

**CITY OF HUDSON
121 N. CHURCH STREET, HUDSON, MI 49247
REGULAR MEETING
May 6, 2014 at 7:00 pm**

745652:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Tyler Mattison, Rick Moreno, and Bruce VanWieren

ABSENT:

ALSO PRESENT: Dan Cherry, WWTP Superintendent Ted Hutchison, Wes Boyd, Police Chief Charlie Weir, Jerry Tanner Sr., Lenawee County Commissioner Jim Driskill, Lenawee County Road Commission Candidate Mike Slusarski, City Treasurer Marcia Willett, Jerry Tanner Jr., City Manager Steve Hartsel, and Deputy Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes:****745653:**

Motion by Namrata Carolan, seconded by Bruce VanWieren to **approve the minutes of April 15, 2014, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Mike Slusarski from Raisin Township introduced himself as a candidate running for Lenawee County Road Commissioner in the August 5th Primary and November 4th General Election.

Lenawee County Commissioner Jim Driskill – He went to the Lenawee Now meeting on April 30th, where Dr. Osborne had a presentation on the new Southern Michigan Center for Science & Industry. On Wednesday, May 28th the Lenawee County Board of Commissioners will have ~~Bill Anderson and State Senator Bruce Caswell~~ speak about the economy a meeting about the economy.

NEW BUSINESS:**Proclamation: Staff Sergeant Timothy Williams**

The American Legion has coordinated events to recognize Hudson-native Tim Williams on Memorial Day. He is a Staff Sergeant in the Marine Corps who was awarded the Silver Star Medal in January for his actions in Afghanistan in 2012. The Silver Star is the nation's third-highest military award for valor. There will be a ceremony to recognize Sergeant Williams at noon on Memorial Day at Hudson High School, from which he graduated in 1999.

City Manager Steven Hartsel recommend that Council adopt the proclamation for Staff Sergeant Tim Williams, and authorize the Mayor to present him with the Key to the City, officially recognizing him for his accomplishments.

745654:

Motion by Lee Ann Minton, seconded by Bruce VanWieren to **Adopt the Proclamation honoring Staff Sergeant Timothy Williams, and authorize the Mayor to present him with the Key to the City,** CARRIED 7-0 by roll call vote.

Resolution: Jim Steele

Jim Steele has served on the City of Hudson Council from November 2005 to December 2013, including serving as Mayor Pro Tem from 2011 to 2013, contributing to the prosperous and orderly development of the City.

Therefore, City Manager Steven Hartsel recommended that Council adopt the resolution for Jim Steele, officially commending him for his loyal efforts and dedicated service to the City of Hudson.

745655:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **Adopt the Proclamation acknowledging Jim Steele, commending him for his years of dedicated service to the City of Hudson,** CARRIED 7-0 by roll call vote.

Resolution: Dissolution of the Local Development Finance Authority

On March 4, 2014, Council voted to declare the Local Development Finance Authority (LDFA) Development Plan 1 complete, and to suspend the associated Tax Increment Finance Plan.

At a Special Meeting on April 24th, the LDFA discussed whether and how to proceed. The discussion included the options of continuing with a reduced budget, seeking approval of a new development plan, or recommending disestablishing the LDFA. The LDFA voted unanimously to recommend to Council that Council dissolve the LDFA at the end of the current fiscal year.

The Code of Ordinances of the City of Hudson (Ch.2, Art. 5, Div. 5, Sec. 2-248) specifies that when the LDFA completes the purposes for which it was organized, it shall be dissolved by resolution of City Council. The City Attorney also recommends that Council dissolve the LDFA.

City Manager Steven Hartsel believes that the purposes of the LDFA has been successfully completed, and in light of the recommendations of the LDFA and the City Attorney, He also recommend that Council dissolve the LDFA at the end of this fiscal year.

745656:

Motion by Lee Ann Minton, seconded by Bruce VanWieren to **approve the Resolution to dissolve the Local Development Finance Authority as of the end of the current fiscal year, and thank the Authority members for their successful efforts and dedication,** CARRIED 6-1 by roll call vote (Council member Carolan – no).

Approve: Consumers Energy Lighting Contract Change Resolution

The attach resolution has been provided by Consumers Energy. It approves the installation of 17 additional high-pressure sodium streetlights along the newly-completed sections of Steger Industrial Drive.

745657:

Motion by Namrata Carolan, seconded by Tyler Mattison to **approve the resolution authorizing changes in the lighting service per the Standard Lighting contract between the City of Hudson and Consumers Energy, to allow the installation of 17 streetlights along Steger Industrial Drive,** CARRIED 7-0 by roll call vote.

Accept: Proposal for Design and Engineering of City Gateway Sign

This year's budget includes \$14,000.00 for a new Gateway sign at the southwest corner of the western entrance to the City. We have received the attached proposal from Fleis & VandenBrink Engineering to provide design and construction engineering services to initiate and oversee completion of this project. The cost of the proposal is \$2,600.00, authorized under the existing professional services agreement. The LDFA has approved a similar proposal from Fleis & VandenBrink for the refurbishment/replacement for the Industrial Park sign at the eastern entrance to the City.

