

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**September 15, 2015 at 7:00 p.m.**

**746001:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Rick Moreno, Tyler Mattison and Carl Sword

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, Police Chief Charles Weir, Fire Chief Jerry Tanner Jr., Wes Boyd, Lenawee County Commissioner Jim Driskill, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Approval of Minutes:****746002:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the minutes of September 01, 2015 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

County Commissioner Jim Driskill – spoke on current events in Lenawee County.

**NEW BUSINESS:****APPROVE: Quote for West Gateway Sign Lighting**

We have received a quote for lighting the West Gateway sign from Blake Electric for \$1200.00. This includes installing the LED floodlight on a pedestal mount, running underground conduit and connecting to the nearby power source and photoelectric control. Blake Electric also installed the lights on the Industrial park sign.

**746003:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the quote from Blake Electric for lighting the West Gateway sign for \$1200.00 from budget item 101.895.969.000, City Signage**, CARRIED 5-2 by roll call vote. (Camp, Carolan, Minton, Moreno and Sword voted yes) (Daugherty and Mattison voted no)

**APPROVE: Pay Increase for Firefighters and Fire Officers**

The Fire Chief has proposed to increase the hourly wages of all Firefighters employed by the City of Hudson through the Fire Department. Hudson Firefighters last received a raise from \$6.00 per hour to \$8.00 per hour in 1995 when Minimum wages was still \$3.35. With the onset of the recent minimum wage increase Chief Tanner began a wage survey of similar Fire Departments in the area to compare their wages to our wages verses minimum wage. Currently Hudson Firefighters earn \$8.00 per hour while on calls only, they receive no pay for parades, trainings, meetings, work details or truck checks and minimum wage is currently \$8.15 hour. Chief Tanner proposed to make the following changes to the pay rates.

Probationary Firefighters- \$9.00 hour, Firefighters and Officers- \$10.00 hour for time on calls. He also added that each firefighter be paid 1 hour of pay each during training sessions attended as well as 1 hour each for work details and truck checks attended. There would be no pay for parades, fundraisers, or regular meetings. Officers receive quarterly stipends for all the additional requirements and duties they are required to complete as well as the required additional Officer-specific Training Certifications. He proposed that this quarterly stipend be increased as follows:

| Rank                               | Current  | Proposed |
|------------------------------------|----------|----------|
| Assistant Chief                    | \$200.00 | \$250.00 |
| 1 <sup>st</sup> Captain/Asst Chief | \$137.50 | \$200.00 |
| 2 <sup>nd</sup> Captain            | \$110.00 | \$150.00 |
| 3 <sup>rd</sup> Captain            | \$110.00 | \$150.00 |
| 1 <sup>st</sup> Lt                 | \$ 90.00 | \$110.00 |
| 2 <sup>nd</sup> Lt                 | \$ 90.00 | \$110.00 |

**746004:**

Motion by Namrata Carolan, seconded by Carl Sword to **Approve Firefighter Pay Increases as proposed**, CARRIED 7-0 by roll call vote.

**APPROVE: Quote for Security Access System for HPD**

Chief Weir has received a quote for the purchase and installation of an electronic Security Access System for the Police Department building from Adrian Locksmith and Cyclery for \$2805.00. This system includes electronic key fobs which allow access to the building without having to manually enter a keypad code. This system would be paid for from the HPD building maintenance fund and the remainder of the MilkSource Dairy HPD donation.

**746005:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **Accept the quote from Adrian Locksmith and Cyclery for the HPD Security Access System for \$2805.00 from budget item 101.301.776.00, Police Department Building Maintenance**, CARRIED 7-0 by roll call vote.

**AUTHORIZE: Engineering Services Amendment for Sewer Line Repair**

Fleis & VandenBrink Engineering has been working with City personnel to investigate the damage to the sewer line crossing the Bean Creek near the Department of Public Works. Fleis & VandenBrink has surveyed the site, conducted design engineering and contractor coordination on repairs to the line, and is prepared to continue to process with construction engineering on the needed repairs to the sewer system.

Fleis & VandenBrink Engineer Craig Shumaker has submitted a proposed amendment to the professional services agreement with the City to provide the required engineering services related to the repairs for a fee of \$11,650.00.

**746006:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **Authorize City Manager Steven Hartsel to sign the amendment to the professional services agreement with Fleis and VandenBrink for Engineering Services related to the repairs of the sewer line crossing the Bean Creek for a cost of \$11,650.00**, CARRIED 7-0 by roll call vote

**APPROVE: Proposal to Repair Sewer Line across Bean Creek**

Fleis & VandenBrink Engineering has been working to receive contractor proposals for the repairs to the sewer line crossing the Bean Creek near the DPW yard and Murdock Trail Bridge. This work involves replacing the broken line beneath the Bean Creek with 147' of sleeved sewer line, as well as replacing the manhole and wetwell on the south side of the Bean Creek. Most contractors indicated they were too busy

completing existing projects to consider this work, but Fleis & VandenBrink received 2 proposals for the repairs:

- |   |              |
|---|--------------|
| 1) Mead Brothers Excavating, Inc. of Springport, MI | \$ 65,000.00 |
| 2) Balkema Excavating, Inc. of Kalamazoo, MI        | \$178,250.00 |

Mead Brothers built the Berlin Trail in 2013, and Balkema built the new Jackson St. lift station in 2010. Both companies did excellent work.

