

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
October 20, 2015 at 7:00 p.m.

746024:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Namrata Carolan, Lee Daugherty, Rick Moreno, and Carl Sword

ABSENT: Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, DPW Superintendent Phil Goodlock, Police Chief Charles Weir, Wes Boyd, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Excuse Absent Members:****746025:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **excuse Tyler Mattison from the meeting**, CARRIED: 5-1 by roll call vote. (Daugherty – no)

Setting the Agenda:**746026:**

Motion by Namrata Carolan, seconded by Carl Sword to **add Item F, Approve Lease for 217 W. Main Street under New Business, then move the existing items to Item G and H**, CARRIED: 6-0 by roll call vote.

Approval of Minutes:**746027:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the minutes of October 06, 2015 by adding the fence comments made by Councilmember Minton and place on file**, CARRIED: 6-0 by roll call vote.

PUBLIC COMMENT:

No public comment received

NEW BUSINESS:**APPROVE: Re-appointments to DDA**

Darwin Vandevender, Mark Monahan and Jason Decker have requested to be re-appointed to 4-year terms on the Downtown Development Authority that expire in October 2019.

At their meeting held on October 15, 2015 the DDA voted to recommend the re-appointment of Darwin Vandevender, Mark Monahan and Jason Decker.

They meet all the requirements to be re-appointed to the Downtown Development Authority.

746028:

Motion by Namrata Carolan, seconded by Lee Ann Minton to **Re-appoint Darwin Vandevender, Mark Monahan and Jason Decker to the Downtown Development Authority to 4-year terms expiring in October 2019**, CARRIED 6-0 by roll call vote.

APPROVE: No parking for Christmas Parade

~~The annual Christmas parade will be held on Friday, December 4, 2015 at 6:30 p.m. The parade line up will be staged on School and McKenzie, proceed west on School Street and north on Spring Street to Main Street to Railroad Street, and travel east on Railroad Street to the Fire Station.~~

~~MDOT has given us permission to close Main Street for the duration of the parade. The recommendation is for Council to authorize "no parking" in the 200 and 300 block of West Main Street from 5:30 p.m.—7:30 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade.~~

~~If Council authorizes no parking in the 200 and 300 block of West Main Street from 5:30 p.m.—7:30 p.m., Friday, December 4, 2015 for the Christmas Parade.~~

746029:

~~Motion by Namrata Carolan, seconded by Carl Sword to **authorize No Parking in the 200 and 300 block of West Main Street from 5:30 p.m.—7:30 p.m., Friday, December 4, 2015 for the Christmas Parade**, CARRIED 6-0 by roll call vote.~~

This will be re-done at the November 17, 2015 meeting with the correct date.

AUTHORIZE: HPD, HFD Receive Donations

Representatives of MilkSource, LLC has contacted the Hudson Police and Fire Departments with offers to make donations to the Departments, just as they did last year.

Council permission has been required in order to conduct fundraising activities, and while this would be a donation initiated by MilkSource, the City wishes for Council to still affirm these donations.

746030:

Motion by Lee Ann Minton, seconded by Rick Moreno to **authorize the Hudson Police and Fire Departments to accept donations from MilkSource, with gratitude**, CARRIED 6-0 by roll call vote

DISCUSSION: DPW Hydrant Flushing

Council Members Mattison and Minton requested that this item be placed on the agenda for the October 6th Council meeting. Council Member Mattison was unable to be present for that meeting, so Council directed that this item be placed on the agenda for the October 20th meeting.

Department of Public Works personnel oversee the flushing of hydrants.

DPW Superintendent Phil Goodlock replied to Council questions about the program. He stated that the DEQ informed him that the city should limit hydrant flushing to no more than twice a year, and not to flush them every week. DPW is required to report the quantity of water being flushed to the DEQ.

The hydrants were planned to be painted but weren't, due to extra time spent mowing.

Mr. Goodlock invited Council members to come down to the plant to see how it works.

APPROVE: 2016 Employee Health Plan

The Michigan Municipal League- League Employee Benefit Services has submitted the 2016 Blue Cross Blue Shield of Michigan rates, effective as of December 1st. Plans must be compliant with the Affordable Care Act (ACA). The current plan is the Community Blue PPO Platinum 250. This plan costs considerably less than the previous pre-ACA plan.

Our current-year health plan costs has been reduced by \$30,000.00 (or about 12%) over the previous plan, and the discontinuance of our use of Ameraplan and the Hudson Pharmacy subsidy has yielded an annual General Fund savings of nearly \$50,000.00. The proposed 2016 Plan renewal has an average premium increase of 6.59%.

746031:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve the renewal of the Affordable Care Act-compliant Blue Cross Blue Shield PPO 250 Health Plan for the contract year beginning December 1, 2015**, CARRIED 6-0 by roll call vote.

APPROVE: Lease for 217 W. Main Street

Patricia Cornelius of Jerome, Michigan has requested to enter into a lease agreement with the City to rent the first floor of 217 W. Main Street, adjacent to the Hudson Museum, to open a hair salon. They currently operate another salon at Somerset Corners.

City Manager has prepared a 3-year lease for these prospective tenants, with rent set at \$325.00 per month, not including utilities.

City Manager recommended that Council authorize entering into a 3-year lease with Patricia Cornelius at the rental rate of \$325.00 per month for 36 months.

746032:

Motion by Namrata Carolan, seconded by Carl Sword to **authorize entering into a 3-year lease with Patricia Cornelius for 217 W. Main Street at the rate of \$325.00 per month for 36 months, and authorize the City Manager to sign the contract on behalf of the City**, CARRIED 6-0 by roll call vote.

