

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**June 19, 2018 at 7:00 p.m.**

**746691:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Carl Sword and Darlene VandeZande

ABSENT: Rick Moreno and Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charlie Weir, Hudson Fire Department Brad Vanderlooven, Matt Johnson ó Fleis & VandenBrink, Dan Cherry- Daily Telegram, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Setting the Agenda:****746692:**

Motion by Carl Sword, seconded by Lee Ann Minton **to add under New Business Item A and adjust the remaining items accordingly - Approve: Demolition at 119 Lane St**, CARRIED: 5-0 by roll call vote.

**Excuse Absent Members:****746693:**

Motion by Lee Ann Minton, seconded by Carl Sword **to excuse Councilmember Mattison and Councilmember Moreno from the meeting**, CARRIED: 3-2 by roll call vote. (Camp, Minton, Sword yes Daugherty, VandeZande no)

**Approval of Minutes of June 05, 2018:****746694:**

Motion by Carl Sword, seconded by Lee Ann Minton **to approve the minutes of June 05, 2018 with corrections, and place on file**, CARRIED: 5-0 by roll call vote.

**PUBLIC COMMENT:**

None Received

**NEW BUSINESS:****APPROVE: Demolition at 119 Lane St:**

DPW Superintendent Jay Best received two quotes for the demolition of the house at 119 Lane Street. One was from Briskey Brothers for \$15,000.00 and the other was received from Hartley Excavating (Steve Gier) for \$8,000.00.

We recommend accepting the quote from Hartley Excavating for \$8,000.00. If approved, the demolition is expected to occur either this Friday or Saturday.

**746695:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the proposal from Hartley Excavating for the demolition of the house at 119 Lane Street for \$8,000.00**, CARRIED 5-0 by roll call vote.

**RESOLUTION: Pastor Bradley Luck:**

Pastor Bradley Luck has served on the City of Hudson's DDA from April 19, 2016 to April 19, 2018, contributing to the prosperous and orderly development of the City.

There the City Manager, Steven Hartsel, is recommending that Council adopts the resolution for Pastor Bradley Luck, officially commending him for his loyal efforts and dedicated service to the City of Hudson.

**746696:**

Motion by Lee Ann Minton, seconded by Carl Sword to **adopt the Resolution acknowledging Pastor Bradley Luck, commending him for his years of dedicated service to the City of Hudson**, CARRIED 5-0 by roll call vote.

**APPROVE: Police Labor Agreement:**

The current Police Labor Agreement expires at the end of June. Representatives of the Police Officers Labor Council, the Hudson Police Department and City Manager has reached a draft agreement on a proposed new 3-Year Labor Agreement with the following change from the current contract:

- A 2% pay raise for years 1 through 3 (the same as the recently-approved DPW contract).

Other contract provisions remain the same as the current contract, except for the removal of the provision on providing a MERS retirement option, which we no longer offer.

This proposed contract runs from July 1<sup>st</sup>, 2018 through June 30<sup>th</sup>, 2021.

**746697:**

Motion by Lee Ann Minton, seconded by Darlene VandeZande to **approve the new 3-Year Labor Agreement with the Police Officers Labor Council, and authorize the City Manager to sign the Agreement for the City**, CARRIED 5-0 by roll call vote.

**APPROVE: Proposal for DEQ Water Grant Engineering Services:**

The City has been selected by the DEQ to receive \$368,000.00 in funding for the Pilot Drinking Water Community Water Supply Grant. The grant requires no matching funds. As Council is already aware, this grant is intended to fund corrective measures to eventually eliminate any lead or galvanized water service lines. The DEQ desires that the project begin soon and that funding be expended by the end of next May.

Jones & Henry Engineers have been conducting ongoing water system work with the City and prepared the grant application. Engineering Services in the application include updates to the Water Asset Management Plan and Material Inventories, as well as Engineering work related to the investigation and replacement of lead service lines. Jones & Henry has submitted proposal to us to perform the grant-related Engineering Services for a cost of \$167,442.00.

**746698:**

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the proposal from Jones & Henry to provide Engineering Services for the DEQ Pilot Drinking Water Community Water Supply Grant for \$167,442.00 and authorize the City Manager to sign the proposal acceptance, CARRIED 5-0 by roll call vote.**

**APPROVE: Office Copier:**

The large copier in the Front Office has been breaking down several times in the last couple of years. The last service call was over \$500.00 and it doesn't seem to last too long before something quits working again. There is \$6,000 in the upcoming budget in the line item 101-299-963.

We asked for three different companies for a quote

- J. McEldowney from Jackson MI Canon 4535 Black and White with trade in \$5,868
- Applied Imaging from Toledo OH Canon 4545 Black and White \$6,444.94
- MT Technologies from Holland OH VersaLine B7035H2 \$4,989

After meeting with all three, the City Staff recommends the quote from Jeff McEldowney.

