

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
September 05, 2017 at 7:00 P.M.

746497:

The meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Tyler Mattison, Lee Daugherty, Rick Moreno, Carl Sword,
and Darlene VandeZande
ABSENT: Lee Ann Minton

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Dan Cherry,
Fleis & VandenBrink – Craig Shumaker and Matt Johnson, City Manager Steven Hartsel and City Clerk
Jeaniene McClellan.

ORDERS OF THE DAY:

Excuse Absent Member:

746498:

Motion by Carl Sword, Seconded by Rick Moreno to approve to excuse Lee Ann Minton from the meeting. CARRIED 5-1 by roll call vote. (Camp, Mattison, Moreno, Sword, VandeZande – yes Daugherty – no)

Approval of Minutes of August 01, 2017:

746499:

Motion by Tyler Mattison, Seconded by Carl Sword, to **approve the minutes from August 01, 2017 and place on file**, CARRIED: 6-0 by roll call vote.

PUBLIC COMMENT:

None received

NEW BUSINESS:

APPROVE: Jamie Horwath to the Recreation Advisory Board

Jamie Horwath has expressed her interest to be on the Recreation Advisory Board.

She meets all requirements to be appointed.

746500:

Motion by Tyler Mattison, Seconded by Rick Moreno, to **approve Jamie Horwath to the Recreation Advisory Board with a 3-year term expiring July 2020**. CARRIED: 6-0 by roll call vote.

APPROVE: Set Time for Halloween Trick-or-Treat

Halloween will occur on Tuesday this year.

Council has set Trick-or-Treating from 6:00 pm – 8:00 pm for the past several years.

But this year we are asking to have Trick-or-Treating from 5:00 pm – 7 pm and have the party at the Fire Station from 7:00 pm – 8:30 pm.

746501:

Motion by Carl Sword, Seconded by Tyler Mattison, to **set Trick-or-Treating for Tuesday, October 31, 2017 from 5:00 p.m. – 7:00 p.m. and have the party at the Fire Station from 7:00 pm – 8:30 p.m..** DENIED: 3-3 by roll call vote. (Camp, Moreno, Sword – yes Daugherty, Mattison, VandeZande – no)

746502:

Motion by Darlene VandeZande, Seconded by Tyler Mattison, to **set Trick-or-Treating for Tuesday, October 31, 2017 from 5:30 p.m. – 7:30 p.m. and have the party at the Fire Station from 7:00 pm – 8:30 p.m.** CARRIED: 6-0 by roll call vote.

APPROVE: 10-Year Service Award – Ted Hutchison:

WWTP Superintendent Theodore L. Hutchison has been employed by the City of Hudson for ten years, from September 3, 2007 to September 3, 2017.

746503:

Motion by Rick Moreno, Seconded by Tyler Mattison, to **present 10-Year Service Award to Theodore L. Hutchison.** CARRIED: 6-0 by roll call vote.

APPROVE: Crack-sealing on Pleasant and Tiffin Streets:

In an effort to preserve our streets as long as possible, we solicited quotes to perform preventive maintenance on our streets, beginning with Pleasant and Tiffin Streets, which have been recently repaved. We received back quotes from K & B Asphalt Sealcoating of Clayton for the work, totaling \$2,853.75. This is budgeted under local and major street preventative maintenance, and we expect to broaden this work in the future.

746504:

Motion by Tyler Mattison, Seconded by Rick Moreno to **accept the quotes from K & B Asphalt Sealcoating for Pleasant and Tiffin Street crack-sealing for \$2,853.75.** CARRIED: 6-0 by roll call vote.

APPROVE: Consumers Energy Agreement and purchase of LED Streetlight NW Lot:

The proposed agreement has been provided by Consumers Energy. It authorizes Consumers to run power to the proposed LED streetlight designed as part of the Northwest Parking Lot Reconstruction Project. Consumers is offering an LED streetlight to provide lighting for the lot for a cost of \$3,555.00. This is an identical match for the light Consumers installed last year in the Northeast parking lot.

746505:

Motion by Lee Daugherty, Seconded by Tyler Mattison, to **approve the purchase of a LED streetlight for the Northwest Parking Lot from Consumers Energy for \$3,555.00 and approve the resolution for Consumers Energy to provide electrical power for the streetlight, and authorize the City Manager and City Clerk to sign the agreement.** CARRIED: 6-0 by roll call vote.

APPROVE: Change Order 1, NW Parking Lot Reconstruction Project:

Change Order 1 for the Northwest Parking Lot Reconstruction Project reflects the removal of the dumpster enclosure and the addition of a concrete pad in the NW corner of the lot. This change order reduces the current contract amount of \$176,890.40 by \$5,930.00, to a new contract price of \$170,960.40.

746506:

Motion by Carl Sword, Seconded by Lee Daugherty, to **approve Change Order 1, reducing the contract amount of the Northwest Parking Lot Reconstruction Project to \$170,960.40, and authorize the City Manager to sign the Change Order.** CARRIED: 6-0 by roll call vote.

APPROVE: Design Engineering Proposal for Lane Street Reconstruction Project:

This year's budget includes most of the funding for the reconstruction of Lane Street between Main Street and Railroad Street as a tie-in with the NW parking lot reconstruction and the upcoming Wastewater Improvement Project. The project includes storm and sanitary sewer work, as well as a new 4' water main loop. Fleis & VandenBrink Engineering has submitted the proposal to amend the professional services agreement to provide for design engineering services for the reconstruction of Lane Street for \$17,600.00.

