

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
March 15, 2016 at 7:00 p.m.**

**746112:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Namrata Carolan, Lee Daugherty, Rick Moreno, Tyler Mattison and Carl Sword  
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, Linda Cross, Kevin Miller – owner of RCM Services, Lenawee County Commissioner Jim Driskill, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Setting the Agenda:****746113:**

Motion by Lee Ann Minton, seconded by Rick Moreno **to add as Item C under New Business, Adopt the Proclamation to designate the week of April 10<sup>th</sup> – April 16, 2016 as National Volunteer Week,** CARRIED: 7-0 by roll call vote.

**Approval of Minutes:****746114:**

Motion by Namrata Carolan, seconded by Tyler Mattison **to approve the minutes of March 01, 2016 and place on file,** CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

Lenawee County Commissioner – Jim Driskill, reminded Council that the 911 Surcharge on the May 3<sup>rd</sup> election is very much needed in Lenawee County. The original equipment dates back to 1968 and there are times when the officers cannot report back to the dispatcher. Also with the new equipment people would be able to text. Also, the Community Action Agency is assisting people with income taxes and also wishes to remind anyone who receives SSI from the State of Michigan will also need to file.

**NEW BUSINESS:****AUTHORIZE: Road Closure for 5K run event – Sacred Heart School**

Angela Czeiszperger has submitted the attached route map and letter requesting that Council consider authorizing street closures for a Sacred Heart School event. They are planning their annual 5 kilometer race as a fundraising event on June 4, 2016. The race is planned to start at 9:00 a.m. and be completed by 10:30 a.m. with clean-up done by 11:00 a.m.

Due to the proposed route of the race, they are requesting to have S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street (from Church St to S. Market St.) and Mechanic St closed from 8:30 a.m. until 9:20 a.m. They are requesting St. Giles closed for the entirety of the race. In addition, they are requesting to have one lane of the route dedicated to the race until the last participant has passed through.

The school will conduct clean-up, and have volunteers posted along the course.

**746115:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **authorize the closure of S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street from Church to S. Market Streets, and Mechanic Street closed from 8:30 a.m. until 9:20 a.m. on Saturday June 4, 2016 for the Sacred Heart School 5K race, with the caveat to remove the paint from the trail, CARRIED 7-0 by roll call vote.**

**APPROVE: Purchase of Spring Trees**

The City budgeted \$6,000 additional dollars for the purchase of trees in this year's budget. The City received a quote from R & W Nursery for 15 flowering trees for the east end of the Findlay Trail for \$2,250.00. The plan would be to have these trees planted within the next few weeks. These trees would be eligible for this year's Tree Grant.

Later this year, the City wishes to purchase more trees for the City boulevards and Cemetery.

**746116:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the purchase of 15 trees from R & W Nursery for \$2,250.00 from the Forestry fund, CARRIED 7-0 by roll call vote.**

**ADOPT: Proclamation for week of April 10<sup>th</sup> – 16<sup>th</sup> for National Volunteer Week**

Mayor Carmel Camp received a letter from Lenawee Community Foundation asking the City of Hudson's Council to adopt the Proclamation in support of National Volunteer Week. April 10<sup>th</sup> – April 16<sup>th</sup> will be the 42<sup>nd</sup> annual Volunteer Week and this week is about inspiring, recognizing and encouraging people to seek ways to engage in their community. It's about meeting challenges, not as isolated individuals, but as members of a true community with all of people working together.

**746117:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the Proclamation designating the week of April 10 – 16, 2016 as National Volunteer Week in Hudson, CARRIED 7-0 by roll call vote.**

**UNFINISHED BUSINESS:**

**APPROVE: Bid for Maple Grove Cemetery Lawn Maintenance**

The City received the following three sealed bids for the new cemetery lawn maintenance contract:

<u>Bidder Name</u>	<u>Address</u>	<u>Amount</u>
RCM Services	Pittsford, MI	1 <sup>st</sup> year - \$13,245 2 <sup>nd</sup> year- \$13,498 3 <sup>rd</sup> year - \$13,743
Monahan Services	Hudson, MI	1 <sup>st</sup> year - \$14,950 2 <sup>nd</sup> year- \$15,250 3 <sup>rd</sup> year - \$15,500

William Deo Clayton, MI 1<sup>st</sup> year - \$18,070  
 2<sup>nd</sup> year- \$18,070  
 3<sup>rd</sup> year - \$18,070

At the last Council meeting, the motion to accept the low bid was tabled pending City staff checking the bidders’ references. The references for the low bidder were moderately positive, and the other two bidders’ references were highly positive.

