

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
ORGANIZATIONAL MEETING
November 09, 2015 at 7:00 p.m.**

746040:

The organizational meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Rick Moreno, Tyler Mattison and Carl Sword
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, City Manager Steven Hartsel, and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes:****746041:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the Minutes of October 20, 2015, but noting that the no parking for the Christmas Parade is to be re-addressed on November 17, 2015 and place on file**, CARRIED: 6-1 by roll call vote. (Daugherty – No)

Department Head Reports:**746042:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the Department Head Reports for October 2015, and place on file**, CARRIED: 7-0 by roll call vote.

Financial Report:**746043:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **accept the financial report for October 2015, and place on file**, CARRIED: 7-0 by roll call vote.

Bills:**Bills to be Approved for Payment: \$14,610.26**

Fleis & VandenBrink	\$ 1,615.50	Sep 2015 Bean Creek Sewer Crossing
Adrian Locksmith Cyclery	\$ 2,805.00	Police Dept Lock System as Quoted
Detroit Salt Company	\$ 2,828.60	47.74 ton Deicing Salt for Inventory
Consumers Energy	\$ 3,672.04	October 2015 Street Lights Electricity
MacAllister Rentals	\$ 3,689.12	Bypass Pump Rental (Oct 12 th – Nov 9 th)

Bills to be Confirmed: \$8003.94

Modern Waste Systems	\$ 8,003.94	October 2015 Refuse Statement
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746044:

Motion by Lee Ann Minton, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

READING OF CERTIFICATION OF NOVEMBER 3, 2015 ELECTION:

City Clerk Jeaniene McClellan read the Certificate of Determination of the November 5, 2013 Election from the Board of County Canvassers of the County of Lenawee. The Board of Canvassers ascertained and canvassed the votes of the Hudson City Election, and certified and determined that Lee Ann Minton, Richard Moreno and Namrata Patrick Carolan have received a sufficient number of votes electing them to the Hudson City Council for a term of 3 years commencing November 2015 to November 2018. The County of Lenawee affixed its seal on November 4, 2015.

OATHS OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS:

City Clerk Jeaniene McClellan administered the Oaths of Office to Incumbents Lee Ann Minton, Richard Moreno and Namrata Carolan.

Meeting adjourned Sine Die

**CITY OF HUDSON
121 N. CHURCH STREET, HUDSON, MI 49247
REGULAR MEETING
November 09, 2015 Immediately Following the Organizational Meeting**

746045:

The regular meeting was called to order by Mayor Carmel Camp at 7:12 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Rick Moreno, Tyler Mattison and Carl Sword
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, City Manager Steven Hartsel, and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Election of Mayor:**

At this time Mayor Pro Tem Carolan announced the start of the mayoral election process, and asked if there were any Council members who did not wish to be considered for Mayor. Rick Moreno, Tyler Mattison, Lee Ann Minton and Carl Sword withdrew their names from consideration, and Mayor Pro Tem Carolan instructed the Council members to line out their names on the ballot. Council marked their ballots, and City Clerk Jeaniene McClellan collected and read aloud each member's ballot of votes cast for Mayor. Carmel Camp received six votes and Lee Daugherty received one of the votes for Mayor, and the City Clerk announced that Carmel Camp was elected Mayor for 2016.

Vote Cast For:

Carmel Camp
 Carmel Camp
 Carmel Camp
 Carmel Camp
 Carmel Camp
 Carmel Camp
 Lee Daugherty

By Council Person:

Namrata Carolan
 Tyler Mattison
 Rick Moreno
 Carmel Camp
 Carl Sword
 Lee Ann Minton
 Lee Daugherty

746046:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **have a unanimous vote for Carmel Camp for Mayor**, CARRIED: 7-0 by roll call vote.

Election of Mayor Pro-Tem:

The election of the Mayor Pro-Tem occurred with the same election process as for Mayor. Rick Moreno, Tyler Mattison, Lee Ann Minton, and Carl Sword withdrew their names, and Mayor Camp instructed the Council members to line out their names on the ballot. Council marked their ballots, and City Clerk Jeaniene McClellan collected and read aloud each member's ballot of votes cast for Mayor Pro-Tem. Lee Daugherty received five of the votes for Mayor Pro Tem, Namrata Carolan received two votes and the City Clerk announced that Lee Daugherty was elected Mayor Pro Tem for 2016.

Vote Cast For:

Lee Daugherty
 Lee Daugherty
 Lee Daugherty
 Lee Daugherty
 Lee Daugherty
 Lee Daugherty
 Namrata Carolan
 Namrata Carolan

By Council Person:

Carmel Camp
 Rick Moreno
 Lee Daugherty
 Lee Ann Minton
 Tyler Mattison
 Carl Sword
 Namrata Carolan

746047:

Motion by Lee Ann Minton, seconded by Rick Moreno to **have a unanimous vote for Lee Daugherty for Mayor Pro-Tem**, CARRIED: 7-0 by roll call vote.

Oath of Office to Mayor and Mayor Pro-Tem:

City Clerk Jeaniene McClellan administered an Oath of Office to Carmel Camp as Mayor, and to Lee Daugherty as Mayor Pro-Tem.

PUBLIC COMMENT:

No Public comment received

NEW BUSINESS:**Rules of Procedure:**

Every year the Council reviews and adopts its Rules of Procedure. A copy of the Rules of Procedure for 2015-2016 for Council's review for adoption was attached.

746048:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Hudson City Council Rules of Procedure for 2015-2016 as presented**, CARRIED 7-0 by roll call vote.

Code of Conduct:

Every year the Council reviews and adopts its Code of Conduct. A copy of the Code of Conduct for the Hudson City Council for 2015-2016 was attached.

746049:

Motion by Lee Ann Minton seconded by Rick Moreno to **adopt the Hudson City Council Code of Conduct for 2015-2016 as presented**, CARRIED 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- MDOT has proceeded to advertise for bids on the Local Bridge Improvement Program for the local bridges at Jackson and Mechanic Streets. Their schedule calls for bid-letting next month, which is a favorable period for lower-priced bids.
- Mead Brothers have now begun to mobilize for the repairs to the sewer line crossing beneath the Bean Creek. The main pipe has been joined together on-site, and the concrete wetwells for the manhole replacements have been delivered. The actual repairs will occur starting Monday, November 9th, and will be completed by the end of the week.
- The City has received and signed the grant agreement for the \$600,000.00 SAW grant from the State. This grant is for the purpose of creating an Asset Management Plan for the Sanitary and Stormwater Sewer systems. The required City match for this grant is \$61,745.00. Fleis & VandenBrink will be able to commence the project shortly after the city received the executed copy of the agreement back from the State Finance Authority.
- The City Attorney is in the process of preparing the deed for the purchase of Lot 15 at the Industrial Park by Paschal Burial Vault.
- Greg Plassman has signed the lease for the Industrial Park farmland, and Patricia Cornelius has signed the lease for 217 W. Main St.
- The visit by the Turkish folk music group on November 5th went extremely well, and the musicians were very positively impressed with the reception they received. Thanks to Mayor Camp and Council members Minton, Moreno and Sword for attending.
- The City has received clearance from the State Historic Preservation Office for the Rental Rehabilitation Project at 225 W. Main St. This is the last of the four projects comprising the first round of rental rehab grants designed to enliven the downtown district.

ADJOURNMENT:

746050:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:32 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____