

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
June 3, 2025 at 7:00 pm

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of May 20, 2025
 - D. Approval of Minutes of May 27, 2025
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
 - A. Resolution: Brian Comiskey
 - B. Resolution: Elizabeth Comiskey
 - C. Resolution: John Kirkland
 - D. Approve: 1st Reading – Ordinance 407-25 Amending Recreation Advisory Board
 - E. Utility Billing Late Fee Charge
 - F. Approve: TEDF Category B Program Grant Application
- VII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
- VIII. MINUTES FROM OTHER BOARDS AND COMMISSIONS**
 - A. Recreation Advisory Board Minutes dated May 12, 2025
- IX. CITY MANAGER'S REPORT**
- X. COUNCIL COMMENTS**
- XI. ADJOURNMENT**

Jeaniene McClellan, City Clerk

**** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE ****
**** 121 N. CHURCH STREET, HUDSON, MI 49247 ****

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
PUBLIC HEARING
May 20, 2025 at 7:00 p.m.**

748375:

The Public Hearing was called to order by Mayor Daniel Schudel at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Natalie Loop, Carl Sword, Greg Hillegas and Brandi Clark

ABSENT: Lisa Enerson

ALSO PRESENT: Sara Schudel, Mitchell & Sierra Sandahl, David Aungst, Nicole Williams, HPD Chief Ron Keck, Jason Blackwood, DPW Superintendent Jay Best, Candi Best, WWTP Superintendent Joshua Mattek, Barb Ireland – Hudson Post Gazette, Bruce VanWieren, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Ordinance 405-25 – Chickens in Town:

Ordinance 406-25 – Amending the City Charter:

2025-2026 Fiscal Year Budget and Millage Rate:

Jason Blackwood would like to see the amount of chickens be up to 8 instead of 4.

Adjourn sine die.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
May 20, 2025 immediately after the Public Hearing**

748376:

The regular meeting was called to order by Mayor Daniel Schudel at 7:04 pm in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Natalie Loop, Carl Sword, Greg Hillegas and Brandi Clark

ABSENT: Lisa Enerson

ALSO PRESENT: Sara Schudel, Mitchell & Sierra Sandahl, David Aungst, Nicole Williams, HPD Chief Ron Keck, Jason Blackwood, DPW Superintendent Jay Best, Candi Best, WWTP Superintendent Joshua Mattek, Barb Ireland – Hudson Post Gazette, Bruce VanWieren, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

748377:

Motion by Carl Sword, seconded by Natalie to **approve to excuse Lisa Enerson from the meeting.** CARRIED 5-0 by roll call

Setting the agenda:

748378:

Motion by Brandi Clark, seconded by Greg Hillegas to **add Item M under New Business – Executive Session: OMA Section 8 (c) DPW Union Negotiations.** CARRIED 5-0 by roll call

Approval of minutes dated May 6, 2025:

748379:

Motion by Natalie Loop, seconded by Carl Sword to **approve minutes of May 6, 2025 and place on file.** CARRIED 5-0 by roll call

PUBLIC COMMENT:

Public Comments were heard.

NEW BUSINESS:

Approve: 2nd Reading – Ordinance 405-25 Chickens in Town:

At the Council meeting on May 6th, Council approved the first reading with corrections for adding a Chicken ordinance. If Council approves the second reading it will in be in effect on June 4, 2025.

The Council members decided to start with the 4 chickens and see how everything works and they could amend the ordinance to allow up to 6-8 at a later date.

748380:

Motion by Greg Hillegas, seconded by Carl Sword to **approve the second reading and waive the actual reading of Ordinance No. 405-25, adding Chickens in the City Ordinance under Section 4 in the City of Hudson's Code of Ordinances.** CARRIED 4-1 by roll call (Schudel, Hillegas, Loop, Sword – yes Clark – no)

Approve: 2nd Reading – Ordinance 406-25 Amending the City Charter:

At the Council meeting on May 6th, Council approved the first reading for amending the City Charter. If Council approves the second reading it will in be in effect on June 4, 2025.

748381:

Motion by Carl Sword, seconded by Brandi Clark to **approve the second reading and waive the actual reading of Ordinance No. 406-25, amending the City Charter.** CARRIED 5-0 by roll call

Resolution: 2025-2026 Fiscal Year Budget:

The Resolution to adopt the Fiscal Year 2025-2026 Budget outlines the fact that the operational millage levy for the City of Hudson will be at 11.94 mills (11.94 per 1,000 Taxable Value) to a total levy for the 2025-2026 fiscal year of 11.94 mills (11.94 per \$1,000 Taxable Value).

It further outlines that 1.0000 additional mill (\$1.00 per \$1,000 Taxable Value) be assessed for Advanced Life Support.

It further outlines that the water and sewer rates as of July 1, 2025 as the following:

| | |
|-------------------------------------|------------------------------|
| Water Readiness to Serve (RTS): | \$22.70 per month |
| Sewer Readiness to Serve (RTS): | \$13.19 per month |
| Water Consumption Per 1,000 Gallons | \$ 3.11 per thousand gallons |
| Sewer Consumption Per 1,000 Gallons | \$ 6.34 per thousand gallons |
| Sewer Bond | \$22.45 per month |
| Refuse | \$14.31 per month |

748382:

Motion by Greg Hillegas, seconded by Carl Sword to **approve the Resolution to adopt the 2025-2026 Fiscal Year budget.** DENIED 2-3 by roll call (Clark, Hillegas – yes Schudel, Loop, Sword – no)

Approve: Interfund Loan Transfers:

The Interfund Loan Resolution for FY 2025-2026 gives the City Manager the authority to make short-term loans between funds to cover temporary expenditures, based on the fact that adequate revenues will be available during the current fiscal year in said fund to cover the temporary loans.

748383:

Motion by Natalie Loop, seconded by Greg Hillegas to **approve the Interfund Loan Resolution for FY 2025-2026, giving the City Manager the authority to make short-term loans between funds to cover temporary expenditures.** CARRIED 5-0 by roll call

Approve: Intrafund Loan Transfers:

The Intrafund Loan Resolution for FY 2025-2026 gives the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days of the transaction.

748384:

Motion by Natalie Loop, seconded by Carl Sword to **approve the Intrafund Loan Resolution for FY 2025-2026, giving the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days of the transaction.** CARRIED 5-0 by roll call

Appointment: Vacant Council Seat:

On April 30, 2025 Sherry Kirkland resigned from the City Council. Per City Charter, anytime there would be a vacancy on an elective office, city council needs to appoint someone to fill the seat until the 1st meeting in December. The date for this will be December 2, 2025.

We have one person who has give the clerk their letter of intention to fill the open seat until December 2nd.

748385:

Motion by Natalie Loop, seconded by Brandi Clark to **appoint Nicole Williams as the new council member until December 2, 2025.** CARRIED 5-0 by roll call

OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER:

City Clerk Jeaniene McClellan administered the Oath of Office to Nicole Williams.

After Council Member Nicole Williams was seated the city clerk handed out ballots to the members to vote for a new Mayor Pro-Tem. City Clerk asked if anyone would not want to be the Mayor Pro-Tem. Natalie Loop, Carl Sword and Nicole Williams did not want to be elected as the Mayor Pro-Tem.

| | | |
|-----------------|---|---------------|
| Daniel Schudel | - | Brandi Clark |
| Brandi Clark | - | Brandi Clark |
| Greg Hillegas | - | Greg Hillegas |
| Natalie Loop | - | Brandi Clark |
| Carl Sword | - | Greg Hillegas |
| Nicole Williams | - | Brandi Clark |

748386:

Motion by Natalie Loop, seconded by Greg Hillegas to **approve Brandi Clark as the new Mayor Pro Tem until December 2, 2025.** CARRIED 6-0 by roll call

OATH OF OFFICE FOR NEWLY MAYOR PRO TEM:

City Clerk Jeaniene McClellan administered the Oath of Office to Brandi Clark as the Mayor Pro Tem until December 2, 2025.

