

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING VIA TELEPHONE CONFERENCE  
September 15, 2020 at 7:00 p.m.**

**747157:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Carl Sword, Pam Ely,  
Rick Moreno and Darlene VandeZande

ABSENT: none

ALSO PRESENT: Barb Ireland – Hudson Post-Gazette, WWTP Superintendent Ted Hutchison,  
Ambulance Director Jim Stevens, DPW Superintendent Jay Best, City Manager  
Steven Hartsel and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Approval of Minutes of September 1, 2020:****747158:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of September 1, 2020, and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No comments received

**NEW BUSINESS:****APPROVE: Park Pavilion Roof Repairs:**

The budget again contains funding for the maintenance and repair our park shelters. DPW Superintendent Jay Best has obtained quotes for repairs to the roofs of one pavilion at Will Carleton Park and one at Thompson Memorial Park. The Thompson Memorial Park quote, which includes some structural repairs, is for \$4,200 from Williams Construction, and the Will Carleton quote is for \$5,500 from Ryan's Complete Construction.

**747159:**

Motion by Lee Ann Minton, seconded by Pam Ely to **approve the quote for repair of the Will Carleton Park pavilion for \$5,500 from Ryan's Complete Construction, and the quote for repair of the Thompson Memorial Park pavilion for \$4,200 from Williams Construction**. CARRIED 7-0 by roll call vote.

**APPROVE: Pay Application 3 for N. Maple Grove Reconstruction Phase 1:**

Pay application 3 for Phase 1 of the Maple Grove Reconstruction Project has been validated by the Project Engineer and forwarded for Council approval. This Pay Application from Bailey Excavating covers construction costs for the month of August in the amount of \$139,809.97.

**747160:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve Pay Application 3 for the Maple Grove Reconstruction Project Phase 1 in the amount of \$139,809.97.** CARRIED 7-0 by roll call vote.

**APPROVE: Utility Billing Software Agreement:**

The current software we have been using to manage the utility (water, sewer and refuse) billing is very challenging to learn and manage, and does not work with any of our other financial programs. The result is an unacceptable level of wasted time and duplication affecting office staff, DPW and our customers. The budget includes funding to migrate the utility software to a system compatible with our existing financial software from BS&A. City Clerk Jeaniene McClellan and Deputy Clerk Linda Cross have received the proposal from BS&A for \$15,595.00 to accomplish the upgrade and integration.

**747161:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the proposal for software and services from BS&A Software for Utility Billing and Financial Management software and associated services for \$15,595.00.** CARRIED 7-0 by roll call vote

**UNFINISHED BUSINESS:****APPROVE: Modern Waste Trash Container Proposal:**

Modern Waste Systems, our refuse collection contractor, has requested the City's approval to transition to an automated side-arm collection method, using standard 95-gallon containers. They use this system in Hillsdale, Litchfield, Cement City, and Jonesville. According to the company, the system is faster, safer, more employee-friendly and cleaner than the current manual collection method. Modern waste would invest over \$50,000 here to change over to the new system. If approved by Council, each residential unit would receive a new 95-gallon roll-out cart.

Modern Waste will allow senior to continue to place bags for collection, and also have smaller roll-out carts available.

**747162:**

Motion by Lee Ann Minton, seconded by Darlene VandeZande to **approve the request from Modern Waste to allow them to provide and begin using 95-gallon roll-out trash containers as part of their weekly refuse collection.** CARRIED 7-0 by roll call vote

**Bills:****Bills to be Approved for Payment: \$12,605.42**

K & B Asphalt	\$ 1,200.00	Repairs at 206 School St
Kapnick Insurance Group	\$ 1,499.00	Annual Accident & Sickness Insurance Policy
Michigan Depart of Treasury	\$ 1,720.00	Tax Comm Expenses for Assessment Roll
Grainger	\$ 2,228.08	Sewage Ejector Pumps for WWTP
Craig Wickham Tree Service	\$ 2,550.00	Tree, Limb, and Stump Removal
Ken Stillwell Ford	\$ 3,408.34	Repairs for HPD Ford Explorer

**Bills to be Confirmed: \$2,380.73**

Consumers Energy	\$ 2,380.73	Electricity Costs for Street Lights
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**747163:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **pay the bills**, CARRIED: 7-0 by roll call vote.

**Department Head reports for August 2020:****747164:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Department Head Reports for August 2020, and place on file**, CARRIED: 7-0 by roll call vote.

**Accounts Payable Report for August 2020:****747165:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Accounts Payable Report for August 2020, and place on file**, CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- N. Maple Grove Phase 1 Construction: The contractor is completing the last couple of sanitary sewer lateral reconnections. The final sewer line replacement work near Douglas is being completed. The existing pavement was milled, with the ground millings being graded onto the south part of the Will Carleton Park lot. Concrete removal began last week. Contractors will be working Saturdays until the project is substantially completed. Road staking and grading has begun. The subbase and underdrain material is on-hand. Concrete work (curb and gutters, sidewalks and driveway approaches) will begin next week. The three courses of asphalt are expected to be paved around the 23<sup>rd</sup>. The ground has proven to be particularly soft around Maple Grove and Taney; the ground water level is very high, with 5 drain tiles discovered entering the manhole at 421 N Maple Grove. A riveted steel and concrete support structure beneath the road here was discovered and removed, and geotextile fabric will be used in its place. The 12' subbase and underdrains will be sufficient. This extra work may delay substantial completion by 2-3 days, until the end of September.
- N Maple Grove Future Construction: Jones & Henry is nearing completion of the Preliminary Engineering Review (PER) approved by Council earlier this year. We are working with the Engineers on options for the scope of the project, with an eye on ways to lower the cost of the project. To proceed towards an application to the Rural Development Agency, we will need to have an environmental review of the project completed- this can be done for free by the Rural Community Assistance Program (RCAP).
- The environmental rehabilitation pumphouse structures at the southeast corner of the Market House have been removed, and DPW has begun restoration work at the adjacent Memorial Plaza.
- Chief Weir is having the new Durango Police Vehicle striped at the moment, and will next have the vehicle outfitted as approved by Council at the last meeting. The 2010 Charger will then become surplus, and we intend to list it for auction on eBay, and expect it to get a good price.
- City Attorney Denis Jodis is working on a pair of proposed Ordinances regarding City-wide Trash pickup rules, as there has been some abuse of this service over the past several years. The proposed Ordinances will closely resemble those enacted recently by the City of Morenci.
- We received official notification from EGLE about the satisfactory administrative closeout of the Wastewater Improvement Project. The plant is performing well, and WWTP Superintendent Ted Hutchison continues to make further improvements. One benefit is the current drastic reduction in use of ferric chloride.

- City Clerk Jeaniene McClellan and her election team continue intensive preparations for the upcoming General Election on November 3<sup>rd</sup>. This very challenging due to the expansion of absentee and same day voting, as well as COVID precautions.

**ADJOURNMENT:**

**747166:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:34 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_