

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
SPECIAL MEETING
Thursday, October 15, 2015
6:00 p.m.**

The special meeting was called to order to by Chairperson Mike Sanborn at 6:00 p.m.

ROLL CALL: PRESENT: Mike Sanborn, Darwin Vandevender, John Kirkland,
Jason Decker, Tim Sallows, Pam Ely and Dave Wilhite

ABSENT: Mark Monahan, Dave Sheely and Wes Boyd

OTHERS: City Manager Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Minutes:

Motion by Dave Wilhite, seconded by Pam Ely to **approve the minutes of April 16, 2015, and place on file,**
CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

NEW BUSINESS:

Re-appointments – Darwin Vandevender, Mark Monahan and Jason Decker

Motion by John Kirkland, seconded by Tim Sallows to **approve the re-appointment of Darwin Vandevender,
Mark Monahan and Jason Decker to another 4 year term,** CARRIED: by voice vote.

Election of Officers

re-elect the existing officers Mike Sanborn as Chairman, Dave Sheely as Vice Chairman, Darwin Vandevender as
Treasurer, and Jason Decker as Secretary

Motion by Tim Sallows, seconded by Dave Wilhite to **approve to keep the officers the same as last year,**
CARRIED: by voice vote.

Christmas Decorations

Motion by Dave Wilhite, seconded by John Kirkland to **approve to increase the Christmas Decorations to
\$2,500 this Fiscal Year,** CARRIED: by voice vote.

Trash Can Covers

Motion by John Kirkland, seconded by Pam Ely to **approve 10 trash can covers for Main Street at the cost of
\$115 per cover,** CARRIED: by voice vote.

2016 Meeting Dates

Motion by Tim Sallows, seconded by Pam Ely to **approve the 3rd Thursday after the end of the quarter as the meeting dates for 2016**, CARRIED: by voice vote.

Downtown Trees – Damaged Tree

Motion by Dave Wilhite, seconded by Tim Sallows to **approve \$150 to replace the tree at the northwest corner of Main and Market Streets**, CARRIED: by voice vote.

Security Cameras in the Downtown Area

Tim Sallows and Jason Decker will look into the cost to have security cameras in the parking lots and the downtown area and have the information for the next meeting.

UNFINISHED BUSINESS:

Bills:

No bills to be approved.

Financial Report:

The board was provided with a copy of their DDA Financial Report for the period ending September 30, 2015, submitted by the City Treasurer.

Balance Sheet

Cash – DDA	\$ 123,404.09
Rental Income 306 W Main	900.00

Total Revenue	\$ 124,304.09
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Property Taxes	850.54
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Total Expenditure	\$ <u>850.54</u>
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Motion by Jason Decker, seconded by John Kirkland to **accept the Financial Report as presented**, CARRIED: by voice vote.

CITY MANAGER’S REPORT:

- We received a state grant of \$600,000 for an asset management plan for the WTP and WWTP.
- We still have a by-pass pump on the sewer pipe by DPW because of the storm back in June. We are hoping for the damages to be repaired starting the week of October 26th.
- The City had the Berlin Trail Dedication Ceremony on October 15th.
- The City will be having a meeting soon to start the second round of Rental Rehab for the Downtown Area.
- The City will also be paving the two parking lots and West Street over the next calendar year.

Adjournment:

Motion by Jason Decker, seconded by Dave Wilhite to **adjourn the meeting at 6:27 p.m.**

ATTEST: _____
Jeaniene McClellan, City Clerk