**746699:**

Motion by Carl Sword, seconded by Darlene VandeZande, to **approve to purchase the Canon 4535 from J. McEldowney from Jackson MI for \$5,868 from line item 101-299-963, CARRIED 5-0 by roll call vote.**

**APPROVE: Purchase of Fire-Ambulance Building Furnace:**

During the budget preparations we had placed in extra money from the building fund to be used to replace the non-working Air Conditioning unit and the aging Furnace for the North Side of the Fire Department addition. That side houses the fire chief's office, the radio dispatch room, and the Medic and EMT quarters. The A/C is completely down and the furnace has had to be worked on in each of the last three years as it is original from 1997 and parts are no longer made. Chief Tanner has tried to get bids in after the heating season and before the cooling season to take advantage of the pricing breaks usually associated with the company's not so busy time. He had four contractors come in and looked at what needs done including His Servant Heating and Cooling, Legacy Plumbing-Heating, Xcel Heating and Cooling and Shoemaker Heating and Cooling. Following are the proposals returned:

- Xcel: 96%, 80,000 BTU Furnace, 3 ½ ton 13 SEER AC unit = \$4,900.00
- Legacy: 96%, 90,000 BTU Furnace, 3 ½ ton 13 SEER AC unit = \$6,900.00 add 2 stage variable blower + \$500.00
- His Servant: multiple options on 96% furnace, 16 SEER AC unit \$8,000.00, \$7,500.00 and 95.5% furnace single speed, 13 SEER AC unit = \$6,650.00
- Shoemaker: Have not received any proposal back, verbally he said near or over \$10,000.00

**746700:**

Motion by Carl Sword, seconded by Lee Ann Minton, to **approve Xcel quote for a 96%, 80,000 BTU Furnace and a 3 ½ ton 13 SEER AC unit = \$4,900.00, CARRIED 5-0 by roll call vote.**

**AUTHORIZE: Seek Bids for Fire-Rescue Truck:**

Chief Tanner would like Council's permission to send out our Apparatus Specs for bids to Apparatus Builders for the purpose purchasing a new Rescue Pumper in the upcoming budget year beginning 7-1-18. Our committee has worked for several months on developing these specifications based on our research that we have conducted over the past two years. The truck would have a 1000 gallon tank with a 1500 GPM pump with an on board foam system and 20 gallon foam tank. The cab will be a 6 F/F cab with an

extended front bumper which will hold a hose line, our rescue tools and hydraulic hose reels. The truck will resemble Engine 4 in looks and paint colors. We would like to send out our specification to the various builders that do business in our area and put a 30 day time frame on them to submit their proposals back to us. Once the proposals bids are back we will then return to council for approval to award the bid and seek purchase agreements. Bids would be sought from Pierce, Spartan, E-One Spencer, Smeal as well as possibly other smaller manufactures in the Midwest.

**746701:**

Motion by Carl Sword, seconded by Lee Ann Minton, to **approve the Fire Department to seek bids on purchasing new Fire Apparatus**, CARRIED 5-0 by roll call vote.

**APPROVE: Thompson Trail Fence:**

The City has approximately \$26,000 left in this year's Thompson Trail budget, after grading, paving and seeding. DPW Superintendent Jay Best has spent the past two months contacting fencing companies to get estimates on a 473' fence to be placed between Main and Mechanic Streets near the Bean Creek to screen the large concrete lot where the Metalloy Foundry used to be.

We recommend the 6-foot high wooden fence proposal from Adrian-Tecumseh Fence in the amount of \$18,262.54.

**746702:**

Motion by Carl Sword, seconded by Lee Ann Minton, to **approve the proposal from Adrian Tecumseh Fence for the Thompson Trail fence for \$18,262.54 from the Thompson Trail fund**, CARRIED 5-0 by roll call vote.

**APPROVE: 2018 Street Paving:**

After coordinating with Belson Asphalt on the milling/pulverizing work authorized by Council on June 1<sup>st</sup>, Belson offered on June 11<sup>th</sup> to schedule the follow-up paving on these areas of Seward, Buchanan and McKenzie Streets in conjunction with a nearby job they have in Pittsford, for a total price of \$85,008.00. This includes the milling/pulverizing, preparatory street work, and the paving itself. Since Belson has another pulverizing machine scheduled to be in the City on June 21<sup>st</sup> for the Lane Street project, there were some additional areas that we wish to have paved soon, including the hills and adjacent areas at West Street and also S. Market/Summit Streets; the east portion of School Street; and Tiger Drive. Belson has offered to mill and pave these areas for a total price of \$112,180.00 (prior to a July 1<sup>st</sup> \$2.50-per-ton increase in asphalt prices). We currently have a fund balance of more than \$250,000.00 in the Local Street Fund.

