had a meeting with the LCDA to discuss the agreement. The City is collecting \$700.00 a month from from the LCDA for the use of the Community Center.

Mr Weir reviewed the expenditures over the period that the Community Center was closed to the public due to COVID, and was able to get an accurate look at the expenses for just the LCDA. Over that period the City expended approximately \$1,600.00 covering the utilities. The electric bill at the Community Center averages \$700.00 a month.

The Council was given a copy of the email from Cari Rebottaro Director of the LCDA and the drafted MOA. In her email and the draft MOA the LCDA is requesting that the City be responsible for the trash dumpster at the Community Center in exchange for the LCDA continuing to provide cleaning products, paper towels and toilet paper. The price of the dumpster is approximately \$1,500.00 a year. In my opinion this would not help keep the Community Center Fund in the black. If the City was to provide cleaning and paper products, it would be far less than the cost of the dumpster.

747525:

Motion by Natalie Loop, seconded by Carl Sword **approve the Memorandum of Agreement with the LCDA, with the revision of LCDA continuing to be responsible for the dumpster service at the Community Center, and authorizing the City Manager to sign the agreement.** CARRIED 5-0 by roll call vote.

Approve: Transfer Clock Fund to the Hudson Carnegie District Library:

Joann Simmons Director of the Hudson Carnegie District Library, gave the City Manager a letter dated February 22, 2022 advising him that the Library Board is requesting that the Town Clock funds and all files be transferred to the Library Board.

The original agreement is between Charles and Marjorie Blanks and the Hudson Public Library the 25th day of February 1982. Council was given a copy of the agreement between Mr. and Mrs. Blanks and the Hudson Library. They also received a copy of the letter from Ms. Simmons.

Mr Weir checked the General Ledger Accounts, and there is a balance of \$12,057.76 in the Cash Town Clock Fund. The City will have to transfer these funds to the Hudson Carnegie District Library. Once this is done, the City will have no further responsibility for managing the funds for the Town Clock.

747526:

Motion by Carl Sword, seconded by Pam Ely **approve the transfer of funds from the Town Clock Fund 271-000-002,400, to the Hudson Carnegie District Library in the amount of \$12,057.76 and release all other documentation pertaining to the Town Clock.** CARRIED 5-0 by roll call vote.

Authorize: Open Bank Account (Fire Insurance Withholding Program):

City Hall has received a check from an insurance company in the amount of \$13,835.00 reference a house fire on South Church Street January 27th this year. Apparently the City in 1988 by resolution, agreed to participate with the Fire Insurance Withholding Program with the Department of Insurance and Financial Services (DIFS) of the State of Michigan. The funds are to be put into an escrow account until the fire damaged property is repaired or demolished. Once the damaged property has been repaired or demolished, the funds are to be released to the policy holder.

It is our understanding, that if the fire damaged property is not repaired or demolished, these funds may be allocated to the City for the cost of cleanup or demolition of the fire damaged property.

747527:

Motion by Natalie Loop, seconded by Pam Ely **authorize the City Manager to open a bank account with County National Bank for the purpose of depositing the insurance escrow funds, in accordance with the Department of Insurance and Financial Services, Fire Insurance Withholding Program.** CARRIED 5-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:**Bills to Council
March 1, 2022**Bills to be Approved**

Modern Waste Systems	\$9,746.45	Refuse for February 2022
Michigan Gas Utilities	\$1,065.09	WWTP - February 2022 Statement
Renius & Renius	\$1,512.50	February 2022 Assessing Services
Total	\$12,324.04	

Bills to be Confirmed

Blue Cross & Blue Shield	\$29,883.05	March 2022 Employee Health Insurance
FirstBank Card	\$3,570.27	WWTP - February 2022 Statement
County National Bank	\$18,448.00	Interest Payment on the 2021 Capital Improvement Bond
Briner Oil Company	\$1,151.33	296 gallons diesel @ \$2.99 216.9 gallons gasohol @ \$2.62
Lincoln Life Insurance	\$1,136.68	Life Insurance for Employees - March 2022
Total	\$54,189.33	