Approve: Will Carleton Park Upgrades:

We are planning on putting a metal roof, fascia, and gable ends on Pavillion #2 at the Will Carleton Park. We also want to put metal on the gable ends on the bathrooms.

We have received three bid proposals from three contractors for the work:

- Ryan's Complete Construction \$9,625.00
- D & C Roofing \$13,600.00
- Williams Construction \$17,290.00

We also request that the steel bathroom door and utility room be replaced. Due to the lead time (5 weeks) to get the doors, We asked Hackett Builders to order the doors. The price for the doors and installation is \$4,237.20. We did have a second quote from G & G Glass that came in at \$5,596.42.

Funds to cover the expenses will come from the Public Works Building Maintenance budget line 101-441-930.550. The current balance in this line is \$23,566.11. The total cost for the project with the doors is \$13,862.20 if Ryan's Complete Construction is approved for the work.

748387:

Motion by Carl Sword, seconded by Natalie Loop to **approve the bid from Ryan's Complete Construction in the amount of \$9,625.00.** CARRIED 6-0 by roll call

Approve: Street Crack Sealing:

Several of the City's major and local streets need crack sealing as part of the preventative maintenance efforts for the streets. The city requested quotes from two contractors to perform the work. The quotes are as follows:

- Wolverine Sealcoating LLC \$13,200.00
- K & B Asphalt Sealcoating Inc. \$19,683.04

The funds will draw from the Major and Local Street Maintenance budget lines. Current budget balance available \$54,438.19.

748388:

Motion by Natalie Loop, seconded by Nicole Williams to **approve the quote from Wolverine Sealcoating LLC for the crack sealing of the major and local streets in the amount of \$13,200.00.** CARRIED 6-0 by roll call

Approve: Cemetery East Drive Quote:

Over the past few years, we have received a few complaints from residents about the east end driveway at the Maple Grove Cemetery being in very poor condition. We have noticed over the past ten or more years the driveway deteriorating.

The Council budgeted \$20,000.00 in this current budget for the driveway expansion in the SE end of the cemetery. Talking with DPW we believe the city can postpone the expansion of the drive at this time and use the funds to repave the existing east end drive. The paving would be from Cadmus Road running south around the curve and connecting to the good portion of the drive.

We have received two quotes for the paving work as follows:

- K & B Asphalt Sealcoating Inc. \$19,110.00
- Bailey Excavating Inc. \$20,350.00

There is currently \$20,000.00 in the Cemetery Capital Outlay budget.

The city has used both contractors on past projects.

748389:

Motion by Carl Sword, seconded by Brandi Clark to **approve the paving quote from K & B Asphalt Sealcoating Inc. for the paving of the east drive of the Maple Grove Cemetery in the amount of \$19,110.00.** CARRIED 6-0 by roll call

Discuss: Vendor Fee:

At the council meeting on April 15th Councilmember Loop asked to discuss the fee for food trucks in town along with having the fire department doing an inspection each year.

On the May 6th meeting Council member Loop was absent and the rest of Council decided to move this item to the May 20th meeting.

Discussion \$50 for the license per year

\$100 for the Fire Inspection (Chief Tanner is looking into what other departments are doing and will report back to the City Manager)

\$250 for Safety Systems Inspection

Then if all the inspections are good then the food truck would receive a sticker to put in the window.

Executive Session: OMA Section 8 (c) DPW Union Negotiations:

Mr Weir had a meeting with the Union Representative on Monday and will need to talk with the Council for guidance.

748390:

Motion by Brandi Clark, seconded by Natalie Loop to **go into executive session pursuant to Open Meetings Act Section 8 (c) to discuss DPW Union Negotiation Strategy.** CARRIED 6-0 by roll call

In: 7:45

Out: 7:58

748391:

Motion by Natalie Loop, seconded by Brandi Clark to **approve the discussion regarding in the executive session.** CARRIED 6-0 by roll call

UNFINISHED BUSINESS:**Bills:**

Bills to Council
May 20, 2025

Bills to be Approve

| | | |
|-------|--------|--|
| | | |
| Total | \$0.00 | |

Bills to be Confirmed

| | | |
|-------|--------|--|
| | | |
| Total | \$0.00 | |

No bills to be approved for this meeting

Account Balances and Check Register:**Account Balances:**

| | |
|------------------------------------|--------------|
| General Fund | \$884,946.64 |
| Cemetery Trust Fund | \$ 0.00 |
| Major Street Fund | \$362,263.63 |
| Local Street Fund | \$ 31,676.12 |
| Fire Department Fund | \$110,648.66 |
| Recreation Fund | \$ 700.62 |
| Cemetery Foundation | \$ 36,576.42 |
| Ambulance | \$ 75,966.48 |
| Community Center | \$ 34,999.31 |
| Income Tax Fund | \$332,434.33 |
| Downtown Development | \$ 19,151.29 |
| Thompson Museum Fund | \$ 0.00 |
| Library Fund | \$ 0.00 |
| Thompson Library Fund | \$ 0.00 |
| Museum Fund | \$ 10,586.17 |
| Industrial Park Fund | \$ 13,412.16 |
| 2021 Capital Improvement Bond Fund | \$ 23,886.54 |
| Water and Sewer Fund | \$215,267.40 |
| Motor Veh and Equip Fund | \$172,761.75 |
| Property Tax Collection | \$ 1,331.27 |

| | |
|---------------|--------------|
| Payroll Fund | \$ 34,498.35 |
| Sidewalk Fund | \$ 17,611.52 |

748392:

Motion by Carl Sword, seconded by Natalie Loop **to accept the account balances and check register and place on file.** CARRIED 6-0 by roll call

Department Head Reports:**748393:**

Motion by Carl Sword, seconded by Greg Hillegas **to accept the department head reports and place on file.** CARRIED 6-0 by roll call

COUNCIL COMMENTS:

Council Comments were heard and the **special meeting to adopt the budget will be held on Tuesday, May 27th at 7:00 pm.**

MANAGER'S REPORT:

- On May 9th we had a meeting with MDOT about the traffic light upgrade on West Main and Church Streets. The work will include the sidewalk approaches. This project is scheduled to start in the summer of 2026.
- On Tuesday May 13th Mr Weir met with Jones and Henry Engineers about the 2025 Sewer rehabilitation project. Jones and Henry and the City will be placing advertisements for bids for contractors for the project. The city will run an advertisement in the Post-Gazette while Jones & Henry will advertise on the Michigan Infrastructure and Transportation Association web site and on the Jones & Henry Engineers website.

The bids will be received at Hudson City Hall until 10:00 am June 19, 2025, at which time the bids will be publicly opened and read. Jones & Henry will then make a recommendation to the city for a contractor and the Council will tentatively award the contract at the first meeting in July.

