

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
April 07, 2015 at 7:00 p.m.

745876:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Daugherty, Lee Ann Minton, and Tyler Mattison

ABSENT: Rick Moreno and Carl Sword

ALSO PRESENT: Police Chief Charles Weir, WWTP Superintendent Ted Hutchison, County Commissioner Jim Driskill, DPW Superintendent Phil Goodlock, Ambulance Director Jim Stevens, City Treasurer Marcia Willett, City Manager Steve Hartsel, and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**745877:****Excuse Absent Member:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **excuse Rick Moreno and Carl Sword from the meeting**, CARRIED: 4-1 by roll call vote (Daugherty – no)

Approval of Minutes:**745878:**

Motion by Namrata Carolan, seconded by Tyler Mattison to **approve the minutes of March 03, 2015 and place on file**, CARRIED: 5-0 by roll call vote.

PUBLIC COMMENT:

County Commissioner Jim Driskill – spoke on current events in Lenawee County.

NEW BUSINESS:**APPROVE: Temporary Handicapped Parking on Mechanic St**

The Sacred Heart Catholic Church conducts its annual festival in June. This year's festival is scheduled for Friday, June 5 and Saturday, June 6, 2015. Most of the festival activities take place in the rear parking lot of the church.

The Church has requested that parking along Mechanic Street in the block between S. Market Street and St. Giles be designated for handicapped parking only. Mechanic Street is the closest location next to the festival grounds. Chief Weir has been consulted, and the H.P.D. will handle the handicapped signage.

745879:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **adopt the Resolution for Temporary Handicapped Parking on Mechanic Street between S. Market St and St Giles on June 5 & 6, 2015**, CARRIED 5-0 by roll call vote.

APPROVE: Lease for 217 W. Main Street

William and Daniel Bernath of Osseo have requested to enter into a lease agreement with the City to rent the first floor and basement of 217 W. Main St., adjacent to the Hudson Museum, to provide a storefront location for their existing business, Wolverine Imaging and Design. Their primary product line consists of automotive, Marine and RV graphics.

City Manager has prepared a 3-year lease for these prospective tenants, with rent set at \$350.00 per month, not including utilities. The Bean Creek Historical Society has approved of the Bernaths' request to become tenants at the property.

The City Manager recommends that Council authorize entering into a 3-year lease with William and Daniel Bernath of Wolverine Imaging and Design at the rental rate of \$350.00 per month for 36 months.

745880:

Motion by Namrata Carolan, seconded by Lee Ann Minton to **authorize entering into a 3-year lease with William and Daniel Bernath of Wolverine Imaging and Design for 217 W. Main Street at the rate of \$350.00 per month for 36 months, and authorize the City Manager and City Clerk to sign the contract on behalf of the City, CARRIED 5-0 by roll call vote.**

**** Rick Moreno arrives at the meeting 7:16 ****

AUTHORIZE: WWTP Ferrous Chloride Tank Removal & Disposal

The Ferrous Chloride Tank is no longer safe to fill. The chemical company that fills our tank, PVS Nolwood Chemicals, Inc. cannot fill the tank because of its non-repairable condition.

745881:

Motion by Namrata Carolan, seconded by Tyler Mattison to **authorize TPS Services to remove and dispose of the Ferrous Chloride Tank located at the WWTP (107 Mechanic Street) Cost: Base Bid of \$4,795.00 To be paid out of 590-561-818.000 Contractual Services, CARRIED 6-0 by roll call vote.**

APPROVE: WWTP Biosolids Management Contract

WWTP Superintendent Hutchison sought and received quotes to provide biosolids removal services at the WWTP. He received quotes from BioTech Agrinomics, Inc. and Synagro Central LLC. The lower-priced quote came from Synagro.

Synagro has been our contractor for sludge removal for the past 11 years. The previous 5-year contract expired last April. The company has proposed a new 5-year contract, which, if approved, would extend till March 31, 2020. The expense for this service is based upon the quantity of sludge to be removed from the WWTP. A per gallon unit charge applies. The contract extension proposes a 0.0484 per gallon rate for the first year and an annual increase for years 2-5 based on the Consumer Price Index of March 2015. The diesel fuel adjustment rate has been changed to not apply unless the diesel fuel rate exceeds \$3.00 per gallon. The preceding contract allowed for a fuel adjustment to apply if the gallon price rose above \$4.00 per gallon.

The contract quantity is the past average of 200,000 gallons annually. The cost for the sludge removal varies annually, based upon the actual quantity hauled.

745882:

Motion by Namrata Carolan, seconded by Lee Ann Minton to **approve the biosolids management contract with Synagro, for a 5-year period beginning April 1, 2015 – March 31, 2020, and authorize the City Manager to sign the contract**, CARRIED 6-0 by roll call vote.

