

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
March 20, 2018 at 7:00 p.m.

746628:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Rick Moreno, Carl Sword and Darlene VandeZande

ABSENT: Lee Daugherty and Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charles Weir, Daily Telegram – Dan Cherry, City Manager Steven Hartsel, Deputy City Clerk Linda Cross

ORDERS OF THE DAY:**Excuse Absent Members:****746629:**

Motion by Lee Ann Minton, seconded by Carl Sword **to excuse the absent members from the meeting,**
 CARRIED: 5-0 by roll call vote.

Approval of Minutes of March 06, 2018:**746630:**

Motion by Darlene VandeZande, seconded by Rick Moreno to **approve the minutes of March 06, 2018, with a correction, and place on file.** CARRIED: 5-0 by roll call vote.

PUBLIC COMMENT:

No Public Comment received

NEW BUSINESS:**APPROVE: Street Closure- Sacred Heart School 5K Run:**

Angela Czeiszperger has submitted the route map and letter requesting that Council consider authorizing street closures for a Sacred Heart School event. They are planning their annual 5 kilometer race as a fundraising event on June 09, 2018. The race is planned to start at 9:00 a.m. and be completed by 10:30 a.m. with clean-up done by 11:00 a.m.

Due to the proposed route of the race, they are requesting to have S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street (from Church St to S. Market St) and Mechanic St. closed from 8:30 a.m. until 9:20 a.m. They are requesting to have one lane of the route dedicated to the race until the last participant has passed through.

The school will conduct the clean-up, and have volunteers posted along the course.

746631:

Motion by Carl Sword, seconded by Rick Moreno to **Authorize the closure of S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street from Church to S. Market Streets, and Mechanic Street closed from 8:30 a.m. until 9:20 a.m. on Saturday, June 09, 2018 for the Sacred Heart School 5K run.** CARRIED 5-0 by roll call vote.

AUTHORIZE: Submission of Act 51 Annual Mileage Certification Report:

Under Act 51, the City Street Administrator (The City Manager) is required to review the MDOT-prepared map and certify the accuracy of the approved major and local streets, as well as submit any changes from the previous year.

The signature block of the State Copy of the map is signed by the Street Administrator, followed by the wording "By authority of the Governing Body." This wording is the reason for this authorization request.

For Council's information, the approved MDOT mileage for 2017 (the report covers the preceding year) remains 6.73 miles of major streets and 9.97 miles of local streets, for a total of 16.70 miles of local streets.

746632:

Motion by Lee Ann Minton, seconded by Rick Moreno to **Authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2017 through June 30, 2018.** CARRIED 5-0 by roll call vote.

RESOLUTION: Application for DNR Grant

Part of our ongoing efforts to repair the Murdock Trail bridge over the Bean Creek has been to apply for grant funding to help pay for the costs. Project Engineer Jon Moxey has identified the Department of Natural Resources Passport Grant as the best way to proceed. The grant application is being prepared for submission by March 31st, with work to occur in early 2019.

The Resolution (provided to Council) authorizes the application for the Passport Grant, in the amount of the grant maximum of \$150,000, with \$150,000 in local matching funds split over the next two fiscal years.

746633:

Motion by Lee Ann Minton, seconded by Carl Sword to **Approve the Resolution to Apply for a DNR Passport Grant for the Murdock Trail Bridge.** CARRIED 5-0 by roll call vote.

AUTHORIZE: MDT Agreement with the HPD

In 2012 Hudson Police Department along with other law enforcement agencies in Lenawee County entered into a Mobile Data Terminal partnership with Lenawee County I.T. Funds are collected from each law enforcement agency for the purchase and maintenance of MDT hardware and software in each patrol vehicle. The funds are kept in the MDT account managed by Lenawee County I.T. and only used for the MDT program cost.

The MDT agreement was updated and the cost for each HPD MDT is now \$826.00 a year. We have two units that will cost \$1,652.00 per year. This is down from the original price of \$1,684.00

746634:

Motion by Carl Sword, seconded by Rick Moreno to **Request that Council authorize Chief Weir to sign the Lenawee County MDT agreement.** CARRIED 5-0 by roll call vote.

AUTHORIZE: Permission to Seek Bids for Refuse Contract:

The refuse contract signed with Modern Waste in 2013 expires in May. Section 9-3 of Chapter 9 of the City Code limits the length of a refuse collection contract to five (5) years.

The City Manager recommends that we seek a three (3) year contract, with an option to extend the contract up to two (2) additional years, as we have done in the previous two contracts.

