

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**August 16, 2016 at 7:00 p.m.**

**746235:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Daugherty, Tyler Mattison, Rick Moreno, Carl Sword and Lee Ann Minton

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan and Marie Cherry, Deputy Clerk Linda Cross, Police Chief Charles Weir, City Manager Steve Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Approval of Minutes:****746236:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the minutes of July 19, 2016 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No Public comments were received

**NEW BUSINESS:****APPROVE: No Parking on Main Street during the Hudson High School Homecoming Parade**

The Hudson High School Homecoming Parade will be held on Friday, October 07, 2016. The parade line-up will originate on Tiffin Street at approximately 5:45 p.m. The parade will commence west on M-34 to US-127 turning north on US-127, and continue north to Tiger Drive at Thompson Field.

An advanced notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade. We request that Council authorize “no parking” in the 200 and 300 Block of W. Main Street from approximately 5:30 p.m. to 6:30 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 6:30 p.m., they will do so.

**746237:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **authorize “No Parking” in the 200 and 300 Block of W. Main Street from 5:30 p.m. until 6:30 p.m. on Friday, October 07, 2016 for the Hudson High School Homecoming Parade**, CARRIED 7-0 by roll call vote

**APPROVE: Property Lease – 313 W. Main Street**

Kelly Bailey has requested to lease 313 W. Main Street in order to relocate and expand her dance studio. She plans on being a long-term tenant at this address with her longstanding business. City Manager, Steven Hartsel has prepared a standard 3-year lease with a monthly rent of \$300.00 for the first year, \$325.00 for the second year, and \$350.00 for the third year.

**746238:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve a 3-year lease agreement with Kelly Bailey for the rental property at 313 W. Main Street for a monthly rent of \$300.00, \$325.00, and \$350.00 for each respective year of the lease, and authorize City Manager Steven Hartsel to sign the lease on behalf of the City**, CARRIED 7-0 by roll call vote.

**APPROVE: 2015/16 Fiscal year Budget Amendments**

As recommended by the City's Auditor, Phil Rubley, the City is to amend the budget to actual revenue and expenses at the end of each fiscal year.

Salaries and Wages were amended due to the first pay period in the new fiscal year falling on July 1<sup>st</sup>, requiring payroll to be processed in June.

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

**746239:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the requested budget amendments for the Fiscal Year ending June 30, 2016**, CARRIED 7-0 by roll call vote.

**APPROVE: 2016/17 Fiscal Year Budget Amendments**

Braman Roofing replaced the roofs of the RES & Chlorine Buildings at the Waste Water Treatment Plant in July, missing the June 30<sup>th</sup> deadline for the fiscal year ending 2016. Being this item was not budgeted in the current fiscal year, we must make a budget amendment prior to processing payment for the job.

City Treasurer, Marcia Willett is requesting to add a Capital Outlay Expense #590-561-995-200 in the amount of \$3,910 and reduce the Salaries & Wages expense #590-561-702 by \$3,632 and FICA expense #590-561-714 by \$278, accordingly.

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

**746240:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve the requested \$3,910 budget amendment for the Waste Water Treatment Plant for Fiscal Year ending June 30, 2017**, CARRIED 7-0 by roll call vote.

**ACCEPT: Conveyance of Thorn Hospital Property**

As previously agreed, Bixby Medical Center (Promedica) has completed demolition on the property at 458 Cross Street, and has provided a donation agreement and quitclaim deed to return ownership of the property to the City.

If Council approves the donation agreement, Bixby will execute the transfer via the quitclaim deed.

**746241:**

Motion by Namrata Carolan, seconded by Lee Daugherty to **approve the Donation Agreement from Emma L Bixby Medical Center to transfer ownership of 458 Cross Street to the City, and authorize City Manager Steven Hartsel to sign the Donation Agreement**, CARRIED 7-0 by roll call vote.

**UNFINISHED BUSINESS:****DISCUSS: City Christmas Tree**

This item was introduced by Council Member Mattison in 2014. Council directed that the item be revisited at the next meeting.

