

**CITY COUNCIL**  
**121 N. Church Street, Hudson, MI**  
**PUBLIC HEARING**  
**May 3, 2016 at 7:00 p.m.**

**746152:**

The public hearing was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Tyler Mattison, Lee Ann Minton, Lee Daugherty, Rick Moreno, and Carl Sword  
 ABSENT: None

ALSO PRESENT: Mary Fox – Clayton MI student, Logan Winmeyer – Pittsford MI student, Tim and Tammy Jewell, Brad and Darlene VandeZande, City Treasurer Marcia Willett, Wes Boyd, WWTP Superintendent Ted Hutchison, Craig Shumaker – Fleis & VandenBrink, City Clerk Jeaniene McClellan, City Manager Steve Hartsel and City Deputy Clerk Linda Cross.

**ORDERS OF THE DAY:****2016-2017 Fiscal Year Budget:**

No Comments received.

*Adjourn Sine Die*

**ADJOURN SINE DIE:**

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**May 03, 2016 (Immediately Following Public Hearing)**

**746153:**

The regular meeting was called to order by Mayor Carmel Camp at 7:02 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Tyler Mattison, Lee Ann Minton, Lee Daugherty, Rick Moreno, and Carl Sword  
 ABSENT: None

ALSO PRESENT: Mary Fox – Clayton MI student, Logan Winmeyer – Pittsford MI student, Tim and Tammy Jewell, Brad and Darlene VandeZande, City Treasurer Marcia Willett, Wes Boyd, WWTP Superintendent Ted Hutchison, Craig Shumaker – Fleis & VandenBrink, City Clerk Jeaniene McClellan, City Manager Steve Hartsel and City Deputy Clerk Linda Cross.

**ORDERS OF THE DAY:****Setting the Agenda:****746154:**

Motion by Namrata Carolan, seconded by Lee Daugherty to **approve adding the conveyance of lots in NE parking lot under New Business, Item I**, CARRIED: 7-0 by roll call vote.

**Approval of Minutes:****746155:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the minutes of April 19, 2016 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

No comments received

**NEW BUSINESS:****APPROVE: Re-appoint Pam Ely to the Council Comp Committee**

Pam Ely's current 5-year appointment to the Council Compensation Committee expired last month.

Ms. Ely has requested to be reappointed to the Board for a 5-year term to expire in April 2021.

Ms. Ely meets all the requirements to be reappointed to the Council Compensation Committee.

**746156:**

Motion by Namrata Carolan, seconded by Rick Moreno to **reappoint Pam Ely to the Council Compensation Committee for a 5-year term expiring in April 2021**, CARRIED 7-0 by roll call vote.

**APPROVE: Resolution and retirement bonus for Tim Jewell**

Tim Jewell began working for the City of Hudson on May 08, 1990 as Department of Public Works. Tim recently retired after 25 years of service with the City, as stated in the attached resolution.

In accordance with our personnel practices the Retirement Award includes a check in the amount of \$1,000.00.

**746157:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the retirement resolution and authorize a \$1,000 retirement bonus for Tim Jewell**, CARRIED 7-0 by roll call vote.

**APPROVE: Placement of Memorial Crosses on Grove Street**

The American Legion Post 180 is asking to place memorial crosses for Hudson Veterans along Grove Street in the boulevard. They would like to start placing them 1 week before Memorial Day and remove them the week after Memorial Day.

The crosses will have the Veterans' names along with the conflict during which they served.

**746158:**

Motion by Namrata Carolan, seconded by Tyler Mattison to **approve the placement of memorial crosses for the Hudson Veterans along Grove Street the week before until the week after Memorial Day**, CARRIED 7-0 by roll call vote.

**RESOLUTION: 2016-2017 Fiscal Year Budget**

The Resolution to adopt the Fiscal Year 2016/2017 Budget outlines the fact that the operational millage levy for the City of Hudson will remain at 10.6419 mills (\$10.6419 per \$1,000 Taxable Value) to a total levy for the 2016/2017 fiscal year of 10.6419 mills (\$10.6419 per \$1,000 Taxable Value).