DISCUSSION: Options on Conveyance of Promedica Thorn Hospital

The City has been contacted by a representative of Promedica regarding the upcoming completion of the new downtown Promedica medical facility, expected prior to the end of the year. Promedica intends to offer to convey the Thorn facility back to the City. They wish to know whether the City intends to accept the conveyance, and if so, whether the City would prefer to receive the parcel with the medical facility intact, or after Promedica completes demolition of the facility.

The Council members discussed that they would accept the land, but unless the City can come up with a purpose for the building, they are not sure it would be in the best interest of the city to accept the building. Council member Minton stated that the building can't become a nursing home because it will not pass the fire code. All members were encouraged to walk through the building before the next council meeting to finish discussing what could be done with the building.

EXECUTIVE SESSION: OMA Sec. 8(a) City Manager Performance Evaluation:

City Manager Steve Hartsel requested an Executive Session for his performance evaluation, and the City Clerk requested to be excused from the Executive Session. Both requests were received in writing on October 20, 2015. The evaluation could be either “Satisfactory” or “Unsatisfactory.”

746033:

Motion by Rick Moreno, seconded by Namrata Carolan to **excuse the Jeaniene McClellan from the Executive Session and appoint Lee Ann Minton as acting secretary**, CARRIED: 6-0 by roll call vote.

746034:

Motion by Rick Moreno, seconded by Namrata Carolan to **go into Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of conducting a performance evaluation of the City Manager**, CARRIED: 6-0 by roll call vote.

** Entered Executive Session at 7:36 p.m.

** Returned to Open Session at 7:56 p.m.

746035:

Motion by Lee Daugherty, seconded by Lee Ann Minton to **give City Manager Steve Hartsel a Satisfactory evaluation**, CARRIED: 6-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$52,782.11**

| | | |
|------------------------------|--------------|---|
| Consumers Energy | \$ 1,624.20 | Sept 2015 DPW/WTP Electricity |
| PVS Nolwood Chemicals | \$ 2,226.70 | 12 Drums Ferrous Chloride for WWTP |
| Blackbaud / Fundware | \$ 2,759.89 | Accounting Program Annual Support |
| Consumers Energy | \$ 3,318.09 | Sept 2015 WWTP Electricity |
| Innovative Software Services | \$ 3,500.00 | City Income Tax Annual Support |
| MacAllister Rentals | \$ 3,689.12 | Bypass Pump Rental (Sep 14 th – Oct 12 th) |
| Jones & Henry Engineers | \$ 3,900.00 | Sept 2015 Water & Reliability Study |
| Fleis & VandenBrink | \$ 12,864.54 | Sept 2015 SRF Project Plan |
| Blue Cross Blue Shield | \$ 18,899.57 | Nov 2015 Employee Health Ins. Premium |

Bills to be Confirmed: \$9,240.53

| | | |
|-------------------------------|-------------|---|
| Bellfy's Plumbing | \$ 1,652.00 | Fire Dept Water Heater Replacement |
| Hillsdale Cty Inspection | \$ 1,495.00 | Sept Building/Rental Inspections |
| DEBAC Electronic Scale Supply | \$ 2,361.02 | WWTP New Analytical Balance (emergency) |
| Consumers Energy | \$ 3,732.51 | Sept 2015 Street Lights Electricity |

746036:

Motion by Lee Daugherty, seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 6-0 by roll call vote

Department Head Reports for September 2015:**746037:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Department Head Reports for September 2015, and place on file**, CARRIED: 6-0 by roll call vote

Accounts Payable Report for September 2015:**746038:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Accounts Payable Report for September 2015, and place on file**, CARRIED: 6-0 by roll call vote

CITY MANAGER'S REPORT:

- As previously authorized, Jones & Henry Engineers has continued to work on the Water Reliability Study for the City, as required by the DEQ. This study concerns the adequacy and maintenance of the City's drinking water systems. The study is expected to be completed before spring of next year.
- The DEQ permits have been received for the work comprising the Local Bridge Improvement Program. This will overhaul the Mechanic and Jackson Street bridges over Bean Creek. The project will hopefully be bid out by MDOT within the next 3 months, with a month's worth of construction work expected to begin next May-June. The two projects will require road closures and detours.
- The contractor will not be able to start on the repairs to the sewer line across the Bean Creek until the week of October 26th. The repairs are expected to take up to 2 weeks, depending on weather and water levels in the creek. The harvest has been completed in the field to the north of the repair site, so the replacement of the manhole and wet-well upstream will occur after the repairs have been completed.
- At its meeting on October 15th, the DDA decided to purchase new covers for the downtown waste receptacles, replace the small damaged tree in the 200 block of West Main, and purchase more Christmas lights for downtown. They are also looking into the possibility of installing some sort of video surveillance system downtown in order to deter crime and increase safety.
- The Berlin Trail dedication ceremony was held on Thursday, October 15th. The Berlin family was very appreciative of the ceremony. All of the dedication ceremonies for the existing trails have now been held.
- Siena Heights University will be sponsoring The International Performance Group over the upcoming year. The first group, Aysenur Kolivar, is from Turkey. They will appear in Hudson on Thursday, November 5th. The City will continue to coordinate with Siena Heights University and Hudson Area Schools on the visit. Public performances will be held at 1:30 p.m. in the High School Auditorium and 7:00 p.m. in the evening at the school Media Center.

ADJOURNMENT:

746039:

Motion by Lee Daugherty, seconded by Carl Sword to **adjourn the meeting at 8:13 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____