

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
August 21, 2018 at 7:00 p.m.

746739:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Carl Sword and Darlene VandeZande

ABSENT: Rick Moreno and Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Matt Johnson- Fleis & VandenBrink, Dan Cherry- Daily Telegram, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****746740:**

Motion by Lee Ann Minton, seconded by Carl Sword to excuse Councilmen Mattison and Councilmen Moreno from the meeting, CARRIED: 5-0 by roll call vote.

Setting the Agenda:**746741:**

Motion by Carl Sword, seconded by Lee Ann Minton to amend Item A under New Business to add Payment Application 3 to Payment Application 2 for the Lane Street Reconstruction Project, CARRIED: 5-0 by roll call vote.

Approval of Minutes of August 07, 2018:**746742:**

Motion by Lee Ann Minton, seconded by Carl Sword to approve the minutes of August 07, 2018, and place on file, CARRIED: 5-0 by roll call vote.

PUBLIC COMMENT:

No comments received.

NEW BUSINESS:**APPROVE: Pay Application 2 and Pay Application 3, Lane Street Reconstruction Project:**

Pay Application 2 for the Lane Street Reconstruction Project has been validated by the Project Engineer and forwarded for Council approval. This Pay Application covers construction costs through July 31st in the amount of \$71,665.16.

Pay Application 3 has a total of \$34,125.87.

746743:

Motion by Lee Ann Minton, seconded by Carl Sword to **approve Pay Applications 2 and 3 totalling \$105,791.03 for the Lane Street Reconstruction Project, CARRIED 5-0 by roll call vote.**

APPROVE: Assessor Software Agreement:

City Assessor Victoria Enyart is in the process of completing a required re-assessment of all properties within the City. A widely-used software program called Pivot Point allows assessors to convert measurements into digital entries, saving time and cost, and enabling the data to become part of the GIS database. Our Assessor wishes to use this software.

We have received the agreement from Pivot Point Partners for an annual license to use the software and for them to construct our property database, for the annual fee of \$350.00.

746744:

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the Service and License Agreement with Pivot Point Partners for assessing software and authorize the City Manager to sign the agreement, CARRIED 5-0 by roll call vote.**

APPROVE: Tree Purchase:

We have again budgeted funds for the purchase of trees in the FY 18/19 budget. These trees are intended for both City Property and along the right-of-way around the City to replace fallen trees.

R & W Nurseries of Morenci has offered to provide 15 trees for a delivered price of \$2250. These trees will be delivered in October after they drop their leaves. As we have stated before, we wish to repeat these purchases in future years in order to keep an abundant stock of healthy and vital trees along our streets. We intend to offset \$1500 of the cost of the trees through the expected award of the Consumers Energy/Michigan Forestry and Parks Association Tree-Planting Grant in November.

746745:

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the purchase of 15 trees from R & W Nurseries for \$2250.00 from the Forestry fund, CARRIED 5-0 by roll call vote.**

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$158,935.53:**

Lenawee County Information Tech	\$ 1,652.00	2018 MDT Partnership Program for HPD
Hillsdale County Treasurer	\$ 1,975.00	June and July 2018 Building Inspections
Jones & Henry Engineers	\$ 2,695.24	Ownersø Advisor for WWTP Improvements
Lenawee County Equalization	\$ 3,569.40	Annual Property Tax Contract
Bortonø Sand & Gravel Inc.	\$ 5,000.00	Annual Brush Disposal for 2018/2019
MML Workers Comp Fund	\$ 5,493.00	Policy Premium for 3 rd Quarter 2018
Blue Cross Blue Shield	\$ 24,539.90	Health Insurance Premiums for September
Michigan Finance Authority	\$114,010.99	Water Bond Payment

Bills to be Confirmed for Payment: \$10,163.72:

Consumer Energy	\$ 4,670.72	Electricity for Street Lights for July 2018
MML Workers Comp Fund	\$ 5,493.00	Policy Premium for 2 nd Quarter 2018

746746:

Motion by Lee Daugherty, seconded by Carl Sword to **pay the bills**, CARRIED: 5-0 by roll call vote.

Department Head Reports from July 2018:**746747:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the department head reports from July 2018 and place on file**, CARRIED: 5-0 by roll call vote.

Account Payable Report from July 2018:**746748:**

Motion by Carl Sword, seconded by Lee Ann Minton to **accept the account payable report from July 2018 and place on file**, CARRIED: 5-0 by roll call vote.

CITY MANAGER'S REPORT:

- The financial audit team, led by Brent Shea, has finished their on-site audit work, and is working on completing the audit at their offices. As in past years, Mr. Shea will present the completed audit to Council prior to the end of October. We were not required to have an additional "single audit" completed as anticipated this year, since the threshold for this was raised from \$300,000 to 750,000 within the past year.
- State Auditors are meeting with Lenawee County-area Assessors in Adrian on Sept. 12th.
- The Wastewater Improvement Project continues, with primary work focusing on collection system improvements and finishing the new oxidation structure. Collection system (sewer line) work has progressed rapidly, and the new sewer line from US-127 near the football field to the vicinity of the Bean Creek has been completed (except for final manhole sealing) and West Street reopened to traffic. The collapsed 10' section of line under Jackson Street adjacent to the lift station was repaired. The planned spot repair at the Jefferson-Douglas intersection was also completed, and has already yielded a noticeable reduction the flow rate into the WWTP. We are waiting for a date for the sewer relining under Jackson Street.
- The Lane Street Project is nearing completion. Paving is the final remaining major item before the project will be substantially complete, which is expected by next weekend.
- The 2nd disbursement request for the DEQ Drinking Water Grant has now been submitted to the DEQ. 30 locations around the City will be pothole tested for lead lines this week. The bid advertisement for the main phase of testing and replacement will be placed on September 11th.
- GIS equipment and hardware for the SAW Grant is being received and placed in service, ahead of the conclusion of the SAW Grant at the end of September. The large-format printer arrived in a large box which fills part of the Council chamber, although the printer will take up far less space once assembled.
- South Market, Summit and the East end of Wilcox Streets were paved last weekend- there is a remaining 75' section near Park Street that still has to be done. Tiger Drive was also paved this week, and West is mostly complete, and should be done this week.
- The DEQ is beginning to plan to address the presence in statewide water systems of chemical substances known as PFAs; as part of this effort, they are sampling Lenawee County systems this month, including Hudson. I am working with other area Managers to coordinate our responses to emerging requirements, particularly with respect to costs.
- City Office Receptionist Chris Eschedor just completed training to be an election official, so all three front office staff members will be able to work future elections in this capacity.

ADJOURNMENT:

746749:

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 7:26 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____