

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**September 6, 2016 at 7:00 p.m.**

**746246:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Tyler Mattison, and Lee Ann Minton  
 ABSENT: Carl Sword, Rick Moreno and Namrata Carolan

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, Deputy Clerk Linda Cross, Lenawee County Commissioner Jim Driskill, Pastor Brad Luck, Polly Perry, Hudson District Librarian Joann Crater, Mike Sanborn, State Representative Candidate Harvey Schmidt, City Manager Steve Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Excuse Absent Members:****746247:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **approve to excuse council members Moreno, Carolan and Sword**, MOTION FAILS TO CARRY: 2-2 by roll call vote. (Camp, Minton – yes Daugherty, Mattison – no)

**Approval of Minutes:****746248:**

Motion by Lee Daugherty, seconded by Tyler Mattison to **approve the minutes of August 16, 2016 and place on file**, CARRIED: 4-0 by roll call vote.

**PUBLIC COMMENT:**

Harvey Schmidt – State Representative Candidate introduced himself for the upcoming election.

Mike Sanborn invited Council to the Meet and Greet with Mr. Schmidt at the Hudson Community Center.

Lenawee County Commissioner Jim Driskill updated Council on Lenawee County latest news.

**NEW BUSINESS:****Show Cause Hearing: 115 Washington Street**

Section 5-56 of the City Code governs the procedures for dealing with properties deemed by the City building inspector to be dangerous buildings. On March 9, 2016 the house at 115 Washington Street was destroyed by fire. The remaining debris has been fenced in, but no progress towards demolition or rebuilding has been made since. Damage is still evident on the adjoining property as well. Apparently, the property owner's insurance company has yet to approve the claim.

Per City Code, the next step is for Council to hold a hearing to hear facts and officially determine whether the building in question is unsafe, and if so, to issue an order requiring the owner to repair or demolish the building within 10 days. If the owner fails to comply, the City then has the authority to refer the matter to the City Attorney to have the building demolished and the costs assessed as a lien on the property.

**746249:**

Motion by Tyler Mattison, seconded by Lee Daugherty to **deem the property at 115 Washington St to be a dangerous structure**, CARRIED 4-0 by roll call vote

**APPROVE: Time for Trick or Treating**

Halloween will occur on Monday this year.

Council has set Trick-or-Treating from 6:00 p.m. – 8:00 p.m. for the past several years.

**746250:**

Motion by Lee Daugherty, seconded by Tyler Mattison to **set Trick-or-Treating for Monday, October 31, 2016 from 6:00 p.m. to 8:00 p.m.**, CARRIED 3-1 by roll call vote. (Minton, Daugherty, Mattison – yes Camp-no)

**APPROVE: Replacement of City Office windows**

The City has a line item in the budget to replace 4 sealed windows in the City Offices with insulated, low-e, opening windows. A window would be replaced in the Treasurer's office, the Assessor's office, the City Manager's office and in Council Chambers. Now is an ideal time to do this, to coincide with the drywall installation and painting currently underway.

The City has received quotes for these windows, with Maple City Glass coming in at \$4,798.00 and G & G Glass at \$3,900.00. The City Manager is recommending accepting G & G's lower quote. It makes sense to also replace the second window in the Manager's office, although this other window would not need to be an opening window. G & G will replace this window for an additional \$750.00.

**746251:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **accept the proposal from G & G Glass to replace 5 windows in the City Offices for \$4,650.00 from the City Hall and Grounds Capital Outlay Fund**, CARRIED 4-0 by roll call vote.

**APPROVE: Income Tax fund budgeted transfers**

City Treasurer is requesting Council approval to complete budgeted transfers from the income tax fund to the following funds:

-Authorize budgeted transfer to Local Streets in the amount of \$130,000.00 for West St project.

-Authorize budgeted transfer to Sidewalk/Parking Lots in the amount of \$50,000.00 for the North East Parking Lot project.

-Authorize budgeted transfer to Utilities in the amount of \$55,490.00 for the annual water bond principal and interest payment due in September.

**746252:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **authorize budgeted transfers in the amount of \$235,490.00 from the Income Tax fund for the fiscal year ending June 30, 2017**, CARRIED 4-0 by roll call vote.