City Manager, Steven Hartsel, believes that the quickest, most cost-effective and easiest way to establish a City Christmas Tree is to designate the existing large Spruce Tree on the City property across Church Street from the City Office as the City Christmas Tree, and decorate it accordingly prior to Christmas. Electricity could easily be run from the Police Department next adjacent to the tree. A lift would be required to place and remove the lights, but this would not be expensive.

The result would be highly visible, immediately impressive, and very affordable.

**Council member Minton and Mattison want to see Christmas colors like red, blue, green and yellow. They do not want white or neon blue.**

**Bills:****Bills to be Approved for Payment: \$54,307.06**

PVS Nolwood Chemicals	\$ 1,113.35	6 Drums Ferrous Chloride for WWTP
Michigan Municipal League	\$ 1,781.00	2016 Annual Membership Dues
Braman Roofing	\$ 3,910.00	WWTP Outbuildings' Roofs Replacement
Fleis & Vandenbrink	\$ 4,000.00	NE Parking Lot Engineering June/July 2016
Borton's Sand & Gravel	\$ 5,000.00	Annual Brush Disposal Contract
Blissfield Heating & Plumbing	\$ 7,900.00	Community Ctr Furnace Replacements (2)
Blue Cross Blue Shield	\$ 13,602.71	Sept 2016 Employee Health Insurance
Fleis & Vandenbrink	\$ 17,000.00	West St Project Engineering June/July 2016

**Bills to be Confirmed: \$13,400.02**

Consumers Energy	\$ 2,406.04	WTP/DPW Electricity July 2016
Consumers Energy	\$ 2,990.04	WWTP Electricity July 2016
Modern Waste Systems	\$ 8,003.94	July 2016 Refuse Service

**746242:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**Department Head Reports for July 2016****746243:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Department Head Reports for July 2016 and place on file**, CARRIED: 7-0 by roll call vote

**Financial Report for July 2016****746244:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Financial Report for July 2016 and place on file**, CARRIED: 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- The drainage at the NE Parking Lot is uneven in a few spots due to the contour of the pavement and the height of the concrete around the manholes. The engineers and contractor were onsite on Friday to plan actions to correct this.
- With the purchase agreement signed between Drews Place and Hudson Area Schools, Drews has applied for a license for the proposed Hudson facility from the State. Once the license has been approved, the purchase will be completed. Because of previous delays in concluding the purchase agreement, construction is not expected to begin until next Spring.
- The ISO company, which establishes the City's Fire Protection Rating, conducted a new survey last week. In 2011, the City's rating improved from a 7 to a 5. The City is hoping to receive another improved rating which should result in lower insurance rates for homeowners and businesses.
- The City's annual financial audit, conducted by Phil Rubley, C.P.A. is scheduled to begin on August 16<sup>th</sup>.
- The update to the City's Master Plan is in progress. McKenna Associates representative Brian Keeson will be attending the September meeting of the Downtown Development Authority, to which the members of the Planning Commission have also been invited. The Consultant from McKenna who is preparing the Recreation Master Plan will be accompanying Mr. Keeson, and we hope to be able to have her meet with members of the Recreation Advisory Board that day. The City-Sponsored Celebrate Hudson Concert will be held on Thursday, August 25<sup>th</sup>, at 6:30 pm at Webster Park.
- Council Member Lee Ann Minton took care of getting the brass dedication plaque for the Bender Memorial, on the site of their former home at Main and Wood Streets. The plaque has been mounted on the large rock at the edge of the Trail rest area, Thank you, Lee Ann!
- FEMA will be at the Adrian District Library on August 25<sup>th</sup> to show the residents of Lenawee County the new Flood Map.
- Fleis and Vandenbrink will be having all the sewer pipes cleaned and televised this fall. This cost will be paid by the SAW Grant.
- Hi-Lex will be expanding their building physically in three separate phases. 1<sup>st</sup> phase will be a 25,000 foot expansion, 2<sup>nd</sup> phase will extend to the west and the 3<sup>rd</sup> will extend to the north.

**ADJOURNMENT:**

**746245:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adjourn the meeting at 7:37 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_