745658:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **accept the proposal from Fleis & VandenBrink Engineering to perform design and engineering services for the West Entrance Gateway Sign for an amount not to exceed \$2,600.00 and authorize the City Manager to sign the proposal, CARRIED 7-0 by roll call vote.**

Approve: Amendment to Pleasant Street Phase I Engineering Budget

During the reconstruction of Pleasant Street last summer, Fleis & VandenBrink Engineering had to send crews out to replace the engineering stakes along the length of the project area due to multiple instances of people removing or relocating the stakes. We have received the request from Fleis & VandenBrink (attached) to amend the construction engineering budget by \$830.00 to account for this extra work. This amendment alters the construction engineering budget amount from \$39,500.00 to \$40,330.00.

745659:

Motion by Namrata Carolan, seconded by Tyler Mattison to **authorize the City Manager to accept the proposed budget amendment from Fleis & VandenBrink for additional construction engineering services of \$830.00 for the Pleasant Street Reconstruction Project (Phase I), CARRIED 5-2 by roll call vote.** Mayor Pro Tem Daugherty and Councilmember VanWieren voted no.

Approve: Final Pay Application – Pleasant Street Phase I Project

Payment Application 4 from C & D Hughes for the Pleasant Street Reconstruction Project in the amount \$14,762.96 is attached. This final payment application for the project is the retained 5% of the contract price we have been holding pending completion of the remaining punch list items detailed by Fleis & VandenBrink Engineering. We are deducting a total of \$1,933.22 from this payment application to cover contract-related items performed by the City. This results in a net amount due to the contractor of \$12,829.74.

745660:

Motion by Bruce VanWieren, seconded by Namrata Carolan to **approve Payment Application 4 from C & D Hughes for the Pleasant Street Reconstruction Project in the amount of \$12,829.74, CARRIED 7-0 by roll call vote.**

Approve: Resolution temporary handicap parking

The Sacred Heart Catholic Church conducts its annual festival in June. This year's festival is scheduled for Friday, June 6 and Saturday, June 7, 2014. Most of the festival activities take place in the rear parking lot of the church.

The Church has requested that parking along Mechanic Street in the block between S. Market Street and St. Giles be designated for handicapped parking only. Mechanic Street is the closest location next to the festival grounds. Chief Weir has been consulted, and the HPD will handle the handicapped signage.

This is only for the festival of June 6 & 7, 2014.

745661:

Motion by Namrata Carolan, seconded by Rick Moreno to **adopt the Resolution for Temporary Handicapped Parking on Mechanic Street between S. Market St. and St. Giles on June 6 & 7, 2014**, CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:**Discussion: FY 2014/15 Budget**

The City Manager and City Treasurer briefed Council on the draft budget for the FY 2014/15, and highlighted the significant items within the proposed budget, as well as the overall projected increase in the general fund balance, and the expected stability in revenue for the upcoming fiscal year. City Manager Hartsel told Council that all Sunrise Meadow Streets could be re-surfaced this summer by the Lenawee County Road Commission at a cost of \$55,000.

Bills:**Bills to be Approved for Payment: \$7,132.54**

Sensus	\$1,524.60	2014 Annual Utilities Software Support
Unique Paving Materials	\$1,715.00	17.15 ton Cold Patch for Streets

Bills to be Confirmed: \$38,441.12

Denis Jodis	\$1,492.58	February & March Legal Services
M-DOT	\$1,371.03	Sunrise Meadows Trail Payment #3
Consumers Energy	\$2,485.02	April 2014 WTP/DPW Electricity
Consumers Energy	\$3,614.33	April 2014 WWTP Electricity
Modern Waste Systems	\$8,003.94	April 2014 Refuse Statement
Blue Cross Blue Shield	\$21,474.22	May 2014 Employee Insurance Premiums

745662:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **pay the bills**, CARRIED: 7-0 by roll call vote

CITY MANAGER'S REPORT:

- MDOT has finished their final accounting for the Murdock Trail project. Because MDOT was delayed in incorporating the project change order which reduced the project cost, the City received a refund from MDOT of \$3,917.63.
- The Engle Trail is still on track to meet an estimated construction start of August. The latest developments on the trail center around easement acquisition and the approval of the trail design incorporating the comments from MDOT at last month's grade inspection meeting. Finally, the Recreation Advisory Board has appointed Tom Romanowski to be the coordinator for the Chamber of Commerce-sponsored initial 5K run event, to coincide with the Bean Creek Heritage Festival in September.

- The LDFA has approved a proposal from Fleis & VandenBrink Engineering for design and development work on the Industrial Park sign replacement. The project should be completed this summer.
- The other remaining item authorized by the LDFA at the Industrial Park is an aeration pump and fountain for the retention pond. This will be ordered within the next month, and installed this summer.
- The tenant at 313 W. Main will be out by May 15th. The tenant at 217 W. Main has let us know that she will be moving across the street in June. We expect to have new tenants by the end of the summer.
- We have ordered 4 grills to be installed at Webster’s Park as part of the effort to improve the facility. Also, there will be several Thursday evening concerts at the park, scheduled by the Celebrate Hudson facet of the Chamber of Commerce.
- City Manager Steven Hartsel had received several reports from Hudson businesses that the Milksource facility is already resulting in increased commerce in all area retail establishments on a daily basis
- Dr. Osborne provided a 10-minute presentation on the Southern Michigan Center for Science and Industry to County leaders on April 30th at the Vision of Lenawee event at Adrian College, hosted by the Lenawee Now organization. Mayor Camp and Deputy Clerk McClellan attended as well.

ADJOURNMENT:

745663:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **adjourn the meeting at 8:22 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, Deputy Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____