**746118:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **remove the previous motion from the table**, CARRIED 7-0 by roll call vote.

**746119:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the low bid from RCM Services in the amount of \$13,239 for a one-year summer lawn maintenance contract at Maple Grove Cemetery**, CARRIED 7-0 by roll call vote.

**APPROVE: Resolution to Adopt Wastewater Improvement Project Plan**

The Wastewater Improvement Project Plan incorporates the results of the work to identify problems with the Sanitary Sewer collection and treatment system and to propose a plan to correct the material issues with the system. The Project Plan is a prerequisite for receiving loans through either the State Revolving Fund (SRF) or the Strategic Water Quality Initiative Fund (SWQIF) to finance the improvements. Fleis & VandenBrink provided the draft Project Plan on December 5<sup>th</sup> for a 30-day public comment period. The public hearing on the plan was Tuesday, January 5<sup>th</sup>, 2016.

The attached Resolution is to adopt and implement the Project Plan, and to designate the City Manager as the City’s authorized representative for the Project. If approved, the plan would be submitted to the Department of Environmental Quality with an application for SRF funding to begin to implement the recommended improvements. The Resolution was previously discussed at the March 1<sup>st</sup> Council meeting.

To review, the Project Plan recommends the Option to maintain the current WWTP (with various repairs) and focus on mitigating Inflow and Infiltration, while building a new headworks facility and disinfection system.

**746120:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the Resolution to Adopt a Final Project Plan for Wastewater System Improvements and Designate an Authorized Project Representative**, CARRIED 6-1 by roll call vote. (Camp, Daugherty, Mattison, Minton, Moreno, and Sword – yes Carolan – no)

**Bills:**

**Bills to be Approved for Payment: \$32,003.36**

Jones & Henry Engineers	\$ 5,050.00	Reliability Study FEB 2016
Modern Waste Systems	\$ 8,003.94	March 2016 Refuse Statement
Blue Cross Blue Shield	\$ 18,949.42	April 2016 Employee Health Insurance

**Bills to be Confirmed: \$11,490.96**

Consumers Energy	\$ 2,883.30	WWTP Feb 2016 Electricity
Consumers Energy	\$ 2,434.66	WTP Feb 2016 Electricity
Michigan Municipal League	\$ 6,173.00	2 <sup>nd</sup> Qtr 2016 Workers’ Comp Insurance

**746121:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**Department Head Reports for February 2016****746122:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the department head reports for February 2016 and place on file**, CARRIED 7-0 by roll call vote

**Accounts Payable Reports for February 2016****746123:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the accounts payable reports for February 2016 and place on file**, CARRIED 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- The Hudson Area Schools Board is scheduled to vote Monday on moving ahead with negotiating the sale of the prospective Drews Place Assisted Living property. 3 couples from Sunrise Meadows attended the March 10<sup>th</sup> Board meeting to voice their opposition to the project's location in their neighborhood, and they stated their intent to bring more like-minded residents to Monday's Board meeting.
- Preliminary preparations are underway for both the NE Parking Lot and West Street reconstruction projects. We are refining the rough site plans for the lot project, and topographic surveys for the projects have been completed. The bulk of the construction will likely occur in the late June-August timeframe, and we will coordinate with surrounding property owners to minimize inconvenience.
- Fleis & VandenBrink crews are in the process of thoroughly surveying the Storm and Sanitary sewer lines throughout the City as part of the current SAW grant-related work to prepare Asset Management Plans for both systems. There is some limited smoke testing where needed to trace the lines.
- We have asked to work with Lenawee Now (formerly the LEFC) on a more professional and complete template to use to prepare responses to the occasional Requests for Proposals (RFPs) we receive from companies looking to locate in this region. Lenawee Now staff will be meeting with us this week to begin to put together this template, which will be developed in order to make us more competitive in attracting new businesses to the City.
- The next international musical group to visit Hudson will be Baladino, an ensemble from Israel. They will be in Hudson on Thursday, April 14<sup>th</sup> for an evening at Rumor's. This is open to the public and will also feature Chelsea-based folk group the Capps, who were present when the last group from Turkey came to town. There will be no evening school performance for this visit.
- Cindy Corner will receive this year's Spirit of Hudson Award on Saturday, March 19<sup>th</sup> at the Hudson Foundation Banquet. The event is \$25 per person and will be held at the American Legion at 6 pm.

**ADJOURNMENT:**

**746124:**

Motion by Namrata Carolan, seconded by Carl Sword to **adjourn the meeting at 8:05 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_