**746703:**

Motion by Lee Ann Minton, seconded by Lee Daugherty, to **approve the paving work from Belson Asphalt on Seward, McKenzie and Buchanan Street for \$85,008.00, and approve the Belson proposal for paving work on Tiger Drive and West, South Market, Summit, and School Streets for \$112,180.00 from the Local Street Fund**, CARRIED 5-0 by roll call vote.

**APPROVE: FY 2017-18 Budget Amendments:**

As recommended by the City's Auditor, we are to periodically review our budget and make necessary adjustments when needed but especially at fiscal year-end.

Many of these changes are being made in order to maintain a balanced budget as well as the revenues from the LCSA reimbursement and the decrease in property taxes. In addition, we are now accounting for the cities equipment rental properly which has led to an increase in equipment rental expenses and an increase to the motor vehicle fund balance. Finally we are proposing that we transfer \$20,000 from the income tax fund to the DDA in order to cover some of the expense for last years parking lot project and keep the DDA from a fund deficit. The detailed list of request budget amendments were given to Council

and City Treasurer, Benjamin Farley noted that this results in an additional increase in our general fund balance of \$118,412.27.

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

**746704:**

Motion by Lee Ann Minton, seconded by Carl Sword, to **approve the requested budget amendments for the Fiscal Year ending June 30, 2018**, CARRIED 5-0 by roll call vote.

**UNFINISHED BUSINESS:**

**Bills:**

**Bills to be Approved for Payment: \$19,660.33:**

The Prodigy Networks	\$ 1,162.50	Onsite Support for City Office for May
Fleis & VandenBrink	\$ 1,601.83	Engineering Services for Lane St Reconstruction
Bay Side Vector Control	\$ 2,255.00	Mosquito Spray Drum Replacement
Etna Supply	\$ 2,500.00	Sensus Annual Support for WTP
Steve Gier	\$ 2,555.00	Dozer work at Thompson Trail
Adrian Sign Shop	\$ 9,586.00	Improvements for Police Vehicle

**Bills to be Confirmed for Payment: \$4,418.72**

Consumers Energy	\$ 4,418.72	Electricity for Street Lights
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**746705:**

Motion by Carl Sword, seconded by Lee Daugherty to **pay the bills**, CARRIED: 5-0 by roll call vote.

**Department Head Reports from May 2018:**

**746706:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the department head reports from May 2018 and place on file**, CARRIED: 5-0 by roll call vote.

**Account Payable Report from May 2018:**

**746707:**

Motion by Carl Sword, seconded by Lee Daugherty to **accept the account payable report from May 2018 and place on file**, CARRIED: 5-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- The next monthly progress meeting on the Wastewater Improvement Project will be July 11<sup>th</sup>. Concrete construction of the Orbal oxidation ditch is nearing completion and the main concrete components for the new influent lift station near the main gate are in place. The force main has also been laid. Work on relining the collection system has not been started, and the subcontractor for this work has not yet confirmed a schedule.
- The windows are removed at 119 Lane Street, and the Fire Department is going to attempt a controlled burn of the structure on the morning of June 20<sup>th</sup>. We have a demo contractor on standby if needed.

- The Pre-Construction Meeting for the Lane Street Project was held on June 6<sup>th</sup>. The contractor will be mobilizing the week of June 18<sup>th</sup>, and pulverizing of the street is scheduled for June 21<sup>st</sup>.
- The Trail paving work is completed, with the exception of the connector trail from the Berlin Trail to the high school parking lot- additional preparatory work is needed there, and the paving will happen when Lane Street is paved later in July.
- The replacement of the Webster park bathroom floors is occurring the weekend of June 15<sup>th</sup>.
- Chief Weir has offered the full-time police officer position to Officer Shawn Sandy. He will begin his full-time employment starting on July 2<sup>nd</sup>. Officer Ron Borck will be retiring as a police officer at the end of June after a long career in law enforcement. We will acknowledge his service to the City at the July 3<sup>rd</sup> Council meeting.
- We received the Pilot Drinking Water Grant agreement from the DEQ last week in the expected amount of \$368,000. The agreement was substantially the same as the draft agreement and contained no significant changes from the agreement Council authorized the City Manager to sign. He signed and returned the agreement to the DEQ on June 11<sup>th</sup>. The initial project meeting with Jones & Henry is tentatively scheduled for June 20<sup>th</sup>.
- The Department of Natural Resources (DNR) Representative working on Passport Grant approvals will be here on June 22<sup>nd</sup> to visit the site of our requested grant for the Murdock Trail bridge renovation. We should find out about grant awards in September-October.

**ADJOURNMENT:**

**746708:**

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 8:23 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_