- Mr Weir has received a signed Purchase Agreement from Marry Properties LLC for the purchase of the 400 Railroad Street property. The closing date for the sale of the property is July 7, 2025.
- On Wednesday May 14th, 2025, DPW Superintendent Jay Best and Mr Weir met with Wolverine Freightliner and Truck and Trailer Specialties about the building of the new 2026 dump truck purchase that is in the Capital Improvement Plan. The 2025-2026 budget has the funds budgeted for the cab and chassis which has a lead time of 90 days. The box and the equipment have a lead time of 16 months. The box and equipment will be budgeted and paid out of the 2026-2027 budget. We expect to have the total cost of the new dump truck

sometime over the next few weeks. We will be requesting the approval to order the cab and chassis to the Council around January 2026.

ADJOURNMENT:

748394:

Motion by Natalie Loop, seconded by Brandi Clark to **adjourn the meeting at 8:18 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
SPECIAL MEETING
May 27, 2025 at 7:00 p.m.**

748395:

The special meeting was called to order by Mayor Daniel Schudel at 7:00 pm in the Council Chambers.

ROLL CALL: PRESENT: Brandi Clark, Lisa Enerson, Greg Hillegas, Natalie Loop, Daniel Schudel, Carl Sword, and Nicole Williams

ABSENT: None

ALSO PRESENT: Sara Schudel, Barb Ireland – Hudson Post Gazette, City Manager
Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**PUBLIC COMMENT:**

No Public Comments received.

NEW BUSINESS:**Approve: Fiscal Year 2025-2026 Final Budget:**

At the May 20th Council meeting the draft FY 2025-2026 budget was presented to the City Council and it failed to pass. The council requested a reduction in the salaried personnel percentage pay increase from 7% to 5%. The adjustment has been made and is reflected in this final draft.

748396:

Motion by Lisa Enerson, seconded by Carl Sword to **adopt the Fiscal Year 2025-2026 Final Budget as presented.** CARRIED 7-0 by roll call

COUNCIL COMMENTS:

ADJOURNMENT:

748397:


Motion by Lisa Enerson, seconded by Brandi Clark to **adjourn the meeting at 7:08 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk



AGENDA ITEM - REVIEW FORM

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|--|--|
| ITEM: RESOLUTION: Brian Comiskey | SUBMITTED BY: Charles Weir |
| ACTION REQUESTED: Adopt the Resolution acknowledging Brian Comiskey, commending him for his dedicated service to the City of Hudson. | DEPARTMENT: City Manager DATE: June 3, 2025 |
| SUMMARY: Brian Comiskey has served on the City of Hudson DDA from May 16, 2022 to April 30, 2025. Therefore, I recommend that Council adopt the resolution for Brian Comiskey, officially commending him for his loyal efforts and dedicated service to the City of Hudson. | |
| RECOMMENDATION: Adopt the Proclamation acknowledging Brian Comiskey, commending him for his years of dedicated service to the City of Hudson. | |
| SIGNATURE:  | TITLE: City Manager |

RESOLUTION

WHEREAS, the City of Hudson depends on its citizens to carry out the process of government, and;

WHEREAS, the duties of a Council member are becoming increasingly complex and time consuming, and;

WHEREAS, the quality and effectiveness of the governing process is determined by the capabilities, concerns, and enthusiasm of those who serve, and;

WHEREAS, the Hudson City Council wishes to acknowledge those who have served their community well.

NOW THEREFORE, BE IT RESOLVED, that **BRIAN COMISKEY** be officially commended for his dedicated service to the City of Hudson and that it be known that **BRIAN COMISKEY** served on the Downtown Development Authority from May 16, 2022 to April 30, 2025. Due to his loyal efforts, the City of Hudson has continued to grow and prosper.

Dated this 3rd day of June, 2025.

Brandi Clark, Council Member

Lisa Enerson, Council Member

Greg Hillegas, Council Member

Natalie Loop, Council Member


Daniel Schudel, Council Member

Carl Sword, Council Member

Nicole Williams, Council Member



AGENDA ITEM - REVIEW FORM

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|--|--|
| ITEM: RESOLUTION: Elizabeth Comiskey | SUBMITTED BY: Charles Weir |
| ACTION REQUESTED: Adopt the Resolution acknowledging Elizabeth Comiskey, commending her for her dedicated service to the City of Hudson. | DEPARTMENT: City Manager DATE: June 3, 2025 |
| SUMMARY: Elizabeth Comiskey has served on the City of Hudson Recreation Advisory Board from April 11, 2023 to April 30, 2025. Therefore, I recommend that Council adopt the resolution for Elizabeth Comiskey, officially commending her for her loyal efforts and dedicated service to the City of Hudson. | |
| RECOMMENDATION: Adopt the Proclamation acknowledging Elizabeth Comiskey, commending her for her years of dedicated service to the City of Hudson. | |
| SIGNATURE:  | TITLE: City Manager |

RESOLUTION

WHEREAS, the City of Hudson depends on its citizens to carry out the process of government, and;

WHEREAS, the duties of a Council member are becoming increasingly complex and time consuming, and;

WHEREAS, the quality and effectiveness of the governing process is determined by the capabilities, concerns, and enthusiasm of those who serve, and;

WHEREAS, the Hudson City Council wishes to acknowledge those who have served their community well.

NOW THEREFORE, BE IT RESOLVED, that **ELIZABETH COMISKEY** be officially commended for her dedicated service to the City of Hudson and that it be known that **ELIZABETH COMISKEY** served on the Recreation Advisory Board from April 11, 2023 to April 30, 2025. Due to her loyal efforts, the City of Hudson has continued to grow and prosper.

Dated this 3rd day of June, 2025.

Brandi Clark, Council Member

Lisa Enerson, Council Member

Greg Hillegas, Council Member

Natalie Loop, Council Member


Daniel Schudel, Council Member

Carl Sword, Council Member

Nicole Williams, Council Member



AGENDA ITEM - REVIEW FORM

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|---|--|
| ITEM: RESOLUTION: John Kirkland | SUBMITTED BY: Charles Weir |
| ACTION REQUESTED: Adopt the Resolution acknowledging John Kirkland, commending him for his dedicated service to the City of Hudson. | DEPARTMENT: City Manager DATE: June 3, 2025 |
| SUMMARY: John Kirkland has served on the City of Hudson DDA from December 16, 2008 to April 30, 2025 he also served on the Recreation Advisory Board from April 11, 2023 to April 30, 2025. Therefore, I recommend that Council adopt the resolution for John Kirkland, officially commending him for his loyal efforts and dedicated service to the City of Hudson. | |
| RECOMMENDATION: Adopt the Proclamation acknowledging John Kirkland, commending him for his years of dedicated service to the City of Hudson. | |
| SIGNATURE:  | TITLE: City Manager |

RESOLUTION

WHEREAS, the City of Hudson depends on its citizens to carry out the process of government, and;

WHEREAS, the duties of a Council member are becoming increasingly complex and time consuming, and;

WHEREAS, the quality and effectiveness of the governing process is determined by the capabilities, concerns, and enthusiasm of those who serve, and;

WHEREAS, the Hudson City Council wishes to acknowledge those who have served their community well.

NOW THEREFORE, BE IT RESOLVED, that **JOHN KIRKLAND** be officially commended for his dedicated service to the City of Hudson and that it be known that **JOHN KIRKLAND** served on the Downtown Development Authority from December 16, 2008 to April 30, 2025 and also on the Recreation Advisory Board from April 11, 2023 to April 30, 2025. Due to his loyal efforts, the City of Hudson has continued to grow and prosper.

Dated this 3rd day of June, 2025.