It further outlines that 1.0000 additional mill (\$1.00 per \$1,000 Taxable Value) be assessed for Advanced Life Support.

**746159:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the Resolution to adopt the 2016/2017 Fiscal Year Budget**, CARRIED 7-0 by roll call vote.

**APPROVE: Interfund Loan Transfers**

The Interfund Loan Resolution for FY 2016-2017, gives the City Manager the authority to make short-term loans between funds to cover temporary expenditures based on the fact that adequate revenues will be available during the current fiscal year in said fund to cover the temporary loans.

**746160:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve the Interfund Loan Resolution for FY 2016-2017, giving the City Manager the authority to make short-term loans between funds to cover temporary expenditures**, CARRIED 7-0 by roll call vote.

**APPROVE: Intrafund Loan Transfers**

The Intrafund Loan Resolution for FY 2016-2017, gives the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction.

**746161:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the Intrafund Loan Resolution for FY 2016-2017, giving the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction**, CARRIED 7-0 by roll call vote.

**APPROVE: Bid for West St and NE Parking Lot Reconstruction Projects**

The Bid Openings for the reconstruction of West Street (Main Street to Railroad) and the Northeast Parking Lot were held on Thursday, April 28<sup>th</sup>. Bidders were offered the option to bid either or both of the projects. 3 bids were received, each including both projects, as listed below:

<u>Contractor</u>	<u>Bid Amount</u>	
	<u>NE Parking Lot</u>	<u>West Street</u>
Michigan Paving, Jackson MI	\$233,495.10	\$195,346.80
Slulsarski Excavating, Adrian MI	\$204,242.56	\$174,179.15
Bailey Excavating, Jackson MI	\$199,019.85	\$160,290.20

The Project Engineers, Fleis & VandenBrink, recommend awarding the contract to the low bidder for both projects, Bailey Excavating. Both of Bailey's bids are below the Engineer's Estimated Cost. Bailey previously worked in the City on the Murdock Trail.

**746162:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **award the contracts for the West Street and Northeast Parking Lot Reconstruction Projects to Bailey Excavating, Inc. for \$160,290.20 from the Major Street Fund and \$199,019.85 from the sidewalk, trail & parking lot fund respectively, and authorize the City Manager to sign all contract documents**, CARRIED 7-0 by roll call vote.

**ACCEPT: Proposal for Emergency Roof Repairs to City Office**

Water intrusion through the roof of the City Office has resulted in a variety of damage, including the telephone system, staining of the ceilings in various interior locations, tar dropping on the flooring, and the accumulation of black mold in the City Manager's Office and possibly elsewhere.

The City has received a quote from Braman Roofing to replace the roof membrane and make the roof watertight. This will then allow us to remediate the mold and prevent it from returning. The quote includes building 135 feet of parapet wall to properly seal the existing insulation. The work comes with a 20-year warranty from Firestone. Because of the urgent need to replace the roof and remediate the mold, we are requesting that Council waive seeking competitive bids for this repair, and accept the quote from Braman Roofing for \$20,900.00 for the repairs, and authorize the City Manager to sign the project paperwork.

**746163:**

Motion by Namrata Carolan, seconded by Carl Sword to **waive competitive bidding and accept the proposal from Braman Roofing for emergency roof repairs to the City Office for \$20,900.00 from the Capital Outlay Fund (101.265.956.100), and authorize the City Manager to sign the necessary paperwork**, CARRIED 7-0 by roll call vote.

**ACCEPT: Conveyance of Lots in NE Parking Lot**

The owners of Skip's Pub have offered to convey two small parcels of land in the southeast corner of the Northeast Parking Lot behind 208 W. Main Street to the City. Having these parcels belong to the City would facilitate the reconstruction and future maintenance of the parking lot.

The transfer would be at no cost to the City, and would be accomplished with a quitclaim deed.