**UNFINISHED BUSINESS:****APPROVE: City Christmas Tree**

Council held a discussion at the last Council meeting on August 16<sup>th</sup> regarding establishing a City Christmas Tree. The consensus of Council appeared to support the Manager's recommendation to make the Spruce Tree across from the City Office the City Christmas Tree.

This item is intended to have Council consider a resolution to make the Christmas Tree proposal official.

**746253:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **authorize the establishment of a City Christmas Tree to be located across the street from the City Offices**, CARRIED 4-0 by roll call vote.

**Bills:****Bills to be Approved for Payment: \$210,551.14**

Lenawee Cty Equalization	\$ 1,021.50	2016 Summer Tax Roll Service
PVS Nolwood Chemicals	\$ 1,113.35	6 Drums Ferrous Chloride for WWTP
McKenna & Associates	\$ 1,040.00	Master Plan Progress through July 2016
Alexander Chemical	\$ 1,460.00	900 lbs Chlorine for WWTP
Kapnick Insurance	\$ 1,499.00	Accident Insurance for Fire Department
Burnip's Equipment Co	\$ 1,523.74	Ford Tractor Brake Replacement
Adrian Environmental LLC	\$ 1,585.00	Mold Remediation in City Offices
Wolf Builders	\$ 1,840.00	City Hall Office Drywall Installation
Lenawee Cty Equalization	\$ 2,587.80	2016 Tax Roll Service Contract
Lenawee County I.T.	\$ 2,900.00	Annual Partnership Program for HPD
Michigan Municipal League	\$ 6,738.00	4 <sup>th</sup> Qtr 2016 Workers Comp Premium
Etna Supply	\$ 7,956.44	Sensus Handheld Meter Reader
Berends Hendricks Stuit	\$ 75,703.00	Annual Liability Policy Premium
Bank of New York Mellon	\$103,583.31	Annual Water Bond Payment

**Bills to be Confirmed: \$16,471.69**

Consumers Energy	\$ 2,017.47	WTP/DPW Electricity Aug 2016
Consumers Energy	\$ 3,116.91	WWTP Electricity Aug 2016
Consumers Energy	\$ 3,333.37	Street Lights Electricity July 2016
Modern Waste Systems	\$ 8,003.94	Aug 2016 Refuse Service

**746254:**

Motion by Lee Daugherty, seconded by Lee Ann Minton to **approve to pay the bills**, CARRIED: 4-0 by roll call vote

**CITY MANAGER'S REPORT:**

- The City Audit is still in progress. The City Treasurer has closed the books for the last fiscal year, and tentative numbers indicate an overall budget balance increase of \$138,390.00 (or 13.4%) over projections. These numbers may change due to the audit and other year-end adjusting entries.
- A pre-commencement meeting for the upcoming city-wide storm and sanitary sewer televising and cleaning operation was held at the City Office. Fleis & VandenBrink and the company conducting the work, National Power Rodding, indicated that they intend to start the work next Wednesday,

September 7<sup>th</sup>. The quarter- million-dollar project, which is funded by our State SAW grant, will conclude prior to November.

- The City received the deed to the Thorn property from Promedica last week, so the City now owns the parcel again.
- The office received the pricing for the Blue Cross Blue Shield health coverage plan for the upcoming plan year which begins December 1<sup>st</sup>. The cost will rise by 8.3%, which is within the amount by which we increased the budget this year. Additionally, we may see further savings due to some personnel changes which have resulted in a lower aggregate age for those covered by the plan.

The Munson Highway and Cobb Street projects should get underway this month. As previously indicated, the projects should be completed within a single week. The Road Commission will also be re-striping S. Munson Highway while they are here for our projects.

- The contractor on the NE Parking Lot will be resurfacing the areas around the manholes and re-contouring the asphalt pavement to better channel water flows across the lot. There are still standing water issues around a few of the manholes, and the retainage will be withheld from the contractors until this issue is dealt with satisfactorily.

**ADJOURNMENT:**

**746255:**

Motion by Tyler Mattison, seconded by Lee Daugherty to **adjourn the meeting at 7:51 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_