Brandi Clark, Council Member

Lisa Enerson, Council Member

Greg Hillegas, Council Member

Natalie Loop, Council Member


Daniel Schudel, Council Member

Carl Sword, Council Member

Nicole Williams, Council Member



AGENDA ITEM - REVIEW FORM

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|---|--|
| ITEM: First Reading Ordinance 407-25 Amending Chapter 2 of the Code of Ordinances. | SUBMITTED BY: Charles Weir |
| ACTION REQUESTED: Approve the first reading and waive the actual reading of Ordinance 407-25 to amend the Chapter 2 – Recreation Advisory Board | DEPARTMENT: City Office DATE: June 3, 2025 |
| SUMMARY: We are asking to amend the Chapter 2 of the Code of Ordinances. This amendment would change Section 2-262, 2-265, and 2-266. Under Section 262 “Board Members” replacing the members “of the city” to “of Hudson School District”. Under Section 265 “Meetings, officers” replacing “at least one meeting in each quarter” to “as needed” and removing “and a secretary” along with “The secretary shall provide the city manager with a schedule of quarterly meetings on or before July 1 of each year.” Under 266 “Minutes of meetings” Replacing “The recreation advisory board shall cause minutes to be kept of each meeting and provide the city manager with a copy of said minutes no less than seven days after a meeting” with “City Clerk will be the secretary of the board and keep all minutes on file.” | |
| RECOMMENDATION: Approve the first reading and waive the actual reading of Ordinance No. 407-25, amending the Chapter 2 – Recreation Advisory Board of the Code of Ordinances. | |
| SIGNATURE:  | TITLE: City Manager |

Ordinance No. 407-25

AN ORDINANCE TO AMEND DIVISION 6 OF ARTICLE V OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF HUDSON, BY AMENDING SECTION 2-262, 265 AND 266 OF CHAPTER 2.

THE CITY OF HUDSON ORDAINS:

Section 1. Amending Section 2-262, 265 and 266

Section 2-262 of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby amending:

""Board Members"

"The recreation advisory board shall consist of seven regular members who are registered electors and residents of the city "living in the Hudson School District" appointed by the city manager, subject to confirmation by the city council after recommendation by the city manager and the recreation director, if there be one, and one or more ex-officio members, one of whom shall be the city manager. The ex-officio members shall have no voting powers and are under no obligation to attend the meetings of the board.""

Section 2-265 of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby amending:

""Meetings, officers"

"The recreational advisory board shall hold at least four meetings a year and ~~at least one meeting in each quarter.~~ "as needed." It shall be the duty of the board at the first ~~quarterly~~ meeting after July 1 of each year to select from its membership a chairperson, ~~and~~ vice-chairperson, ~~and a secretary who shall serve until their successors have been selected. The secretary shall provide the city manager with a schedule of quarterly meetings on or before July 1 of each year."~~

Section 2-266 of the Code of Ordinances, City of Hudson, Michigan (the "Code"), is hereby amending:

""Minutes of meetings"

"~~The recreation advisory board shall cause minutes to be kept of each meeting and provide the city manager with a copy of said minutes not less than seven days after a meeting.~~ "City Clerk will be the secretary of the board and keep all minutes on file."

Section 2.

This Ordinance shall become effective on July 2, 2025.

☒ Non-emergency Ordinance

☐ Emergency Ordinance

Introduced: June 3, 2025

Summary of Minutes Published: _____

Enacted: June 17, 2025

Vote: _____ Yes: _____ No: _____ Abstain: _____

Ordinance Published: June


Effective Date: July 2, 2025

Approved: _____, Mayor

Attest: _____, City Clerk



AGENDA ITEM REVIEW FORM

| | |
|--|---|
| <u>ITEM:</u> Utility Billing Late Fee Charge | <u>SUBMITTED BY:</u> Charles Weir |
| <u>ACTION REQUESTED:</u> Discussion to amend Ordinance Sections: Sec. 18-54(b) Water, Sec. 18-103(b) Sewer, and Sec. 9-4(b) | <u>DEPARTMENT:</u> City Manager <u>DATE:</u> June 3, 2025 |
| <u>SUMMARY:</u> The city administration has received complaints and comments about how high the late fee charge is on late utility bills. Once a customer gets behind on their utility bill the fee does make it more difficult for them to catch up and pay off their utility bill late balance. I did some research on the Managers Listserv and found that most communities charge a 10% late fee on the late balances. By reducing the late fee by 5% I believe it would be helpful for the customers that are behind. Shut offs will continue to occur as needed and any accounts that are unpaid by the end of April each year will be assessed to the property taxes. | |
| <u>RECOMMENDATION:</u> Approve to proceed to the first reading of Ordinance sections 18-54(b), 18-103(b) and 9-4(b) reducing the utility late fee charge from 15% to 10%. | |
| <u>SIGNATURE:</u>  | <u>TITLE:</u> City Manager |

Sec. 18-54. Billing and meter reading.

- (a) Charges for water service shall be billed and collected monthly.
 - (b) The charge for water service shall be due and payable by the due date indicated on the billing. A penalty of 15 percent shall be added to all bills not paid by the due date. If a water service bill is not paid within 30 days after the due date, the city may discontinue the water service in the same manner as provided in section 18-55.
 - (c) All utility bills will remain with property owner.
- (Ord. No. 284, § 2.94, 2-7-89; Ord. No. 361, 4-20-04; Res. of 8-21-07; Res. of 7-20-21(1); Ord. No. 398-21, 8-17-21; Ord. No. 400-23, § 1, 2-23-23)

Sec. 18-55. Disconnection for nonpayment; collection.

- (a) The department of public works is hereby authorized to enforce the payment of charges for water service to any premises by discontinuing the water service to such premises, and the payment of charges for sewage disposal service to any premises may be enforced by discontinuing either the water service or the sewage disposal service to such premises, or both, and, in addition, a suit to collect the unpaid charges may be instituted by the city against the customer. The charges for water service and sewage disposal service which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien, and the city treasurer shall, annually, by June 1, certify all delinquent unpaid charges for such services furnished to any premises, to the city assessor who shall place the charges on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes.
- (b) Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be recommenced until all delinquent charges have been paid and a deposit in the amount of 15 percent of the unpaid balance is made and there shall be a water turn-on charge as established under section 18-53(4). In any other case where, in the discretion of the city manager, the collection of charges for water or sewage disposal service may be difficult or uncertain, the city manager may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges, and the application thereof shall not affect the right of the department of public works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest, and such deposit, or any remaining balance thereof, shall be returned to the customer making the deposit when he shall discontinue receiving water and sewage disposal service.
- (c) In addition to the remedies set forth in subsection (a) above, the city, in addition to all other remedies it possesses, shall have all of the lien and enforcement rights for water and sewer service as provided under the provisions of Act No. 178 of the Public Acts of Michigan of 1949 (MCL 123.161 et seq.), as amended, and the city shall have as security for the collection of all water and sewer service in a house, building, or any premises, lot, or lots, or parcel, or parcels of land, the city shall have as security for same a lien upon such house, or other building, and upon the premises, or lot, or lots, or parcel, or parcels of land, upon which house or other building shall be situated, or to which such water and/or sewer service has been supplied.

(Ord. No. 262, § 2.95, 6-19-84; Ord. No. 361, 4-20-04; Ord. No. 384, 5-6-08; Ord. No. 400-23, § 2, 2-23-23)

Sec. 18-103. Billing and meter reading.

