

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**PUBLIC HEARING**  
**May 16, 2017 at 7:00 P.M.**

**746428:**

The public hearing was called to order by Mayor Carmel Camp at 7:02 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Lee Ann Minton, Tyler Mattison, Rick Moreno, and Darlene VandeZande  
 ABSENT: None

ALSO PRESENT: Virginia Webster, Jim Driskill, Margaret Gibson, Marcia Willitt, Jim Stevens, City Manager Steven Hartsel and City Deputy Clerk Linda Cross.

**ORDERS OF THE DAY: 2017-2018 Fiscal Year Budget**

No comments were received.

Adjourn sine die

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**May 16, 2017 (Immediately Following Public Hearing)**

**746429:**

The regular meeting was called to order by Mayor Carmel Camp at 7:03 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Lee Ann Minton, Tyler Mattison, Rick Moreno, and Darlene VandeZande  
 ABSENT: None

ALSO PRESENT: Virginia Webster, Jim Driskill, Margaret Gibson, Marcia Willitt, Jim Stevens, Dan Cherry, City Manager Steven Hartsel and City Deputy Clerk Linda Cross.

**ORDERS OF THE DAY:****Setting the Agenda:****746430:**

Motion by Tyler Mattison, Seconded by Lee Ann Minton, to **add under New Business, Item E, Discuss: Ambulance Replacement**, CARRIED: 7-0 by roll call vote.

**Approval of Minutes of May 02, 2017:****746431:**

Motion by Tyler Mattison, Seconded by Lee Ann Minton, to **approve the minutes from May 02, 2017 with corrections and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

County Commissioner Jim Driskill updated council on the latest Lenawee County events. Margaret Gibson presented concerns regarding the abandoned house on N Maple Grove Ave.

**NEW BUSINESS:****RESOLUTION: 2017-2018 Fiscal Year Budget:**

The Resolution to adopt the Fiscal Year 2017/2018 Budget outlines the fact that the operational millage levy for the City of Hudson will remain at 10.6419 mills (\$10.6419 per \$1,000 Taxable Value) to a total levy for the 2017/2018 fiscal year of 10.6419 mills (\$10.6419 per \$1,000 Taxable Value).

It further outlines that 1.0000 additional mill (\$1.00 per \$1,000 Taxable Value) be assessed for Advanced Life Support.

**746432:**

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **approve the Resolution to adopt the 2017/2018 Fiscal Year Budget, CARRIED: 7-0** by roll call vote.

**APPROVE: Interfund Loan Transfers:**

The Interfund Loan Resolution of FY 2017-2018, gives the City Manager the authority to make short-term loans between funds to cover temporary expenditures based on the fact that adequate revenues will be available during the current fiscal year in said fund to cover the temporary loans.

**746433:**

Motion by Tyler Mattison, Seconded by Rick Moreno, to **approve the Interfund Loan Resolution for FY 2017-2018, giving the City Manager the authority to make short-term loans between funds to cover temporary expenditures, CARRIED: 7-0** by roll call vote.

**APPROVE: Intrafund Loan Transfers:**

The Intrafund Loan Resolution for FY 2017-2018, gives the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction.

**746434:**

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **approve the Intrafund Loan Resolution for FY 2017-2018, giving the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction, CARRIED: 7-0** by roll call vote.

**APPROVE: Proposal For Water Asset Management Plan:**

In 2015 the DEQ notified the City of the need for a new Water System Reliability Study, and Council authorized Jones & Henry Engineers, Ltd. to prepare this study, which was completed last year. The DEQ has recently informed all municipalities of a requirement to submit a Water System Asset Management Plan with a January 2018 deadline. Jones & Henry Engineers has submitted a proposal to help prepare this plan for a cost of \$15,000.

The current budget includes \$8000 in funding for a water rate study, which was proposed prior to the new DEQ requirement for the Asset Management Plans. This funding can instead be used toward the Asset Management Plan, with the Rate Study delayed a year. The upcoming budget adds \$7000 for the Water Asset Management Plan. If approved, Jones & Henry can begin work immediately and submit the plan ahead of the January deadline.

**746435:**

Motion by Tyler Mattison, Seconded by Lee Ann Minton, to **approve the proposal from Jones & Henry Engineers, Ltd. To develop a Water System Asset Management Plan for \$15,000.00 and authorize the City Manager to sign the proposal,** CARRIED: 7-0 by roll call vote.

**DISCUSS: Ambulance Replacement:**

Jim Stevens discussed the need for replacing the ambulances, and proposed two financial plans for purchasing them.

**746436:**

Motion by Tyler Mattison, Seconded by Carl Sword, to **buy 2 ambulances, and at the next meeting choose which financial plan to adopt,** CARRIED: 7-0 by roll call vote.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$44,679.33**

Utilities Instrumentation Service	\$1,040.00	2017 Annual Calibrations at WWTP
Elhorn Engineering Company	\$1,452.00	120 gal liquid Aquadene for WTP
Etna Supply / Sensus	\$2,500.00	2017 Annual Meter Reader Support
Williams Construction	\$6,676.00	DPW Garage Roof Replacement
Synagro Central	\$15,503.40	2017 Sludge Application from WWTP
Blue Cross Blue Shield of MI	\$17,507.93	June 2017 Health Insurance Premium

**No Bills to be Confirmed****746437:**

Motion by Tyler Mattison, Seconded by Carl Sword to **pay the bills,** CARRIED: 7-0 by roll call vote.

**Department Head Reports for April 2017:****746438:**

Motion by Tyler Mattison, Seconded by Rick Moreno, to **accept the Department Head Reports for April 2017 and place on file,** CARRIED: 7-0 by roll call vote.

**Accounts Payable Report for April 2017:****746439:**

Motion by Tyler Mattison, Seconded by Carl Sword, to **accept the Accounts Payable Report for April 2017 and place on file,** CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- Our insurance carrier will be conducting another risk assessment visit beginning May 23<sup>rd</sup>. This assessment will be conducted over two days and will involve all departments; it is intended to provide the carrier with an idea of how well existing conditions and programs mitigate events leading to claims. The last such assessment was conducted 3 years ago.
- We received a visit from the Michigan Economic Development Corporation Brownfield Programs Representative on May 11<sup>th</sup>. He helped to coordinate our annual report into the new MEDC online portal.

- We have received back the repaired pump motor for the Industrial park lift station and WWTP Superintendent Hutchison reinstalled it on May 12<sup>th</sup>.
- The HFD is organizing this year's Firefighter Field Day, scheduled for Saturday, August 5<sup>th</sup>. Chief Tanner said that this day may feature two events, with the second being just for fun and not a competition.
- At its most recent meeting, the DDA authorized the sale of 306 W. Main, whose previous tenants withdrew from a lease-purchase option after relocating to a different area.
- The bid advertisement for the NW parking lot project is now active.
- There has been a large amount of interest in the surplus vehicles at the DPW yard; hopefully, this will result in more income from their sale.
- A reminder that this year's Midwest VW Jamboree is happening on June 2-4 at Memorial Park.
- Ron Rayba let us know that he will be back to continue working on the refurbishment of the tennis courts at Will Carleton Park, with additional crack patching and paint touch up before placing the net posts.
- Our longtime Community Relations representative from Consumers Energy, Barb Mitzel, stopped by last week to inform us that she is retiring next month. She introduced her replacement, Anthony Parker.
- There are three candidates on the ballot for this November's election for the three Council openings: Carmel Camp, Carl Sword and Darlene VandeZande.

**ADJOURNMENT:**

**746440:**

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 7:57 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda Cross, City Deputy Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_