**746164:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **accept the conveyance of Lots 54 and 55 of Assessor's Plat 9 from 208 W Main, LLC**, CARRIED 7-0 by roll call vote.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$32,693.75**

PVS Nolwood Chemicals	\$ 1,791.70	12 Drums Ferrous Chloride for WWTP
RS Technical Services	\$ 1,926.44	Sodium Hydrochloride Generator Service
Jones & Henry Engineers	\$ 1,950.00	Water Reliability Study March 2016
Alexander Chemical	\$ 2,122.64	900 lbs Chlorine & Sodium Metabisulfate
Consumers Energy	\$ 2,641.85	WTP April 2016 Electricity
Consumers Energy	\$ 2,926.83	WWTP April 2016 Electricity
Fleis & Vandenbrink	\$ 3,434.29	Bridge Improvements March 2016
RS Technical Services	\$ 15,900.00	WTP Generator Replacement

**Bills to be Confirmed: \$13,221.58**

Modern Waste Systems	\$ 1,050.00	2016 Citywide Spring Clean up
Consumers Energy	\$ 2,378.33	WTP March 2016 Electricity
Consumers Energy	\$ 2,902.65	WWTP March 2016 Electricity
Consumers Energy	\$ 3,288.64	March 2016 Street Lights Electricity
Halt Fire	\$ 3,601.96	Replaced Springs on Fire Engine

**746165:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**MINUTES FROM BOARDS AND COMMISSIONS****746166:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the Planning Commission minutes from March 28, 2016 (pending approval) and place on file**, CARRIED: 7-0 by roll call vote

**746167:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the DDA minutes from March 31, 2016 and place on file**, CARRIED: 7-0 by roll call vote

**746168:**

Motion by Namrata Carolan, seconded by Carl Sword to **accept the DDA minutes from April 21, 2016 (pending approval) and place on file**, CARRIED: 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- Consumers Energy has completed the electrical service installation to Paschal Burial Vault and the parcel just beyond at the Industrial Park on the north side of the south half of Steger Industrial Drive. Michigan Gas Utilities will follow with installation of the gas line to Paschal within the next two months.
- The Local Bridge Improvement Project is nearing completion. We will have a progress meeting on April 19<sup>th</sup>. The next major milestone is paving, and this is now scheduled to begin the morning of Monday, May 2<sup>nd</sup>. Guard rails will be installed as soon as this is completed, and both Jackson and Mechanic Streets are expected to reopen to traffic by the end of next week. Stripping and final painting is expected to occur within the next several weeks.
- The City Staff has begun to work on identifying which gravesite owners or families at Maple Grove Cemetery need to be contacted regarding decorations, as well as drafting specific guidelines for decorations at the Cemetery. As directed, this will be brought back to Council soon for further action.
- The repeated vandalism at the Thompson Memorial Park bathrooms is being dealt with by both the Hudson Police Department and the DPW. Both Departments are also coordinating on the parking congestion at the park during athletic events.
- At our monthly meeting earlier this week, the City Attorney provided updates to the following ongoing matters.

The City will be filing suit to quiet the title 306 W. Main St. This parcel was purchased by the DDA at a County tax sale approximately 10 years ago. The title needs to be quieted before the property sale to the current occupant can proceed. This process should be completed within the next several weeks, which will allow the sale to move ahead.

The Rescinding of part of the Liquor Ordinance previously discussed by Council has been drafted, and should be provided in time for Council

consideration at the May 17<sup>th</sup> Council meeting.

- The County Road Commission will be starting work on their part of N. Munson Hwy. in May-June with a chip and seal project, to be followed in August-September with a course of asphalt.
- The plan for the Celebrate Hudson Festival at the end of June continues to solidify, and the Chamber is expected to soon ask Council for permission to use N. Church St. for the rides, and to authorize street closure for a festival parade.

**ADJOURNMENT:**

**746169:**

Motion by Namrata Carolan, seconded by Carl Sword to **adjourn the meeting at 7:50 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda J. Cross, City Deputy Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_