- (a) Charges for sewer service shall be billed and collected monthly. The owner and/or occupant of the premises shall read the water meter or, if applicable, the meter or other devices used to measure the amount of sewerage discharged into the sewer system at such times as required by the city and shall prepare an accurate report of the meter or other device reading on the form provided by the city. The meter reading report shall be returned to the city office at 121 N. Church Street, Hudson, Michigan 49247, by the "return date" appearing on the form. The city, at its option, may elect to have its employees or agents read the meters or other devices. The water meters or other devices shall be read not less frequently than at the end of each quarter, and bills shall be rendered not less frequently than each quarter.
- (b) The charge for sewer service shall be due and payable by the due date indicated on the billing. A penalty of 15 percent shall be added to all bills not paid by the due date.
- (c) If an owner and/or occupant of the premises fails to read the meter or other devices and return an accurate report of the meter or other devices reading by the "return date" appearing on the form, the city may do any one or more of the following:
 - (1) Prepare a billing based on estimated usage.
 - (2) Discontinue the water and/or sewer service in the same manner as provided in section 18-105.
 - (3) Designate an employee or agent to read the meter or other devices, in which event a meter or devices reading charge of \$15.00 shall be added to the next water and/or sewer bill. If the same meter or device is read to obtain a reading for both water and sewer usage billing purposes, only one \$15.00 charge shall be made. The city manager may waive the meter reading charge for just cause.

(Ord. No. 279, § 2.98, 8-4-87; Ord. No. 285, 2-7-89; Res. of 6-8-08; Res. of 7-20-21(1); Ord. No. 398-21, 8-17-21)


Sec. 9-4. Service charges.

- (a) The city may, at its discretion, make service charges which it deems necessary to cover the cost of service. Such charges, if made, shall be billed to every dwelling or dwelling unit on a monthly basis as an addition to the water and sewer charges. Such charges for garbage collection which are under the provisions of sections 3 and 6 of Act No. 320 of the Public Acts of Michigan of 1927 (MCL 123.241 et seq., MSA 5.2661 et seq.), and section 13.4 of the City Charter, made a lien on all premises served thereby, whereas a deposit of \$9.00 shall be required, are hereby recognized to constitute such lien and whenever any such charge against any piece of property shall be delinquent, the city official or officials in charge of the collection thereof shall certify annually, on April 1 of each year, to the tax assessing officer of the city the fact of such delinquency, whereupon such charge shall be by him entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general city taxes against such premises are collected and the lien thereof enforced.
- (b) The charge for garbage collection shall be due and payable 30 days after date of such bill. A penalty of 15 percent shall be added to all bills not paid by the due date.
- (c) The charge for garbage collection shall be based on the number of dwelling units that are served by the collection contractor at the rate determined by the city from time to time, by resolution of the city council as contemplated in subsection (a) above.

(Code 1976, § 2.113; Ord. No. 383, 5-6-08; Ord. No. 401-23, § 1, 2-23-23)



AGENDA ITEM **REVIEW FORM**

| | |
|--|---|
| <u>ITEM:</u> TEDF Category B Program Grant Application | <u>SUBMITTED BY:</u> Charles Weir |
| <u>ACTION REQUESTED:</u> Approve the resolution of support. | <u>DEPARTMENT:</u> City Manager <u>DATE:</u> June 3, 2025 |
| <u>SUMMARY:</u> MDOT annually has grant dollars set aside in the Transportation Economic Development Fund (TEDF) Category B program. This fund is a stop gap measure to provide additional road funding to Michigan's small communities with limited ability to fund road improvement projects. Eligible projects include reconstruction, replacement, rehabilitation, or capital preventative maintenance of city or village streets as well as stormwater improvements needed for a road project. This is a very competitive grant as you can imagine. The city has received the grant in the past and due to this, the city may score a little lower by the rules, but I believe it would still be in the city's best interest to apply again. The maximum grant amount is 50% of the eligible cost up to \$250,000. As part of the application, the applicant agency must submit an approved resolution of support. The application is due on Friday June 13, 2025. Award letters are anticipated to be sent out mid-September 2025. | |
| <u>RECOMMENDATION:</u> Approve the resolution of support for the TEDF Category B grant application for FY 2026 street projects, and authorize the City Manager to sign and submit the application on behalf of the City. | |
| <u>SIGNATURE:</u>  | <u>TITLE:</u> City Manager |

OFFICE OF ECONOMIC DEVELOPMENT
TRANSPORTATION ECONOMIC DEVELOPMENT FUND

CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION

| SECTION ONE: APPLICANT INFORMATION | | | |
|--------------------------------------|--|--|---|
| CITY OR VILLAGE NAME Hudson | MAILING ADDRESS 121 N. Church St. | ZIP CODE 49247 | COUNTY Lenawee |
| CONTACT PERSON Charles A. Weir | CONTACT PHONE NO. (517) 448-8983 | CONTACT TITLE City Manager | E-MAIL ADDRESS cweir@ci.hudson.mi.us |
| ALTERNATE CONTACT PERSON Jay Best | PHONE NO./EXTESION (517) 403-9216 / | ALTERNATE CONTACT PERSON TITLE DPW Superintendent | E-MAIL ADDRESS dpw@ci.hudson.mi.us |
| STATE SENATOR Joseph Bellino Jr. | STATE SENATE DISTRICT NO. 16 | STATE REP. Andrew Fink | STATE REP. DISTRICT NO. 35 |

| SECTION TWO: PROJECT INFORMATION | | | |
|---|--|-----------------------------------|----------------------------------|
| 1) STREET NAME Division | PROPOSED PROJECT LIMITS (Using nearest cross streets) Grove Street to S. Church Street | LINEAR LENGTH OF PROJECT 1170' | |
| ROADWAY CLASSIFICATION Local | PASER RATING 4 | DAILY AVERAGE TRAFFIC COUNT | CONSTRUCTION COST \$60,075.00 |
| <p>DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable.</p> <p>Pulverize Pulverize exsiting asphalt, remove excess pulverization. Grade and compact area.</p> <p>Asphalt 3" Lift 1: 1 1/2" of 13A asphalt, rolled and compacted. Lift 2: 1 1/2 of 4EL asphalt rolled and compacted.</p> <p>Total 3" visible after compaction.</p> <p>IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.</p> | | | |
| 2) STREET NAME Center | PROPOSED PROJECT LIMITS (Using nearest cross streets) Grove Street to S. Church Street | LINEAR LENGTH OF PROJECT 1170' | |
| ROADWAY CLASSIFICATION Local | PASER RATING 4 | DAILY AVERAGE TRAFFIC COUNT | CONSTRUCTION COST \$48,195.00 |
| <p>DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable.</p> <p>Pulverize Pulverize exsiting asphalt, remove excess pulverization. Grade and compact area.</p> <p>Asphalt 3" Lift 1: 1 1/2" of 13A asphalt, rolled and compacted. Lift 2: 1 1/2 of 4EL asphalt rolled and compacted.</p> <p>Total 3" visible after compaction</p> <p>IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.</p> | | | |

SECTION THREE: PROJECT FUNDING

1a) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER NONPARTICIPATING INFRASTRUCTURE WORK? I.E., SEWER, WATER, ELECTRIC, OR OTHER? ☒ YES ☐ NO

IF YES, PLEASE BRIEFLY DESCRIBE NATURE OF WORK AND COST ESTIMATE: \$ 11,250.00

On Lane Street one tree to be removed. 82' of sidewalk removed and replaced. One water service line replaced from the water main to a residence.

