

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**January 21, 2020 at 7:00 p.m.**

**747042:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Pam Ely,  
Carl Sword and Darlene VandeZande

ABSENT: None

ALSO PRESENT: Police Chief Charles Weir, WWTP Superintendent Ted Hutchison, DPW  
Superintendent Jay Best, Treasurer Ben Farley, Ambulance Director Jim Stevens,  
Barb Ireland of the Hudson Post-Gazette, Jack Ely, City Manager Steven Hartsel,  
Deputy City Clerk Linda Cross

**ORDERS OF THE DAY:**

**Approval of Minutes of December 17, 2019:**

**747043:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of December 17, 2019, and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No comments received

**NEW BUSINESS:**

**PROCLAMATION: Coach Amy Hill:**

Coach Hill has served as the coach of the Hudson Softball team for nine seasons and the 2019 Varsity softball team won the school's first-ever regional championship.

City Manager, Steven Hartsel recommended that the Hudson City Council adopt the Proclamation in recognition of the accomplishments of Coach Amy Hill for the 2018-2019 season.

**747044:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Proclamation acknowledging Hudson Varsity Softball Coach Amy Hill as Lenawee County's Coach of the Year**, CARRIED 7-0 by roll call vote.

**APPROVE: Reappoint Robert Geeting to the Board of Review:**

Robert Geeting's current 3-year appointment to the Board of Review expired last month. Mr. Geeting has requested to be reappointed to the Board for a 3-year term to expire in December 2023.

Mr Geeting meets all the requirements to be reappointed to the Board of Review.

**747045:**

Motion by Lee Ann Minton, seconded by Pam Ely to **reappoint Robert Geeting to the Board of Review for a 3-year term expiring in December 2023**, CARRIED 7-0 by roll call vote.

**ACCEPT: Capital Improvement Project Plan for 2020-2026:**

As required annually, the Planning Commission approved the 2020-2026 Capital Improvement Project Plan at their December 23, 2019 meeting. The cost estimates include any planned grant awards.

**CAPITAL IMPROVEMENT PLAN 2020-2026**

<b>BUDGET YEAR</b>	<b>IMPROVEMENT</b>	<b>ESTIMATED COST (INC. GRANTS)</b>
Current FY 19 – 20	N Maple Grove Reconstruction (Phase I) Replace Well Pump VFD Bean Creek Bridge Crossing Lighting Improvements Community Center Generator Water Meter Replacement (Ongoing)	\$ 550,000 \$ 7,000 \$ 15,000 \$ 10,000 \$ 15,000
20 – 21	N Maple Grove Reconstruction (Phase I) N Maple Grove Reconstruction Design Eng (Ph. II) Murdock Trail RR Bridge Preservation (50% Grant) Water Meter Replacement (Ongoing) Sunrise Meadows Lift Station Refurbishment Bean Creek Bridge Crossing Lighting Improvements Fire Hydrant Replacement (Ongoing)	\$ 300,000 \$ 80,000 \$ 300,000 \$ 15,000 \$ 100,000 \$ 15,000 \$ 15,000
21 – 22	N Maple Grove Reconstruction (Phase II) Thompson Trail Phase III (Finish Paving) Water Meter Replacement (Ongoing) HPD Patrol Vehicle DPW Dump Truck Replacement	\$ 600,000 \$ 50,000 \$ 15,000 \$ 50,000 \$ 150,000
22 – 23	N Maple Grove Reconstruction (Phase II) Water Meter Replacement (finish)	\$ 400,000 \$ 15,000
23 - 24	N Maple Grove Reconstruction (Phase III)	\$ 550,000
24 - 25	N Maple Grove Reconstruction (Phase IV) Railroad-Tiffin Bridge-Trail (DNR Grant)	\$ 550,000 \$ 750,000
25 - 26	N Maple Grove Reconstruction (Phase V- Complete)	\$ 600,000

**747046:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the 2020-2026 Capital Improvement Project Plan from the Planning Commission, CARRIED 7-0** by roll call vote.

**APPROVE: DNR Grant Agreement Resolution for Murdock Trail Bridge Project:**

The City has received the development project agreement from the DNR regarding the Michigan Passport Grant for which we were recently approved for the Murdock Trail Trailhead Improvements. The grant is in the amount of \$150,000.00, with the City contributing a match of \$150,000.00. The agreement requires a resolution of acceptance of the project agreement. The City would have until March 31, 2022 to complete the project.

**747047:**

Motion by Lee Ann Minton, seconded by Pam Ely, to **approve the Resolution accepting the terms of agreement with the Department of Natural Resources for the Michigan Recreation Passport Grant Project Number RP19-0125, Murdock Trail Trailhead Improvements, and authorize the City Manager to sign the development project agreement with the DNR for the City, CARRIED 7-0** by roll call vote.

**APPROVE: Hillsdale County Ambulance Services Contract:**

The 2020-2022 Hillsdale Ambulance Services Contract Renewal negotiations have been completed with both the Hillsdale County Commissioners as well as, the Hillsdale County Ambulance Association, approving the terms of the contract.