If approved, design work could begin immediately, and bidding could be conducted after the New Year, when we should be able to receive the best pricing from contractors. Construction would begin in May-June, and be completed in late July.

746507:

Motion by Tyler Mattison, Seconded by Lee Daugherty, to **authorize the City Manager to accept the proposal from Fleis & VandenBrink for design engineering services for the reconstruction of Lane Street for \$17,600.00 from the Lane Street Reconstruction budget.** CARRIED: 6-0 by roll call vote.

APPROVE: Quote for live-tap water valve replacement:

The City has been unable to respond to the water shut-off request of the owner of the industrial property at the northeast corner of Munson and Main because the 8" water line valve at the location is broken. Isolating the valve to replace it would require shutting off water to Rima and all of the Sunrise Meadows subdivision due to the lack of nearby isolation valves. Public Works Superintendent Jay Best has obtained quotes from two firms to perform a "live tap" and replace the valve without taking the line out of service. This process was used last year during the reconstruction of West Street

We received quotes for the service in the amounts of \$5,000 and \$5,700. We recommend accepting the lower quote of \$5,000 from Watertap, Inc. of Wixom, MI. This would be paid for out of the Contractual Services line item of the Water Distribution budget.

746508:

Motion by Carl Sword, Seconded by Tyler Mattison, to **accept the proposal from Watertap, Inc. to replace the 8" water line isolation valve on the water line on N. Munson Hwy near Main for \$5,000.00 from the Water Distribution Contractual Services budget.** CARRIED: 6-0 by roll call vote.

First Reading: Ordinance No 395.17, Fireworks:

Section 12-183 of the City Code of Ordinances governs provisions regarding fireworks within the City. At the request of Council, the City Attorney has drafted the Ordinance 395.17, which amends current provisions of the fireworks Ordinance with more restrictive regulations. This will permit fireworks only around the 4th of July.

746509:

Motion by Rick Moreno, Seconded by Lee Daugherty, to **accept the first reading and waive the actual reading of Ordinance No. 395.17, amending Section 12-283 - Fireworks.** CARRIED: 5-1 by roll call vote. (Camp, Daugherty, Moreno, Sword & VandeZande – yes Mattison - no)

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$124,761.21**

Service Lamp Corp	\$1,440.00	New LED Bulbs for City Hall (rebate \$625)
Terry L Hicks	\$1,944.00	LED Bulbs / Downtown Lights (rebate \$305)
Lenawee County I.T. Dept	\$2,900.00	Annual MDT Partnership Fee for HPD
Lenawee County Equalization	\$3,487.40	2017 Property Tax Roll Contract
Michigan Municipal League	\$7,594.00	4 th Qtr 2017 Workers Compensation
The Bank of New York Mellon	\$124,761.21	Semi-Annual Water Bond Payment

Bills to be Confirmed: \$10,839.91

Consumers Energy	\$1,791.49	August 2017 Electrical Charges for WTP
Michigan Municipal League	\$1797.00	2017 Annual Membership Fee
Consumers Energy	\$3,585.17	August 2017 Electrical Charges for WWTP
Consumers Energy	\$3,666.25	August 2017 Street Lights Electricity

746510:

Motion by Tyler Mattison, Seconded by Carl Sword, to **pay the bills**, CARRIED: 6-0 by roll call vote.

746511:

Motion by Carl Sword, Seconded by Lee Daugherty, to **accept the Department Head Reports from July 2017 and place on file**, CARRIED: 6-0 by roll call vote.

746512:

Motion by Carl Sword, Seconded by Tyler Mattison, to **accept the Account Payable Report from July 2017 and place on file**, CARRIED: 6-0 by roll call vote.

CITY MANAGER'S REPORT:

- We received the draft Project Priority List from the DEQ for SRF Projects during the upcoming state fiscal year. Our Wastewater Improvement Project is the third highest priority project on the new project list, which is slightly higher than last year. In addition, we are still listed to receive \$100,000 in SRF Loan Principal Forgiveness for "green" elements within the project. Bid advertising for subcontractor pricing for the project was released on August 25th – the numbers received from this solicitation will help to comprise the project Guaranteed Maximum Price (GMP) which is one of the two primary products provided to the City by Fleis & VandenBrink in this Phase I of the project. The other is the 90% complete design plans, We also held another Design Review meeting on August 16th with Fleis & VandenBrink, Jones & Henry and the City to achieve consensus on the proposed design for the project.
- City Auditor Phil Rubley and his team have completed our annual Financial Audit. Mr. Rubley will be able to make his presentation of the audit results to Council earlier than usual this year.
- Our part-time office assistant Alyssa Pluta has left to attend Spring Arbor University. I have hired Alexis Olson to be the new part-time assistant. She will work 10-2 each weekday.

- The Will Carleton tennis courts are now refurbished and open for play. The only remaining work is to paint the wooden backstop next spring after it gets weathered. Many thanks to Ron Rayba for spearheading this initiative.
- I asked Matt Johnson from Fleis & VandenBrink to examine the floor of the Fire Department vehicle bays because of the apparent sinking and cracking. We have \$10,000 in the budget to look into the problem. Matt recommends getting a proposal from a company to inject fill under the floor to stabilize it.
- New DPW Superintendent Jay Best has undertaken a comprehensive program to enhance the productivity and teamwork of his department. His is emphasizing cross training and productivity, and is focusing on preventive maintenance and repairs to the water distribution system.
- We expect to take delivery of our two new ambulances within the next few weeks, and the new police cruiser next month.

ADJOURNMENT:

746513:

Motion by Rick Moreno, seconded by Carl Sword to **adjourn the meeting at 8:00 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____