1b) ARE FUNDS COMMITTED FOR THIS NONPARTICIPATING WORK? ☒ YES ☐ NO

2) ARE YOU APPLYING FOR ADDITIONAL FUNDING FOR ANY OF THE PROJECTS LISTED IN THIS APPLICATION? ☐ YES ☒ NO
IF YES, PLEASE PROVIDE

AGENCY NAME

ADDITIONAL FUNDING

AMOUNT REQUESTED

YEAR EXPECTED

3) PROJECT COST CALCULATIONS AND GRANT REQUEST

a. TOTAL CONSTRUCTION COSTS FROM SECTION 2: \$ 256,095.00

b. MAXIMUM GRANT AMOUNT NOT TO EXCEED 50% of SECTION 3.3a: \$ 128,047.50 OR

c. MAXIMUM GRANT AMOUNT NOT TO EXCEED: \$250,000.00

d. **THE LESSER OF 3b AND 3c = GRANT REQUEST:** \$ 128,047.50 OR 50 % WHICHEVER IS LESS*

e. **PARTICIPATING MATCH PROVIDED BY LOCAL AGENCY (AT LEAST 3a MINUS 3d):** \$ 128,047.50

f. TOTAL NONPARTICIPATING COST FROM SECTION 3.1a: \$ 11,250.00

g. TOTAL AGENCY FUNDING COMMITMENT (SECTION 3.3e PLUS SECTION 3.3f): 139,297.50 **

* If the project total comes in higher or lower than anticipated in this application, the final grant amount will be the lesser of the total grant award or the grant percentage (3d).

** The resolution should note this dollar amount as committed by the local agency.

SECTION FOUR: PROJECT IMPLEMENTATION

1) PROPOSED PROJECT START DATE (mm/dd/yyyy): _____

2) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY? ☐ YES ☐ NO

IF YES, PLEASE PROVIDE THE AGENCY NAME: _____

3) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? ☐ YES ☐ NO IF NO, WHO WILL OVERSEE THE GRANT IMPLEMENTATION? I.E., LOCAL AGENCY, CONSULTANT ENGINEERING FIRM, ETC.: _____

ADDITIONAL COMMENTS

REQUIRED DOCUMENT CHECKLIST

☐ RESOLUTION OF SUPPORT

☐ MAP

☐ CONSTRUCTION ESTIMATES

☐ PHOTOS

NAME OF AUTHORIZED SIGNATORY FROM RESOLUTION

E-MAIL ADDRESS

PHONE NUMBER

SIGNATURE

DATE

| | | | |
|--|--|-----------------------------|-----------------------------------|
| 3) STREET NAME Maple | PROPOSED PROJECT LIMITS (Using nearest cross streets) Grove Street to S. Church Street | | LINEAR LENGTH OF PROJECT 1170' |
| ROADWAY CLASSIFICATION Local <input type="checkbox"/> | PASER RATING 2 | DAILY AVERAGE TRAFFIC COUNT | CONSTRUCTION COST \$59,230.00 |
| DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable. Pulverize Pulverize existing asphalt, remove excess pulverization. Grade and compact area. Asphalt 3" Lift 1: 1 1/2" of 13A asphalt, rolled and compacted. Lift 2: 1 1/2 of 4EL asphalt rolled and compacted. Total 3" visible after compaction Tearout and replace 260' of curb and gutter. IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE. | | | |
| 4) STREET NAME Lane | PROPOSED PROJECT LIMITS (Using nearest cross streets) Railroad Street to Willow Street | | LINEAR LENGTH OF PROJECT 550' |
| ROADWAY CLASSIFICATION Local <input type="checkbox"/> | PASER RATING 3 | DAILY AVERAGE TRAFFIC COUNT | CONSTRUCTION COST \$26,360.00 |
| DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable. Pulverize Pulverize existing asphalt, remove excess pulverization. Grade and compact area. Asphalt 3" Lift 1: 1 1/2" of 13A asphalt, rolled and compacted. Lift 2: 1 1/2 of 4EL asphalt rolled and compacted. Total 3" visible after compaction. Tearout and replace 42' of curb and gutter. IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE. | | | |
| 5) STREET NAME N. Church | PROPOSED PROJECT LIMITS (Using nearest cross streets) West Main Street to Water Street | | LINEAR LENGTH OF PROJECT 1374' |
| ROADWAY CLASSIFICATION Principal Arterial <input type="checkbox"/> | PASER RATING 4 | DAILY AVERAGE TRAFFIC COUNT | CONSTRUCTION COST \$62,235.00 |
| DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable. Pulverize Pulverize existing asphalt, remove excess pulverization. Grade and compact area. Asphalt 3" Lift 1: 1 1/2" of 13A asphalt, rolled and compacted. Lift 2: 1 1/2 of 4EL asphalt rolled and compacted. Total 3" visible after compaction. IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE. | | | |

AUTHORIZING RESOLUTION

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

RESOLVED, that the City of Hudson is authorizing the submittal of an application for FY 2026 Michigan Department of Transportation (MDOT) Category B Funding Grant for the purpose of street reconstruction of North Church Street, Lane Street, portions of Division Street, Center Street and Maple Street for the projected construction cost of \$256,095.00.

RESOLVED, that the City of Hudson is requesting \$128,047.50, 50% of the participating cost from the FY 2026 MDOT Category B Fund with the City of Hudson committing the matching 50% funds for the participating cost.

RESOLVED, that the City of Hudson will allocate the non-participating cost of (\$11,250.00) affirming the total funding commitment in the amount of \$139,297.50.

THEREFORE, TO BE RESOLVED, City Manager Charles A. Weir is hereby authorized to sign the FY 2026 MDOT Category B grant application.

The following aye votes were recorded:

The following nay votes were recorded:

The following were absent from the meeting:

STATE OF MICHIGAN }
 }ss:
COUNTY OF LENAWEЕ }

I, Jeaniene McClellan, City Clerk of the City of Hudson, Michigan, do hereby certify that the above is a true and correct copy of the Authorizing Resolution adopted by the Hudson City Council at a meeting held on

Jeaniene McClellan, City Clerk

Dated:

Bills to Council
Tuesday, June 3, 2025

Bills to be Approved

| | | |
|--------------------|--------------------|----------------------|
| JGM VALVE | \$18,750.00 | WWTP VALVE |
| JONES & HENRY | \$7,841.46 | 2025 CWSRF PROJECT |
| SCADA | \$8,912.50 | LIFTSTATION UPGRADES |
| TANNER AUTO REPAIR | \$4,549.27 | ALS TRANSMISSION |
| Total | \$40,053.23 | |

Bills to be Confirmed

| | |
|--------------|---------------|
| Total | \$0.00 |
|--------------|---------------|

