

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
April 03, 2018 at 7:00 p.m.

746643:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Rick Moreno, Lee Daugherty, Tyler Mattison, Carl Sword and Darlene VandeZande
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charles Weir, City Treasurer Benjamin Farley, Lenawee County Commissioner Jim Driskill, Dan Cherry- Daily Telegram, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Setting the agenda:****746644:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **Accept Credit and Debit Card Payments under New Business as Item A and adjust the remaining items accordingly**, CARRIED: 7-0 by roll call vote.

Approval of Minutes of March 20, 2018:**746645:**

Motion by Darlene VandeZande, seconded by Rick Moreno to **approve the minutes of March 20, 2018, and place on file**. CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Lenawee County Commissioner – Jim Driskill - Updated Council on the latest news in Lenawee County.

NEW BUSINESS:**APPROVE: Accept Credit and Debit Card Payments:**

The City Office Staff is wishing to move ahead with capability to receive customer payments via credit and debit card. Old National Bank has provided us with a proposed credit card acceptance system that is free of cost to the City. The customer would be charged a 3% cost by the company.

Most other government agencies now accept credit card payments. If Council approves, we would initially permit over-the-counter transactions at the City Office. We could later allow online bill paying.

With is convenience, customers could more easily pay utility bills, receive dog licenses and even make tax payments. City Staff are all supportive of adding this ability now.

746646:

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the acceptance of credit and debit card payments and authorize the City Manager to sign the associated paperwork to set up the system.** CARRIED 7-0 by roll call vote.

APPROVE: No Parking on Main Street for Memorial Day Parade:

The Memorial Day Parade will be held on Monday, May 28, 2018 at 10:00 a.m. It will originate at Tiffin Street, commence west on M-34 to Grove Street, continue south on Grove Street turning west on Division to the Calvary Cemetery.

An advance notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. It is my recommendation that Council authorize “no parking” in the 200 and 300 block of W. Main Street from 9:30 a.m. – 12:00 noon for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 12:00 noon, they will do so.

746647:

Motion by Carl Sword, seconded by Tyler Mattison to **Authorize the closure of Main Street, and “No Parking” in the 200 and 300 block of W. Main Street from 9:30 a.m. until 12:00 noon on Monday, May 28, 2018 for the Memorial Day Parade.** CARRIED 7-0 by roll call vote.

APPROVE: Purchase of Replacement Water Meters:

Our current budget includes \$15,000.00 in funding for the continued replacement of existing water meters. DPW Superintendent Jay Best wishes to replace the approximately 50 meters in pits with meters that are remotely read. This Smartpoint Model 520M meter can be read from the street, allowing for much quicker readings. The meters are made to be compatible with our existing Sensus meter reading system. The supplier is Etna Supply of Grand Rapids. The cost for 49 single-port and 1 dual-port pit version meters requested by Mr. Best is \$8,020.00. This item is not a reimbursable item under the DEQ Pilot Grant for which we recently applied.

746648:

Motion by Lee Ann Minton, seconded by Tyler Mattison, to **Approve the purchase of 50 Remote-read water meters from Etna Supply for \$8,020.00 from the Water Distribution Capital Outlay Fund.** CARRIED 7-0 by roll call vote.

DISCUSSION: FY 2018-19 Draft Budget:

The initial draft budget for the upcoming 2018-19 fiscal year has been provided with the Council packet.

City Staff discussed the proposed budget with Council. Staff stated that they expect to provide a final draft budget at the April 17th Council meeting, with the public hearing and budget adoption proposed for May 1st.

As in previous years, the method for developing the budget assumes a lower range of revenue predictions and an upper range of expenses.

APPROVE: Set Public Hearing Date for the 2018-19 Fiscal Year Budget:

The City needs to set a Public Hearing date for the adoption of the FY 2018/19 City Budget and the Truth-In-Taxation setting of the City Millage rate.

The City Manager recommended setting the Public Hearing for Tuesday, May 1, 2018.

746649:

Motion by Lee Ann Minton, seconded by Rick Moreno to **Set the Public Hearing for adoption of the FY 2018/19 City Budget and the Truth In Taxation setting of the City Millage rate for Tuesday, May 1, 2018.** CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$25,549.56:

Consumers Energy	\$ 3,114.66	Electricity for WTP
Consumers Energy	\$ 4,618.41	Electricity for WWTP
Modern Waste Systems	\$ 8,410.10	Monthly Refuse Collection
Jones & Henry	\$ 9,406.39	Engineering Services for WWTP Improvements

Bills to be Confirmed for Payment: \$0

746650:

Motion by Tyler Mattison, seconded by Rick Moreno to **pay the bills,** CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The City submitted the application to the DEQ for the Pilot Drinking Water Grant on Monday, March 26th. We hope to receive notification of selection and amount within the next two weeks. The DEQ has confirmed that the grant must be spent within one year of receipt of grant award, and we have planned accordingly.
- On March 28th, we submitted our application to the DNR for the Passport Grant to help fund the restoration of the Murdock Trail Bridge. There is a long selection process for these grants, with award announcement not likely until late this year. If our application is successful, the project would probably not get underway until June 2019, which allows us to split our portion of the grant matching funds across fiscal years.
- WWTP Superintendent Ted Hutchison, Jones & Henry Engineers and City Manager met with Fleis & VandenBrink Construction Project Officer Aaron Catlin on March 28th to further refine the design and operation of the improvements to the Wastewater Plant currently getting underway. In particular, Ted's input as an operator has been very helpful to the engineers in identifying several areas where minor and inexpensive changes to the design will yield great savings in manpower, time, effort and safety. This is where we are seeing the value in selecting the Design-Build delivery method.
- City Manager, Steven Hartsel is in the process of working with the Police and DPW Union Representatives regarding the negotiation of new 3-year Labor Agreements to replace those set to expire on June 30th. So far, there is nothing noteworthy to report.
- Chief Weir took delivery of HPS's new Dodge Charger Patrol Vehicle on March 29th.
- City Manager attended the first meeting of this year's Celebrate Hudson Festival last Monday evening. The tentative date for the festival is July 14-16. Among many activities, Bill and Celeste White of Aerospace Services at the Industrial Park are again going to sponsor a fireworks show.

- The Spirit of Hudson Award will be presented to Joann Crater on April 14th at the Hudson Foundation Dinner. Barb Ireland has tickets at (517) 306-0113.
- Finally, a couple from the Detroit area purchased the blighted home near Grove and Main, and they intend to renovate it and live here. This is exactly the type of thing we have been striving to encourage, as they could have chosen a home anywhere, but they chose to live here.

ADJOURNMENT:

746651:

Motion by Rick Moreno, seconded by Tyler Mattison to **adjourn the meeting at 8:24 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____