Operationally the contract is very similar to the past contracts; however, financially the following positive changes will take affect:

1. We will collect the total tax monies collected by our Service Areas which is Pittsford and Jefferson Townships.
2. Based on current tax rolls, we will have an estimated \$68,000.00 increase in tax money collected.
3. The yearly worth of the contract is projected to be \$128,148.00.
4. The length of the contract matches the term of the millage.

The ability to add resources because of our ability to cover this additional area has proven to have a positive impact on our entire service area.

**747048:**

Motion by Lee Ann Minton, seconded by Carl Sword, to **approve the renewal of the Hillsdale County Ambulance Services contract effective retroactively to January 1, 2020 and expiring on December 31, 2022, CARRIED 7-0** by roll call vote.

**APPROVE: FY2019/2020 Budget Amendments:**

As recommended by the City's Auditor, we are to periodically review our budget and make necessary adjustments when needed.

Many of these changes are being made in order to maintain a balanced budget and the unbudgeted street project at Howard Street which occurred. There were a number of adjustments due to the Pilot Drinking Water Grant which involved more of the funds being disbursed in this fiscal year than in the last as previously anticipated.

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

**747049:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the requested budget amendments for the Fiscal Year ending June 30, 2020, CARRIED 7-0** by roll call vote.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$44,459.68**

ETNA Supply	\$1,080.00	Copperhorn & Straight Couplings for DPW
Adrian Mechanical Services	\$1,282.76	Furnace Repair for Museum
Williams Construction	\$2,965.00	Roof Repairs at Community Center & Dance Studio
George Truchan	\$7,400.00	Income Tax Notice Letters
BCBS of Michigan	\$31,731.92	Health Insurance Premiums for February

**Bills to be Confirmed: \$45,068.22**

ETNA Supply	\$1,040.00	Accustream Meters & Gaskets for DPW
SLC Meter LLC	\$1,049.79	Bevel Grader Blade & Bolts for DPW
Mission Communications LLC	\$1,078.20	Monitors & Electronic Board for WWTP Billy
White Roofing	\$1,800.00	Roof Repair for Library
Consumers Energy	\$2,480.00	Electricity for WTP
Consumers Energy	\$3,994.12	Electricity for WWTP
Belson Asphalt Paving Inc	\$4,232.36	Howard Street Paving
BCBS of Michigan	\$29,393.75	Health Insurance Premiums for January

**747050:**

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills, CARRIED: 7-0** by roll call vote.

**Department Head Reports for December 2019:****747051:**

Motion by Rick Moreno seconded by Lee Ann Minton to **accept the Department Head Reports for December 2019, and place on file CARRIED: 7-0** by roll call vote.

**Accounts Payable Report for December 2019:****747052:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Accounts Payable Report for December 2019, and place on file CARRIED: 7-0** by roll call vote.

**Planning Commission Minutes for December 23, 2019:****747053:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Planning Commission Minutes for December 23, 2019, and place on file CARRIED: 7-0** by roll call vote.

**CITY MANAGER’S REPORT:**

- DPW Superintendent Jay Best had the used portable generator we recently purchased from the City of Auburn load-tested. It showed a power output of 62,000 watts, short of the 75,000 minimum watts we need to power the Community Center. DPW returned the generator to Auburn on January 16<sup>th</sup> and received a refund. We will continue to search for an affordable used generator and in the meantime work to install the wiring and equipment at the Community Center needed to attach a generator when we purchase one.
- The bid opening for the North Maple Grove Avenue Reconstruction Phase 1 is scheduled for January 23<sup>rd</sup>. On January 29<sup>th</sup>, our area representative from the Department of Agriculture Rural Development Agency will be here to provide information on their Water & Waste Disposal Loan & Grant Program, for which the remaining phases of the project are likely eligible. This program would provide the City with the option to compress the remaining work and complete the project sooner by taking out a low-interest, long-term loan from the RDA. The entire street could be completed within a couple years with as much as 40 years to pay the loan back (around 20 years is ideal.) We also received the executed grant agreement back from MDOT for our TEDF grant for Phase 1, so we are allowed to proceed with bid award if desired.
- Additional repairs have been recently completed at multiple city buildings: the Library had roof work done near the entrance; the Community Center had the entrance doors repaired as well as at the divider area next to the kitchen and the upstairs rear door; and 313 W. Main Street (currently the dance studio) had the ceiling repaired near the rear entrance. Further work is required on other areas of the library roof in a few months.
- Jay provides more detail in his Department Head report about the vac truck used to pick up curbside leaves, but the key point is that it is still more economically sensible to repair the existing truck than replace it. A new truck with our minimum requirements costs in excess of \$250,000. Also, the leaf collection effort for the season has been completed at last, so we now have some time to make repairs.
- The Fire Training Room floor replacement work is expected to occur within the next week or two, and be completed in plenty of time for the March Primary Election.
- City Manager, Steven Hartsel had a phone conference with an EGLE (DEQ) staff representative last week to provide information regarding our recently-completed Drinking Water Pilot Grant (Lead Service Line Replacement). EGLE is now in the process of compiling data from each of the communities who participated in the pilot grant. They will use the information to help create a lessons-learned database and a uniform set of procedures and possibly regulations for future lead service line replacement activities and grants.

**ADJOURNMENT:**

**747054:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:48 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda J. Cross, Deputy City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_