APPROVE: Purchase City Office Fax/Copy Machine

The current Hewlett-Packard facsimile-copy machine has become unreliable for the last 6 months, and service costs are high. The City Office requires a commercial-grade, multi-function unit that will withstand the high volume of usage.

After looking into candidates for an appropriate replacement, the City obtained a Canon C250iF fax-copier for trial use. The unit has performed well, and the city staff wishes to procure it as our replacement fax-copier. The office received two quotes for purchasing the unit-one for \$2,170.00 from Hasselbring-Clark, and the other for \$2,059.00. The Office wishes to procure the fax-copier from the low bidder, J. McEldowney Inc. of Jackson for \$2,059.00 from the Office Capital Outlay fund.

745883:

Motion by Namrata Carolan, seconded by Rick Moreno to **authorize the purchase of a new Canon C250iF Facsimile Machine from J. McEldowney, Inc. for \$2,059.00 from budget item 704-878-956.100**, CARRIED 6-0 by roll call vote.

DISCUSSION: FY 2015-2016 Budget**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$16,468.27**

PVS Nolwood Chemicals	\$ 2,468.40	880 gals Ferrous Chloride (in lieu of 4,000 gals)
Fleis & VandenBrink	\$13,999.87	Feb 2015 Pleasant St Design Work

Bills to be Confirmed: \$41,100.03

Michigan Gas	\$ 1,158.79	March 2015 WTP/.DPW Gas
Consumers Energy	\$ 2,988.29	March 2015 DPW/WTP Electricity
Consumers Energy	\$ 3,582.15	March 2015 WWTP Electricity
Consumers Energy	\$ 3,614.20	February 2015 Street Lights' Electricity
Michigan Municipal League	\$ 5,771.00	2nd Quarter 2015 Workers' Comp
Modern Waste Systems	\$ 8,003.64	March 2015 Refuse Service
Blue Cross Blue Shield	\$15,981.96	April 2015 Employee Health Insurance

745884:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the amount of 57,568.30 and to pay the bills**, CARRIED: 6-0 by roll call vote

Department Head Reports for February 2015:**745885:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **accept the Department Head Reports for February 2015, and place on file**, CARRIED: 6-0 by roll call vote

Accounts Payable Report for February 2015:**745886:**

Motion by Namrata Carolan, seconded by Tyler Mattison to **accept the Accounts Payable Report for February 2015, and place on file**, CARRIED: 6-0 by roll call vote

CITY MANAGER'S REPORT:

- Steven Hartsel attended a meeting at the Department of Environmental Quality (DEQ) offices in Jackson on April 2nd with DEQ staff and Fleis & VandenBrink Engineering staff regarding the approaching closeout of the 2012 S2 grant and transition to next year's SAW grant. F & V are in the process of preparing their Project Plan on the City's Sewer systems, which has to be submitted to DEQ by July. This work is 90% funded by the remaining S2 grant money. The next steps to eliminate the inflow and infiltration (I & I) of fresh water into the sanitary sewer system are to conduct televising and smoke-testing of the suspected intrusion areas along the Bean Creek this year. This will cost about \$25,000 up front, but will be reimbursed by SAW grant money at the end of this year when that grant becomes available from the State. To formally close out the S2 grant, F & V will provide a Project Update at the May 5th Council meeting, and hold a Public close-out hearing ahead of the June 16th Council meeting.
- Work has now begun at Old National Bank to consolidate banking operations at the eastern end of the building and add an access ramp to the rear of the building. There is a temporary banking trailer in the back parking lot while the renovation is underway. Promedica has also received a building permit for construction of the new walk-in clinic being built in the western two-thirds of the building. City Manager will bring a copy of the blueprints to the Council meeting for reference.
- The Rental Rehabilitation Project has begun to gather steam. The State has approved payment to contractors working on the former Hudson State Savings Bank at 226 W. Main (5 apartments units), and above Karen's at 314 W. Main (2 units). Abatement work will soon commence at 212 W. Main (1 unit). Pre-abatement work is being scheduled for 216 W. Main (4 units). Construction work will be evident beginning next week.
- The Celebrate Hudson Festival will be held on August 7-8, in conjunction with the US-127 National Yard Sale and the City-wide Yard Sale. The Lost Arts Exhibit will be held on Saturday at the Thompson Museum, along with the Firefighters' Thompson Cup Waterball Tournament, a 5K run, an Art Exhibit and 3 musical acts on Saturday evening. Additional events that weekend are likely.

ADJOURNMENT:

745887:

Motion by Namrata Carolan, seconded by Tyler Mattison to **adjourn the meeting at 8:23 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____