747528:

Motion by Rick Moreno, seconded by Natalie Loop **to pay the bills.** CARRIED 5-0 by roll call vote

Account Balances & Check Register:**Account Balances:**

General Fund	\$176,334.32
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$ 87,575.61
Local Street Fund	\$ 93,250.19
Fire Department Fund	\$ 30,408.16
Recreation Fund	\$ 6,018.40
Cemetery Foundation	\$ 26,798.53
Ambulance	\$ 66,961.22
Community Center	\$ 21,515.93
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ 11,992.33
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 43,154.50

Downtown Development	\$ 9,099.43
Industrial Park Fund	\$ 14,145.01
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$238,031.16
Sidewalk Fund	\$ 2,565.98
Utilities Fund	-\$120,483.76)
Motor Veh and Equip Fund	\$217,585.75
Property Tax Collection	\$ 11,735.57
Income Tax Fund	\$125,636.25
Payroll Fund	\$ 36,255.44

747529:

Motion by Rick Moreno, seconded by Carl Sword **to accept the Account Balances & Check Register and place on file.** CARRIED 5-0 by roll call vote

Revenue Expenditure Report:**747530:**

Motion by Carl Sword, seconded by Pam Ely **to accept the Revenue Expenditure Report and place on file.** CARRIED 5-0 by roll call vote

Department Head Reports:**747531:**

Motion by Rick Moreno, seconded by Carl Sword **to accept the Department Head Reports and place on file.** CARRIED 5-0 by roll call vote

MANAGER'S REPORT:

- DPW has started the Service Line home inspections for the DWAM Grant. Jay is also looking into all of the commercial accounts in the City to identify meter sizes. By doing this the City can look into a possible alternative billing for the commercial accounts which may be more equitable when billing customers for water and sewer services. This will take time to research and make possible changes going forward.
- DPW had two more water line breaks, one on Hemlock Street and the other on North Street. So far we have had six water main breaks this winter.
- Hudson Police Department is in the process of hiring another part-time officer. Chief Keck has not received any applications or notices of intent for the full-time position at this point. HPD is still managing to provide 24/7 coverage but it is requiring he full-time staff to adjust their hours to make it happen.
- The Waste Water Treatment Plant had several alarms with the melting snow and heavy rains. The plant has a maximum flow rate of 420,000 design flow. The plant had to switched over to high flow mode. Ted reported that the plant pumped over 1.5 million gallons in 24 hours. The actual number was over 2 millions gallons as the flow graph tops out at 1.5 million. Ted and Josh managed the high water to the best of their ability

and things are running smooth again at this point. The plant is still having issues with inflow and infiltration (storm water and groundwater entering the wastewater system.

- The Combined Account, Payroll, and Payables accounts will be moved to County National Bank this week. Old National Bank will still have the ALS Membership Account, DDA, HPD Drug Enforcement and Abandon Property accounts, and one CD.
- Reminder Council of the Whole meeting March 8, 2022 at 7:00 pm at the HFD Training Room. We will be discussing the budget and other items coming up in the new fiscal year.
- Jay Best and Charles Weir met with Joan Mende of Mende Engineering Solutions about the sinking floor in bay one of the Fire Department. After the consultation we will be televising the drain in the floor and likely do a boring in the slab and looking through to see what is under or not under the sinking portion of the slab to get an idea of what needs to be done to fix it.
- Charles Weir emailed the Planning Commission and Council Members information on webinar training’s through the MSU extension and the Michigan Department of Treasury. Capital Management and Planning June 14th. Budgeting for Fiscal Sustainability February 24th, and Managing Internal Controls July 13th, August 4th, October 4th, and November 1st.

COUNCIL COMMENTS:

ADJOURNMENT:

747532:

Motion by Rick Moreno, seconded by Pam Ely to **adjourn the meeting at 7:41 pm**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk