

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
March 01, 2016 at 7:00 p.m.**

**746101:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Namrata Carolan, Lee Daugherty, Rick Moreno, Tyler Mattison and Carl Sword  
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Phil Goodlock, Dan Cherry, Police Chief Charles Weir, Fire Chief Jerry Tanner Jr, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Approval of Minutes:****746102:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the minutes of February 02, 2016 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No Public Comments received.

**PRESENTATION:**

911 Surcharge – Police Chief Charles Weir - At the May 2016 Election, Lenawee County will be asking for a surcharge change from \$1.18 to \$3.00. For more information [www.lenawee.mi.us](http://www.lenawee.mi.us).

**NEW BUSINESS:****APPROVE: Purchase Firefighter Turnout Gear**

In 2014 the Fire Department bought 10 sets of Fire-Dex FX-R custom spec gear and now the Chief is asking to purchase 3 more sets that match the new gear in color, materials, design and performance. All three vendors gear was of similar style (Assault/Performance style) to our current gear, all three meet or exceed the minimum NFPA guidelines for Thermal Barriers, Moisture Barriers, and Flame Resistance, two of the three do not have the exact specifications our previously purchased gear but come close to them and have no further customization available. After evaluation of our department's needs, evaluation of all gear, the pricing and evaluating the performance measures of each vendor the department wishes to purchase from Fire-Dex FX-R Custom specs gear that matches our existing Fire-Dex gear.

Pricing received are as follows:

Darley-Edarley: Basofill Assault (FX-R) Turnout Coat \$1,226.95, Turnout Pant \$956.95. Total \$2,183.90 per set.

Galls Public Safety Equipment: Fire Dex Assault (FX-R) Turnout Coat \$1,269.99, Turnout Pant \$815.99. Total \$2,085.98 per set.

Fire Safety Services for Fire-Dex FX-R Custom: Turnout Coat \$979.95, Turnout Pant \$720.04. Total \$1,699.99 per set.

**746103:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **Approve the purchase of 3 sets of Firefighter Turnout Gear (Fire-Dex FX-R Custom) matching our current specs from Fire Safety Services in the amount of \$5,099.97, CARRIED 7-0 by roll call vote.**

**APPROVE: Purchase WWTP Sodium Metabisulfite**

This chemical is use 24 hours a day to remove any chlorine in the final effluent before discharge to the Bean Creek.

**746104:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the purchase and delivery of 44 fifty pound bags of Sodium Metabisulfite at \$28.00/Per bag, for the total of \$1,282.00, CARRIED 7-0 by roll call vote.**

**APPROVE: Proposal for Trail Railroad Bridge Grant Application**

The Fiscal Year 2015/16 budget contains \$8,000 for engineering work for the preservation of the railroad bridge at the south end of the Murdock Trail near Jackson Street. Initial Design engineering work has been ongoing while grant funding has been sought for the construction phase of the project. MDOT has informed the city that this project is eligible for grant funding under the Transportation Alternatives Program (TAP). This is a competitive grant with funding made available year-round. A properly-completed application with ample documentation is important for competitive scoring.

Fleis & VandenBrink Engineering has submitted the attached proposal to amend the professional services agreement to provide for TAP application preparation and submission, and preliminary environmental review for the project. The cost of these services is \$4,200.00, out of the existing Trail bridge preservation budget.

**746105:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **authorize the City Manager to accept the proposal from Fleis & VandenBrink for MDOT TAP grant application services for the preservation of the Murdock Trail railroad bridge for \$4,200.00 from the Murdock Trail Bridge Preservation budget line item (450.692.818.200), CARRIED 7-0 by roll call vote**

**APPROVE: Bid for Maple Grove Cemetery Lawn Maintenance**

At the meeting on February 02, 2016, Council authorized accepting sealed bids for up to a three year lawn maintenance contract at the Maple Grove Cemetery. The bid advertisement was run in the Bi-County Herald on February 9<sup>th</sup>. We received three sealed bids which were opened on February 25<sup>th</sup>.

Bidder Name	Address	Amount
RCM Services	Pittsford, MI	1 <sup>st</sup> year - \$13,245
		2 <sup>nd</sup> year- \$13,498

		3 <sup>rd</sup> year - \$13,743
Monahan Services	Hudson, MI	1 <sup>st</sup> year - \$14,950 2 <sup>nd</sup> year- \$15,250 3 <sup>rd</sup> year - \$15,500
William Deo	Clayton, MI	1 <sup>st</sup> year - \$18,070 2 <sup>nd</sup> year- \$18,070 3 <sup>rd</sup> year - \$18,070

**746106:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the low bid from RCM Services in the amounts of \$13,245, \$13, 498 and \$13,743 for a three-year summer lawn maintenance contract at Maple Grove Cemetery**, no vote was taken

**746107:**

Motion by Lee Daugherty, seconded by Lee Ann Minton to **table the acceptance on the Maple Grove Cemetery Bid until the next meeting**, CARRIED 7-0 by roll call vote

**UNFINISHED BUSINESS:****Discussion: S2 Grant SRF Project Plan**

The State Revolving Fund (SRF) Project Plan incorporates the results of the work to identify problems with the Sanitary Sewer collection and treatment system and to propose a plan to correct the material issues with the system. The Project Plan is a prerequisite for receiving loans through either the State Revolving Fund or the Strategic Water Quality Initiative Fund to finance the improvements. Fleis & VandenBrink provided the draft Project Plan on December 5<sup>th</sup> for a 30-day public comment period. The public hearing on the plan was Tuesday, January 5<sup>th</sup>, 2016.

Council will need to consider approving a Resolution to approve the Project Plan, If approved, the plan would be submitted to the Department of Environmental Quality, with an application for SRF funding to begin to implement the recommended improvements. The Resolution is expected to be considered for approval at the March 15<sup>th</sup> Council meeting.

To review, the Project Plan recommends the Option to maintain the current WWTP (with various repairs), and focus on mitigating Inflow and Infiltration while building a new headworks facility and disinfection system. The improvements would add 27.7 years to the life of the existing WWTP. Please refer to the attached Executive Summary of the Project Plan for more detail on cost and scope of recommended improvements.

**Bills:****Bills to be Approved for Payment: \$22,478.22**

PVS Nolwood Chemicals	\$ 1,113.35	6 Drums Ferrous Chloride for WWTP
Brint Electric Inc.	\$ 1,414.00	Electrical Repair to Well Pump #3
Fleis & VanderBrink	\$ 1,494.92	Bridge Improvement Project JAN 2016
Patriot Fire Service	\$ 1,868.70	Air Compressor for ALS Unit #823
Modern Waste Systems	\$ 8,003.94	February 2016 Refuse Statement

Bank of New York Mellon                   \$ 8,583.31   Water Bond Interest Payment

**Bills to be Confirmed: \$52,715.83**

Fleis & VandenBrink	\$ 1,616.99	SRF Project Plan Jan 2016
Consumers Energy	\$ 2,863.31	WTP Jan 2016 Electricity
Detroit Salt Company	\$ 2,873.40	47.97 ton Salt Delivery Jan 2016
Consumers Energy	\$ 2,993.27	WWTP Jan 2016 Electricity
Consumers Energy	\$ 3,358.42	Street Lights' Jan 2016 Electricity
Blue Cross Blue Shield	\$ 18,949.42	March 2016 Employee Health Insurance
Fleis & VanderBrink	\$ 20,061.02	SAW Grant Project May-Aug 2015

**746108:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**Department Head Reports for January 2016**

**746109:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the department head reports for January 2016 and place on file**, CARRIED 7-0 by roll call vote

**Accounts Payable Reports for January 2016**

**746110:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the accounts payable reports for January 2016 and place on file**, CARRIED 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- The owners of the Drews Place Assisted Living Facilities have chosen Hudson to locate their newest facility. They have chosen a 5-6 acre spot of school land west of Sunrise Meadows near the junction of the Berlin and Engle Trails to build a 20-room complex. They are currently working with Hudson Area Schools to purchase the land, and they hope to begin construction this Spring. A public meeting will be held at the school Media Resource Center on Monday, February 29<sup>th</sup> at 6 pm. More detailed information on the new facility will be provided, and questions from the public will be addressed.
- Both 313 and 217 West Main are now open for business downtown. 217 W Main is a ladies' and men's hair styling shop called Hollywood Shears, and 313 W Main is an exercise and wellness studio.
- The Local Bridge Preservation Project on the Jackson and Mechanic Street bridges begins at the end of this month. Signage and equipment staging should take place during the last week.
- Remediation work at the former Thorn Hospital is now underway. Once this is complete, the actual demolition of the structures can get underway this year.
- We are in the process of replacing the office computer server. The server being replaced has begun to fail. So far, the transition has been smooth, and the work should be completed on March 7th.
- The lease on the Dodge that City Manager, Steven Hartsel have been driving is up at the end of the month. After it is turned in, his intention is to receive the car allowance in lieu of another vehicle, at least until the new-model year.

- City Manager has been in contact with the firm that completed our current Master Plan, McKenna Associates of Northville, about requirements for the 5-year update to the Master Plan due early next year, as well as a quote to complete the new Recreation Plan in the same format as the Master Plan.
- The City has received the draft of the new Water Reliability Study being done by Jones & Henry Engineers. Once we receive the final draft of the Study, we expect Jones & Henry to provide a presentation of their findings and recommendations to Council. The next related project would be for Jones & Henry to complete a comprehensive Water Rate Study during the upcoming budget year.

**ADJOURNMENT:**

**746111:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adjourn the meeting at 8:08 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_