746635:

Motion by Lee Ann Minton, seconded by Darlene VandeZande to **Authorize the City to seek bids for a new refuse collection and recyclable contract with a duration of three (3) years and an option for up to two (2) one (1) year extensions.** CARRIED 5-0 by roll call vote

APPROVE: Purchase of Wastewater Project Equipment – Digital Data Recorder:

We wish to replace the existing obsolescent flow data recorder at the Wastewater Plant with a modern digital unit. We have previously stated that we wish to acquire this new unit and install it prior to the other collection system improvements in order to determine the level of reduction of water inflow and infiltration resulting from these collection system improvements.

WWTP Superintendent Ted Hutchison has received the attached quote from Kennedy Industries (the same company that provided the electronics for the replacement of the Jackson Street Lift Station in 2010) for a Mission M803 digital data recorder specifically tailored for our plant. The cost is \$4,808.40 (including installation) to be paid from our contingency portion of the Project SRF Funding.

746636:

Motion by Lee Ann Minton, seconded by Rick Moreno to **Approve the purchase of a digital data recorder from Kennedy Industries for \$4,808.40.** CARRIED 5-0 by roll call vote

AUTHORIZE: Seek Proposals for Trail Paving:

After being notified in November by the Lenawee County Road Commission that they wouldn't be able to complete any trail paving for us in 2017, I was again notified earlier this month by the LCRC that they won't be able to pave our trails this year, either. This late notification gives us only 3 months to complete the paving in fiscal year 2017/18.

In order to try to have the paving done by the end of this budget year in June, the City Manager wishes to approach the Lane Street Reconstruction Project bidders with the lowest asphalt quotes and see if they would be willing to provide quotes for the trail paving using the Lane Street asphalt prices. This should shorten the required timeline and still use the results of a sealed bid procedure.

746637:

Motion by Lee Ann Minton, seconded by Rick Moreno, to **Authorize the City to seek quotes for 2017/18 trail paving using the prices from the Lane Street Reconstruction Project Bid.** CARRIED 5-0 by roll call vote

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$567,403.42:**

Unique Paving Materials Corp	\$ 1,713.60	17.85 Tons of Cold Patch for DPW
Unique Paving Materials Corp	\$ 1,766.40	18.40 Tons of Cold Patch for DPW
Consumers Energy	\$ 3,857.80	Street Lights
Blue Cross Blue Shield	\$ 20,030.05	April Coverage Premium

Bills to be Confirmed for Payment: \$0**746638:**

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills,** CARRIED: 5-0 by roll call vote.

Department Head Reports from February 2018:**746639:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Department Head Reports from February 2018 and place on file,** CARRIED: 5-0 by roll call vote.

Account Payable Report from February 2018:**746640:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Accounts Payable Report from February 2018 and place on file,** CARRIED: 5-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**746641:**

Motion by Carl Sword, seconded by Darlene VandeZande to **accept the Planning Commission Minutes from February 26, 2018,** CARRIED: 5-0 by roll call vote.

CITY MANAGER'S REPORT:

- The initial progress meeting for the Wastewater Improvement Project was completed on Wednesday, March 14th, with City, Fleis & VandenBrink and Jones & Henry representatives present. Design and procedural items were discussed and clarified satisfactorily. Jones & Henry continues to provide valuable engineering feedback on the project. The Part 41 Construction notification has been submitted to the DEQ. Site mobilization is underway, with contractor trailer placement and electricity routing in progress. Excavation equipment is expected at the WWTP during the week of April 7th, according to F&V.

- On Tuesday, March 13th, Jay and I met with Engineers and Project Managers to develop details on our pending application for the DEQ Pilot Drinking Water Grant. A significant amount of progress resulted from this meeting. Jones & Henry was scheduled to conduct a phone conference with the DEQ on Thursday, March 15th in order to refine our concept and determine how much of our proposed activities would be covered by the grant.
- We continue to work with F&V Bridge Engineer Jon Moxey to draft the DNR grant for the Murdock Trail Bridge. The DNR desires historical data about the bridge and railroad for the application, and it appears that our 1922 bridge may be the last actual identifiable structure from the Cincinnati Northern Railroad still standing in Michigan. The line did run to Jackson and the Jackson portion stayed in use for some time, so I am trying to determine if anything is left there now.
- City Treasurer Ben Farley and Deputy Treasurer Linda Cross satisfactorily completed their first Tax Settlement with Lenawee County on March 15th.
- City Assessor Victoria Enyart has completed the field portion of the current reassessment comprising commercial and industrial properties, as well as residential properties north of Main Street. A large part of her effort will be to transcribe the field information (including drawings, photos and measurements) into the new format. This hasn't been comprehensively updated in decades.
- DPW Superintendent Jay Best has informed me that all City trees about which we have received complaints or concerns have been taken care of as of this week, and that the Christmas lighting has been removed from the tree across from the City offices for the season.

ADJOURNMENT:

746642:

Motion by Rick Moreno, seconded by Carl Sword to **adjourn the meeting at 7:37 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Linda J Cross, Deputy City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____