CASH SUMMARY BY FUND FOR CITY OF HUDSON

FROM 05/15/2025 TO 05/29/2025

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 05/15/2025 | Total Debits | Total Credits | Ending Balance 05/29/2025 |
|-------------------|-------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 101 | GENERAL FUND | 885,477.15 | 193,991.10 | 54,242.81 | 1,025,225.44 |
| 151 | CEMETERY TRUST FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 202 | MAJOR STREET FUND | 362,263.63 | 0.00 | 10,632.39 | 351,631.24 |
| 203 | LOCAL STREET FUND | 31,676.12 | 0.00 | 6,733.79 | 24,942.33 |
| 206 | FIRE DEPARTMENT FUND | 110,648.66 | 200.00 | 1,581.35 | 109,267.31 |
| 208 | RECREATION FUND | 700.62 | 0.00 | 133.26 | 567.36 |
| 209 | CEMETARY FOUNDATION | 36,576.42 | 845.60 | 2,164.17 | 35,257.85 |
| 210 | AMBULANCE | 75,966.48 | 22,865.06 | 30,873.78 | 67,957.76 |
| 211 | COMMUNITY CENTER | 35,259.31 | 3,440.30 | 2,775.93 | 35,923.68 |
| 213 | INCOME TAX FUND | 332,794.33 | 11,820.70 | 11,788.66 | 332,826.37 |
| 248 | DOWNTOWN DEVELOPMENT AUTHORITY | 19,151.29 | 0.00 | 0.00 | 19,151.29 |
| 250 | LOCAL DEVELOPMENT FINANCE AUTHORITY | 0.00 | 0.00 | 0.00 | 0.00 |
| 270 | THOMPSON MUSEUM FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 271 | LIBRARY FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 272 | THOMPSON LIBRARY FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 273 | MUSEUM FUND | 10,586.17 | 550.00 | 335.83 | 10,800.34 |
| 412 | INDUSTRIAL PARK FUND | 13,412.16 | 0.00 | 776.65 | 12,635.51 |
| 444 | 2021 CAPITAL IMPROVEMENT BOND FUND | 23,886.54 | 0.00 | 18,750.00 | 5,136.54 |
| 592 | WATER AND SEWER FUND | 217,576.46 | 36,721.20 | 73,111.37 | 181,186.29 |
| 661 | MOTOR VEH AND EQUIP FUND | 172,861.75 | 7,465.13 | 5,768.66 | 174,558.22 |
| 703 | PROPERTY TAX COLLECTION | 1,331.27 | 474.94 | 474.94 | 1,331.27 |
| 704 | IMPREST PAYROLL FUND | 34,498.35 | 133,353.34 | 166,904.50 | 947.19 |
| 809 | SIDEWALK FUND | 17,611.52 | 0.00 | 0.00 | 17,611.52 |
| TOTAL - ALL FUNDS | | 2,382,278.23 | 411,727.37 | 387,048.09 | 2,406,957.51 |

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 05/15/2025 - 05/29/2025

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| Check Date | Check | Vendor Name | Invoice Vendor | Amount |
|--------------------------------|-------|--------------------------------|--------------------------------|--------|
| Bank CNB - CNB- PROPERTY TAXES | | | | |
| 05/19/2025 | 1426 | TEXAS COMPTROLLER OF PUBLIC AC | TEXAS COMPTROLLER OF PUBLIC AC | 474.94 |
| CNB - TOTALS: | | | | |
| Total of 1 Checks: | | | | 474.94 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 1 Disbursements: | | | | 474.94 |

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 05/15/2025 - 05/29/2025

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| Check Date | Check | Vendor Name | Invoice Vendor | Amount |
|----------------------------------|--------|--------------------------------|--------------------------------|-----------|
| Bank CNB-C CNB--COMBINED ACCOUNT | | | | |
| 05/19/2025 | 76(E) | STATE OF MICHIGAN | STATE OF MICHIGAN | 938.12 |
| 05/20/2025 | 77(E) | FRONTIER | FRONTIER | 193.54 |
| 05/22/2025 | 78(E) | MI DEPT OF HEALTH & HUMAN SERV | MI DEPT OF HEALTH & HUMAN SERV | 593.69 |
| 05/19/2025 | 105818 | MEGAN COATES | MEGAN COATES | 200.00 |
| 05/19/2025 | 105819 | MELISSA ROCKHILL | MELISSA ROCKHILL | 200.00 |
| 05/19/2025 | 105820 | BLACK SWAMP EQUIPMENT | BLACK SWAMP EQUIPMENT | 112.00 V |
| 05/19/2025 | 105821 | BLADE RUNNER OUTDOOR SERVICE | BLADE RUNNER OUTDOOR SERVICE | 80.00 |
| 05/19/2025 | 105822 | BOUND TREE MEDICAL LLC | BOUND TREE MEDICAL LLC | 252.52 |
| 05/19/2025 | 105823 | BOUND TREE MEDICAL LLC | BOUND TREE MEDICAL LLC | 392.90 |
| 05/19/2025 | 105824 | BOUND TREE MEDICAL LLC | BOUND TREE MEDICAL LLC | 254.96 |
| 05/19/2025 | 105825 | BOUND TREE MEDICAL LLC | BOUND TREE MEDICAL LLC | 12.96 |
| 05/19/2025 | 105826 | BRINER OIL CO INC | BRINER OIL CO INC | 414.30 |
| 05/19/2025 | 105827 | BROWNS ADVANCED CARE | BROWNS ADVANCED CARE | 72.00 |
| 05/19/2025 | 105828 | BURNIPS EQUIPMENT COMPANY | BURNIPS EQUIPMENT COMPANY | 169.12 |
| 05/19/2025 | 105829 | DAVE BLACK | DAVE BLACK | 1,400.00 |
| 05/19/2025 | 105830 | EAC SUBMISSIONS | EAC SUBMISSIONS | 57.00 |
| 05/19/2025 | 105831 | EAC SUBMISSIONS | EAC SUBMISSIONS | 106.80 |
| 05/19/2025 | 105832 | J.G.M. VALVE CORPORATION | J.G.M. VALVE CORPORATION | 18,750.00 |
| 05/19/2025 | 105833 | JONES & HENRY ENGINEERS LTD | JONES & HENRY ENGINEERS LTD | 7,841.48 |
| 05/19/2025 | 105834 | NYE UNIFORM CO | NYE UNIFORM CO | 206.93 |
| 05/19/2025 | 105835 | OTIS ELEVATOR COMPANY | OTIS ELEVATOR COMPANY | 125.00 |
| 05/19/2025 | 105836 | PENN CARE, INC. | PENN CARE, INC. | 419.72 |
| 05/19/2025 | 105837 | PENN CARE, INC. | PENN CARE, INC. | 158.32 |
| 05/19/2025 | 105838 | PENN CARE, INC. | PENN CARE, INC. | 42.94 |
| 05/19/2025 | 105839 | PIONEER ATHLETICS | PIONEER ATHLETICS | 697.00 |
| 05/19/2025 | 105840 | PM DOORS LLC | PM DOORS LLC | 3,350.00 |
| 05/19/2025 | 105841 | Receivables Management Partner | Receivables Management Partner | 215.02 |
| 05/19/2025 | 105842 | SCADA | SCADA | 8,912.50 |
| 05/19/2025 | 105843 | TANNER AUTO REPAIR | TANNER AUTO REPAIR | 4,549.27 |
| 05/22/2025 | 105844 | LEAH COX | LEAH COX | 200.00 |
| 05/22/2025 | 105845 | BRINER OIL CO INC | BRINER OIL CO INC | 334.95 |
| 05/22/2025 | 105846 | GRAINGER | GRAINGER | 588.68 |
| 05/22/2025 | 105847 | MERCURY DISPLACEMENT INDUSTRIE | MERCURY DISPLACEMENT INDUSTRIE | 4,000.00 |
| 05/22/2025 | 105848 | OTIS ELEVATOR COMPANY | OTIS ELEVATOR COMPANY | 173.58 |
| 05/22/2025 | 105849 | PIONEER ATHLETICS | PIONEER ATHLETICS | 697.00 V |
| 05/22/2025 | 105850 | PM DOORS LLC | PM DOORS LLC | 1,350.00 |
| 05/22/2025 | 105851 | QUADIENT FINANCE USA, INC. | QUADIENT FINANCE USA, INC. | 1,000.00 |
| 05/22/2025 | 105852 | RENIUS & RENIUS | RENIUS & RENIUS | 1,512.50 |
| 05/22/2025 | 105853 | W S DARLEY & CO | W S DARLEY & CO | 231.35 |
| 05/28/2025 | 105854 | TIMOTHY JEWELL | TIMOTHY JEWELL | 137.79 |
| 05/28/2025 | 105855 | DAWN KNIGHT | DAWN KNIGHT | 100.00 |
| 05/28/2025 | 105856 | ELIZABETH SPAULDING | ELIZABETH SPAULDING | 200.00 |
| 05/28/2025 | 105857 | ELHORN ENGINEERING COMPANY | ELHORN ENGINEERING COMPANY | 1,070.00 |
| 05/28/2025 | 105858 | GRAINGER | GRAINGER | 53.91 |
| 05/28/2025 | 105859 | HILLSDALE COUNTY TREASURER | HILLSDALE COUNTY TREASURER | 260.00 |
| 05/28/2025 | 105860 | HUDSON AUTO CENTER | HUDSON AUTO CENTER | 121.80 |
| 05/28/2025 | 105861 | MICHIGAN GAS UTILITIES | MICHIGAN GAS UTILITIES | 1,156.96 |
| 05/28/2025 | 105862 | MICHIGAN STATE INDUSTRIES | MICHIGAN STATE INDUSTRIES | 225.00 |
| 05/28/2025 | 105863 | TANNER AUTO REPAIR | TANNER AUTO REPAIR | 1,896.87 |
| 05/28/2025 | 105864 | TRIPLE K IRRIGATION INC | TRIPLE K IRRIGATION INC | 400.61 |
| 05/28/2025 | 105865 | TRI STATE CONCRETE | TRI STATE CONCRETE | 1,500.00 |
| 05/28/2025 | 105866 | VIRTUAL ACADEMY | VIRTUAL ACADEMY | 350.00 |

