

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
SPECIAL MEETING
Thursday, September 22, 2016
6:00 p.m.**

The special meeting was called to order to by Chairman Mike Sanborn at 6:00 p.m.

ROLL CALL: PRESENT: Mike Sanborn, Dave Sheely, Wes Boyd, John Kirkland, Pam Ely and
Dave Willhite

ABSENT: Jason Decker, Mark Monahan, Tim Sallows and Darwin Vandevender

OTHERS: Tina Perin, Brad VandeZande, Donna Klinger, Bryan Keesey – McKenna Associates,
Jack Donaldson, Joann Crater – Hudson Carnegie District Library, City Manager
Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Minutes:

Motion by John Kirkland, seconded by Dave Willhite to **approve the minutes of April 21, 2016, and place on file**, CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

******* Mark Monahan arrives at 6:03 p.m. *******

NEW BUSINESS:

Bryan Keesey, McKenna Associates: Master Plan Update

Mr Keesey reviewed the update with the DDA members. The main discussion points were Zoning Districts, Future Land Use, and Downtown Design Guidelines.

After incorporating the comments from the Planning Commission, DDA, and the Recreation Advisory Board, the Master Plan should be ready for the Planning Commission to forward to Council by February 2017.

UNFINISHED BUSINESS:

Bills

Display Sales \$1,029.50

Motion by Dave Sheely, seconded by John Kirkland to **pay the bill**, CARRIED: by voice vote.

Financial Report:

The board was provided with a copy of their DDA Financial Report for the period ending August 31, 2016, submitted by the City Treasurer.

Balance Sheet

Cash – DDA	\$ 36,834.74
Net Assets	\$ 45,279.75
Excess Revenue over expenditures	(\$ 8,445.01)
Total Net Assets	\$ 36,834.74

Motion by Dave Willhite, seconded by Pam Ely to **approve the Financial Report**, CARRIED: by voice vote.

City Manager’s Report

- Council has officially designated a City Christmas Tree, to be located across from the City Offices. Christmas lights need to be purchased for the tree. Hopefully, the DDA might consider paying for these.

Adjournment:

Motion by Dave Sheely, seconded by Mike Sanborn to **adjourn the meeting at 7:04 p.m.**

ATTEST: _____
Jeaniene McClellan, City Clerk