The City has been working with our insurance carrier to deal with the repairs as an insurance claim; we have not yet received word whether the claim will be honored. We have been fortunate that the creek levels have been very low for the past 2 months, and that the WWTP has been able to stay within DEQ guidelines since the bypass pumps were brought online last month. We need to undertake these repairs as soon as possible, because of impending higher creek levels making repairs more difficult and time-consuming, and because of the cumulative costs of renting the bypass pumps. City Manager recommends accepting the low bid and proceeding with the repairs regardless of the status of the insurance claim. Mead also offered to replace a nearby leaking manhole and wetwell for an additional \$6,500.

**746007:**

Motion by Lee Ann Minton, seconded by Namrata Carolan **accept the proposal from Mead Brothers for sewer line repairs for \$71,500.00, CARRIED 7-0 by roll call vote**

**APPROVE: Payment Application 4 for and Change Order 3 – Pleasant St Phase II - Final**

Payment Application 4 for the Pleasant Street Reconstruction Project Phase II is in the amount of \$16,995.56. This is the final contractor payment, and includes the retainage amount of \$10,211.47.

Change Order 3 reflects final balancing quantities. This final change order alters; the contract amount from \$204,229.40 down to \$201,310.42.

**746008:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **approve Payment Application 4 for the Pleasant Street Reconstruction Project Phase II in the amount of \$16,995.56 and Change Order 3, for a final contract amount of \$201,310.42, and authorize the City Manger to sign the Change Order, CARRIED 7-0 by roll call vote.**

**APPROVE: Act 51 Trail Acceptance Resolution**

The City will be completing the Act 51 Annual Mileage Certification Report for the period July 1, 2015 to June 30, 2016. The Murdock, Berlin and Engle Trails have been surveyed and legal descriptions provided. These trails can be notated on our Act 51 mileage chart. MDOT requires a Resolution from Council to accompany the addition.

**746009:**

Motion by Namrata Carolan, seconded by Rick Moreno to **Approve the Resolution accepting the Murdock, Berlin and Engle Trails into the City Street/Trail System for purposes of completing the annual Act 51 mileage certification, CARRIED 7-0 by roll call vote.**

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$19,391.83**

|                                 |             |   |
|---------------------------------|-------------|---|
| Etna Supply                     | \$ 1,766.21 | Curb Stops and Fittings for Water Dept          |
| Wolverine Engineers & Surveyors | \$ 1,955.00 | Hudson Trail System Mapping                     |
| Lenawee County Info Tech        | \$ 2,764.00 | Annual MDT Partnership Program (HPD)            |
| Fleis & VandenBrink             | \$ 3,576.94 | August 2015 Bridge Improvement Project          |
| Consumers Energy                | \$ 3,725.56 | August 2015 Street Lights' Electricity          |
| MacAllister Rentals             | \$ 5,064.12 | 1 <sup>st</sup> Month's Rental for Sewer Bypass |

**Bills to be Confirmed: \$9,784.00**

|                              |             |   |
|------------------------------|-------------|---|
| Kapnick Insurance            | \$ 1,525.00 | Annual Fire Fighter Accident Policy               |
| Hillsdale County Inspections | \$ 2,085.00 | July 2015 Building & Rental Inspections           |
| Michigan Municipal League    | \$ 6,174.00 | 4 <sup>th</sup> Quarter 2015 Workers Compensation |

**746010:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**Department Head Reports for August 2015:****746011:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **accept the Department Head Reports for August 2015, and place on file**, CARRIED: 7-0 by roll call vote

**Accounts Payable Report for August 2015:****746012:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Accounts Payable Report for August 2015, and place on file**, CARRIED: 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- Department of Environmental Quality staff has informed us that it appears highly likely that the City will receive funding under the SAW grant during the state's upcoming fiscal year starting after October 1<sup>st</sup>. We were unsure whether state funding would be sufficient for us to receive the grant during the upcoming fiscal year or the year after. The DEQ has also forwarded documentation related to some prerequisites prior to applying for State Revolving Loan funds, which is related to the current S2 grant-funded preparation of an SRF Project Plan for the Sanitary Sewer system.
- We have received a written request from the Dover/Hudson-Clayton Fire Department requesting permission to employ Hudson Fire Department personnel who hold medical licenses, in order to address their personnel shortfalls. I am awaiting input from Chief Tanner and the HFD before bringing the request to Council for consideration.

- The façade of 215 W. Main has been painted using funding from the Downtown Development Authority Downtown Paint Grant program. This property houses the State Farm Insurance Agency.
- The parking lot at Sacred Heart is being replaced around the end of September, and may slightly impact traffic nearby for about a week. The Hi-Lex parking lot is also being repaved within the next several weeks.
- The Engle Trail dedication ceremony went perfectly, and the Engle family was very pleased. The Engle Trail is now fully complete. We will now work with the Berlin family to prepare for the Berlin Trail dedication, probably to be held next spring. A small shelter paid for by the Wilhite family is being built near the Findlay Trail turnaround.
- The Fiscal Year 2014/15 Audit has been completed at the City Offices, but has not been fully completed by the Auditor. We have been informed that the audit presentation will definitely be held for Council at the October 6<sup>th</sup> Council meeting.

**ADJOURNMENT:**

**746013:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adjourn the meeting at 7:56 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_