CNB-C TOTALS:

| | |
|----------------------------|-----------|
| Total of 52 Checks: | 68,279.09 |
| Less 2 Void Checks: | 809.00 |
| Total of 50 Disbursements: | 67,470.09 |

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CHECK DATE FROM 05/15/2025 - 05/29/2025

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| Check Date | Check | Vendor Name | Invoice Vendor | Amount |
|---------------------------|-------|--------------------|--------------------|----------|
| Bank Count CNB INCOME TAX | | | | |
| 05/19/2025 | 2(E) | STATE OF MICHIGAN | STATE OF MICHIGAN | 1,037.27 |
| 05/19/2025 | 25698 | BONIFAS, DEAN | BONIFAS, DEAN | 3.50 |
| 05/19/2025 | 25699 | GRANT, ABIGALE | GRANT, ABIGALE | 10.00 |
| 05/19/2025 | 25700 | GRUBBS, EFFIE | GRUBBS, EFFIE | 131.76 |
| 05/19/2025 | 25701 | KNUDSEN, JETT | KNUDSEN, JETT | 5.00 |
| 05/19/2025 | 25702 | KNUDSEN, JOLIE | KNUDSEN, JOLIE | 4.00 |
| 05/19/2025 | 25703 | LETSON, STEPHAN | LETSON, STEPHAN | 25.00 |
| 05/19/2025 | 25704 | LIPSCOMB, TIFFANY | LIPSCOMB, TIFFANY | 10.00 |
| 05/19/2025 | 25705 | MANDERS, TAMMIE | MANDERS, TAMMIE | 10.00 |
| 05/19/2025 | 25706 | MCCALLUM, KATHLEEN | MCCALLUM, KATHLEEN | 74.00 |
| 05/19/2025 | 25707 | ROGERS, PAYTON | ROGERS, PAYTON | 10.00 |

COUNT TOTALS:

| | |
|----------------------------|----------|
| Total of 11 Checks: | 1,320.53 |
| Less 0 Void Checks: | 0.00 |
| Total of 11 Disbursements: | 1,320.53 |

REPORT TOTALS:

| | |
|----------------------------|-----------|
| Total of 64 Checks: | 70,074.56 |
| Less 2 Void Checks: | 809.00 |
| Total of 62 Disbursements: | 69,265.56 |

RECREATION ADVISORY BOARD
121 N. Church Street, Hudson, MI 49247
REGULAR MEETING
Minutes of May 12, 2025

The Recreation Advisory Board meeting was called to order by Nicole Chase at 6:00 p.m.

Roll Call: Present: George Race, Roger Clark, Sara Schudel, Bruce VanWieren and Nicole Chase

Absent: None

Others Present: City Manager Charles Weir, and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:

Minutes:

Motion by Bruce VanWieren, seconded by Roger Clark to **approve the minutes of April 7, 2025, and place on file**, CARRIED by voice vote.

NEW BUSINESS:

Park Upgrades:

City Manager Charles Weir will be asking Council for approval to install a metal roof, fascia, and gable ends on Pavillion #2 at the Will Carleton Park. They are also asking to install metal on the gable ends, replace the steel doors on the bathrooms and utility room at the Will Carleton Park.

Sara Schudel and Nicole Chase have started the project of painting the trail and park signs. Two out of eight are completed.

VISITORS BEFORE THE BOARD:

BOARD COMMENTS:

Member discuss having the ordinances changed to include members in the Hudson School District to join the Recreation Advisory Board. Nicole Chase has asked for help with the board but the current ordinances states the members must be city residents. By changing the ordinances, we will be able to fill the board and possibly be able to get more projects done.

Next meeting will be June 23, 2025 at 6:00 pm.

ADJOURNMENT:

Adjourn the meeting at 6:24 p.m.

ATTEST:

Jeaniene McClellan, City Clerk



City Manager Report

June 3, 2025

- We are still waiting for the signed order from the Circuit Court Judge allowing the city to clean up the 138 Lafayette Street address and access it to the property tax. We expect the order to be signed and returned to the city sometime this month.
- Hudson PD has filled the vacant full-time officer position. Officer Doug Pope will be the third full-time officer on the department and has worked for HPD in the past as a part-time officer. HPD and the Hudson Area Schools are still working on creating a School Resource Officer position. The SRO will be funded by the School District.
- DPW has been busy working on the Murdock Trail bank restoration, fence and railing replacement. This has been needing attention for some time. When it is completed, it will be much safer for the citizens using the trail and less likely to be vandalized.
- I still have not received a response from Reading Emergency Unit on discussion of the ALS response fees. I sent an email to REU a letter in an email on April 28th 2025 asking them to contact us to discuss the fees that were approved by the Council.
- I have had a couple of meetings with Jones & Henry and EGLE about the DWSRF project 7742-01. EGLE has made some changes that have caused some confusion and difficulty that may affect the scoring for fundability of DWSRF projects.
- The City Master Plan update is going well. I will have the draft plan presented to the Planning Commission for their approval at the June 23 Planning Commission meeting. Once approved by the Planning Commission, the draft plan will be distributed to the Lenawee County Planning Commission and the Region 2 Planning Commission for a 63 review. (Advisory only). After the 63-day period, the city will provide a 15-day public hearing notice to the public. The City Council will then by resolution, adopt the Master Plan. The Final Master Plan Document will then be distributed to the Lenawee County Planning Commission and the Region 2 Planning Commission.
- We will begin working on the FY 2024–2025-year end budget amendments and anticipate that they will be presented to the City Council at the June 17th meeting.

Charlie